

**MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON  
MONDAY 17<sup>th</sup> MARCH 2008 AT 7pm**

**PRESENT** Councillor T. Bloomfield  
H. Cadd  
Mrs. P. Desorgher  
P. Hirons  
D. Isham  
A. Mahi  
H. Mordue  
R. Newell  
M. Smith  
R. Stuchbury (Chairman)  
Invited Guest Cllr. D. Thompson, Cabinet Member AVDC Leisure  
Invited Guest Mr. D. Clucas, AVDC Leisure  
Invited Guest PCSOD. Grayburn

Clerk to the meeting Miss L. Fahey, Deputy Town Clerk

**APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillor Mrs. P. Stevens, and Councillors H. Cadd and H. Mordue apologised in advance for late arrival.

**DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA**

There were no declarations of interest for items on the agenda.

*PCSO Grayburn arrived.*

**519/2008 TO RECEIVE THE MINUTES OF THE LAST MEETING**

Members accepted the minutes of the last meeting held on 11<sup>th</sup> February 2008, which were ratified at the Council meeting held on 25<sup>th</sup> February 2008. There were no matters arising not dealt with below.

*Proposed by Cllr. Stuchbury, seconded by Cllr. Isham, and **AGREED** to suspend Standing Orders and to take item 8 next to allow PCSO Grayburn to address the meeting.  
Cllr. D. Thompson, Cllr. R. Newell and Cllr H. Mordue arrived during the following item.*

**520/2008 TO RECEIVE A REPORT ON ASSAULTS ON YOUNG MEN IN THE TOWN**

PCSO Grayburn reported the facts to the Committee and requested that any incidents should be reported to either Crimestoppers - an anonymous helpline – on 0800 555 111, Thames Valley Police on 0845 8 505 505, or 999 if it's an emergency. The Chairman thanked PCSO Grayburn for her time and help with this matter.

*PCSO Grayburn left the meeting.*

*Proposed by Cllr. Stuchbury, seconded by Cllr. Isham, and **AGREED** to suspend Standing Orders to take item 4 next to allow Cllr. D. Thompson – AVDC Leisure, to address the meeting.*

*Cllr. A. Mahi arrived.*

## **521/2008 (508.9) SUMMER FESTIVAL FORTNIGHT**

Councillor Thompson, Cabinet Member for Leisure at AVDC, said he was happy to work closely with the Committee on such a worthwhile event. The Chairman discussed the Band Jam event being held on Sunday 20<sup>th</sup> July 2008 and explained that Buckingham Town Council would fund the event; Cllr. Thompson agreed that AVDC would facilitate it using their contacts. The Clerk would arrange a meeting with Mr. C. Saunders (Band Jam), Cllr. Stuchbury (BTC), Cllr. D. Thompson (AVDC) and Mr. D. Clucas (AVDC) to discuss the event options in more detail. The Chairman thanked Cllr. Thompson and Mr. Clucas for attending.

**ACTION DEPUTY TOWN CLERK**

*Cllr. Thompson and Mr. Clucas left the meeting.*

*Proposed by Cllr Stuchbury, seconded by Cllr Isham, and **AGREED** to reinstate Standing Orders.*

## **522/2008 ACTION REPORTS AND UPDATES**

### 522.1 (508.2) Display Board

Cllr. Mordue showed the Committee the A-Board he had recently purchased. The Committee discussed and **AGREED** to purchase a similar A-Frame Display Board to promote and inform the public of current events within the Town from budget 4227/302.

**ACTION DEPUTY TOWN CLERK**

### 522.2 (511) Civic Twinning Event – 6<sup>th</sup> April 2008

The Chairman and Cllr. Mordue updated the Committee on the arrangements for the visit, and the Committee discussed and **AGREED** to let the Chairman source the wine.

### 522.3 (508.8) Water Bowser

The water bowser would be delivered during the week ending 21<sup>st</sup> March.

### 522.4 (508.9) Summer Festival Fortnight

Members discussed this under **521/2008**.

### 522.5 (508.10) Youth Art Project

The Chairman and Clerk would organise a launch date in April 2008. The Mayor agreed to open the event. Invitations would be sent to Buckingham Town Councillors, local County Councillors, Cllr. D. Thompson and Mr John Bercow, the Library, local Schools and the Buckingham & Winslow Advertiser.

**ACTION CHAIRMAN / DEPUTY TOWN CLERK**

522.6 (508.11) Contract for Christmas Lights

The draft contract had yet to be completed. The Town Clerk and Deputy met the supplier on 13<sup>th</sup> March and the Committee were informed of the proposals for the 2008 Christmas lights. Details of budget, costs and work to be done would be circulated when received from the supplier. The installation of an additional feeder pillar would be looked at once figures were known.

