



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
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Town Clerk: Mr. C. P. Wayman



Sir/Madam,

A meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Tuesday 31st August 2010** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Mr. C.P.Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes

AGENDA

1. **Apologies for Absence**
Members are asked to receive apologies from members.
2. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.
3. **Minutes**
To receive the minutes of the Meeting held on Monday 12th July and Monday 26th July 2010 ratified at Full Council on 9th August 2010.

Copy previously circulated
4. **Action List** **Appendix A**
To receive action reports and updates
5. **Traders Association**
5.1 To receive a report from the Traders Association.
6. **Markets**
6.1 To note a letter from Mr. Geoff Geen regarding his request to trade on the Tuesday Street Market and agree any action. **Appendix B**
6.2 To note a progress report from the Deputy Town Clerk to update Councillors on the current situation with the Street Market and Flea Market. **TC/23/10**



6.3 (222.2) To note that parking permits have been received and distributed amongst Market Traders.

6.4 (89.6) To receive for information the current bookings of the charity space in the Saturday Street Market.

- 4th September Church Fete Raffle
- 11th September Buckingham Canal Society
- 18th September Headway (AV)

7. Hanging Baskets and Buckingham in Bloom

7.1 (223.1) Buckingham in Bloom 2010 – to receive a verbal report from the Clerk.

7.2 (223.2) To hear a verbal report from Cllr. Bloomfield regarding the condition of the hanging baskets and agree for Deputy Town Clerk to bring options back to later meeting regarding provision for next year.

7.3 (223.3) To receive a report by the Green Spaces Manager on the costings and plant choices of beds at the Welcome to Buckingham Signs. Copy to be circulated on the night.

TC/24/10

8. Budgets

8.1 (224.1) To note the Committee Budget

Appendix C

8.2 (224.2) To note earmarked reserves

Appendix D

9. Festival Fortnight

9.1 To receive the final cost of the Buckingham Festival Fortnight and agree any further action.

Appendix E

9.2 (225) To hear a verbal report from the Chairman on the meeting between Mrs. Cath Higgins and Mr. Robert Secret and Cllrs. Smith, Stuchbury, the Town Clerk and the Deputy Town Clerk that took place on 13th August 2010 regarding issues with the Buckingham Summer Festival and agree any action.

10. Event Reviews

10.1 Festival Fortnight 3rd – 18th July: To receive a verbal report from the Chairman.

10.2 (227.1) Band Jam – 29th August: To receive a verbal report from the Chairman.

11. Forthcoming Events

11.1 (227.2) River Rinse – 12th September/10th October

To receive an update on the progress of this event and agree any action.

11.2 (227.3) Local Democracy Week - 22nd October

To note the progress and decide any action.

11.3 (227.4) Bonfire and Fireworks 6th November.

To receive a verbal report from Cllr. Mahi regarding progress, seek volunteers for litter picking and to note any action.

11.4 (227.5) Remembrance Parade – 14th November

To note the date of a meeting between Cllrs Smith, Stuchbury, Newell and Mahi and The Buckingham Royal British Legion Chairman Mr Colin Armstrong as 20th September 2010.

11.5 (227.5) Charter Fair 16th & 23rd October and Christmas parade – 11th December

To note the date of the meeting with the Cllr. Stuchbury, the Deputy Town Clerk, the Christmas Parade organisers and the Nicholls brothers on the 14th September 2010. To seek volunteers for each Charter Fair event to man barriers.

12. Tourist Information Centre

12.1 (228.1) To receive reports of any matters arising and agree any action.

12.2 (228.3) To agree to arrange a meeting between the Town Clerk and TIC representatives to discuss financing and the way forward.

12.3 (228.3) To receive a quotation for the replacement of the plaque in the TIC which currently states the support of AVDC.

Appendix F

13. Youth Council

(229.1) To note an email from Miss Emma Payne from Harpenden Town Council regarding a comparable Budget for the Youth Council.

Appendix G

14. Youth Projects

14.1 (230.1) To receive a verbal report from Cllr. O'Donoghue regarding the possibility of a film provision for young people during the school holidays.

14.2 To discuss the arrangements for next year's collaboration between The Buckingham School and the Royal Latin School.

15. Best Kept Village

(872) To note for information the score sheet from Judges for the Buckingham entry in the Best Kept Village Competition.

Appendix H

16. Christmas Lights

16.1 To receive a report from the Town Clerk regarding a quotation and plan for the provision of Christmas Lights in Buckingham Town Centre.

TC/25/10

16.2 (221.3) To note the Pealights installed in trees in the Old Cattle Pens are in full working order.

17. Correspondence

17.1 To receive a letter from the Town Mayor, Cllr. Mike Smith, regarding an event which the MK Dons are proposing to run in Buckingham and discuss any action.

Appendix J

17.2 To receive a letter from The Buckingham School; which thanks the Town Council.

Appendix K

18. Town Centre and Events Committee Meeting 18th October 2010

18.1 To note that the next meeting of the Town Centre and Events Committee will be in ADRB1.

19. News Releases

20. Chairman's Items

21. Date of the next meeting:

18th October 2010

22. COMMITTEE IN PRIVATE SESSION

Exclusion of Public and Press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

23. Market Toby

To:

Cllr. T. Bloomfield – Vice Chairman
Cllr. H. Cadd
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi
Cllr. H. Mordue
Cllr. Ms. Newell
Cllr. L. O'Donoghue
Cllr. M. Smith - Town Mayor
Cllr. P. Stevens
Cllr. R. Stuchbury - Chairman
Cllr. W. Whyte