

**MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON
MONDAY 12th NOVEMBER 2007 AT 7pm**

<u>PRESENT</u>	Councillor	T. Bloomfield Mrs. P. Desorgher P. Hirons A. Mahi H. Mordue R. Newell M. Smith Mrs. P. Stevens R. Stuchbury (Chairman)
	Co-opted member	Mr. M. Foster, Chairman, Buck'm Traders' Assoc ⁿ .
	Invited guests	Mr S. Heywood (Christmas Parade Committee) Mrs R. Heywood (Christmas Parade Committee)
	Clerk to the meeting	Miss L. Fahey, Deputy Town Clerk
	In Attendance	Mrs. K. McElligott

APOLOGIES FOR ABSENCE

Apologies were received from Councillor H. Cadd and D. Isham.

466/2007 DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda

467/2007 TO RECEIVE THE MINUTES OF THE LAST MEETING

Members accepted the minutes of the last meeting held on 24th September 2007, which were ratified at the Council meeting held on 8th October 2007.

Mr. Foster & Mr. & Mrs. Heywood arrived during the following item.

468/2007 BUDGET

Projected budget figures had been circulated to Members with the agenda.

Cllr. Mordue informed the committee that the 2009 Christmas Parade would be the 25th parade, and asked if the budget for 2008 could be revised to make it an extra special event.

Proposed by Cllr. Mordue, seconded by Cllr. Newell, and **AGREED**.

The committee felt that account code 4228 should be reduced by £753 as the money had been transferred to account code 4211 and not been adjusted.

Proposed by Cllr. Smith, seconded by Cllr. Hirons, and **AGREED** by a majority vote.

Buckingham in Bloom prizes: the sum of £150 should be allocated to the Pride of Place account code 4107 to form two First Prizes of £75 (one for Schools, one for Business).

Proposed by Cllr. Newell, seconded by Cllr. Stevens, and **AGREED**.

ACTION DEPUTY TOWN CLERK

*Proposed by Cllr. Stevens, seconded by Cllr. Newell, and **AGREED** to suspend Standing Orders to allow Mr. & Mrs. Heywood to address the meeting regarding item 4 on the agenda.*

469/2007 (449) 2007 CHRISTMAS PARADE

This would be the 23rd Parade - the theme is "Christmas TV specials".

13th December 2008 – Parade theme will be "Christmas Stories"

2009 Parade: as this is the 25th Parade the theme is not being made public for the time being.

There were 44 entrants so far for this year's parade. Mr. Heywood said that last year's event had gone very well and they were pleased with it. They requested the help of our full-time Maintenance staff on Friday 7th December; electricity in the Bull Ring to be available, the key to be collected from the office on Friday morning. Road signs for the town centre and No Parking signs for Chandos Road to be the same as last year. The Bull Ring would be closed off.

The Chairman requested a copy of the survey for monies collected by floats. Mr & Mrs Heywood requested that a meeting with the Police be arranged.

ACTION DEPUTY TOWN CLERK

Mr. & Mrs. Heywood left the meeting.

*Proposed by Cllr. Stuchbury, seconded by Cllr. Newell, and **AGREED** to reinstate Standing Orders.*

The subsequent discussion agreed the following:

1. That the Maintenance/Groundsperson be asked to help on the Friday where necessary. Office to co-ordinate.
2. To do a letter to all residents affected mid November with a reminder at the beginning of December.
3. To arrange a meeting with Thames Valley Police.

ACTION DEPUTY TOWN CLERK /MAINTENANCE STAFF

470/2007 ACTION REPORTS AND UPDATES

470.1 (444.1) Pancake Day

Mr Foster reported that the BTA had looked into this and regretted that it does not have the manpower available as it falls on a Tuesday which is one of their busiest days; he apologised for this. The Chairman suggested Buckingham University be contacted to see if they could take on the organisation of this event.

Cllr. Stevens wanted the record to show that she would be very disappointed if the Pancake Race were to be cancelled.

Proposed by Cllr. Stevens, seconded by Cllr. Mordue, and **AGREED** that the University be contacted.

ACTION DEPUTY TOWN CLERK

470.2 (444.2) Signposts

It has now transpired that AVDC do not own the land, BCC own it; this has caused further delay. The Town Clerk was scheduled to meet the representative of the new owners of Cornwall Place to discuss various matters, including the signpost; Cllr. Mordue would participate.

