

**MINUTES OF THE PRECEPT MEETING OF BUCKINGHAM TOWN COUNCIL HELD  
IN THE COUNCIL CHAMBER ON 23rd JANUARY 2006 at 7 pm.**

<b><u>PRESENT</u></b>	Councillors	J. Barnett P. Collins Mrs. P. Desorgher D. Isham R. Lehmann H. Lewis G. Loftus H. Mordue R. Newell Mrs. P. Stevens Mrs. C. Strain-Clark P. Strain-Clark R. Stuchbury (Mayor)
	Town Clerk	Ms. P. J. Heath

**APOLOGIES**

Apologies were received and accepted from Councillors H. Cadd and Mrs. H. Saul.

**2006/1 DECLARATIONS OF INTEREST**

Members noted that this had not been shown as a separate item on the agenda as Members were asked to declare their interest at the appropriate time. The Chairman indicated that he would not discuss the budget line by line as in previous years therefore Members were asked to declare their interest.

The Clerk recorded the following declarations as heard at the meeting.

Cllr. Lehmann for the Youth Centre Contingency and CAB Grant request.

Cllr. Isham for CAB Grant Request and Buckingham Community Centre.

Cllr. Barnett for Buckingham Community Plan Project.

**2006/2 BUDGET 2006/2007**

Member discussed at great length and in detail the figures sent with the agenda and amended by email on 20<sup>th</sup> January. Since not all members appeared to have received, or read the email, the Chairman was asked to confirm the adjusted figures.

The Members' deliberations were not in a sequential order but to facilitate the recording of the decision and to avoid confusion the budget is listed in correct order of cost codes and committees.

The discussions on the budget were taken in the following order: the Planning Committee budget, the Events Committee budget, the E & P Committee budget and finally the F & A Committee budget. The record of the meeting is therefore in the order of the discussions and not the order of the budget agreed.

**2.1 Planning Budget**

Members agreed the planning budget without comment.

## 2.2 Events Budget

The Chairman of Events proposed amendments to the budget following additional information becoming available subsequent to the Committee meeting.

*Cllr. Mrs. C. Strain-Clark and Cllr. P. Strain-Clark left the meeting before the following vote was taken.*

Proposed by Cllr. Lewis, seconded by Cllr. Lehmann, and **RESOLVED** that the Council agrees a 4% increase on the Precept based on 2005/06 budget. Following considerable discussion a vote was taken and the motion passed by 6 votes to 5 with the Chairman's casting vote. Cllr. Isham abstained.

Having agreed the Precept the Members continued to discuss the budget to achieve the precept amount.

## 2.3 E & P Budget

The Chairman of Environment and Property proposed amendments to the budget following additional information becoming available subsequent to the Committee meeting.

*Cllr. P. Strain-Clark returned to the meeting*

## 2.4 F & A Budget

### 2.4.1 Community Plan

It was **AGREED** that the control of the £20,000 for the Community Plan project should be within the E & P Committee

*There was a break between 8.30 and 8.45 pm*

Members resumed the discussion on the Community Plan Project.

Proposed by Cllr Lehmann, seconded by Cllr Mordue, and **AGREED** by 9 votes to 0 to place £20,000 in the budget subject to a successful bid to SEEDA for match funding and complete details of the project being presented and accepted by the E & P Committee.

Member discussed the future extension of the Council Chamber and the need under law for appropriate working space for the staff.

### 2.4.2 Deputy Town Clerk

Proposed by Cllr Newell, seconded by Cllr Mordue, and **AGREED** by 6 votes to 5 that the provision for a Deputy Clerk be amended to £12,000.

### 2.4.3 Flood Relief enhancement

A proposal by Cllr Lewis, seconded by Cllr Newell, that the flood relief enhancement fund be removed was defeated by 7 votes to 4.

### 2.4.4 Events Budget

Proposed by Cllr Lehmann, seconded by Cllr Lewis, and **AGREED** by 6 votes to 5 with the Chairman's casting vote to keep the Christmas Lights budget as 2005/2006 at £11800.

Proposed by Cllr Collins, seconded by Cllr Lewis, and **AGREED** by 7 votes to 4 to reduce reserves by approximately 15,000 to balance the budget as so produce a precept increase of 4%.

## **FINANCE AND ADMINISTRATION COMMITTEE**

### **101 WAGES**

4001 Town Clerk	£29859
Deputy Town Clerk	£12000
4002 Clerical Assistants	£10324
4003 Caretaker	£7000
4005 National Ins. Ers	£4600.35
4006 Pension Ers	£9561.33
4007 Staff Travel	£500
4008 Wages Fee	£30
4028 Councillor's mileage	£100

### **102 OFFICE EXPENSES**

4010 Stationery	£800
4011 Postage	£500
4012 Photocopier	£400
4013 Equipment Purchase	£3000
4014 Audit Fee	£1200
4015 Advertising	£500
4017 Subscription	£1700
4018 Telephone	£1200
4019 Hire of halls	£450
4020 Mayor's Allowance	£2600
4021 Hospitality	£100
4022 Insurance	£11000
4023 Training & Conference	£1200
4024 Bank Charges	£300
4025 Legal Fees	£1500
4029 Information Service	£110
4030 Petty Cash	£250
4031 Protective Clothing	£100
4032 Rates Leaflet/Annual Report	£1200