**ACTION DEPUTY TOWN CLERK**

522.7 (508.10) Working with Planning Committee on launch of Buckingham Plan

The Chairman would liaise with Cllr. Whyte; there was no launch date agreed as yet.

**ACTION THE CHAIRMAN**

522.8 (580.14) Purchase Portable Shelter

Members were informed that the portable shelter has been delivered. The Committee discussed its use by Charities and Businesses and at what cost, if any. It was decided that it was "for the Town's use within the Town". A refundable deposit should be charged, figure to be confirmed, and a draft policy would be drawn up and circulated at the next meeting for discussion.

**ACTION DEPUTY TOWN CLERK**

522.9 (508.15) May Day – Thursday 1<sup>st</sup> May 2008

Letters have been sent inviting local schools to participate. The event is planned for 11am at St. Peter & St. Paul's Church.

522.10 (508.16) Teddy Bears Picnic

The Teddy Bears Picnic is being held at the Church. Contingency provisions were being arranged in the event of inclement weather. The Marionette show had been booked and confirmed.

522.11 (508.18) Buckingham In Bloom

Letters and entry forms had been sent inviting local schools to participate. The prize fund has increased this year because the Committee decided to discontinue the local Business category. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> prizes of £75, £50 and £25 respectively in garden vouchers would be awarded.

522.11 (478) Hanging Baskets/Planters Quotations

Quotations for baskets had been received from three companies and for planters from two; a summary was circulated to the Committee at the meeting. Members discussed and **AGREED** to order hanging baskets from Mr A. Pelling (market trader) and planters for the Bull Ring (summer and winter) from Darthuizer and White Hart island (Summer only) from Plantscape.

**ACTION DEPUTY TOWN CLERK**

522.12 (514.5) Market Sub Group

Cllr Stevens to arrange a meeting with the market sub group members and would report at the next meeting on the 6<sup>th</sup> May 2008.

**ACTION CLLR. STEVENS**

522.13 (508.5) Plastic Bag Free Town

Cllr. Newell reported she had met with Mr. Foster and he was seeking sponsorship for his "CANVAS" canvas bag. Members were informed that the Buckingham University had approached the Town Council regarding a "Town & Gown" bag, and

the *Buckingham Advertiser* had also suggested sponsoring a bag. A sample “fold-a-tote” bag from the Market Toby was shown to the Committee and it was suggested the Market Traders could sell them at a cost of 50p. The Committee discussed and **AGREED** to fund the “fold-a-tote” bag within the Market (4260/303) and the Clerk would liaise with the Chairman and Market Toby.

**ACTION DEPUTY TOWN CLERK**

### **523/2008 (425.3) COACH PARKING**

The Chairman informed the Committee that locations were being investigated. Members requested that the Clerk write to the Hawes requesting use of their land. Cllr. Smith and the Clerk would compile a letter.

Proposed by Cllr. Smith, seconded by Cllr Isham, and **AGREED** to pay for a Land Registry search to find out who owns the land (budget source to be agreed).

**ACTION CLLR. SMITH / DEPUTY TOWN CLERK**

### **524/2008 TO RECEIVE A REPORT ON POOR ROAD MARKINGS - A422 TO MK**

A letter from Mr. Davis had been circulated with the agenda, asking for the matter of poor road markings on the A422 be looked into. The Committee discussed and **AGREED** that this matter should be referred to the Planning Committee, Partnership and the Mayor for response if appropriate and a letter would be sent to Mr. Davis informing him.

**ACTION DEPUTY TOWN CLERK**

### **525/2008 LOVE PARKS WEEK 14<sup>TH</sup> – 22<sup>ND</sup> JUNE 2008**

The Members discussed and **AGREED** to hold a Children’s Walk, possibly fancy dress, along the Circular Walk on 14<sup>th</sup> June. Cllr. Bloomfield agreed to co-ordinate this and Cllr. Smith to liaise with Cllr Bloomfield. The Clerk would liaise with AVDC and invite Cllr. Whyte to the event.

Proposed by Cllr. Bloomfield, seconded by Cllr Smith and **AGREED** to award prize money of £50 (budget source to be agreed).

Members also discussed the possibility of having a “plant a bulb” event in the parks; this would be discussed again at September’s meeting.

