

**MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON
TUESDAY 6TH MAY 2008 AT 7.15pm following the Public Session**

PRESENT Councillors T. Bloomfield
Mrs. P. Desorgher
P. Hirons
D. Isham
A. Mahi
H. Mordue
R. Newell
M. Smith
R. Stuchbury (Chairman)
In attendance Cllr. M. Try

Clerk to the meeting Miss L. Fahey

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Mrs. P. Stevens and Councillor Mahi apologised in advance for his late arrival.

538/2008 DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

There were the following declarations of interest for items on the agenda.
Item 14 – Buckingham Community Pantomime in the Community Centre –
Cllr. Bloomfield, Prejudicial, as the Community Centre Manager.
Item 14 - Buckingham Community Pantomime in the Community Centre –
Cllr. Desorgher, Cllr. Isham, as Members of the Management Committee.

*Proposed by Cllr. Stuchbury, seconded by Cllr. Isham, and **AGREED** to suspend Standing orders to take item 14 next.*

Mr. & Mrs. Watkins arrived.

**539/2008 TO DISCUSS THE PROBLEMS ARRANGING THE BUCKINGHAM
COMMUNITY PANTOMIME IN THE BUCKINGHAM COMMUNITY CENTRE**

Cllrs. Bloomfield, Desorgher and Isham remained in the Chamber but took no part on the discussion.

Members of the Buckingham Community Pantomime expressed their concern in the public session before this meeting that the dates they had requested to use the Buckingham Community Centre from 9th – 25th January 2009 hadn't been confirmed yet. 2009 is a special year as it the 25th Anniversary. The Community Centre proposes the show starts on the 2nd January 2009, but this wouldn't give the Pantomime performers enough time to sharpen their performance for a quality show.

A Committee Member said they couldn't see any offered dates from the Buckingham Community Centre from the correspondence circulated and that Members felt the Community Centre was a community asset not commercial. Another Member said that the Community Hall was for the community and that approximately 24,000 had been to

see the Pantomime over the last 24 years. They had seen shy children become performers and grown in confidence.

Cllr. Newell arrived.

*Proposed by Cllr. Stuchbury, seconded by Cllr. Smith, and **AGREED** to suspend Standing Orders to discuss with the Community Pantomime a suitable date to meet with the Community Centre and Town Council.*

Buckingham Town Council would facilitate a meeting in the Council Chamber on Friday 16th May at 1.15pm between the Buckingham Community Pantomime and Buckingham Community Centre Management.

*Proposed by Cllr. Stuchbury, seconded by Cllr. Isham, and **AGREED** to reinstate Standing Orders.*

Members of the Public, including Cllr. Try, left the meeting.

540/2008 TO RECEIVE THE MINUTES OF THE LAST MEETING

Members accepted the minutes of the last meeting held on 17th March 2008, which were ratified at the Council meeting held on 14th April 2008. There were no matters arising not dealt with below.

*Proposed by Cllr. Bloomfield, seconded by Cllr. Mordue, and **AGREED** to suspend Standing Orders to take item 4 next to allow Richard and Linda Watkins to address the meeting.*

541/2008 MUSIC IN THE MARKET – 25TH MAY 2008

Mr. Watkins explained this year was the 8th Music in the Market. The Mayor will open the event at 12.55pm and close it at 10pm. 17 acts have been booked so far, including solo acts and bands. The two headline bands are 'Socials' and 'Cool Beans'. An invitation was sent to Mouvaux, our Twin Town in France, but no reply has yet been received. Project Street Life have organised a Barbecue. Electricity supply and orange barriers would be made available on the day via Buckingham Town Council Maintenance Staff. Rubbish collections would be made throughout and after the event, and the black bags stored in the Town Council trailer. This will be parked in the archway by The Whale Public House as previously agreed for disposal later.

The Chairman said collections would be made on the day for the Mayor's Charity as agreed at Full Council. Members decided that due to the tight running order, the Town Crier competition would be held at 12.30pm before the start of the Music in the Market event. The Chairman circulated paperwork to the Committee from a local Business asking if they could bring their mobile "Rock Hopper" recording studio for promotion at this event. The Committee agreed that the vehicle must not obstruct the emergency evacuation route and the Deputy Clerk would look into finding a suitable place, a possibility being the lay-by opposite the sorting office.

Promotion of the event would be:

- Advertisement in the *Advertiser* of 23rd May, with leaflets inserted into the Buckingham and Winslow edition
- Posters in the town centre the week before (to be removed by Tuesday 27th May)

- Radio and TV notified

ACTION DEPUTY CLERK/ MAINTENANCE STAFF

542/2008 ACTION REPORTS AND UPDATES

542.1 (522.1) Display Board

The Chairman informed the Committee that the display board had arrived and was being used daily outside the Office to promote Events and the Markets.