### **120 GRANTS**

4070 Grants	£8410
Aylesbury Vale Dial a Ride	£500
Bourton Road Allotments	£250
Buck. Twinning Association	£60
Buck & District Crossroad Carers	£1000
Buckingham 3 <sup>rd</sup> Scouts	£1000
Buckingham Baby Café	£300
Buck Canal Society	£100
Buck. Heritage Trust	£300
Buck. Summer Festival	£750
Buck. Age Concern	£250
CAB	£1000
Friends of the Old Gaol	£500
MM Friends at Hand	£50
TV Police NAGS	£150
North Bucks Care for Carers	£150
PSL	£1000
TV & Chiltern Air Ambulances	£500
Old Gaolers	£250

**130 ADMIN RESERVES (INCOME)**

1010 Chamber hire	-£60
1190 Interest Received	-£7000
4080 By Elections	£2000

**131 MAJOR PROJECTS**

4079 Public toilets	£2600
4084 Community Centre cash flow underwrite	£10000
4085 Community Centre capital fund	£6000
4096 All Weather pitch	£600
4150 Verney Park Purchase	£0

Members agreed to remove the Verney Close purchase from the budget and to discuss at the next full council meeting the withdrawing from the purchase of the area.

**132 CONTINGENCIES**

4086 Youth Centre	£6500
4500 Contingencies	£10000

**PLANNING**

4019 Hall Hire	£100
4023 Training	£100

**ENVIRONMENT AND PROPERTY COMMITTEE****201 PROPERTY PURCHASE**

4112 Equipment	£1000
4101 Seats & Bins	£4000

**202 ROUNDABOUTS**

4108 Sponsorship	-£3000
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Although the roundabouts may be returned to the County Council as part of the Transfer of Services Members felt that a sum of £3000 income over expenditure would not be unreasonable.

**203 MAINTENANCE**

4051 Repairs and Renewals Office	£900
4052 Heat Light Power	£1400
4053 Overn Crescent	£2600
4055 Alarm	£220
4056 Church Hill	£1500
4057 War Memorial	£600
4058 Car Parking	£22500
4063 Vehicle running costs	£1400
4082 Allotments agreement	£500
4094 Youth projects	£2000
4102 Dog Bins	£5928.32
4103 Railway Walk	£2100
4105 Ken Tagg Play area	£500
Cleaner Neighbourhood Act exps	£2000

**401 CHANDOS PARK**

1030	Bowls Pavilion income	-£1800
1035	Tennis Club Lease	-£750
4225	Rates	£2000
4601	Repairs and Renewals	£4000
4602	Electricity	£800
4603	Water	£1000
4605	Horticultural work	£13200

**402 BOURTON PARK**

4601	Repairs and Renewals	£4000
4604	River and Pond Maintenance	£2000
4605	Horticultural Work	£33255

**403 CEMETERY**

1031	Burials VAT-able	-£99
1032	Burials Non VAT-able	-£6787
4225	Rates	£650
4601	Repairs and Renewals	£7000
4602	Electricity	£1000
4603	Water	£500
4605	Horticultural Work	£11000
	Memorial Testing	£5000
4620	Burial costs	£5396
4609	Repair of Lodge	£15000
	Cemetery Lodge loan repayments	£4704

**404 CHANDOS PARK TOILETS**

4612	Service Contracts	£12000
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**405 GENERAL REPAIRS**

4601	General Repairs to 401-404 codes	£30000
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**406 OPEN SPACES**

	Maintenance Heartland and Transferred areas	£10000
	Community Plan Project	£20000

**407 EXTENSION**

	Fees and Professional Costs	£10000
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**301 EVENTS COMMITTEE**

4104	Town in Bloom	£8000
4107	Pride of Place	£500
4115	River Rinse	£150
4201	Christmas Lights	£11800
4202	Fireworks Display	£3952
4203	Community Fair	£182
4205	Christmas Parade	£2500
4206	Week in the Park	£2600

4208 Spring Festival	£3380
4228 Entertainment	£1560
Barriers	£1500
Entrance Signs	£1500

**302 STREET MARKETS**

1001 Rental Income	-£30000
1004 Farmers Market Rent	-£900
4224 Refuse Collection	£20800
4225 Rates	£7098
4226 Supervisors	£1144
4227 Advertisement	£1000
4229 Sundry Expenditure	£520
4602 Electricity Farmers Market	£416
Subscription to NABMA	£320

**303 SPECIAL EVENTS**

4260 Twinning	£560
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**501 COMMUNITY PLAN WORKING GROUP**

1017 Match Funding	£7500
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**133 LONG TERM ADMINISTRATION RESERVES**

4081 Parade Signs permission	£1100
4083 Capital Reserve	£50292
4092 Church Hill Wall Repairs	£15000
4095 Flood Defence Enhancement	£4000

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Total Revenue Budget	£487026
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Total Long Term Reserves held	£70392
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Precept Total	£287026
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Precept at Band D (4249.22 houses)	£67.55
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Meeting closed at 9.35 pm.

CHAIRMAN ..... DATE .....