ACTION THE TOWN CLERK

470.3 (444.4) Environmental Events

Cllr. Newell reported that Susan Le, the new project officer for BTCV, would be starting in the next few weeks. A schedule of forthcoming working parties for Maids Moreton Avenue/Holloway Spinney and Railway Walk was circulated at the meeting.

470.4 (454) Civic Twinning Event (Sunday 6th April 2008)

The Chairman, Cllr. Newell and Cllr. Smith would meet to agree on the caterer for this event when the quotes have been received. Cllr Mordue informed the Committee that the schools had been given a set of tasks to perform, one of which was called "Culture in a box" where they had to create a virtual or real box to best represent their country's attributes.

ACTION CHAIRMAN/CLLR. NEWELL/CLLR. SMITH

470.5 (406.2) Display Board

Mr Foster reported this was in hand. He would report again at the next meeting.

ACTION MR. FOSTER

470.6 (437.4) Art Show

Mr. Foster asked whether this could be held on a Saturday to maximise attendance, but was told this would clash with the Flea Market, and moving it to Cornwall Place would require permission of the landowners and would obstruct pedestrian passage. It was decided that it was better to hold it on a Sunday, located in the Cattle Pens for safety and having the advantage of access to an electricity supply. He would report again at the next meeting.

ACTION MR. FOSTER

470.7 (444.7) Bowser

Cllr. Bloomfield reported to the Committee regarding the information he had obtained regarding servicing/replacing the bowser. A service to maintain the current 70 litre hand push bowser would cost £60 + VAT and if it were found to need new parts that would be extra. However, if we were to replace the bowser with a 110 litre bowser it would cost £200 inclusive of VAT, and a 275 litre bowser would be £700 inc. VAT but this would need the quad bike to transport it around.

Proposed by Cllr. Newell, seconded by Cllr. Smith, and **AGREED** that Plantscape be reminded that we still have their bowser on loan and ask them to collect it; one would then be purchased.

ACTION DEPUTY TOWN CLERK

471/2007 REPORT ON SUMMER FESTIVAL FORTNIGHT

471.1 (453) Review Meeting With AVDC

Notes of the meeting had been circulated with the Agenda.

471.2 Invitation to Cabinet Member

The Committee discussed and **AGREED** to invite the Cabinet Member for Leisure to an Events Committee meeting to discuss the future of the Festival Fortnight.

ACTION DEPUTY TOWN CLERK

471.3 Funding

The Chairman described the difficult cash flow situation for the Summer Festival, and for the benefit of the newer Members the difference between the Summer Festival and the Summer Festival Fortnight. Members agreed the amount in the budget circulated with the Agenda.

472/2007 (447) CHARTER FAIR

472.1 Review

Councillors felt this year's fair had been better set up and laid out.

472.2 Draft Contract

The Chairman explained about the increase in cost on the draft contract and that Nichols Amusements have to take it to the "Showman's Guild" for approval. Correction to a spelling mistake in the draft contract would be amended.

Mr Foster left the meeting

Councillors felt that a change of wording was needed on the contract and this would be noted for the 2011 contract.

Cllr Newell left the meeting

472.3 Bus Stops And Times

The Committee agreed that a letter should be sent to BCC requesting them to provide earlier and clearer notifications of changes to bus stops and timings.

ACTION DEPUTY TOWN CLERK

473/2007 (445) BONFIRE AND FIREWORK REVIEW

The Chairman asked for a letter of thanks to be sent to pa-Boom, TryUs, the Round Table, the Girl Guides, PSL, the Sealed Knot and the Army Cadets. He also thanked the Mayor and Cllr Mahi for organising the event.

474/2007 REMEMBRANCE DAY PARADE

It was discussed and agreed that the event had gone well. However, the Order of Precedence didn't appear to have been followed again. The Royal British Legion may have sent the wrong list. Also, circulating the Order of Service by e-mail to the Town Clerk before the event would have been helpful as several Councillors were without a copy on the day.

The Chairman felt that a debriefing meeting with the RBL and Rev. K. Ashby regarding the length of the service, precedence for wreath-laying and the distribution of the Order of Service, etc., would be of use.

Cllr. Smith proposed, Cllr. Mahi seconded, and this was **AGREED**.

ACTION DEPUTY TOWN CLERK

475/2007 CHRISTMAS LIGHTS

475.1 Switch-On and Carols

The Christmas lights event would start at 5.30pm. The Winslow Concert Band had been booked and the local primary schools contacted for vocal and/or instrumental items but no response so far had been received. Cllrs. Mahi and Smith agreed to hold buckets to collect money on behalf of the Mayor's Charity, and Cllr. Stevens also volunteered, if available.