542.2 (490.8) Art Show

Dates and details were circulated with the Agenda.

542.3 (422.5) Youth Art Project

Mrs. Fricker, the Head of Art at the Royal Latin School had contacted the Chairman to say the Artwork was available for collection. Invitations would be sent once an unveiling date had been decided. Buckingham Town Council's Maintenance Staff would collect and install the Artwork in the Library. The Chairman requested a letter of thanking Mrs Fricker for her efforts and help with this project.

ACTION THE CHAIRMAN / DEPUTY CLERK / MAINTENANCE STAFF

542.4 (529) Youth Drama Project

The Chairman and the Deputy Clerk would draft a letter to send to the local schools asking if they would be interested.

ACTION THE CHAIRMAN / DEPUTY CLERK

542.5 (508.11) Contract For Christmas Lights

The draft contract would be compiled and checked by Cllr. Hirons.

ACTION DEPUTY CLERK/CLLR. HIRONS

542.6 (508.13) Working with the Planning Committee on launch of Buckingham Plan

Cllr. Whyte would be launching this using the portable shelter on Sunday 25th May 2008 during the 'Music in the Market' event for maximum awareness.

542.7 (508.16) Teddy Bears Picnic – 21st June 2008

The Teddy Bears Picnic is being held at the Church from 2pm onwards. Contingency provisions have been agreed with Tumblers in the event of inclement weather. The Marionette show has been booked and confirmed and staff from "Build-a-Bear Workshop" in Milton Keynes are attending with their mascot suit to join in with activities. An official invitation has gone to the Mayor's Bear and posters have been created for display in Notice boards and on the A-Board as promotion.

542.8 (508.18) Hanging baskets and planters

The Deputy Clerk informed the Committee that the approximate date for the Hanging Baskets to be installed around the Town is week ending the 10th June 2008. The additional planters planned to go on AVDC land by the Bus Stop are still under discussion with AVDC.

ACTION DEPUTY CLERK

542.9 (522.13) Plastic Bag Free Town

Cllrs. Newell & Smith attended a recent meeting with Mr Foster (Buckingham Trader's Association) the Economic Group, Buckingham University and the Buckingham Advertiser and it was hoped to launch the bag mid September 2008. Local schools created the logos which were published in the *Advertiser*. Buckingham Town Council is sponsoring the bag along with the *Advertiser* and further sponsorship is being sought. The next meeting is on 19th May 2008. Cllr. Newell would report to the Committee at the next meeting.

ACTION CLLR. NEWELL

542.10 (523) Coach Parking

The Committee discussed and **AGREED** that the Chairman and Deputy Clerk to source the budget for the land registry search.

ACTION DEPUTY CLERK / CHAIRMAN

542.11 (525) Love Parks Week – 14th June 2008

Cllr. Bloomfield informed the Committee that posters and entry forms had been sent to local schools. The poster appears on several local websites including that of the Buckingham Society. 3 Judges have been confirmed and all entrants will meet at 11am by the bridge in Cornwall's Meadow car park.

Proposed by Cllr. Stuchbury, seconded by Cllr. Isham and **AGREED** that a news release would be sent to the *Advertiser*.

ACTION DEPUTY CLERK

542.12 (527) Councillor responsibility/shadow list

The list was circulated with the Agenda. The only change made was Cllr. Isham replacing Cllr. Bloomfield for the Teddy Bears Picnic.

542.12 (530) Commemorative Plaque, 20th Anniversary, Buckingham Summer Festival

Cllr. Newell had checked who should be honoured and informed the Members that it should be Professor Alan Brook and Robert Secret. The Deputy Clerk would arrange the plaque and inscription. The presentation date is to be confirmed.

ACTION DEPUTY CLERK

542.13 (532) Band Jam – 24th August 2008

The Chairman said this event was in hand and he would update the Committee at the next meeting.

ACTION CHAIRMAN

543/2008 INVITE MR. JOSEPH LEHMANN TO ATTEND MEETING - 23RD JUNE 2008

Proposed by Cllr. Isham, seconded by Cllr. Desorger, and **AGREED** to invite Mr. Joseph Lehmann to the next Events meeting on the 23rd June 2008.

ACTION DEPUTY CLERK

544/2008 (522.2) REVIEW OF CIVIC TWINNING EVENT – 6TH APRIL 2008

The Chairman thanked the Mayor, and also Cllr. Hirons who stood in as Town Crier for this event. It was agreed that a letter of thanks would be sent to the Caterers. Cllr. Newell thanked Cllr. Stuchbury for all his efforts and Cllr. Stuchbury thanked the Deputy Clerk for all her hard work on this event.

