

**MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON
MONDAY 23rd JUNE 2008 AT 7.05PM FOLLOWING THE PUBLIC SESSION**

PRESENT Councillors T. Bloomfield
Mrs. P. Desorgher
D. Isham
A. Mahi
H. Mordue
R. Newell
M. Smith
R. Stuchbury (Chairman)
In attendance Cllr. W. Whyte
Clerk to the meeting Miss L. Fahey

558/2008 TO ELECT THE CHAIRMAN OF THE EVENTS COMMITTEE

Proposed by Cllr. Isham, seconded by Cllr. Newell, and **AGREED** that Cllr. Stuchbury be elected as Chairman of the Events Committee.

559/2008 TO ELECT A VICE CHAIRMAN OF THE EVENTS COMMITTEE

Proposed by Cllr. Stuchbury, seconded by Cllr. Bloomfield, and **AGREED** that Cllr. Newell be elected as Vice Chairman of the Events Committee.

560/2008 TO ELECT A MARKET CO-ORDINATOR FOR THE EVENTS COMMITTEE

Proposed by Cllr. Stuchbury, seconded by Cllr. Mahi, and **AGREED** that Cllr. Smith be elected as Market Co-ordinator for the Events Committee.
Cllr. Stuchbury and the Committee thanked Cllr. Stevens for all her help and support in this role.

561/2008 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Mrs. P. Stevens, Councillor Hirons and Councillor Cadd.

562/2008 DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda.

563/2008 TO RECEIVE THE MINUTES OF THE LAST MEETING

Members accepted the minutes of the last meeting held on 6th May 2008, which were ratified at the Council meeting held on 2nd June 2008. There were no matters arising not dealt with below.

Item 550/2008 on the 6th May 2008 minutes - Cllr. Bloomfield reported that the River Rinse will take place between Bath Lane and Fishers Field for the first River Rinse on Sunday 14th September 2008.

564/2008 TO REAFFIRM THE CHAIRMAN'S AND DEPUTY CLERK'S DESIGNATED AUTHORITY TO BOOK MARKET ENTERTAINMENT

Proposed by Cllr. Isham, seconded by Cllr. Newell, and **AGREED** to allow the Chairman and Deputy Clerk designated authority to book market entertainment.

565/2008 ACTION REPORTS AND UPDATES

565.1 (542.2) Art Show

In the absence of Mr Foster, this item would be moved to the next agenda.

565.2 (542.3) Youth Art Project

The Chairman informed the Committee that the Artwork would be unveiled by the Mayor and Mr John Bercow MP on Friday 18th July 2008 at 2pm at the Library in Verney Close, Buckingham. Invitations would be sent to Buckingham Town Councillors, local County Councillors, Cllr. D Thompson, Cllr. M. Dewar, the Library, local Schools and the Buckingham & Winslow Advertiser. The Chairman thanked the Deputy Clerk and the Maintenance staff for all their hard work.

ACTION DEPUTY CLERK

565.3 (542.4) Youth Drama Project

The Chairman updated the Committee with his progress. Cllr. Newell agreed to speak with the Governing Board.

ACTION THE CHAIRMAN / CLLR. NEWELL

565.4 (542.5 & 448.1) Contract for the Christmas Lights

The draft contract would be compiled and checked by Cllr. Hirons. Deputy Clerk to contact Jacobs regarding the cost of the additional feeder pillar for Bridge Street as agreed in Minute No 448.1 – 27th September 2007. The money was committed from the 2007/08 budget and the work is to be carried out before Christmas 2008.

Proposed by Cllr. Mordue, seconded by Cllr. Smith, and **AGREED** to proceed with the work up to £1,500.

ACTION DEPUTY CLERK/CLLR. HIRONS

565.5 (542.8) Hanging baskets and planters

All Councillors were notified by e-mail on 11th June informing them that the hanging baskets had arrived. The Geranium towers are being moved by a Saturday Market Trader and Cllr. Smith agreed to discuss this with the Market Toby. The Chairman thanked the Town Council's Maintenance staff for all their hard work and for watering 7 days a week. The Deputy Clerk circulated a report explaining the problems and issues with the Water Bowser and the Committee agreed to let the Deputy Clerk liaise with the Supplier and report back to Members.

