MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON MONDAY 5th SEPTEMBER 2005 AT 7pm

PRESENT Councillor H. Cadd

Mrs. P. Desorgher

R. Newell Mrs. P. Stevens P. Strain-Clark

R. Stuchbury (Chairman)

Also attending: Cllr. H. Mordue

For the Town Clerk Mrs. K. McElligott

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors P. Collins (Mayor), D. Isham, R. Lehmann and Ms. H. Saul.

2005/149 DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda

2005/150 TO RECEIVE THE MINUTES OF THE LAST MEETING

Members accepted the minutes of the last meeting held on 18th July 2005, which were ratified at the Council meeting held on 1st August 2005.

2005/151 ACTION REPORTS AND UPDATES

151.1 (134.2) Welcome to Buckingham signs

A response had been received from BCC re the delay in producing the signs. The Clerk would chase up progress by telephone.

ACTION THE CLERK

151.2 (134.6) Youth Cinema

It was hoped to have a show in October, and then the cinema would have a Film Festival over the weekend 25th-27th November to launch the regular programme. The Clerk would ascertain how much of the £750 awarded to the scheme remained, and if further funds would be required for next year.

The Chairman asked Members to consider what other Youth Projects might be set in motion, and to bring ideas to the next meeting.

ACTION ALL MEMBERS/OCTOBER AGENDA

151.3 (136) Alcohol in Public Places

A copy of the byelaw has been obtained. Members noted that a police constable may require a person not to consume alcohol if within the designated area, and may confiscate any alcohol not in a sealed container.

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A copy of the byelaw would be passed to the Twinning Association.

151.4 (142) Civic lunch

Such of the MEPs who had responded were unable to attend because of other commitments. Mr. Bercow would attend if possible.

Cllr. Mordue was arranging sponsorship for the wine.

Members discussed the Civic Gift and suggested either an example of Buckinghamshire lace, framed, or a water set engraved with the crest. The Clerk to investigate the possibilities and costs.

ACTION THE CLERK

Proposed by Cllr. Cadd, seconded by Cllr. Stevens, and **AGREED** that details of alternative gifts be considered at the Interim Council on 17th October 2005, as the next Events meeting would be too late to arrange delivery in time for the 6th November.

151.5 (144) SAVE Month 2005

Childline had sent a letter of thanks for the mobile phones collected for recycling during May. The *Advertiser* would be contacted to advise them of this.

ACTION THE CLERK

Cllr. Newell would be asked to consider activities for the SAVE 2006 initiative and bring them to the next meeting.

ACTION CLLR. NEWELL

152 (135.1) BONFIRE AND FIREWORKS

Cllr. Mordue reported that the fireworks had been ordered from the same company as previously, the PA was organised, and the Round Table would do barriers, litterpick on the Sunday, and collect wood offered for the bonfire. He was arranging a judge for the Guy competition, and a company who had offered a catering service would be contacted.

Members discussed the Guy competition and agreed that it should be linked to the 400th anniversary of the Gunpowder Plot. Publicity would be arranged via the *Advertiser* and other media, and the schools, Cubs, etc. contacted. Cllr. Mordue would print posters; Cllr. Cadd identified a source of funding to cover the costs.

The Old Gaolers would be approached to see if they could provide appropriate dramatic entertainment outside the Gaol on the day.

ACTION THE CLERK

The balance in the Fireworks Account would be disbursed as per Minute 135.2 (amended at Full Council).

ACTION CLLRS. MORDUE & STEVENS

153 (135.3) BUCKINGHAM SUMMER FESTIVAL

To endorse the town's growing reputation for music, Members discussed whether some regular sponsorship of the Summer Festival might be appropriate for the Town Council, perhaps a themed evening programme.

Cllr. Mordue would investigate the possibilities with the organisers.

ACTION CLLR. MORDUE

Cllr. Mordue left the meeting.

Cllr. Newell arrived during the following item.

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154 TOWN MAP

Members discussed the photographs short-listed by Cllrs. Mordue and C. Strain-Clark from Mr. Credland's portfolio together with those entered by Cllr. Newell for the 2004 Aylesbury Vale in Bloom competition and decided on a selection including both scenery and activities in the town. Some corrections and omissions on the current map were also noted. These would be passed to the publishers.

ACTION THE CLERK

Members queried the waste of the remaining copies of the superseded map: these were distributed on request to estate agents for their use. Some schools had also taken bulk copies of the previous map for educational use.

155 (137) BUCKINGHAM IN BLOOM

The list of 2005 winners had been circulated with the agenda. Members agreed that the Business Prize would also be vouchers to the value of £75 as a salver was deemed inappropriate.

The structure of and publicity for the competition was discussed and it was agreed that the 2006 budget would make allowance for advertising and that all Members would be asked to take a number of entry forms and put them through the letterboxes of houses with particularly pleasing displays, to widen the pool of entrants.

Proposed by Cllr. Stevens, seconded by Cllr. Newell and **AGREED** that the 2006 Hanging Basket class be expanded to include pots and planters.

DECEMBER AGENDA

156 (137.3) BEST KEPT VILLAGE

The sign would be sited by the Swan Girl statue, as before.

The Award Ceremony (4.15pm on Saturday September 24th) would be held at the sign, if the weather was good, and the Mayor asked to be present to receive the Award. Should he be unavailable, Cllr. Newell would deputise.

157 (138) CHRISTMAS LIGHTS & CEREMONY

The storage area at Overn Crescent had been cleared; Lightfoot's would be able to test the remaining lights. When the quantity of usable lights was known, traders could be circulated with the offer discussed earlier (Min.122)

158 (139) CHRISTMAS TREE

A response had been received from AVDC accepting that the Town Council would not make a contribution to a tree, but that this did not mean that AVDC would not provide one.

