

BTC/04/19

Minutes of a meeting of the Full Council of Buckingham Town Council held on **Monday 18th November 2019** in the Council Chamber, Cornwalls Meadow, Buckingham at 7:00pm.

Present:

Cllr. T. Bloomfield	
Cllr. M. Cole	Town Mayor
Cllr. Mrs. G. Collins	Deputy Mayor
Cllr. P. Collins	
Cllr. Mrs. M. Gateley	
Cllr. J. Harvey	(from min 503/19)
Cllr. P. Hirons	
Cllr. D. Isham	
Cllr. A. Mahi	
Cllr. H. Mordue	
Cllr. Ms. R. Newell	
Cllr. L. O'Donoghue	
Cllr. A. Ralph	
Cllr. M. Smith	
Cllr. Mrs. C. Strain-Clark	
Cllr. R. Stuchbury	
Cllr. M. Try	

In attendance: Mr. P. Hodson	Town Clerk
Mrs. N. Stockill	Committee Clerk
Mr. D Livermore	AccessAble
Ms. K. Dayton	AccessAble
Cllr. W. Whyte	County Councillor

PUBLIC SESSION

Agenda item 18 Cllr Ralph's Motion regarding 20mph speed limits.

A resident of Lace Hill attended the Public Session to support Cllr. Ralph's motion for implementing 20mph speed limits at specified points in Buckingham. The resident's property was damaged in a recent road traffic collision and they described a number of accidents on Lace Hill involving speeding cars. The introduction of a default 20 mph speed limit on all housing estates roads would improve road safety as if the vehicle can not stop in time, they will hit with greater impact. The greater the impact, the greater the chances of causing serious injury or death. The resident quoted a number of authorities that had already introduced a speed limit of 20mph outside of schools and other parts of the road network which have led to an increase in the number of people choosing to walk or cycle. The World Health Organisation have also called for 20mph limits as best practice in residential areas where motorised traffic mixes with pedestrians and cyclists. The Lace Hill resident said an online petition was launched on the 24th October titled '20's Plenty for Buckingham' and had attracted over 148 signatures so far. The members of public said 'we want to feel safe in our communities and therefore we are petitioning the Council to discuss and support the motion to introduction 20mph speed limits at specific points in Buckingham.'

*Members **AGREED** for agenda item 18 (Cllr. Ralph's motion) to be brought forward for the benefit of members of the public present.*

Agenda item 10 Presentation from AccessAble

A member of the public expressed their discontent with the AccessAble website and highlighted the following concerns:

- Why was the 'scores on the doors' system no longer used as a method of grading disabled access for surgeries, shops and restaurants? Wheelchair and scooter users do not want to arrive at a premises, scan a QR code and navigate an in-depth website in order to locate the premise's accessibility information.
- The Town Council do not appear to be achieving value for money from the AccessAble contract.

Another member of the public spoke to Members on AccessAble's website and listed the following issues:

- The website's name is easily confused with 'Accessible' by search engines.
- The content of website is written with an impersonal tone.
- Buckingham is being compared with unequally sized towns, such as Milton Keynes.
- The report on the Villiers' Ballroom does not highlight the venue's inaccessibility the detail of which is lost in the 'gloss' of the report.
- The Tourist Information Centre and Access4All Group could work together and produce guides on behalf of the Town Council.

The resident said it was a marvellous system but it was data heavy and would, ultimately, get slower with time.

501/19 Apologies for Absence

Members received and accepted apologies from Cllr. Harvey for lateness.

502/19 Declarations of Interest

There were no declarations of interest.

503/19 Presentation from AccessAble

Mr D. Livermore presented to Councillors on the benefits of the AccessAble website, highlighting the following key points:

- 4 out of 5 people check access information before leaving the house.
- 81% of these people will check the venue's own website first and only 14% will find the info they need.
- 98% of people were more likely to visit a place if access information were available.
- By using the AccessAble online guide you can find detailed access information for thousands of venues across the UK and the Republic of Ireland including shops, pubs, restaurants, places of interest, cinemas, theatres, railway stations, hotels, universities, hospitals and more.
- When planning a journey or a visit, you can use AccessAble to check external and internal access, parking, accessible toilets and proximity to public transport links amongst many other criteria, including physical, venues are surveyed for disability and equality awareness and the availability of BSL trained staff.
- AccessAble's mission is to maximise independence and choice for disabled people in accessing their local area and the places we all want to visit.
- AccessAble have not said The Villiers Ballroom was the most accessible venue in Buckingham but there are many different factors to consider when describing accessibility for all. Everyone's accessibility needs are different, which is why it is so important to have detailed and accurate information available.
- The website incorporates assistive technology to allow visitors to customise the site the way they need it to work for them. It includes text to speech functionality,

dyslexia software, an interactive dictionary, and a translation tool with over 100 languages.

