

Dear Member

You are hereby summoned to attend a meeting of Buckingham Town Council which will be held in the Council Chambers, Town Council Offices, Buckingham, on **MONDAY 5th February 2007** at 7pm.
The public are invited to attend

Signed Ms P. J. Heath
Town Clerk

AGENDA

1. To receive apologies for absence.
2. Declaration of interest for items on the agenda
3. To receive for approval the minutes of Buckingham Town Council meeting held on 11th December 2006, Interim meeting held 8th January 2007, and Precept Meeting held on 29th January 2007
4. Town Clerk's announcements per attached list
5. To receive the following minutes/notes and adopt any recommendation contained therein
 - 5.1 Planning Committee dated 18.12.06 & 08.01.07
 - 5.2 Environment & Property Committee dated 18.12.06
 - 5.3 Finance & Administration Committee dated 15.01.07
 - 5.4 Events Committee dated 22.01.07
6. To receive correspondence per attached list, for information and for action.
7. To receive reports from Buckingham Town Council's representatives on outside bodies.
 - 7.1 Buckingham Community Plan Steering Group – Cllr Collins
 - 7.2 Buckingham Partnership
 - 7.3 Buckingham Twinning Association minutes dated 06.12.06 & 03.01.06
8. To receive accounts for payment.
9. To receive for retrospective approval accounts paid
10. To receive a motion by Cllr Stuchbury – attached
11. To receive motions from Cllr Barnett - attached
12. To receive, if required, comments from District and County Councillors
13. Mayor's Items for Information.

The following item will be heard under section 1(2) of the Public Bodies (Admission of Meetings) Act 1960 which excludes members of the Public due to the confidential and financial nature of the business to be discussed

14. To receive an update on the Deputy Town Clerk; To discuss the office arrangements and possible 6 months contract to cover Mr Skinners absence – Cllr Collins

To: All Councillors

There will be a public session of no more than 15 minutes held prior to the meeting if required.

AGENDA SUPPORTING PAPERS

4. TOWN CLERK'S ANNOUNCEMENTS

4.1 NEWSLETTERS/BROCHURES

THE FOLLOWING BROCHURES AND NEWSLETTERS ARE IN THE OFFICE

BCC – OPTIONS NEWSLETTER DECEMBER 2006
AVDC – NEWS FOR THE PARISHES 7/2006
BUCKS COMMUNITY ACTION – IN FOCUS ISSUE NO 35
NALC – LOCAL COUNCIL REVIEW – JANUARY 2007
BCC – TRAVEL PLANNING TEAM NEWS – SPRING TERM 2007
BALC – MATTERS ARISING – WINTER 2006
CLERKS AND COUNCILS DIRECT – JANUARY 2007
BUCKS PLAYING FIELD ASSOCIATION – WINTER 2006 -2007

4.2 DIS

ISSUES NUMBER 647,648, 649

4.3 DIARY DATES – DETAILS ALREADY CIRCULATED TO MEMBERS

- 1) 13TH FEBRUARY 2007 - NALC CONFERENCE –SHAPING COMMUNITIES COST £129.25 – DETAILS SENT BY EMAIL.
- 2) 2ND – 3RD MARCH 2007 – SLCC CONFERENCE AT STOKE ON TRENT – COST £190 FOR 2 DAYS -£60 FOR 1 DAY
DETAILS ATTACHED.
- 3) 23RD FEBRUARY COMMUNITIES AND LOCAL GOVERNMENT – HOW TO ENGAGE YOUNG PEOPLE - DETAILS SENT BY EMAIL

(ACTION TO DECIDE IF ANY MEMBER OR STAFF WISHES TO ATTEND THE ABOVE EVENTS AND APPROVE EXPENSES)

6 CORRESPONDENCE FOR INFORMATION AND FOR ACTION

No.	FROM	SUBJECT	DATE	INFO ACTION
6.1	AVDC	AVDC and Parish/Town Council charter	04.12.06	I
6.2	Thames Valley Police	Confidential figures	Dec 06	I
6.3	email: Mr Grimsdale	coach park	24.01.07	I
6.4	E-On Central Networks	Power cut pack	23.01.07	I
6.5	BCC -	No 32 Service	22.01.07	A

(To comment on the withdrawal of the no 32 in Woodlands Crescent)

10 MOTION BY CLLR STUCHBURY

Motion under 7 8A Standing Orders (amended to 8A with permission of Cllr Stuchbury) I Councillor Stuchbury put forward the motion that Buckingham Town Council amend the plans for the Council Chamber to include public toilets (accessible from the car park). Planning permission for this motion could be obtained from Full Council on 5 Feb2007.

PLEASE CHECK YOU HAVE COPIES OF ALL MINUTES, CORRESPONDENCE AND SUPPORTING PAPERS AS LISTED.
MEMBERS ARE REMINDED THAT THEY MUST DECLARE A PREJUDICIAL OR PERSONAL INTEREST AS SOON AS IT BECOMES APPARENT IN THE COURSE OF THE MEETING