

**MINUTES OF THE PRECEPT MEETING OF BUCKINGHAM TOWN COUNCIL HELD IN
MB1 MASONS BUILDING, UNIVERSITY OF BUCKINGHAM, HUNTER STREET ON
26th JANUARY 2009 at 7 pm.**

PRESENT

Councillors T. Bloomfield
H. Cadd
P. Collins
Mrs. P. Desorgher
P. Hirons
D. Isham
R. Lehmann
G. Loftus
A. Mahi
H. Mordue (Chairman)
Ms R. Newell
M. Smith
Mrs. P. Stevens
R. Stuchbury
M. Try
W. Whyte
Deputy Town Clerk Mr C. Wayman
Clerical Assistant Mrs. K. McElligott

APOLOGIES

Apologies were received and accepted from Councillor Mrs. G. Collins.

DECLARATIONS OF INTEREST

Members noted that this had not been shown as a separate item on the agenda as Members were asked to declare their interest at the appropriate time.

TO DISCUSS AND AGREE THE TOWN COUNCIL BUDGET FOR THE YEAR 2009/2010

Member discussed at great length and in detail, the figures sent with the agenda. It was **AGREED** to take each budget heading in order.

Cllr. Mahi arrived at 7:05pm – after agreement of Account 4004

Cllr. Ms. Newell arrived at 7:15pm – during discussion of Account 4028 Councillor Mileage

account code	account title	<u>BUDGET</u> <i>EXP</i> 2009/2010	<u>BUDGET</u> <i>INCOME</i> 2009/2010
Finance Committee			
101	WAGES		
4001	TOWN CLERK	35855.00	
4040	DEPUTY CLERK	25900.00	
4002	CLERICAL ASSISTANT	10785.00	
	ACCOUNTS ASSISTANT	3805.00	
4003	CARETAKER	20540.00	
4004	CARETAKER P/T	17115.00	

	PROJECT CONTINGENCY - STAFF	26000.00	
4005	ERS NATIONAL INS	7000.00	
4006	ERS PENSION CONT	24000.00	
4007	STAFF TRAVEL	350.00	
4028	COUNCILLORS MILEAGE	500.00	
4008	FEES FOR WAGES	50.00	
4045	COUNCILLOR'S ALLOWANCE	8988.00	
4020	MAYORS ALLOWANCE	2800.00	
102	OFFICE EXPENSES		
4010	STATIONERY	1550.00	
4011	POSTAGE	500.00	
4012	PHOTOCOPIER	1450.00	
4013	EQUIPMENT PURCHASE	100.00	
4014	AUDIT FEE	2200.00	
4015	ADVERTISEMENT	2000.00	
4017	SUBSCRIPTIONS	2000.00	
4018	TELEPHONE	1400.00	
4019	HIRE OF HALL	250.00	
4021	HOSPITALITY & CIVIC FUNCTIONS	100.00	
4022	INSURANCE	9500.00	
4023	TRAINING & CONFERENCE	3500.00	
4024	BANK CHARGES	450.00	
4025	LEGAL FEES	0.00	
4029	INFORMATION SERVICE	113.00	
4030	Petty Cash Cheque/Exps	0.00	
4031	PROTECTIVE CLOTHING	300.00	
4032	PUBLICITY (formally known as rates leaflet? annual report)	4000.00	
4041	WEB SITE PROVISION AND OPERATION	1000.00	
4080	BY-ELECTION FEES	0.00	
203	MAINTENANCE - OFFICE		
4038	COMPUTER REPAIRS & MAINTENANCE (inc annual contract charges)	600.00	
4051	REPAIRS AND RENEWALS (OFFICE)	300.00	
4052	HEAT LIGHT POWER	2750.00	
4055	ALARM	250.00	
120	Grants		
4070	GRANTS -SECTION 137	14750.00	
4072	Nags - holding account	100.00	
125	SECTION 137		
4501	EMERGENCY PLANNING EXP	0.00	
4504	REMEMBRANCE DAY WREATH	20.00	
	FRIEND OF/FREEDOM AWARDS	150.00	
4505	MAYORS SALVER	100.00	
130	ADMIN RESERVES		
1010	CHAMBER HIRE		0.00
1016	COMMUNITY CENTRE PROFIT SHARE		0.00
1038	SECTION 106		0.00
1176	PRECEPT		
1190	INTEREST RECEIVED		2000.00
131	MAJOR PROJECTS		
4079	PUBLIC TOILETS	0.00	
4084	COMMUNITY CENTRE - CASH FLOW	10000.00	
4085	COMMUNITY CENTRE	6000.00	
4077	OLD GAOL FUNDING	3000.00	
	FILM PLACE FUNDING	1000.00	

