



# BUCKINGHAM TOWN COUNCIL

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Town Clerk: Anne L. Wilson BA (Hons) FILCM AIH



16th March 2009

Sir/Madam,

A meeting of the Full Council of Buckingham Town Council will be held on **Monday 11th May 2009** upon the rise of the Annual Meeting in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Anne Wilson  
Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

## AGENDA

### 1. Apologies for Absence

Members are asked to receive apologies from members.

### 2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

### 3. Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 23rd March 2009.

**Copy previously circulated**

### 4. Interim Minutes

To receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 12th April 2009.

**Copy attached Appendix A**

## **5. Planning Committee Terms of Reference**

Members are asked to confirm the recommendation below from the meeting of the Planning Committee held on Monday 20th April 2009.

5327.2 To review the Terms of Reference in light of Cllr. Lehmann's motion to Full Council on 23<sup>rd</sup> March 2009

The revised Terms of Reference (March 2<sup>nd</sup> meeting) and Cllr. Lehmann's motion were circulated with the agenda. A subsequent revision to the motion had inserted 'multi' before the word 'retail'.

The Town Clerk confirmed that the Committee could not be formed from all the Members of the Council. It was pointed out that all Members received the agenda, any Member could attend a Planning Committee meeting, and that para.3 already stated that major issues would be referred to the Full Council.

With a slight alteration to the syntax of para. 10, it was agreed unanimously to re-recommend the Terms of Reference as attached to these minutes to the Full Council.

## **6. Planning Committee**

To receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on:

- Monday 30th March
- Monday 20th April

**Copy previously circulated**

**Copy previously circulated**

## **7. Environment and Property Committee**

To receive the minutes and confirm the recommendations therein of the Environment and Property Committee meeting held on Monday 6th April 2009.

**Copy previously circulated**

## **8. Events Committee**

To receive the minutes and confirm the recommendations therein of the Events Committee meeting held on Tuesday 14th April 2009.

**Copy previously circulated**

## **9. Finance and Administration**

To receive the minutes and confirm the recommendations therein of the Finance and Administration Committee meeting held on Monday 27th April 2009.

**Copy attached Appendix B**

## **10. Chairman's Committee**

Members are asked to receive the notes from the Informal meeting of the Chairman's Committee held on Thursday 2nd April 2009.

**Copy previously circulated**

## **11. Chairman's Meetings**

Councillor Rob Lehmann has asked that that "Chairman's Meetings" be placed on the agenda as an item for discussion.

## **12. Every Action Counts**

Councillor Ms Ruth Newell has asked that Members consider the attached report entitled "Every Action Counts".

**Copy of report attached B1**

## **13. Buckingham Plan**

Members are asked to consider the two comments with regard to the publication of the Buckingham Plan. One was received from Padbury Parish Council and the second on from Cllr. Huw Rhys Lewis of Aylesbury Vale District Council.

**Copy attached Appendix C**

## **14. EDP Consulting Ltd**

Members are asked to note the attached information with regard to the removal of the existing telegraph pole and chamber for the Town Council extension.

**Copy attached Appendix D**

## **15. Buckinghamshire Extended Services**

The Town Mayor, Councillor Mordue will give a verbal report to members at the meeting about Buckinghamshire extended Services and how they can get involved in the community of Buckingham.

## **16. Crime Figures for Buckingham**

Please find attached the crime figures for February and March 2009 for Buckingham.

At the last Full Council Meeting members asked what the AG followed by a number stood for in each corner of the report. These depict areas of the town but n more information can be given to the Council for confidentiality reasons. Members will be able to find more information on crime statistics relating to Buckingham on the Thames Valley Police Website or on [www.crimestats.thamesvalley.police.uk](http://www.crimestats.thamesvalley.police.uk)

**Copy attached Appendix E**

## **17. Aylesbury Area Consultation on Schools**

Members are asked to refer to minute no.: 3298/08 and note the response received from Buckingham County Council.

