

26 February 2015

Dear Member

You are hereby summoned to attend a meeting of the Events Committee which will be held in the Council Chambers, Town Council Offices, Buckingham, on Monday 27<sup>th</sup> November 2006 at 7pm.

The public are invited to attend

Signed: Ms. P.J.Heath  
Town Clerk

There will be a public session of no more than 15 minutes held at the start of the meeting.

### AGENDA

1. To receive apologies for absence
2. Declaration of interest for items on the agenda
3. To receive the minutes of the meeting held on 9<sup>th</sup> October 2006, ratified on 23<sup>rd</sup> October 2006
4. To receive Action reports and updates
  - 4.1 (306) Apology from Villiers Hotel (attached)
  - 4.2 (313) AVDC Grants system (attached)
  - 4.3 (315) To appoint a Councillor to choose and purchase plants as minuted
  - 4.4 (316) To receive an update on the Twinning Visit – Cllr. Mordue
5. (304) To discuss Town Centre Signage – quotation attached
6. (309) To review the 2006 Charter Fairs
7. (310) To review the 2006 Bonfire and Fireworks
8. (311) To review the Christmas lights switch-on
9. (300) To receive an update on the 2006 Christmas Parade
10. To receive a report on the 2006 Community Fair – Cllr. Lehmann
11. (216) To receive an update on Fair Trade – Cllr. Newell
12. To discuss the future of the Pancake Race
13. Markets: to receive reports on
  - 13.1 Street Market
  - 13.2 Flea Market
  - 13.3 Farmers Market
  - 13.4 French Market
  - 13.5 Other speciality markets
  - 13.6 Market dates over Christmas/New Year
14. Youth Project: to discuss and progress an art project – the Chairman
15. To discuss new Events:
  - 15.1 May Day
  - 15.2 Teddy Bears Picnic/themed costume children's event
16. To consider the format and funding of the Event in the Park 2007
17. To receive information on the new system for Road Closures (attached)
18. Budget
19. Press Releases
20. Chairman's Items for information

To Councillors:

H. Cadd	Ms. H. Saul
P. Collins (Mayor)	Mrs. P. Stevens
Mrs. P. Desorgher	P. Strain-Clark
D. Isham	R. Stuchbury (Chairman)
R. Lehmann	Mr. M. Foster (Buckingham Traders' Association)
H. Mordue	
R. Newell	

**EVENTS COMMITTEE ACTION LIST AND UPDATE**

Minute No	Title	Action Taken		Response or result
		Date	Form	
287	Christmas Lights	25/8/06	Ask Traders Association for invoice to generate payment	received
288.4.4 & 312.2	Future entertainment	29/8/06 chased 12/10/06	<b>Cllr. Stuchbury</b> to obtain details as minuted Contact Owlswick Mummers for availability Dec.	
289	Hanging Baskets	29/8/06	Letter Thrift Farm re baskets	Will take – arrangements to be finalised
300	Christmas Parade	10/10/06	Advise Road Closure Order details & costs to Heywoods	OK
	(November & December)		Letter to residents	November done
		11/10/06	Arrange meeting with Police	Notes attached
		26/10/06	BT Football Club re parking	OK – phone 10/11
		12/10/06	BCC re signs	Agreed, phone call 12/10/06
		13/11/06	Signs ordered	
302	Thames & Chilterns in Bloom		<b>Cllr. Newell</b> – liaise over offer of help	
304	Town Centre signs	18/10/06	Costing of selected sign as minuted.	30/10/06
305	The Film Place	18/10/06	Letter re market stall & presentation	OK-see memo attached
306	Buckingham in Bloom	13/10/06	Post prizes to winners who did not attend + covering letter	Apology for non-attendance rec.(Villiers)
308	River Rinse	18/10/06	Thanks to Buck.Soc & Stowe SAC	
310	Bonfire		<b>Cllr Mordue</b> /Office co-ordinate wood collection	
311	Christmas Lights/Carols	18/10/06	Arrange meeting with band	OK
		18/10/06	Invite Junior Choir to perform	OK
		18/10/06	Amend pealight order	
312.1	Farmers Market	10/10/06	Traders re January market	OK
	Street Market	10/10/06	Traders re Christmas/New Year markets	
	(December)		Advert in paper re market dates	
312.4	Special Markets	12/10/06 →	Investigate others	
312.5	Market stall	18/10/06	Letter to BCC	OK
313	AVDC Grants	18/10/06	Letter as minuted	8/11/06
315	Vouchers		Plants for post office, new office display Tell Flowers of Distinction	
316	Twinning Visit		<b>Cllr. Mordue</b> to advise re return visit	
317	DemGames		Advise when live	23/10/06