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159 MARKETS

159.1 Street Market

Cllr. Stevens reported no problems with the street market, apart from the shortage of new traders.

A request referred from the Finance & Administration Committee from James Cooper for a Charity stall on the market, to raise funds for his volunteer work in Nepal, was granted.

159.2 Flea Market

The market was now so popular that there were only two casual spaces available. The office is advising the market supervisor every time a casual ticket is issued, instead of a weekly summary on Thursdays as previously.

159.3 Farmers' Market

A new cheese stall would be added to the September market.

159.4 French Market

No further information had been received.

159.5 Market entertainment

The performance by Bandjam (local young musicians) in the town centre the previous Saturday had been very well attended, if noisy. It was hoped to have Owlswick Morris to dance or perform a mummers play during the autumn. The Chairman and the Clerk will investigate other types of performance – not music – to enliven the market on Saturdays. Bandjam may be booked again in the New Year; a performance during the Big Bash was also suggested.

159.6 To make a recommendation re advertising the markets

Members decided to place one advertisement in *The Market Trader* (quoted @ 1/8 page £195) from budget 4227. The Clerk would investigate discount rates for runs of 4 and 12 advertisements so that regular placings could be precepted for.

159.7 To discuss whether to join the National Association of British Market Authorities

Members felt that joining the National Association would be advantageous, but that enquiry should be made if the fee could be reduced for joining halfway through the year (the fee is £308 per year, ending March 31st). The full fee would be included when considering the Precept. (Sundry Expenditure 4229)

160 (141) CHARTER FAIR

The Notes of the meeting with Mr. Nichols had been circulated with the agenda. Members had no comments or queries.

The Chairman would attempt to be available on 14th October during the setting-up; a representative would be required for the 21st.

In previous years the Royal Mail have asked for Councillor supervision for their vehicles moving in and out of the Sorting Office through the closed road area. Members felt that the Royal Mail should detail one of their own staff for this job.

161 <u>CHRISTMAS PARADE</u>

Mr. & Mrs. Heywood had been invited to this meeting, but had been unable to attend, being on holiday. They would be invited to the October meeting. They had asked for clarification of their budget and the Clerk would send this, taking account of the Parade contribution to the Road Closure Order.

Members felt that, with the cancellation of the road parade part of the Winslow Show in mind, they should have a list of marshalls for each road barrier, with contact details, so that the Council could be satisfied that sufficient had been recruited, with back-up.

Cllr. P. Strain-Clark would continue to act as Council representative on the Parade Committee.

ACTION CLLR. STRAIN-CLARK/THE CLERK

162 (146) 2005 BIG BASH

Cllr. Strain-Clark reported that, though fewer people had got involved in this year's event, it had managed to expand a little on the previous year's. The Old Gaolers' performances had proved very popular. The Saturday Craft Market had had disappointing custom, and some rebates on stall bookings had been made; however the Sunday Market had been much better.

For the future Members suggested that the Community Centre be included as a venue, as the Radclive Centre was less suitable for, for example, the Comedy Night; Bandjam be invited to participate; PSL be asked to expand their menu to include sweet items like cakes, and tea (although their burgers etc had proved very good).

One serious complaint had been reported to Cllr. Strain-Clark - the ladies' toilet had been blocked all day.

Cllr. Stuchbury would shadow Cllr. Strain-Clark for the 2006 organisation.

163 HANGING BASKETS AND PLANTERS

163.1 Watering

The Chairman would discuss with Mr. East whether an additional person should be employed, perhaps for weekends and holiday relief, to water and tend the baskets, so that this could be allowed for in the budget. A watering device that would fit on the quad-bike trailer would be investigated.

A payment would be made to the Horticultural Society equivalent to Mr East's hourly rate for their help with holiday cover in August. The Mayor had offered to cover for September.

163.2 <u>2006 provision</u>

When quotations were sought for the provision of baskets, Members recommended that the type and number of plants be specified by the tenderers.

163.3 Request from the manager of Boots

The Manager of Boots had requested that the pyramid planters be moved to enable his delivery drivers to negotiate the corner in the Bull Ring.

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Members felt that deliveries should be made to the rear of the premises if possible, and that a competent driver should have no problem with the curve of the corner. The purpose of the planters was to discourage vehicles from mounting the kerb.

164 BARRIERS

Costs to buy and hire several different types of barrier had been circulated to the Committee.

Members felt that the illustrated examples were inadequately childproof and asked the Clerk to investigate other designs.

ACTION THE CLERK

165 <u>RIVER RINSE</u>

Members agreed the cost quoted for the skip of £123 + VAT (budget 4115).

The event would be publicised in the *Buckingham Advertiser* and a memo sent to remind Councillors.

Stowe Sub-Aqua had confirmed their attendance with at least five members. AVDC would lend litterpickers but these would have to be collected.

166 <u>RISK ASSESSMENTS FOR EVENTS</u>

Members felt that this was the province of the Finance and Administration Committee. A list of events would be provided by the clerk for their attention.

ACTION THE CLERK

167 BUDGET

Members had no comments on the current budget figures.

All areas would be considered at the next meeting with a view to Precept requests and would include an inflation increase. Councillors felt that the Market income should be for the Committee to use, and used to expand the market on a three year strategy plan.

168 CHAIRMAN'S ITEMS

There were no Chairman's items.

Meeting closed at 9.55pm.

CHAIRMAN DATE	CHAIRMAN	DATE
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