4096	ALL WEATHER PITCH	500.00	
4150	VERNEY CLOSE PURCHASE	0.00	
	FREEDOM PARADE 7TH Rifles	1300.00	
4152	QUALITY COUNCIL STATUS	0.00	
406	MAJOR BUILDING WORKS		
4025	FEES AND PROFESSIONAL CHARGES	94300.00	
	OFFICE TRANSFER	4000.00	
	PWLB - EXTENSION/INTEREST	40000.00	
412	PLASTIC BAGS		
	DONATIONS	0.00	
132	CONTINGENCIES		
4086	YOUTH CENTRE	5000.00	
4500	CONTINGENCIES	15000.00	
PLANNING			
601	PLANNING		
4019	HALL HIRE	150.00	
4023	TRAINING	500.00	
4010	PLANNING BOOKS/DOCUMENTS	0.00	
4042	PARISH PLAN	0.00	
ENVIRONMENT & PROPERTY			
201	PROPERTY PURCHASE		
4112	EQUIPMENT	1500.00	
4101	SEATS AND BINS	3000.00	
202	ROUNDBABOUTS		
1051	ROUNDBABOUT NO 1		1652.00
1052	ROUNDBABOUT NO 2		881.00
1053	ROUNDBABOUT NO 3		1652.00
1054	ROUNDBABOUT NO 4		2206.00
1056	ROUNDBABOUT NO 6		2206.00
1057	ROUNDBABOUT NO 7		1097.00
4108	MAINTENANCE	8750.00	
203	MAINTENANCE -GENERAL		
4051	REPAIRS AND MAINTENANCE	0.00	
4057	MEMORIAL PROJECT	0.00	
4058	CAR PARK	27600.00	
4063	VEHICLE PURCHASE & RUNNING COSTS	8000.00	
4082	ALLOTMENTS R & R	650.00	
4102	DOG BINS	7200.00	
204	DEVOLVED SERVICES		
1017	WAGES		13000.00
4050	PRELIMINARIES		2000.00
401	CHANDOS PARK		
1030	BOWLS INCOME		500.00
1035	TENNIS CLUB RENT		750.00
4225	RATES	1400.00	
4601	REPAIRS & MAINT FUND	3000.00	
4106	PLAY AREAS MAINTENANCE	2000.00	
4602	ELECTRICITY	650.00	
4603	WATER	500.00	
4616	CHANDOS PAVILION	500.00	
4616	BOWLS GREEN	0.00	
4610	REPAIR OF FOOTPATHS	12000.00	
4605	HORTICULTURAL CONTRACT	16500.00	

402		BOURTON PARK		
	4601	REPAIRS & MAINT FUND	15000.00	
	4106	PLAY AREAS MAINTENANCE	2000.00	
	4604	RIVER & POND MAINT	4000.00	
	4605	HORTICULTURAL CONTRACT	41500.00	
403		CEMETERY		
	1041	BURIALS FEES & PLOT PURCHASE		11600.00
	1043	CEMETERY CHAPEL HIRE etc		250.00
	1044	MEMORIAL FUND		500.00
	4225	RATES	900.00	
	4601	REPAIRS & MAINT FUND	1000.00	
	4602	ELECTRICITY	450.00	
	4603	WATER	700.00	
	4605	HORTICULTURAL CONTRACT	18350.00	
	4620	BURIAL EXPENSES	6500.00	
	4619	EXTENSION TO CEMETERY	5000.00	
	4617	MEMORIAL TESTING	1000.00	
	4034/520	PWLB CAPITAL/INTEREST	0.00	
404		CHANDOS PARK TOILETS		
	4612	TOILETS CHANDOS PARK	13000.00	
	4225	RATES	1900.00	
405		GENERAL AREAS		
	4212	PARKS POLICY GROUP	0.00	
	4618	TREE SURVEY	0.00	
407		OPEN SPACES		
	4650	HEARTLANDS/HOLLOWAY SPINNEY/OTHER	0.00	
411		CEMETERY LODGE		
	4225	RATES	750.00	
	4603	WATER	250.00	
		UPGRADING LIGHTING AND ELECTRICS	0.00	
		CHANGE OF USE	335.00	
	4602	ELECTRICITY/GAS	2000.00	
	4609	REPAIRS/RUNNING EXPS LODGE	1000.00	
408		RAILWAY WALK		
	4120	BTCV GRANT PAYMENT	2000.00	
	4122	TREE WORKS	1000.00	
409		OVERN CRESCENT/GRENVILLE GARAGE		
	4053	OVERN CRESCENT RENT	2150.00	
	4066	GRENVILLE GARAGE RENT	500.00	
	4601	REPAIRS	0.00	
	4603	WATER	200.00	
	4602	ELECTRICITY	300.00	
	4022	INSURANCE	100.00	
410		KEN TAGG PLAY AREA		
	4106	MEADWAY REPAIRS RENEWALS	5000.00	
	4605	CONTRACT	1275.00	
EVENTS				
301		ANNUAL EVENTS		
	4104	BASKETS & PLANTERS	9000.00	
	4107	BUCKINGHAM IN BLOOM	150.00	
	4115	RIVER RINSE	350.00	
	4201	CHRISTMAS LIGHTS	9500.00	
	4202	FIREWORK DISPLAY	4500.00	
	4203	COMMUNITY FAIR	204.00	
	4204	CHARTER FAIR	0.00	

