

Dear Member

You are hereby summoned to attend a meeting of the Environment & Property Committee which will be held in the Council Chambers, Town Council Offices, Buckingham on **Monday 18th September 2006 at 7pm**

The public are invited to attend

Signed Ms P. J. Heath

Town Clerk

There will be a public session of no more than 15 minutes held at the start of the meeting

AGENDA

1. To receive apologies for absence
2. Declaration of interest for items on the agenda
3. To receive the minutes of the last meeting held on 31st July 2006
4. To receive action reports and updates on items not elsewhere on the agenda as per attached list
5. Report, if required, on Cemetery Lodge Refurbishment
6. Reports on the operation of Brackley Road Cemetery
 - 6.1 To receive a copy of the Ombudsman's "special report: memorial safety in local authority cemeteries"
 - 6.2 To receive a letter from Mr Lester re the fence – discuss and agree action to be taken to make the fence stock proof
 - 6.3 To discuss the investigation into an owner of an unstable monument and decide if the Clerk can obtain a copy of the Death register to obtain next of kin details £7.
7. Reports on Chandos Park
 - 7.1 to receive a request from Mr R Taylor of Buckingham Town Football club for a meeting to discuss the damage to the Club from users of Chandos Park
 - 7.2 To receive, and discuss the notes from meeting with Chandos Park Bowls Club; agree resulting actions and budget spend.
8. Reports on Bourton Park
 - 8.1 To discuss style, budget and specifications from Bucks County Council for the bollard at the entrance to Bourton Park Car Park; agree style and cost.
9. To receive the weekly safety reports on play areas and agree action proposed
 - 9.1 To receive notification of broken gate at Ken Tagg Play Area and detail of quote from supplier to replace
 - 9.2 To receive details of quotation to include Ken Tagg Play area in the weekly safety checks
 - 9.3 To receive notification and estimates for tree work in the Ken Tagg Play Area
10. Reports on Buckingham Town Audit and any action required
11. To receive update on the Community Plan initiatives – Cllr J Barnett
12. To receive the Tree report on the Railway walk and the consultants recommendations
13. To receive and agree notification of Mr Coles fees, architect for Extension
14. To receive documents issued by BCC under the Freedom of Information request for the purchase of Verney Close
15. To receive request from Nuelle re A board placement
16. To receive a request from Buckingham Colour Press for a bin
17. To agree a recommendation for the spending of the garden vouchers won as part of the AV in Bloom prize in 2004
18. To discuss the repair, future maintenance of the War Memorial – Cllr Cadd

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

19. To receive notification of the Town Clerks award of “authorised person” certificate and receive update on discussions of future use of the CN&E Act 2005 in Buckingham
20. To discuss and agree criteria to establish the viability of toilet provision by the Town Council.
21. To receive details and results of ATV training course by Mr J Jones
22. To receive notification of allocation of a garage to Buckingham Town Council by AVDC and to decide if the Committee would like to take up the lease
23. Chairman’s Items for Information

The following item will be heard under section 1(2) of the Public Bodies (Admission of Meetings) Act 1960 which excludes members of the Public due to the confidential and financial nature of the business to be discussed

To Councillors

J Barnett
P. Collins (Mayor)
Mrs P. Desorgher
D.R. Isham
G. Loftus
H. Mordue (Chairman)
Ms. R. Newell
Mrs H. Saul
Mrs C. Strain-Clark
R. Stuchbury