ACTION DEPUTY CLERK

545/2008 (522.9) REVIEW OF MAY DAY – 1ST MAY 2008

Members who had attended reported a very positive response and the children clearly enjoyed themselves. A Member commented that the wires from a school's PA unit were a potential health and safety hazard and Cllr. Mordue said he would speak to the school in question. The *Advertiser* attended and Mix 96 conducted several interviews.

546/2008 (526) TO RECEIVE A REPORT ON THE BUCKINGHAM FESTIVAL FORTNIGHT MEETING HELD ON 2ND APRIL 2008

The notes of the meeting were circulated with the Agenda. Next meeting is 14th May 2008 at 7.30pm in the Chamber.

Proposed by Cllr. Newell, seconded by Cllr Isham and **AGREED** to allow £500 already agreed from 4206/301 to be issued when needed.

547/2008 (528) TOWN CRIER COMPETITION – 25TH MAY 2008

The competition will be held at 12.55pm before the Music in the Market event opens at 1pm. The text has been agreed and Cllrs. Mordue, Stuchbury and Smith are judging and the Mayor offered to buy a drink for all applicants after the competition.

548/2008 TO DISCUSS AND AGREE QUOTE FOR REPAIRING FAULTY FEEDER PILLAR BY JARDINES

The quotation had been circulated with the Agenda. The Committee **AGREED** that the work be carried out so it would be working in time for the Music in the Market event, but asked for this to be an item on a future agenda to discuss the possibility of raising up the Bull Ring socket to prevent it being flooded.

Proposed by Cllr Isham, seconded by Cllr. Smith, and **AGREED** that the Chairman and Deputy Clerk source appropriate budget and code.

ACTION DEPUTY CLERK / CHAIRMAN

549/2008 DISCUSS AND AGREE A SUM OF MONEY TO COVER PLANTING COSTS OF POST OFFICE PLANTERS & CATTLE TROUGHS

Proposed by Cllr. Newell, seconded by Cllr. Mahi, and **AGREED** to take a sum of up to £200 from budget 4104/301.

ACTION DEPUTY CLERK

550/2008 TO DISCUSS AND AGREE HOLDING A RIVER RINSE FROM THE BACK OF BATH LANE TO FISHERS FIELD

The Committee will consider and will discuss this at the next meeting held on 23rd June 2008.

JUNE AGENDA

551/2008 TO DISCUSS AND AGREED WORKING WITH CLLR. WHYTE ON NEW TOWN CENTRE SIGNAGE

The Chairman informed Members that the Events Committee would liaise with Cllr. Whyte for continuity. Signage would be located in the Car Park and by the Old Gaol. Proposed by Cllr. Hirons, seconded by Cllr Newell, and **AGREED** to work with Cllr. Whyte on signage.

552/2008 (534) MARKETS

552.1 Street Market

It was reported that a vehicle had driven through a Tuesday market and a Councillor had witnessed this happen. It was suggested that orange barriers be put up at each end of the Market to act as a deterrent. This will be trialled and reported back to the Committee at the next meeting.

ACTION DEPUTY CLERK

552.2 Flea Market

No report

552.3 Farmers Market

No report

552.4 Continental Market

No report

552.5 Discuss quotation to replace Farmers' Market signs

The quotation was circulated with the agenda.

Proposed by Cllr. Bloomfield, seconded by Cllr. Mahi, and **AGREED** to purchase 10 new signs from 4227/301.

553/2008 MARKET SUB GROUP REPORT – CLLR. STEVENS

A report from Cllr. Stevens had been circulated with the Agenda.

Concern was expressed that Cllr. Stevens had many other commitments and the Chairman requested that the position of the Market Co-ordinator be an item on the next agenda for election.

JUNE AGENDA

554/2008 DISCUSS RENTING A MARKET PITCH TO MILTON KEYNES ENERGY AGENCY

After some discussion it was **AGREED** by a vote of 8 to 0 to allow Milton Keynes Energy Agency to rent a market pitch. The Deputy Clerk would contact MK Energy Agency and advise them of the decision and then pass their details to the Market Toby who will charge them the standard Market stall rate.

555/2008 BUDGET

Figures for 2008/09 were not yet available but would be circulated with the next agenda.

556/2008 NEWS RELEASES

News releases were **AGREED** for the following:

- 548 Town Crier Competition
- 542.11 Love Parks
- 542.7 Teddy Bears Picnic

557/2008 CHAIRMANS ITEMS

The Chairman had been approached by Beverley Trevitt – Clearly Speaking to see if anyone could spare 2 hours a week to do their accounts as they don't have a Treasurer. Cllr. Bloomfield offered his services and said he would contact Beverley to discuss it.

ACTION CLLR. BLOOMFIELD

Meeting closed at 9.20 pm.

CHAIRMAN DATE