4205	CHRISTMAS PARADE	3000.00	
4206	FESTIVAL FORTNIGHT	2839.00	
4207	TOWN GUIDE	0.00	
4208	SPRING FESTIVAL	3691.00	
4213	BUCKINGHAM SUMMER FESTIVAL	500.00	
4209	TRAFFIC ORDER BTC PAYMENT	0.00	
4210	PANCAKE RACE	150.00	
4228	ENTERTAINMENTS	975.00	
4232	BARRIERS PURCHASE	1050.00	
4078	NEW SIGNS	1575.00	
4211	BAND JAM	2575.00	
4216	MAY DAY EVENT	63.00	
4214	TEDDY BEARS PICNIC	200.00	
4215	EVENTS PA SYSTEM	500.00	
4094	YOUTH PROJECT	2000.00	
	FAIR TRADE PROMOTION	50.00	
302	STREET MARKET		
1001	STREET & FLEA MARKET Rent		30000.00
1004	FARMERS MARKET RENT		1400.00
4224	REFUSE	0.00	
4225	RATES	6000.00	
4226	SUPERVISORS	1250.00	
4015(4227)	ADVERTISEMENTS	1100.00	
4229	SUNDRY EXPENDITURE	585.00	
4017	SUBSCRIPTION NAMBA	0.00	
4017	SUBSCRIPTION FIND A MARKET	200.00	
	MARKET ENTERTAINMENT	1000.00	
4602	FARMERS MARKET ELECT	455.00	
303	SPECIAL EVENTS		
4260	TWINNING	600.00	
133	ADMIN RESERVES LONG TERM		
4081	PARADE SIGNS RESERVE	0.00	
4083	CAPITAL RESERVE	45000.00	
4088	TRAFFIC CALMING	0.00	
4092	CHURCH HILL WALL	0.00	
4080	BY-ELECTIONS/may election	0.00	
4153	COUNCIL VEHICLE RESERVE	0.00	
4095	FLOOD RELIEF	2000.00	
	GRAND TOTAL	736343.00	71694.00

It was **AGREED** to create a heading entitled Project Contingency – Staff to allow the new Town Clerk to appoint a Project Manager for the extension and/or a Green Spaces Manager for the parks if necessary.

Account 4028 Councillors Mileage: Proposed by Cllr. Stuchbury, seconded but Cllr. Mahi, that the amount be £500. Amendment proposed by Cllr. Smith, seconded by Cllr. Collins, that the amount be £750 was defeated by 7 votes to 8. The original proposition was then **AGREED** by 9 votes to 6.

Account 4070 Grants – Section 137: Declarations of interest as per Finance and Administration Minute number 481.

Account 4077 Old Gaol Funding: Cllr. Whyte and Cllr. Smith declared a personal interest as Trustees.

131 Major Projects – Account Film Place: Proposed by Cllr. Collins, seconded by Cllr. Newell, and **AGREED** by 12 votes to 0 to give the Film Place a grant of £1,000 per year for 3 years and to remove the £1,000 grant to the Film Place under Account 4070 Grants.

Members wished it to be noted that Account 406/4025 Fees & Professional Charges would be a one off cost for the next year and would pay for the architect, quantity surveyor, structural engineer, services engineer, the CDM coordinator, the below ground drainage design, the energy assessment calculation and all the legal costs including; change of lease, change of right of access, building insurance and building regulation compliance.

