

Dear Member

You are hereby summoned to attend a meeting of Buckingham Town Council which will be held in the Council Chambers, Town Council Offices, Buckingham on Monday 5<sup>th</sup> January 2004 at 7pm

The public are invited to attend

Signed Ms P. J. Heath  
Town Clerk

**AGENDA**

1. To receive apologies for absence.
2. Declaration of interest for items on the agenda
3. To receive for approval the minutes of Buckingham Town Council meeting held on 24<sup>th</sup> November 2003, Special meeting 1<sup>st</sup> December 2003, and Interim meeting held on 15<sup>th</sup> December 2003
4. Town Clerk's announcements per attached list
5. To receive the following minutes/notes and adopt any recommendation contained therein
  - 5.1 Planning Committee dated 24/11/03
  - 5.2 Planning Committee dated 15/12/03
  - 5.3 Environment Committee dated 01/12/03
  - 5.4 Administration Committee dated 08/12/03
  - 5.5 Town Centre & Events Committee dated 22/12/03
6. To receive correspondence per attached list, for information and for action.
7. To receive reports from Buckingham Town Council's representatives on outside bodies.
  - 7.1 To receive notification of Cllr P Strain-Clark's resignation from Grenville School Governors
8. To receive accounts for payment.
9. To receive for retrospective approval accounts paid.
10. To receive and discuss the letter from AVDC re Moreton Road Public Toilets.
11. To receive, if required, comments from District and County Councillors
12. Mayor's Items for Information.

There will be a public session of no more than 15 minutes held prior to the meeting.

PLEASE CHECK YOU HAVE COPIES OF ALL MINUTES, CORRESPONDENCE AND SUPPORTING PAPERS AS LISTED.

MEMBERS ARE REMINDED THAT THEY MUST DECLARE A PREJUDICIAL OR PERSONAL INTEREST AS SOON AS IT BECOMES APPARENT IN THE COURSE OF THE MEETING

## **AGENDA SUPPORTING PAPERS**

### **4. TOWN CLERK'S ANNOUNCEMENTS**

#### **4.1 NEWSLETTERS/BROCHURES**

ENVIRONMENT AGENCY - FLOOD ACTION – ISSUE NO 2  
AVDC – COMPREHENSIVE PERFORMANCE ASSESSMENT – DRAFT 2003  
BALC – MATTERS ARISING – WINTER 2003 ISSUE  
AVDC – NEWS FOR THE PARISHES – ISSUE 7/2003  
GUIDES – GIRL-GUIDING IN BUCKINGHAMSHIRE – ANNUAL REVIEW 2003  
BUCKS & MK FIRE AUTHORITY – RISK MANAGEMENT PLAN 2004-2009  
BCC – AV AREA NEWSLETTER – OCTOBER 2003

#### **4.2 DIS**

ISSUES NO 568, 569,

### **6 CORRESPONDENCE FOR INFORMATION AND FOR ACTION**

<b>No.</b>	<b>FROM</b>	<b>SUBJECT</b>	<b>DATE</b>	<b>INFO ACTION</b>
6.1	Thames Valley Police	update non emergency calls	19/12/03	I
6.2	DEFRA	Minister of the Horse	05/12/03	I
6.3	TV Police	Police incidents figures		I

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