Cllr. Stuchbury asked why AccessAble moved away from using door stickers as a simple visual indication as to a venue's accessibility and why the report on Villiers Ballroom did not reflect the Town Council's issues with the site.

Cllr. Harvey entered the Chamber at this point in the agenda.

Mr. Livermore explained that the majority of people research a venue before they leave the house, not when they arrive at the pub/restaurant's front door. AccessAble have moved away from using a star rating door stickers as a method of grading a venue's accessibility because it was not a robust and accurate measure. There is a myriad of disabilities and a simple 5-star rating could not address everyone's experiences and needs. Mr. Livermore said the Town Council could create their own accreditation scheme based on the independent research of AccessAble's reports.

Mr Livermore said the website had seen a 40% increase in visitors (1.85 million) over the last year and the majority of people found AccessAble when it was integrated within sites they visit already - such as Visit Buckingham.

Members thanked Mr Livermore for presenting to Council and **AGREED** to add the item to a future agenda for Town Centre & Events Committee.

ACTION TOWN CLERK

Ms. K. Dayton, Mr. D. Livermore and two members of the public left the Chamber at this point in the agenda.

504/19 Motion Cllr. Ralph

Cllr. Ralph proposed the following motion: "Buckingham Town Council wishes to consider once again the policy of having 20mph speed limits at specified points in the Buckingham area. This should be achieved by Buckingham County Council carrying out a town wide review and implementing speed reductions as required. This matter was discussed and a motion passed (276/18) in August 2018. Since then traffic movements have intensified. In addition, the new County and Highways Authorities will shortly be in place and it will be necessary to press them to accept 20mph speed limits in Buckingham where requested and after consultation with Residents.

Key areas:-

1. Outside schools and other places vulnerable residents can be at risk
2. Within all proposed housing developments, at the onset of the development modelling and design stages and before planning agreement is reached. *
3. Within existing developments; Lace Hill, St. Rumbolds Field, Moreton Road 1 & 2, etc. *
4. The policy be incorporated into the Buckingham Neighbourhood Plan

*costs involved could be met by S106"

Cllr. Ralph said recent housing developments seem devoid of formal pavements, delineating the space between pedestrians and traffic. Parked cars present a hazard on most residential streets and reducing the speed limit to 20mph could help mitigate this issue. This would bring about an environment where it is no longer socially acceptable to drive above 20 mph, similar to the step change following the ban on smoking in public places and the use of mobile phones whilst driving.

Cllr. Stuchbury seconded the motion.

Members discussed the challenge of ensuring enforcement of 20mph limits given the pressure on Thames Valley Police resources. Members were in agreement that as long as the relevant Traffic Regulation Order was in place then there is nothing to prevent action by the police.

Cllr. Newell spoke in favour of adding a blanket 20 mph speed limit to all housing estates across Buckingham. Cllr. Try said a reduced speed limit should apply to the town as a whole.

A vote was taken and the results were:

In favour: 14

Against: 0

Abstentions: 3

Motion carried

ACTION TOWN CLERK

A member of the public left the chamber at this point in the agenda.

505/19 Minutes

Members received and **AGREED** the minutes of the Full Council Meeting held on Monday 30th September 2019.

506/19 Interim Minutes

Members received and **AGREED** the minutes of the Interim Council meeting held on Monday 28th October 2019.

507/19 Planning Committee

Members received and noted the draft minutes of the Planning Committee meetings held on:

- Monday 7th October 2019
- Monday 28th October 2019

508/19 Town Centre and Events Committee

Members received and noted the draft minutes of the Town Centre and Events Committee meetings held on Monday 14th October 2019.

416.4/19 (Bandjam) – Cllr Smith raised that the minutes did not mention his concerns about the opening of Bandjam. i.e. *“The Event Organisers had not provided the Deputy Mayor with a microphone to address the crowd. Members would like assurances that this will not be repeated at future Bandjam events.”*

Cllr Stuchbury asserted that this had been discussed by the meeting. Members **AGREED** to ask the TC & E Committee to consider clarifying this when they receive the minutes at the Committee’s next meeting, on 2nd December 2019.

