

Dear Member

You are hereby summoned to attend a meeting of Buckingham Town Council which will be held in the Council Chambers, Town Council Offices, Buckingham on Monday 29<sup>th</sup> March 2004 at 7pm.

The public are invited to attend

Signed Ms P. J. Heath  
Town Clerk

**AGENDA**

1. To receive apologies for absence.
2. Declaration of interest for items on the agenda
3. To receive for approval the minutes of Buckingham Town Council meeting held on 16<sup>th</sup> February 2004, the informal meeting 16<sup>th</sup> February 2004 and Interim meeting held on 15<sup>th</sup> March 2004
4. Town Clerk's announcements per attached list
5. To receive the following minutes/notes and adopt any recommendation contained therein
  - 5.1 Planning Committee dated 23/02/04 & 15/03/04
  - 5.2 Environment Committee dated 09/02/04 & 01/03/04
  - 5.3 Administration Committee dated 01/03/04
  - 5.4 Town Centre & Events Committee dated 08/03/04
6. To receive correspondence per attached list, for information and for action.
7. To receive reports from Buckingham Town Council's representatives on outside bodies.
  - 7.1 Buckingham Community Plan – Cllr Barnett
8. To receive accounts for payment.
9. To receive for retrospective approval accounts paid.
10. The extended role of the Planning Committee – Cllr Isham
11. To report on the meeting with the Environment Agency re Flood Defence – Cllr Isham
12. To appoint designated Councillors to map the parks for Town Audit and Horticultural Contract – Cllr Mordue
13. To receive, if required, comments from District and County Councillors
14. Mayor's Items for Information.

There will be a public session of no more than 15 minutes held prior to the planning meeting.

PLEASE CHECK YOU HAVE COPIES OF ALL MINUTES, CORRESPONDENCE AND SUPPORTING PAPERS AS LISTED.

MEMBERS ARE REMINDED THAT THEY MUST DECLARE A PREJUDICIAL OR PERSONAL INTEREST AS SOON AS IT BECOMES APPARENT IN THE COURSE OF THE MEETING

## AGENDA SUPPORTING PAPERS

### 4. TOWN CLERK'S ANNOUNCEMENTS

#### 4.1 NEWSLETTERS/BROCHURES

NALC – LOCAL COUNCIL REVIEW – MARCH 2004  
CLERKS AND COUNCIL DIRECT – MARCH 2004  
BALC – MATTERS ARISING – SPRING 2004

#### 4.2 INVITATIONS AND NOTICES OF DIARY DATES (COPIES OF NOTICES ALREADY DISTRIBUTED)

24<sup>TH</sup> MARCH – BUCKINGHAM COMMUNITY CENTRE AGM  
22<sup>ND</sup> MARCH – STANDARDS BOARD COMMITTEE MEETING

#### 4.3 ROAD CLOSURES

28<sup>TH</sup> -29<sup>TH</sup> MARCH C3 (GAWCOTT ROAD) FROM MT PLEASANT ROUNDABOUT FOR 30 MTRS.

#### 4.4 DIS

ISSUES NO 574, 575, 576

### 6 CORRESPONDENCE FOR INFORMATION AND FOR ACTION

No.	FROM	SUBJECT	DATE	INFO ACTION
6.1	BCC	Speed Limit Review	26 <sup>th</sup> Feb 2004	I
6.2	NALC	Annual Conference 30/9/ to 3/10/04 at Scarborough (To decide if anyone wishes to attend, agree accommodation allowance)		A
6.3	Thames Valley	Police Crime details		I
6.4	AVALC	Training Event April 3 <sup>rd</sup> 2004 (To decide if any one wishes to attend and agree funding)		A
6.5	Buckingham Society	Leaflets "The strange tale of St Rumbold of Buckingham" and "A short walk through Buckingham to the ancient site nearby of St Rumbold's well"		I
6.6	MK Council	Public Transport long term vision for Milton Keynes Consultation document		I

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