

Tuesday, 08 December 2009

Sir/Madam,

A meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 14th December 2009** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

C.P.Wayman
Deputy Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

3. Minutes

To receive the minutes and confirm the recommendations therein of the Meeting held on Monday 26th November 2009 ratified at Full Council on 23rd November 2009.

Copy previously circulated

4. Action List

Members are asked to note that the Coach Park signs and Town centre fingerpost have been installed.

Appendix A

5. Traders Association

5.1 To receive a report from the Traders Association

5.2 To discuss the allegations made by a representative of the Association at the recent Partnership meeting.

5.3 (583.3) To receive a report on the regulation of A-boards

6. Markets

6.1 To receive a summary of the market history from Chairman and Councillor Stevens

TCE/65/09

6.2 (539.2) To receive a report of the meeting of the Market SubGroup held on 14th November 2009 with subsequent notes from the Market Supervisor

TCE/66/09

6.3 To receive an analysis of market revenues – Cllr. Hiron.

Appendix B

6.4 To discuss and recommend to Full Council that market revenues be ring-fenced or banked in a separate account as per the Market SubGroup report.

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

6.5 In view of the proposed introduction of parking charges and the allocation of all town centre parking as short-stay, to discuss the effect on market traders including flea and farmers' market traders.

6.6 To discuss the consequences for market traders of not having convenient toilets and handwashing facilities due to AVDC cuts.

6.7 (539.8) To receive for information the existing criteria for booking the charity space in the Saturday market. **Appendix C**

7. Event Reviews

7.1 (415.1) Buckingham in Bloom 2009 – to receive a report from Cllr. Newell

7.2 (543.3) Charter Fairs – to receive the report of the post-Fair meeting **TCE/67/09**

7.2.1 To discuss the points raised by Cllr. Whyte re the Fair **Appendix D**

7.2.2 To receive an insurance claim related to the charter Fair **Appendix E**

7.3 (540) Bonfire & Fireworks 31st October 2009

7.4 Remembrance Sunday 8th November 2009 **Appendix F**

7.5 (541) Christmas Lights

7.6 Continental Market 28th November 2009

7.7 (536) Christmas Parade 12th December 2009 (report of Pre-meeting **TCE/68/09**)

7.8 Community Fair 12th December 2009

8. Forthcoming Events

8.1 (542) Pancake Race – Cllr. Bloomfield

9. Buckingham Summer Festival and Buckingham Festival Fortnight

To discuss funding for the 2010 event in light of AVDC's cuts.

10. (545) Buckingham Community Wildlife Project

To receive a report from Cllr. Newell

11. Feeder Pillar

10.1 To receive an update on the new feeder pillar in Bridge Street

10.2 To receive an update on power supply in the parks **Appendix G**

12. (549) Hanging Baskets, Planters and additional planting

To receive a report from Cllr. Newell and Bloomfield.

13. Tree planting

To receive a report from the Clerk.

14. Fair Trade Banner

To receive a request from Cllr. Newell to purchase a banner to publicise the FairTrade events.

15. Youth Projects

To receive an update from the Chairman

(701.1) To receive an update on a dance project from Cllr. Newell

16. (referred from E&P 7/12/09) Path walking Event

To discuss and agree on a walking event to traverse all paths in the parish and assess their condition.

17. To receive for information

17.1 Cancer Research Relay for Life – 19th June 2010 – Bourton Meadow

17.2 It was decided at Full Council that there would be no Armed Forces Day event in 2010

17.3 The Clerk has responded to a Request to Participate in *Countryside 2010* an interactive website supported by SEEDA, Tourism South East and others, where events can be publicised. So far registration of interest is all that is required.

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

18. Budgets

Appendices H1 & H2

19. News releases

16.1 To agree an open letter of thanks to all the organisations the Committee works with throughout the year.

Appendix I

16.2 To agree any other news releases.

17. Chairman's Items

18. Dates of the next meeting:

Monday 8th February 2010