The date of the meeting needed to be added to the minutes.

509/19 Environment Committee

Members received the draft minutes and confirmed the recommendations therein of the Environment Committee meeting held on Monday 21st October 2019.

Proposed by Cllr. Smith, seconded by Cllr. Stuchbury and unanimously **AGREED** to **RECOMMEND** to Full Council that Members discuss and agree the following revised commitment:

It is proposed the Buckingham Town Council declares a climate emergency and commits to encourage Buckingham to become carbon neutral. This will help to raise the profile of this vital issue and secure external support and funding. It is also proposed that Buckingham Town Council also signs up to the Covenant of Mayors to track our progress and link with towns around the world who are cutting emissions. *We aim to do this* by making the Town Council carbon neutral by 2030 and encouraging the town’s population, organisation and businesses to work with us in that aim.

An amendment was proposed by Cllr. P. Collins, seconded by Cllr. Smith and unanimously **AGREED** to replace the words '**We aim to do this by making**' with '**Our aim is to make**'.

The following version was therefore agreed by members:

It is proposed the Buckingham Town Council declares a climate emergency and commits to encourage Buckingham to become carbon neutral. This will help to raise the profile of this vital issue and secure external support and funding. It is also proposed that Buckingham Town Council also signs up to the Covenant of Mayors to track our progress and link with towns around the world who are cutting emissions. Our aim is to make the Town Council carbon neutral by 2030 and encouraging the town's population, organisation and businesses to work with us in that aim.

510/19 Resources Committee

Members received the draft minutes and confirmed the recommendations therein of the Resources Committee meeting held on Monday 11th November 2019.

Mayor Making and the first Council meeting after the election in 2020

It was unanimously **AGREED** to **RECOMMEND** the following recommendations to Full Council:

- That Members agree to move the date of the 2020 Mayor's Reception from Friday 29th May 2020 to Friday 5th June 2020.
- It is recommended the Members agree to move the Annual Statutory Meeting (ASM) from Monday 11th May 2020 to the start of Full Council on Monday 18th May 2020.
- It is recommended the Members agree to move the date of the Planning Committee planned for Monday 18th May 2020 to Thursday 21st May 2020.
- It is recommended that Members review the Committee calendar for 2020 and recommend to Full Council to agree on the 18th November 2020.

AGREED

ACTION COMMITTEE CLERK

489/19 Online Ticket Sales

Members received a written report from the Administrator and **AGREED** to **RECOMMEND** the following recommendations to Full Council:

- It is recommended that members AGREE to develop an online sales and ticket sales platform for the Town Council website using Stripe online payment platform, as a cost of approximately £440 which is to be paid for from the Website Provision and Operation Budget 4041/102
- It is recommended the Town Centre and Events Committee are invited to discuss and agree the use of online ticket sales for appropriate events.

AGREED

ACTION ADMINISTRATOR

511/19 Economic Development Working Group

Members received and noted the draft minutes of the Economic Development Working Group meeting held on Wednesday 30th October 2019.

512/19 To receive and question reports from District and County Councillors

Cllr. W. Whyte provided Councillors with the following updates:

The Puffin crossing at the junction of Verney Close and Market Hill was now operational and incorporated an additional button as recommended by AccessAble. Cllr Strain-Clark explained the crossing did not wait until a pedestrian finished crossing before the lights changed. Cllr. Whyte agreed to investigate.

The first meeting of the HGV (Freight Strategy) project took place last week and Buckingham was outlined as one of five 'hotspots'. These 'hot spots' are expected to form the focus of the project and will be considered in developing and prioritising the delivery of the Freight Strategy.

Streetlights in West Buckingham have been upgraded to LED bulbs and funded through the Salix Energy reduction scheme.

Investors in Silverstone Park are progressing the next phase of development which, in turn, will trigger the next tranche of Section 106 funding. Cllr. Whyte said developers were keen to invest in a bus operator that could connect local towns and tourists with Silverstone Park.

Cllr. Harvey reminded Cllr. Whyte of the Town Council's desire to see Section 106 Highway Infrastructure funding spent on a pedestrian refuge across the Moreton Road, traffic calming measures on West Street, a crossing by the Athletics Ground on the Stratford Road and Bourton Road. Cllr. G. Collins said a crossing on Nelson Street was also required.