ACTION DEPUTY CLERK / CLLR. SMITH & MARKET TOBY

565.6 (542.9) Plastic Bag Free Town

Cllr. Smith said the launch date is 19th September 2008. Buckingham Town Council has committed £300 to sponsor the bag in partnership with the *Advertiser*. Cllrs. Smith & Newell to report back to the Committee at the next meeting.

ACTION CLLRS. SMITH & NEWELL

565.7 (542.10) Coach Parking

A letter has been sent to Hawes requesting use of their land but a response has not been received yet. Proposed by Cllr. Isham, seconded by Cllr. Newell and **AGREED** that if a land registry search was needed the money would come from 4104/301.

ACTION DEPUTY CLERK

565.8 (542.12) Councillor responsibility/shadow list

The list was circulated with the Agenda and there were no changes.

565.9 (542.13) Commemorative Plaque, 20th Anniversary, Buckingham Summer Festival

The plaque had been ordered and the Mayor would be presenting it to the Buckingham Summer Festival on Saturday 5th July. The plaque will be displayed in the Radcliffe Centre foyer once it had been decorated.

565.10 (542.14) Band Jam – 24th August 2008

The Chairman said this event was in hand. The Committee asked if Project Street Life were providing the barbeque and Cllr. Newell said she would contact them.

ACTION CLLR. NEWELL

566/2008 (543) TO RECEIVE MR. JOSEPH LEHMANN TO DISCUSS THE YOUTH COUNCIL

Mr Joseph Lehmann sent his apologies. He will attend to discuss the Youth Council with the Committee at a later date.

567/2008 DISCUSS AND AGREE THE TERMS OF REFERENCE

A Draft copy of the Terms of Reference had been circulated with the Agenda. The Committee discussed and **AGREED** to amend 2.6 so the last line read;

“and any other such events as agreed from time to time”.

And remove “reviews of Standing Orders” on 4. and replace with “Terms of Reference”.

ACTION DEPUTY CLERK

568/2008 (508.18) BUCKINGHAM IN BLOOM 2008, APPOINT JUDGES

The Committee discussed and **AGREED** that the judges will be the Mayor, Mayoress and Cllr. Newell. The closing date for entries is 27th June 2008 and a date would be arranged for judging.

ACTION CLLRS. NEWELL & MORDUE

569/2008 (542.6) REVIEW THE PLANNING COMMITTEE'S LAUNCH OF BUCKINGHAM PLAN – 25TH MAY 2008 – CLLR. WHYTE

Cllr Whyte thanked the Events Committee for supporting the launch of the Buckingham Plan. Since putting out the A-board with information every morning at the front of the Town Council Office the Public have collected and then returned completed questionnaires. Cllr. Whyte is lacking response from the under 40's. Cllr. Mordue said he would bring this to the Royal Latin and Buckingham Schools' attention to ask for parent's and pupil's feedback. Buckingham Plan leaflets would be handed out on 20th July 2008 in town during the Buckingham Summer Festival. Proposed by Cllr. Stuchbury, seconded by Cllr. Isham, and **AGREED** to hold a monthly Saturday surgery in the Chamber and have a table in the Tuesday or Saturday Market on a monthly basis staffed by Councillors to promote the Buckingham Town Council and its Committees with the Town Crier raising awareness of our presence.

ACTION DEPUTY CLERK / ACTION CLLR. MORDUE / TOWN CRIER

570 (541) TO RECEIVE A REVIEW ON THE MUSIC IN THE MARKET – 25TH MAY 2008

The Chairman wished to thank the Buckingham Acoustic Club who had performed for 8½ hours from a 9 hour programme. The weather on the day was atrocious but it had not deterred the crowd. The Committee expressed their thanks to the Deputy Clerk and Roy Calder for their help with this event.

571 (542.11) REVIEW LOVE PARKS WEEK CHILDREN'S FANCY DRESS – 14TH JUNE 2008

Cllr. Bloomfield reported to the Committee that the response was very disappointing considering the letters written, leaflets handed out and news release in the *Advertiser*. Only one child turned out for the event and she received a prize for her "Old Gaol" fancy dress costume. The Committee thanked the Mayoress and Mrs. Whyte who were the Judges and Cllrs. Bloomfield, Smith, Mordue & Whyte for making this event happen.