[Clerk's note: Bourton Meadow School has now responded and will attend.]

475.2 Pealights

The committee agreed to the repair and also to a second set of lights on the trees.

476/2007 COMMUNITY FAIR REPORT

Cllr. Bloomfield said that 19 stalls had been booked so far, and the maximum he could take would be 34. Everything else was arranged.

477/2007 (446) YOUTH BUDGET

477.1 (446) Youth Budget

The Chairman discussed with the Committee about offering a chance for Sixth Formers to be co-opted to the Committee, to provide input on events from a young person's viewpoint. Cllr. Mordue said he would shortly be attending a meeting of the Royal Latin School Council and he would broach the subject. The schools could run an election to select their co-optee, and arrangements would be made for mentoring.

Cllr. Mordue to report back to committee at the next meeting.

ACTION CLLR. MORDUE

477.2 (381.2) Youth Art Project

The Chairman said this was in progress.

478/2007 HANGING BASKET SPECIFICATION 2008

Members agreed the specification from the quotation circulated with the Agenda.

479/2007 (451) TOWN MAP

The committee were shown a draft proof of the Town Map and it was well received. The publishers had asked the Clerk for the pictures to be submitted at 300dpi as the cover picture in particular had suffered when enlarged. *[Clerk's note: This was not*

technically possible]. After taking expert advice from Councillors, it was agreed to substitute another suitable photo of the Old Gaol

ACTION DEPUTY TOWN CLERK /CLLR. SMITH

[Clerk's note: Cllr. Smith/Clerk agreed that the substitute pictures were not suitable either, so it was agreed that Mr. Webster's picture should be reduced in size in order to keep its quality and a border put around.]

480/2007 (456) RIVER RINSE

The Committee was asked to consider having two river rinses or one with two skips in 2008. After much discussion it was felt that we should hold two rinses, possibly both in September and cleaning out two different parts of the river. The Clerk would contact Stowe Sub Aqua to see if they were able to do this.

ACTION THE CLERK

481/2007 STREET ENTERTAINMENT 2008

In the New Year the Chairman and the Clerk would consider new entertainment.

ACTION CHAIRMAN/DEPUTY TOWN CLERK

482/2007 AVDC PARISH TOURING SCHEME

The Members felt it was more appropriate to leave the available dates for the smaller parishes.

483/2007 (444.9) THAMES & CHILTERN IN BLOOM

After much deliberation and a written recommendation from Cllr. Newell, the Committee agreed not to enter in 2008.

484/2007 CHAIRMAN'S REPORT

The Chairman gave a brief overview of the events held this year, and requested that Councillors would consider which events they wished to be responsible for in 2008 for the next meeting.

DECEMBER AGENDA

485/2007 MARKETS

Cllr Stevens reported as follows:

485.1 Street Markets

The Tuesday stall holders had asked to hold the market on Christmas Eve and New Year's Eve as Christmas Day and New Year's Day fell on the Tuesday. Mr. Pelling had asked to be permitted to sell flowers these two days on the Bull Ring. Councillors agreed and suggested the street market use the Cattle Pen area.

485.2 Flea Market

The Flea Market would take its usual 'holiday' from Christmas to mid-January.

485.3 Farmers' Market

Stallholders had been asked at the November market what they wished to do about January, the first Tuesday being the 1st, and many of them committed to second Tuesdays elsewhere. They would report at the December market.

485.4 Continental Market

The Committee agreed that a Polish Market would be a good idea for the Spring Festival in May 2008.

485.5 NABMA membership and Findamarket.net

After discussion, Members felt that we should cease subscribing to NABMA, in favour of subscribing to findamarket.net who have proved to be much better at sourcing traders. As starter members of findamarket, the first year's membership had been free of charge.

485.6 Charity Stall

Members all agreed for Dogs for the Disabled to have the use of the charity stall on March 15th 2008, and for Fair Trade on March 1st.

485.7 (381.12) Thames Valley Police response

Cllrs. Stevens and Smith would meet with TVP to discuss the matter.

ACTION CLLRS. STEVENS & SMITH

486/2007 PRESS RELEASES

There were no press releases agreed at this time.

487/2007 CHAIRMAN'S ITEMS

There were no Chairman's items.

Meeting closed at 9.55pm

CHAIRMAN DATE