Cllr. Mordue – District Council

Cllr. Mordue reported on a recent meeting of the Joint Consultative Committee and acknowledged that District Council were struggling to recruit Senior Leaders and the number of days of sick related to stress had increased. Cllr. Harvey asked for assurances that staff were offered counselling to help cope with work related stress. Cllr. Mordue explained there was a route (via HR) for employees to access counselling anonymously.

Vale Lottery – Cllr. Mordue reported on the success of the Vale Lottery which was set up in 2015 to support community projects in the local area. The Vale Lottery operates on the principle of raising money within the community for the community and hopefully the new Authority will be encouraged to adopt these funding schemes. However, the funding pot will be diminished as under the Unitary Council it will be spread across the whole of the County and not just the Vale.

Cllr Stuchbury – District Council

Cllr. Stuchbury said Senior management at AVDC were trying their hardest to mitigate any negative effects caused by the transition to the unitary council.

Cllr. Stuchbury reported on his attendance at recent meetings of the Shadow Executive Overview and Scrutiny Committee. He expressed concern over the sum total of budgets to be transferred to the Unitary Council and postulated whether it would be sufficient to meet the demands of five Councils.

Cllr. Stuchbury was following up on numerous planning issues relating to Buckingham but because of the staffing situation it is was taking longer to answer questions

Cllr. Stuchbury implored Councillors to study the Shadow Executive's agendas and minutes in order to gain an understanding of the working programme of the new Council.

512/19 Climate Change Action Plan

To receive a written report, agree the proposed objectives and comment on the draft Action Plan

Members discussed the following report recommendations:

- a. Members discuss the draft Action Plan and agree the Council's overarching objectives:
- i) Energy - to reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat
 - ii) Transport – to promote walking, cycling and public transport. Accelerating the move to Council owned electric vehicles and equipment
 - iii) Food & Land - to promote sustainable land management, including tree planting to help absorb carbon & water
 - iv) Economy, Housing & Waste – to support the local economy to ensure existing and new homes are climate resilient whilst reducing, re using and recycling materials
 - v) Community Engagement - to engage local people in accelerating their own responses and building resilience to ongoing climate impacts;
- b. Members discuss, at future Committee meetings, the budgetary implications of any actions they wish to take forward.
- c. That each Committee be presented with this report highlighting the amendments to the Action Plan and asked to consider how they can contribute to achieving this agenda.
- d. That these plans once agreed are reviewed yearly by Full Council, with previously rejected suggestions reviewed and new suggestions added.
- Proposed by Cllr. Harvey and seconded by Cllr. Newell to **AGREE** the report recommendations. A vote was taken and the results were:
- In favour: 15
Abstentions 2
Motion carried.

ACTION COMMITTEE CLERK

513/19 Action List

Members received and noted the Action List.

514/19 Section 106 Wish list

Members received, reviewed and **AGREED** the Council's Section 106 wish list. The Town Clerk explained that District Council had requested a revised S106 wish-list for Buckingham. The Town Council agreed a number of proposals for S106 projects that meet the District Council's Sport and Leisure Facility Provision Standards in 2017 and additional projects have been added from the Neighbourhood Plan and the new Management Plan for Bourton Park.

Cllr. Harvey said that Buckingham Town Councillors have repeatedly asked for a BMX track in the Heartlands park in response to representations from local residents. The Town Clerk explained that AVDC had not included a BMX track within their Management Plan for the Heartlands Park. Cllr. Harvey asked for a copy of the Management Plan for Heartlands Park.

ACTION COMMITTEE CLERK

515/19 Internal Audit Report 2019-20 (First Interim)

Members received, discussed and unanimously **AGREED** the interim Internal Audit report for 2019/20.

516/19 Invitation to join the Rural Market Towns Group

Proposed by Cllr. Smith, seconded by Cllr. Bloomfield and unanimously **AGREED** to join the Rural Market Towns Group for an annual fee of £150. The Town Clerk said one the key benefits of joining the group would be access to good practice and learning material related to the key policy areas and delivery challenges and opportunities for

rural/market towns. Members **AGREED** to add an agenda item to the next meeting of Town Centre and Event Committee to discuss how the Council would engage with and benefit from the Group.