Cllr. Whyte left the meeting

572 (508.16) REVIEW OF TEDDY BEARS PICNIC– 21ST JUNE 2008

A report was circulated on the night. Due to wet weather the event had been moved to Tumblers in Bridge Street. Members thanked Cllrs. Smith and Isham and letters of thanks would be sent to Tumblers, Build-a-Bear Workshop and to Shaun Winter Marionettes. This would be an item for discussion on a future agenda.

ACTION DEPUTY CLERK

573/2008 (526) TO RECEIVE A REPORT ON THE BUCKINGHAM FESTIVAL FORTNIGHT MEETING HELD ON 18th JUNE 2008

Meeting notes were not yet available but they would be circulated once completed. The Chairman hopes that this year will be a successful event. Cllr. Bloomfield informed the Committee that he had gathered enough stallholders to hold a craft fair on Sunday 20th July in the Cattle Pens and he would be organising the bar for the Ceilidh band night and the Comedy Night. Members were told that the Climbing Wall had been booked and would be at this year's event. Members discussed whether to charge Mr Smith the percentage agreed at the Festival meeting as payment for him to bring his sideshows along and the money received would go to offset charges incurred for the event.

574/2008 TO RECEIVE AN UPDATE ON THE 2008 CHARTER FAIR

The Chairman informed Members that the draft Contract had been taken to the Showman's Guild but there had been no response yet. The Deputy Clerk would contact the Nicholls Brothers for a reply and would also arrange a meeting with them, Buckingham Town Council Events Chairman, the Police and Bucks. County Council to discuss matters arising.

Road Closure Order charges were discussed and Members asked for a list of how much surrounding Towns and Parishes pay. Deputy Clerk would arrange a meeting with Bucks County Council to discuss how the yearly figure is reached.

ACTION DEPUTY CLERK

575/2008 TO RECEIVE A REPORT ON THE 2008 BONFIRE & FIREWORK DISPLAY

Cllr. Mahi informed Members that PaBoom have been booked for the event on Saturday 1st November at Bourton Park. The Guides would be providing a Barbecue and Project Street Life hot soup. The Red Cross would be booked this week.

ACTION DEPUTY CLERK

576/2008 (552) MARKETS

576.1 Street Market

Market Income Comparison graph and 2007/08 figures were circulated with the Agenda.

The Deputy Clerk agreed to produce this information with future agendas.

576.2 Flea Market

No report

576.3 Farmers' Market

No report

576.4 Continental Market

Cllr. Smith thanked the Deputy Clerk for all her hard work and efforts in organising an alternative Continental Market for the 25th May 2008 as the original Company let us down at the last minute.

576.5 Discuss and agree preserving our Street Markets when others decline

Since the decision documented in Minute No 245 at the 15th May 2006 meeting to have traders do their own rubbish clearance instead of employing contractors, our Market has been profitable unlike others in the area; however, Cllr. Smith said that if parking charges were introduced this might no longer be so. Members felt that this was a matter for Full Council. The Committee agreed that our markets needed publicising, promoting and support.

Proposed by Cllr. Smith, seconded by Cllr. Stuchbury, and **AGREED** to allow the Market Sub-group up to £500 expenditure to promote the market subject to the expenditure being agreed by the Committee. An "extra" Sub-group member would be rotated from Events Committee membership, with Cllr. Mordue being the first "rotatee". Cllr. Stevens, of course, remains a member for as long as she so chooses.

ACTION MARKET SUB GROUP

577/2008 (553) MARKET SUB GROUP REPORT

A full report would be presented at the next meeting.

578/2008 BUDGET

Members received the budget report and noted the contents.

579/2008 NEWS RELEASES

News releases were **AGREED** for the following:

- 565.5 Hanging Baskets & Planters
- 576.5 Promoting Markets
- 565.6 Plastic Bag Free Town
- 573 Buckingham Summer Festival Fortnight

580/2008 CHAIRMAN'S ITEMS

Cllr. Bloomfield informed the Committee that he had offered Cllr. Lehmann the role of organising the Community Fair and he had accepted with Cllrs. Bloomfield and Hirons shadowing the event. The Responsibility/Shadow list would be updated.

Meeting closed at 9.30 pm.

CHAIRMAN DATE