

Dear Member

You are hereby summoned to attend a meeting of the Environment & Property Committee which will be held in the Council Chambers, Town Council Offices, Buckingham on **Monday 3rd October 2005 at 7pm**
The public are invited to attend

Signed Ms P. J. Heath
Town Clerk

There will be a public session of no more than 15 minutes held at the start of the meeting.

AGENDA

1. To receive apologies for absence
2. Declaration of interest for items on the agenda
3. To receive the minutes of the last meeting held on 15th August 2005
4. To receive action reports and Updates on items not elsewhere on the agenda
 - 4.1 (161/2005) To receive confirmation of the transfer of the Heartlands
 - 4.2 (172/2005) to receive information on the Trevor Pateman Memorial Cup
 - 4.3 (146/2005) to receive letter from Mrs Cummings re Millennium Trees
5. Report, if required, on Cemetery Lodge Refurbishment
6. Reports on the operation of Brackley Road Cemetery
 - 6.1 To receive update on the proposed car park at the Cemetery
7. Reports on Chandos Park
 - 7.1 To receive a request from Chandos Park Bowls Club for a skip
8. Reports on Bourton Park
 - 8.1 To receive update on the installation of toddler play area
9. Reports on Ken Tagg Play Area
10. Reports on Verney Close
11. Reports on Buckingham Town Audit and any action required
12. To receive an update on the Council Property Risk Assessments (164/2005)
13. To receive an update on the Community Wildlife Project.
14. To receive information on the purchase of a quad bike for the Council's use (167/2005)
15. To receive an update on insurance claims
 - 15.1 Hill House Wall
 - 15.2 Council Chamber Break-in
16. To review budget 2005/2006
17. Chairman's Items for Information

The following item will be heard under section 1(2) of the Public Bodies (Admission of Meetings) Act 1960 which excludes members of the Public due to the confidential and financial nature of the business to be discussed

18. To discuss the proposed extension of the Council Offices

To Councillors

P. Collins (Mayor)

Mrs P. Desorgher

D.R. Isham

G. Loftus

H. Mordue (Chairman)

Ms. R. Newell

Mrs H. Saul

Mrs C. Strain-Clark

R. Stuchbury

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.