ACTION COMMITTEE CLERK

517/19 Annual Town Meeting

Members received a written report from the Committee Clerk and discussed the following recommendations:

- It is recommended that Councillors note the report and discuss the following options for the format of the next Annual Town Meeting to be held on Wednesday 18th March 2020:

a) Continue with the same format as the last two years

b) Move back to a more formal setting with a top table and audience

Cllr. Stuchbury stressed the important of residents being given the opportunity to address senior officers from the District and County Councils. Cllr. Harvey suggested holding an additional public meeting in June/July 2020 for residents to address officers from the new Buckinghamshire Council.

Proposed by Cllr. Stuchbury to move back to a more formal setting for the Annual Town Meeting in March 2020.

Cllr. Harvey advocated the use of an open space format as it allowed residents to address officers and move between tables once they felt they had added to the discussion.

Proposed by Cllr. Harvey and seconded by Cllr. Smith to continue with the same format as the last two years and host an additional public meeting in June/July 2020 on the Buckinghamshire Council.

Cllr. Stuchbury withdrew his proposal.

A vote was taken and the results were:

In favour: 16

Abstentions: 1

Motion carried

ACTION COMMITTEE CLERK

Cllr Whyte left the chamber at 9pm

519/19 Motion Cllr. Stuchbury

Proposed by Cllr. Stuchbury that Standing Orders are amended to mirror other local authorities to specify that when an officer created report is provided the relevant officer is first asked to present the report before discussion by members, as we are going to be making more major decisions in the future.

Cllr. Stuchbury said reports should be presented at Committee and/or Full Council by the author or, in their absence, the Town Clerk.

Cllr. Try said there was adequate time for Councillors to question Officers prior to Committee meetings and during normal working hours. As the Town Clerk, Deputy Town Clerk or lead Officer were always present at Committee meetings it was not necessary to ask additional officers to attend evening meetings unnecessarily. Cllr. Newell said she had no issue with the way reports were presented and was happy to receive and question reports from the Town Clerk and/or Lead Officer.

Members were in general agreement that the Town Clerk could present and answer questions on any of his officer's reports.

Cllr. Stuchbury called for a recorded vote. A vote was taken and the results were:

In favour: Cllr. P. Collins and Cllr. Stuchbury.

Against: Cllrs. Newell, Smith, Hirons, Try, Ralph, Harvey, Strain-Clark, Gateley, Mahi, Bloomfield, Isham, Mordue and Cole.

Abstentions: Cllrs. O'Donoghue and G. Collins

Motion fell.

520/19 GDPR Training Feedback

Members received a written report from Cllr. Harvey and discussed the following recommendations:

- It is recommended that this training should be compulsory for all incoming councillors in May next year.
- It is recommended that the Town Clerk considers how we might review our data security in a proportionate but preventative way - and returns to the Council with an action plan
- It is recommended that when the new councillors sign their 'Oath of Office' at the beginning of the new Council in May next year that we add to that document a contractual promise to return / destroy all TC related personal data held by the Councillor should they stop being one
- It is recommended that we ask the Town Clerk to consider what we might do now with regard to any current councillors who will not be councillors after the next election and return with his thoughts.
- It is recommended that we review our current policies on Privacy, Retention, Acceptable Use, Social Media, Subject Access Requests and Data Breaches - and refresh these over the coming year in the light of ever changing GDPR regulations.
- It is recommended that we investigate using a service called 'Wave' (<http://wave.webaim.org/>) or something similar to verify whether there is any further work to be done.

Members **AGREED** for the Town Clerk to investigate the feasibility of implementing Cllr. Harvey's recommendations and report back to a future meeting of Resources Committee.

ACTION TOWN CLERK

Cllr Mordue left the chamber at 21.11.

Members **AGREED** to take agenda item 22 (VALP Consultation Response) next for the benefit of the Town Plan Officer.

521/19 Unitary Council

Members received a written report from the Town Clerk and **AGREED** the following report recommendations:

- The Council submits an expression of interest to be a placed based pilot for taking on additional devolved assets and services from the new Shadow Council.
- The Council holds a workshop for Town Councillors to discuss a draft pilot bid in January 2020.
- The Council holds a workshop for Town Councillors and local partners to discuss the draft pilot bid in February 2020.

