

26 February 2015

Dear Member

You are hereby summoned to attend a meeting of Buckingham Town Council which will be held in the Council Chambers, Town Council Offices, Buckingham, on **MONDAY 14th May 2007** following the Annual Statutory Meeting.

The public are invited to attend

Signed Ms P. J. Heath
Town Clerk

AGENDA

1. To receive apologies for absence.
2. Declaration of interest for items on the agenda
3. To receive for approval the minutes of Buckingham Town Council meeting held on 26th March 2007 and Interim meeting held 23rd April 2007.
4. Town Clerk's announcements per attached list
5. To receive the following minutes/notes and adopt any recommendation contained therein
 - 5.1 Planning Committee dated 02.04.07 & 23.04.07
 - 5.2 Environment & Property Committee dated 10.04.07
 - 5.3 Finance & Administration Committee dated 16.04.07
 - 5.4 Events Committee dated 30.04.07
 - 5.5 Chairmen Strategy Group dated 16.04.07
6. To receive correspondence per attached list, for information and for action.
7. To receive reports from Buckingham Town Council's representatives prior to the May elections on outside bodies.
 - 7.1 Buckingham Community Plan Steering Group
 - 7.2 Buckingham Partnership
 - 7.3 Buckingham Twinning Association minutes dated 04.04.07
 - 7.4 To appoint representatives on outside bodies per list attached
8. To receive accounts for payment.
9. To receive for retrospective approval accounts paid
10. To discuss and agree the method of co option for North Ward vacancy
11. To receive a report from the Town Clerk and the Chairman of Environment and Property on the meeting with BCC concerning the hiring of the Buckingham Centre and any other option identified for the Council's use. – notes for 25.04.07 and schedule of options attached
12. To receive details of applicants for the Deputy Town Clerks position, to agree and designate the authority to the interviewing panel for the appointment on a 6 months trial.
13. To discuss and agree attendance at 2007 conferences, and confirm funding for the conference plus travel and accommodation.- report and costing attached

PLEASE CHECK YOU HAVE COPIES OF ALL MINUTES, CORRESPONDENCE AND SUPPORTING PAPERS AS LISTED.
MEMBERS ARE REMINDED THAT THEY MUST DECLARE A PREJUDICIAL OR PERSONAL INTEREST AS SOON AS IT BECOMES APPARENT IN THE COURSE OF THE MEETING

14. To receive request from Buckingham Community Centre Trustees for permission to install ventilation system in the Community Centre – Letter attached
15. To receive the new code of conduct, to adopt the code and decide if clause 12(2) is to be included, and if so to give guidance to the Finance and Administration Committee on changes to the Standing Orders to clarify when and how the clause applies.
16. To receive, if required, comments from District and County Councillors
17. Mayor's Items for Information.

The following items will be heard under section 1(2) of the Public Bodies (Admission of Meetings) Act 1960 which excludes members of the Public due to the confidential and financial nature of the business to be discussed

18. To receive for approval the Confidential minutes of Buckingham Town Council meeting held on 26th March 2007 and Interim meeting held 23rd April 2007.
19. To receive the following minutes/notes and adopt any recommendation contained therein

19.1 Finance and Administration Committee	Dated 16.04.07
19.2 Events Committee	Dated 30.04.07
20. To receive verbal report from the Chairman on the position of the Caretaker and to give designated authority to 3 or more Councillors to amend and agree the Job description and person specification prior to advertising of the position, if required.
21. To receive letter from Lambert Smith and Hampton re Verney Close purchase, to discuss the contents and agree the instructions to be sent to the Town Council's Solicitor – letter and background report attached.

To: All Councillors

There will be a public session of no more than 15 minutes held prior to the meeting if required.

AGENDA SUPPORTING PAPERS

4. TOWN CLERK'S ANNOUNCEMENTS

4.1 NEWSLETTERS/BROCHURES

THE FOLLOWING BROCHURES AND NEWSLETTERS ARE IN THE OFFICE

CPRE – EMAILED NEWSLETTER MARCH 2007

BCC – OPTIONS NEWSLETTER APRIL 2007 & MAY 2007

BCC – PERFORMANCE SUMMERY 2006/2007

LCR – MAY 2007

4.2 DIS

ISSUES NUMBER 653,654,655

4.3 DIARY DATES – DETAILS ALREADY CIRCULATED TO MEMBERS

15TH MAY 2007 – AV TRANSPORT USERS GROUP , WELL STREET CENTRE

15TH JUNE 2007 – BCC WASTE DEVELOPMENT PLAN CONSULTATION, BEALES HOTEL

6 CORRESPONDENCE FOR INFORMATION AND FOR ACTION

No.	FROM	SUBJECT	DATE	INFO ACTION
6.1	AVDC	News for the Parishes	19.03.07	I
6.2	Buckingham Athletic Football Club	Leaflet on the future project	22.03.07	I
6.3	BCC	Local Transport Plan 2006-11 Area plan	28.03.07	I
6.4	TV Police	Crime Details (confidential)	March 07	I
6.7	AVDC	Children's Show 27 th July 2007 (to agree a donation to Buckingham Community Centre to cover the cost of the venue)	27.03.07	A
6.8	BCC	Advert for independent Education Appeals Panel Members		I
6.9	AVDC	Changes to recycling collection by Budgens (Removal of the 1100l container and replace with 8 cubic metre skip for paper)		I

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