



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,  
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26<sup>th</sup> October 2009

Sir/Madam,

A meeting of the Interim Council of Buckingham Town Council will be held on **Monday 2<sup>nd</sup> November 2009** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Christopher Wayman  
Deputy Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

## AGENDA

### 1. Apologies for Absence

Members are asked to receive apologies from members.

### 2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

### 3. Licensing Application

To agree a response to the licensing application for Unit 5, Cornwall's Place, Buckingham.

**APPENDIX A**

## COMMITTEE IN PRIVATE SESSION

### 4. Exclusion of Public and Press

**RECOMMENDED** In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

### 5. Job Advertisement – Proposal from Cllr. Smith

- 6. Job Descriptions & Person Specifications**
- 7. Salary Scales**
- 8. Job Advertisements**
- 9. Appointment timescales**
- 10. Cemetery Report**