ACTION TOWN CLERK

522/19 VALP Consultation Response

Members received a written report from the Town Plan Officer and discussed the recommendation that the proposed response is submitted by the Town Council in response to the consultation on VALP. The Town Plan Officer highlighted the following key points to be included in the Council's proposed response:

- Removal of BUC051 – which is reserve site M in BNDP - the new modelling of traffic congestion is highly selective and does not consider whether similar unacceptable congestion would be created by other allocated sites that remain. This does not justify the removal of this site alone from VALP;

- Western Relief Road which is part of the Buckingham Transport Strategy [BTS] has not been included in VALP, despite BTS remaining part of the evidence base for VALP.
- Affordable Homes percentage may be retained in existing BNDP but not any future NDPs, even if there was sufficient evidence to support. Suggestion that future NDPs be included in this policy with the proviso that such a figure would need to be supported with robust evidence.
- Request that additional evidence, which was not heard at Public Hearings in July 2018, now be included in support.

Cllr. Cole informed Members that on November 7th MK Borough Council overruled its officers' recommendations and refused the application to build 1850 new homes at Salden Chase, between Bottledump Roundabout on the A421 and Newton Longville, largely on traffic and lack of infrastructure grounds. AVDC had already included Salden Chase in its VALP housing figures, but without the approval of MKC it cannot go ahead. AVDC will now have to find other sites. Cllr. Cole reminded Members that AVDC had recently cancelled Buckingham's site BUC501 (zoned for housing) and moved those houses to Salden Chase. Members **AGREED** to endorse a joint response with the NBPPC. **ACTION TOWN CLERK**

Cllr. Stuchbury reminded Councillors that AVDC's justification for removing site BUC051 from the VALP was based on new models of traffic congestion from the allocated site. However, the Western Relief Road which is part of the Buckingham Transport Strategy [BTS] has not been included in VALP, despite BTS remaining part of the evidence base for VALP.

Proposed by Cllr. Harvey, seconded by Cllr. Smith and unanimously **AGREED** to accept the Town Plan Officer's proposed response.

The Town Plan Officer left the chamber at 21.24

523/19 Update on the draft Budget for 2020/21 – 2024/25

Members received and discussed a written report from the Town Clerk.

Cllr. P. Collins spoke against the suggested level of increase to the precept.

Proposed by Cllr. Smith and Seconded by Cllr. Stuchbury that Members note the report and for the draft budget to be provided to each Committee for the second round of discussions. A vote was taken and the results were:

In favour 15

Against: 1

ACTION TOWN CLERK

524/19 Community Land Trust

Members **AGREED** to move this agenda item to the meeting of Full Council on the 27th January 2020. **ACTION COMMITTEE CLERK**

525/19 Reports from Representatives on Outside Bodies

There were no reports.

526/19 Mayoral Engagements

To receive a list of events attended by the Mayor and Deputy Mayor.

Functions the Mayor has attended:

Sept 30 Bard Planning Meeting, Woolpack

Oct 01 Bard of Buckingham selection, Woolpack, Buckingham

- Oct 11 Local Democracy Council, Royal Latin School
- Oct 12 Charter Fair opening, Buckingham
- Oct 14 BTC Town Centre & Events Committee (ex-officio)
- Oct 15 Pontio Group meeting, Vinson Centre
- Oct 16 University of Buckingham Law School Clinic, St Bernadine's
- Oct 22 Poppy Appeal Launch, Old Gaol
- Oct 22 Buckingham Girl Guides Forum, Youth Club
- Oct 28 Meeting USAAF/RAF Commanders RAF Croughton
- Oct 29 Lord-Lieutenant's SERFCA Awards, The Gateway, Aylesbury
- Oct 30 EDWG, Vinson Centre
- Nov 02 Buckingham Fireworks Display, Bourton Park (Cancelled)
- Nov 04 Buckingham Almshouses Charity, Holy Trinity, Gawcott
- Nov 08 Royal Latin School Remembrance Festival
- Nov 10 Remembrance Sunday Parade
- Nov 14 Buckingham Trader of the Year Judging
- Nov 16 Bucks Magistrates AGM, Crown Court, Aylesbury

Functions the Deputy Mayor has attended:

- Oct 22 Poppy Appeal Launch, Old Gaol
- Nov 10 Remembrance Sunday Parade

527/19 Chair's Announcements

Forthcoming electoral hustings on Wednesday November 27 at The University of Buckingham's Vinson Building.

528/19 Date of the next meeting:

- Interim Council – Monday 16th December 2019
- Full Council (Precept) - Monday 13th January 2020
- Full Council – Monday 27th January 2020

Meeting closed at: 21.35

Signed Date

Town Mayor