**Copy attached Appendix F**

## **18. Circular Walk Project Review**

Mark Gadd has carried out an Evaluation Review of the Circular Walk Project as required to meet the SEEDA funding criteria. Malcolm Godwin of Bucks County Council has reviewed the evaluation review and has confirmed that it is comprehensive and meets the requirements.

Members are therefore asked to note the review.

**Copy attached Appendix G**

## **19. Reports from Conferences**

Members are asked to note the following reports from the Town Clerk on conferences she has recently attended:

- Green Matters Conference in Aylesbury run by Aylesbury TC and NALC
- Larger Local Councils Conference in Nottingham run by the Society of Local Council Clerks
- Local Government Working Together Conference in Milton Keynes run by Milton Keynes Council
- Local Council and markets Seminar in Lichfield run by NALC and NABMA

**Copies attached H1, H2, H3, H4**

Members are asked to note the following reports from the Deputy Town Clerk on conferences he has recently attended:

- Roles and responsibilities of Town Councils Conference in Winslow run by AVALC
- Stepping Stones Conference in Coventry run by NALC

**Copies attached I1, I2**

## **20. Equality and Human Rights Commission (EHRC) - Public Sector Equality Duties**

Members are asked to note that an Equality Bill is going through parliament at the current time and note the information attached before guidance is issued by the EHRC in the near future.

**Copy attached Appendix J**

## **21. National Association of Local Councils' (NALC) Conference**

Members are asked to consider whether they wish to send a member and/or officer to the NALC Annual Conference entitled "Putting People First" to be held in London on the 4th and 5th September at a cost of £207.00 plus one nights accommodation.

**Information attached Appendix K**

## **22. A new deal for Buckinghamshire**

Members are asked to note the new deal for Buckinghamshire information attached. The Deputy Town Clerk brings this to members as a result of the Bucks County Council session at the NALC Stepping Stones Conference where it was referred to and Bucks CC stated that this model was how they worked with their Parish and Town Councils.

**Copy attached Appendix L**

## **23. Ken Tagg**

Members asked to note the attached report with regard to awarding of the contract to reduce in height the wall at Ken Tagg Play Area.

**Copy attached TC/12/08**

## **24. Lights in Chandos Park**

Members are asked to note the attached report with regard to replacing the light fittings on the Lamp posts in Chandos Park.

**Copy attached TC/13/08**

## 25. The Buckingham Literary Prize

Members are asked to consider if they wish to support the Buckingham Literary Prize in any way.

**Information attached Appendix M**

## 26. Together We Can Tackle Anti-Social Behaviour

Members are asked to note the attached information with regard to this new incident form.

**Copy attached Appendix N**

## 27. Reports from Representatives on Outside Bodies

Members are asked to note the reports listed below from representatives on outside bodies:

- Buckingham and Maids Moreton Neighbourhood Action Group
- Buckingham Economic Partnership

**Copy attached Appendix O**

**Copy attached Appendix P**

## 28. Newsletters, Magazines and Items of Interest for Members

- The Buckingham Society newsletter
- Chiltern District Council - Community Care Guide - a guide to community services and information
- Options Wells Street Centre – March/April 2009
- DIS Extra – NALC's Direct Information Service - No.: 705, 706, 707 and 708
- Agenda and minutes for the Access for All Group Meeting on the 20th April
- The Spire April 2009 – the Magazine of Ss Peter and Paul, Buckingham
- In Focus – Buckingham Community Action

## 29. Chairman's Announcements

- 30. Date of the next meeting:** Interim Council - Monday 8th June 2009  
Full Council - Monday 29th June 2009

## COMMITTEE IN PRIVATE SESSION

### 31. Exclusion of Public and Press

**RECOMMENDED** In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

### 32. Confidential Minutes of the Town Council meeting held on Monday 23rd March 2009.

### 33. Confidential Minutes of the Finance and Administration Committee held on Monday 27th April 2009.