

Dear Member

You are hereby summoned to attend a meeting of the Environment & Property Committee which will be held in the Council Chambers, Town Council Offices, Buckingham on Tuesday 29th May 2007 at 7pm

The public are invited to attend

Signed Ms P. J. Heath
Town Clerk

There will be a public session of no more than 15 minutes held at the start of the meeting

AGENDA

1. To receive apologies for absence
2. Election of the Chairman
3. Election of the Vice Chairman
4. Declaration of interest for items on the agenda
5. To receive the minutes of the last meeting held on 10th April 2007
6. To receive action reports and updates on items not elsewhere on the agenda as per attached list
7. Report on Cemetery Lodge
 - 7.1 To receive an update on the carpeting of Cemetery Lodge – Cllr Stevens
 - 7.2 To receive response from HMCE re the vat claw-back on the rental of the lodge.- copy attached
8. Reports on the operation of Brackley Road Cemetery
 - 8.1 To receive a presentation by the Friends of Brackley Road Cemetery on the work of the group and suggestions on how the Friends could work with Buckingham Town Council. – paper work enclosed
9. Reports on Chandos Park
 - 9.1 To receive notification of the rateable value review for the Chandos Park Pavilion and Bowling Green and discuss the financial implication arising from the revaluation – copy attached
 - 9.2 To receive a letter from Mr J Bercow in respect of Chandos Park Play area – copy attached
 - 9.3 To receive details of examples of management agreements, /lease agreements for Bowls Clubs with local authorities. Min Number.
 - 9.4 To receive and discuss the quotations received for the renewal of the footpath and agree the contract.
 - 9.5 To receive a report from Cllr Mordue on his meeting with Mr Taylor of Buckingham Football Club.
10. Reports on Bourton Park
 - 10.1 To discuss the mink population in Buckingham and the project to identify the numbers of Mink in Bourton and Chandos Park; to receive a verbal report on the cost of the monitoring – Cllr Stuchbury and to agree if a grant for this should be applied for in the Council's Name.

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

11. Council Offices Extension/Council Chamber Alteration
 - 11.1 To discuss and agree alterations to enable the staff to use the Council Chamber for office space
12. To receive the weekly safety reports on play areas and agree action proposed.
13. To discuss the Buckingham Town Audit and allocate areas following the change of Councillors - last report attached
14. To receive update on the Community Plan initiatives
15. To receive report on the work under devolved services from Bucks County Council
16. To discuss the motion raised under minute no's 2898 and 2899 on 5th Feb. 2007 Minutes, the motion to reverse 2899 on 26th March 2007 and the comments made at the Council meeting on 14th May 2007
17. To discuss a letter received from Sam Stuchbury – copy attached
18. To receive notifications of an alarm call out on 05.05.07 at 21:50. and review call out procedure
19. To discuss the replacement of a seat at the junction of London Road and Chandos Road by the bus stop, the current seat believed to have been installed by the Borough Council
20. Min No 324 – to receive and agree the Enforcement Policy in respect of Fixed Penalty Notices, issued under the Cleaner Neighbourhood Act 2005. – copy attached
21. To discuss the Purchase of Verney Close land from Bucks County Council
22. To discuss the current position for 2007/2008 budget - to be sent
23. To agree members of the Environment and Property Committee who wish to sit on the Town Council Premises Committee.
24. Chairman's Items for Information

The following items will be heard under section 1(2) of the Public Bodies (Admission of Meetings) Act 1960 which excludes members of the Public due to the confidential and financial nature of the business to be discussed

25. To discuss and agree a recommendation to full council of the level of rent required IF the lodge is let as a tied cottage for the Cemetery Manager

To Councillors

T. Bloomfield
 G Collins
 P Collins
 P Desorgher
 D Isham
 G Loftus
 A Mahi
 H Mordue
 R Newell
 M Smith
 P Stevens
 R Stuchbury
 M Try
 W Whyte