

Dear Member

You are hereby summoned to attend a meeting of the Environment & Property Committee which will be held in the Council Chambers, Town Council Offices, Buckingham on **Monday 6th November 2006 at 7pm**

The public are invited to attend

Signed Ms P. J. Heath

Town Clerk

There will be a public session of no more than 15 minutes held at the start of the meeting

AGENDA

1. To receive apologies for absence
2. Declaration of interest for items on the agenda
3. To receive the minutes of the last meeting held on 18th September 2006
4. To receive action reports and updates on items not elsewhere on the agenda as per attached list
5. Report, if required, on Cemetery Lodge Refurbishment
 - 5.1 To discuss the short term let of rooms in the lodge plus agree marketing strategy.
 - 5.2 (289.1) to discuss the reallocation of designated responsibility to decide the contractor to supply Cemetery Lodge carpets due to the outstanding action item since 31.07.2006
6. Reports on the operation of Brackley Road Cemetery
 - 6.1 to receive a request from Mrs Bartlett to bury ashes outside a designated plot
 - 6.2 (290.3) to discuss and agree the base tender document for the maintenance of the cemetery and burials and to agree the term of that contract.
7. Reports on Chandos Park
 - 7.1 (273.2) to receive the draft lease; agree contents before the lease is sent to the Bowls Club.
 - 7.2 (312.2) to receive quotations for repairs to the Pavilion Roof
 - 7.3 (312.2) to receive quotations for repairs to the Heater
 - 7.4 ((312.2) to receive quotations for winter work to the green
 - 7.5 (312.2) to receive quotations for work to drainage ditches
 - 7.6 To receive notification from the Council's contractors of subsidence of the path adjacent to the Toilets.
 - 7.7 To receive letter from Chandos Park bowls Club reference work to the green.
8. Reports on Bourton Park
9. To receive the weekly safety reports on play areas and agree action proposed
10. Reports on Buckingham Town Audit and any action required
 - 10.1 To look at the makeup of the reporting members.
11. To receive update on the Community Plan initiatives – Cllr J Barnett
12. To discuss the repair, future maintenance of the War Memorial – Cllr Cadd
13. (236.1) to receive details of the bus shelter and update on the current position.
14. (302) to receive the response from BALC on the right of way Chandos Road/Station Terrace.
15. (285) to receive details contact with Willowlake Properties Ltd
16. (317) to receive quotations for work to trees – Railway Walk
17. To receive details of break-in at the Moreton Road Store
18. To receive correspondence from residents on Stratford Road re vehicles parking in the lay-by
19. To receive an invitation to the 2006 Design awards and agree who will attend
20. To receive update on the agreement with BCC for devolved services
21. To discuss the current position on the 2006/2007 & discuss the proposed budget 2007/2008

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

22. Chairman's Items for Information

To Councillors

J Barnett

P. Collins (Mayor)

Mrs P. Desorgher

D.R. Isham

G. Loftus

H. Mordue (Chairman)

Ms. R. Newell

Mrs H. Saul

Mrs C. Strain-Clark

Mrs P Stevens

R. Stuchbury