**ACTION DEPUTY TOWN CLERK / CLLRS. BLOOMFIELD & SMITH**

### **526/2008 (508.9) TO RECEIVE A REPORT ON BUCKINGHAM FESTIVAL FORTNIGHT MEETING HELD ON 5<sup>TH</sup> MARCH 2008**

The notes of the meeting were circulated with the agenda. Next meeting is Wednesday 2<sup>nd</sup> April at 7.30pm in the Chamber.

### **527/2008 (508.12) COUNCILLORS RESPONSIBILITY/SHADOW LIST**

Cllr. Bloomfield agreed to lead the 2<sup>nd</sup> river rinse in October 2008.

**528/2008 (518) TOWN CRIER COMPETITION/ADVERT**

It was discussed and **AGREED** to hold a competition at 3pm on Sunday 25<sup>th</sup> May 2008 at the Music in the Market Spring Festival. Mr Watkins (Buckingham Acoustic Club) would be informed that the competition would fill in between bands. Cllr. Smith agreed to compile a speech for all entrants to read and the Judging Panel would be Cllrs. Stuchbury, Mordue and Smith. This would be announced at the Annual Town Meeting on 26<sup>th</sup> March 2008.

**ACTION CLLR. SMITH / DEPUTY TOWN CLERK**

**529/2008 DISCUSS FUTURE YOUTH PROJECTS**

The Chairman suggested a Drama project. The Community Centre would be booked for one week encouraging local schools to each put on a show for one night. Any money made would be distributed back to the participating schools' Drama departments. Cllr. Smith agreed to work with the Chairman to investigate how this might be arranged. Invitations would be sent to local schools encouraging them to take part.

**ACTION DEPUTY TOWN CLERK / CHAIRMAN / CLLR. SMITH**

**530/2008 DISCUSS A COMMEMORATIVE PLAQUE FOR 20<sup>TH</sup> ANNIVERSARY OF THE BUCKINGHAM SUMMER FESTIVAL FORTNIGHT**

Members agreed to commemorate the 20<sup>th</sup> Anniversary and for the Mayor to unveil the plaque. The Deputy Clerk would obtain costings for a plaque and would seek permission from the University of Buckingham to erect on the wall of the Radcliffe Centre. Cllr. Newell would check who should be honoured and report back to the Committee.

**ACTION DEPUTY TOWN CLERK / CLLR. NEWELL**

*Cllr. Hirons declared a pecuniary interest in the following item.*

**531/2008 ADVERTISING IN THE PARISH CHURCH GUIDE BOOK**

The Members discussed and **AGREED** to purchase a ½ page space at £60 to advertise the Market from budget 302/4227. The Chairman would liaise with the Deputy Clerk over the text for the advert.

**ACTION DEPUTY TOWN CLERK / CHAIRMAN**

**532/2008 BAND JAM**

Members discussed this under **521/2008**.

**533/2008 REFUSE COLLECTION FOR MUSIC IN THE MARKET, BAND JAM & CHARTER FAIR**

The Chairman suggested and the Committee **AGREED** he would look into skip solutions at a lower cost than Keyskips.

**ACTION THE CHAIRMAN**

**534/2008 (497) MARKETS**

534.1 Street Market

No report

534.2 Flea Market

No report

534.3 Farmers Market

The 2007-08 Attendance record had been circulated with agenda.

534.4 Continental Market

A French and an Italian Market is being investigated as part of the Band Jam event in August 2008.

534.5 Replacement Farmers Market Signs

Members discussed and **AGREED** for the Deputy Clerk to source quotes for new signs and report back to Committee at its next meeting. Budget would come from 4227/302.

**ACTION DEPUTY TOWN CLERK**

534.6 Market pitch requested by Buckingham Liberal Democrats

After much discussion, proposed by Cllr. Isham, seconded by Cllr. Smith, and **AGREED** by 5 votes to 4 to deny the request from Buckingham Liberal Democrats.

A letter would be sent to Buckingham Liberal Democrats with the Committee's decision.

**ACTION DEPUTY TOWN CLERK**

**535/2008 BUDGET**

Members discussed and **AGREED** viring £574 from 4078/301 into 4260/303 for the Civic Twinning Lunch, and spend £300 to match the *Advertiser's* donation for canvas bags; the remaining £1700 to be spent on new information boards in the car park and by the Old Gaol. It was also **AGREED** to spend the balance of £6377 in 4104/301 on new planters by the High Street Bus stop (Summer and Winter) and additional winter planters by the White Hart.

**536/2008 NEWS RELEASES**

There were no news releases agreed.

**537/2008 CHAIRMAN'S ITEMS FOR INFORMATION**

There were no Chairman's Items.

Meeting closed at 9.50pm

CHAIRMAN ..... DATE .....