



BUCKINGHAM TOWN COUNCIL

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15th December 2009

Sir/Madam,

A meeting of the Interim Council of Buckingham Town Council will be held on **Monday 21st December 2009** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Christopher Wayman
Deputy Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

3. Motion from Councillor Stuchbury

Councillor Stuchbury proposes a motion that:

1. Buckingham Town Council budgets in 2010/2011 for:
 - a. The maintenance of Moreton Road Public Toilets
 - b. The shortfall in funding for Buckingham Festival Fortnight
 - c. The shortfall in funding for the Tourist Information Centre

2. The above will be clearly marked on all publications as an Aylesbury Vale rate and will comprise the services AVDC no longer wish to fund

The reasons for budgeting for the above are as follows:

The toilets are used by a large number of people, mostly the older and younger residents of the town as well as being a much needed cleaning point for market traders on Tuesdays and Saturdays. Losing Moreton Road toilets would result in there being no public conveniences in the town centre

The loss the Festival Fortnight would greatly damage the social cohesion of the town and would leave a large gap in the events calendar over the summer months, when there is the most demand.

If the Tourist Information Centre were to close it would be a massive blow to the town, with job cuts, loss of trade and a reduction in tourism in the town.

4. Buckingham Community Centre

To confirm the request to release match capital funding for the Community Centre

Appendix A

5. Public Toilets

To receive a letter from a resident of a neighbouring parish

Appendix B

6. Planning Application

To discuss a response from this Council on the Planning Application as follows:
09/02155/APP Land at Market Hill

Development of 38 Apartments, 24 dwellings, 244 sq. metres of commercial floor space, 113 parking spaces; improved vehicular access to Moreton Road and creation of footpath links and refurbishment and change of use of summerhouse to cycle store.
Village Homes (Southern) LLP

7. Model Contract Recommendation

To receive the recommendation from the Personnel Committee meeting of the 1st December 2009 as attached

Appendix C

8. Interview Recommendation

To receive the following recommendation from the Personnel Committee meeting of the 8th December 2009:

The Personnel Subcommittee **RECOMMENDS** that the Council confirms the core interview panel as being Cllrs. Hiron, Newell and Smith and agrees a budget source for room hire for interviews.

COMMITTEE IN PRIVATE SESSION

9. Exclusion of Public and Press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

10. Accounts Assistant

11. Deputy Town Clerk

COMMITTEE IN PRIVATE SESSION

BUCKINGHAM TOWN COUNCIL

INTERIM TOWN COUNCIL MEETING

MONDAY 21st December 2009

10. Accounts Assistant

To receive the following recommendation from the Personnel Committee meeting of the 1st December 2009:

Members discussed the way the job had expanded since the initial appointment, involving extra responsibilities such as invoicing, wage & pension calculations, PAYE payments and VAT returns and agreed to recommend to Council that the post should be scp 18; pay to be adjusted, and the contract to run, from 10th November 2009 per F&A Minute 620, meeting of 9th November 2009. **RECOMMENDED TO COUNCIL FOR CONFIRMATION**

11. Deputy Town Clerk

To receive the following recommendation from the Personnel Committee meeting of the 1st December 2009:

Members discussed relating the pay of the Deputy Clerk to the Town Clerk, as it could be expected that a Deputy should be able to perform all the duties of the Clerk without necessarily having the same experience or competence. The difference would be that the Town Clerk had the responsibility for serious decisions, and would be expected to be more qualified/experienced.

It was decided that as the Town Clerk had been set as Grade 9, and the Green Spaces Manager as Grade 6, the Deputy Town Clerk grade would be set as 7; should an inexperienced person be appointed to this post, a lesser Training Rate could be agreed for the first year before moving to the appropriate spine point.

Discussion then moved to the situation of the current Deputy Town Clerk, and the SubCommittee agreed to **RECOMMEND** to the Council that Mr. Wayman be appointed Acting Town Clerk and paid on the minimum Town Clerk scale from 6th October 2009 until the new Town Clerk takes up employment.