407 Major Building works – PWLB extension/interest: Members were informed by the Deputy Town Clerk that this total also included the existing loan for Cemetery Lodge as it was unclear if we would have to amalgamate the two loans.

Cllr. Stuchbury left the meeting at this point

It was **AGREED** by 12 votes to 1 – Cllr. Lehmann wished for his objection to be recorded – to precept the figure of £40,000.

Cllr. Stuchbury returned to the meeting.

Account 4086 Youth Centre Cllrs. Lehmann and Isham declared prejudicial interests.

Cllr. Lehman left the meeting during discussion on Account 4500 Contingencies and returned during discussions on Account 4057 War Memorial.

Amounts to be ring-fenced in the Environment & Property Committee budget to be agreed by the Chairman of the E&P Committee and the Clerk.

Account 4050 Materials it was **AGREED** to change the title of this account to Preliminaries.

406 Cemetery Lodge – Upgrading Lighting and Electrics – Proposed by Cllr. Smith, seconded by Cllr. Collins, that the amount be £0. Amendment proposed by Cllr. Cadd, seconded by Cllr. Stuchbury, that the amount be £5,000 was tied at 7 votes to 7. A re-vote was called where the amendment was defeated by 7 votes to 9. The original proposition for the amount of £0 was then **AGREED** by 9 votes to 8 with the Chairman using his casting vote.

Cllrs. Bloomfield and Lehmann left the meeting after the above discussion and vote and returned after the next item Change of Use.

Account 4120 BTCV Grant Payment: Proposed by Cllr. Lehmann, seconded by Cllr. Desorgher, that the amount be £1,000 was defeated by 5 votes to 8, the figure of £2,000 was then **AGREED**.

Account 4205 Christmas Parade: Proposed by Cllr. Lehmann that the amount be £2,625; Cllr. Cadd, seconded by Cllr. Loftus, proposed by that the amount be £3,125; a further amendment proposed by Cllr. Whyte, seconded by Cllr. Collins, of £3,000 was **AGREED** by 12 votes to 1.

4215: Cllr. Try declared a prejudicial interest in this budget item.

Account 4228 Entertainments: Proposed by Cllr. Collins, seconded by Cllr. Hirons, that the amount be £0 was **REJECTED** by 4 votes to 8. The figure of £975 was then **AGREED**.

Account 4260 Twinning: Cllr. Mordue declared a personal interest, remaining in the chair but taking no part in the discussion.

4083 Capital Reserve: Cllr. Collins explained that in normal circumstances that an amount of approximately 3 months running costs is kept in the Capital Reserve; however, as this is an exceptional year with a major building project, then the Council might wish to reduce the amount in Capital Reserve.

Proposed by Cllr. Collins, seconded by Cllr. Hirons, that the amount be £20,000 was **REJECTED** by 5 votes to 8.

Proposed by Cllr. Smith, seconded by Cllr. Loftus, that the amount be £45,000 was **AGREED** by 9 votes to 5.

Proposed by Cllr. Lehmann, seconded by Cllr. Stuchbury, and **REJECTED** by 4 votes to 11 that the Council review the major budgets again to make any necessary changes.

TO PASS A RESOLUTION AGREEING THE PRECEPT REQUEST AMOUNT FOR 2009/2010 AS PER THE ABOVE DISCUSSIONS

Proposed by Cllr. Mordue, seconded by Cllr. Collins, that Buckingham Town Council would set a precept of £526,944.00 which equates to £121.54 for a band D property.

Cllr. Lehmann and 3 other Councillors under Standing Order number 13a called for a recorded vote on the motion.

For a precept of £526,944:

Cllr. Mordue, Cllr. Cadd, Cllr. Smith, Cllr. Hirons, Cllr. Mahi, Cllr. Whyte, Cllr. Try, Cllr. Bloomfield, Cllr. Collins, Cllr. Isham and Cllr. Loftus.

Against a precept of £526,944:

Cllr. Mrs Stevens, Cllr. Ms. Newell, Cllr. Mrs Desorgher, Cllr. Stuchbury and Cllr. Lehmann.

It was therefore **RESOLVED** that Buckingham Town Council sets a precept of £526,944.

CHAIRMAN'S ITEMS FOR INFORMATION

No items for information

Meeting closed at 11.00 pm

CHAIRMAN DATE