



BUCKINGHAM TOWN COUNCIL

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Town Clerk: Mr P. Hodson

Wednesday, 25 September 2019
Councillors,

You are summoned to a meeting of the Full Council of Buckingham Town Council to be held on **Monday 30th September 2019** at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Mr P. Hodson
Town Clerk

Please note that the Full Council will be preceded by a Public Session in accordance with Standing Order 3.f, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 15th July 2019. **Copy previously circulated BTC/02/19**

4. Planning Committee

To receive the minutes of the Planning Committee meetings held on:

- Monday 22nd July 2019 **Copy previously circulated PL/03/19**
- Monday 12th August 2019 **Copy previously circulated PL/04/19**
- Monday 9th September 2019 **Copy previously circulated PL/05/19**

5. Town Centre and Events Committee

To receive the minutes of the Town Centre and Events Committee meetings held on Monday 29th July 2019 **Copy previously circulated TCE/02/19**

6. Environment Committee

To receive the minutes of the Environment Committee meeting held on Monday 2nd September 2019 **Copy previously circulated E/02/19**



Twinned with Mouvaux, France



Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't.

All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

7. Resources Committee

To receive the minutes and confirm the recommendation therein of the Resources Committee meeting held on Monday 26th September 2019

Proposed by Cllr. Stuchbury, seconded by Cllr. Newell and unanimously **AGREED to RECOMMEND** to Full Council for the renovations to take place to the revised scope described, providing this can be achieved within the revised budget of £150,000.

Copy previously circulated R/02/19

8. EDWG Minutes

To receive the minutes of the Economic Development Working Group meeting held on Thursday 13th September 2019

Copy previously circulated ED/01/19

9. Staffing (Confidential Matters) Committee

To receive the minutes of the Staffing (Confidential Matters) committee meeting held on Monday 23rd September 2019.

Copy previously circulated SC/02/19

10. To receive and question reports from District and County Councillors

11. Action List

Appendix A

12. Bucks Home Choice – Revised Allocations Policy

Members to note the revised allocation policy of the Bucks Home Choice Scheme.

Appendix B

13. Unitary Council

To receive a report from the Councillor Workshop held on 11th September 2019 and to consider the recommendations made

BTC/62/19

14. South Central Ambulance Service Governor Elections

Members are asked to note the attached advertisement for public service governors

Appendix C

15. Neighbourhood Development Plan

To receive a report from the Councillor Workshop held on 10th September 2019 and to consider the recommendations made

BTC/63/19

16. Section 106 Application

To discuss supporting a Section 106 application for the installation of a soft play area at the Swan Pool Leisure Centre

BTC/64/19

17. New Homes Bonus

To discuss endorsing a Micro grant application from Buckingham Cricket Club

Appendix D

18. Full Council Photos

To discuss arrangements for formal photographs of the current councillors and also the councillors who will be elected in May 2020.

19. Reports from Representatives on Outside Bodies

Members are asked to note the report listed below:

AVDC Transport Users Group minutes of meeting held: 18TH JUNE 2019

Appendix E

20. Mayoral Engagements

To receive a list of events attended by the Mayor and Deputy Mayor.

Functions the Mayor has attended:

July 18 Grand Junction Planning Exhibition

July 19 7th BTC Quiz Night, Woolpack

July 20 Summer Festival Rock Choir, Market Place

July 23 Pontio Group meeting, Vinson Centre

July 29 University of Buckingham Law School Talk, Law School Campus

July 31 Funeral of Geoffrey Shaw, Parish Church

Aug 06 UN President visit, University of Buckingham
Aug 10 AVDC Green Flag Raising, Heartlands
Aug 12 Buckingham in Bloom Presentations, Chandos Park
Aug 21 Duck Racing & Play in the Parishes, Chandos Park
Aug 30 Media Talk, University of Buckingham
Aug 31 Mayor of Neukirchen Vluyn official visit, Buckingham
Aug 31 German Twinning dinner, Buckingham
Sept 03 Thames Valley Police Parish Conference, Watermead, Aylesbury
Sept 11 Bucks Youth Big Night Out, Waterside, Aylesbury
Sept 12 Buckingham School Sports Awards
Sept 17 Visit to Elizabeth Zettl, on her 102nd birthday
Sept 20 Buckingham 1918-1939 Exhibition, Old Gaol
Sept 21 Fair Trade Coffee Morning, Old Gaol
Sept 23 Royal Latin School, Official Visit

Functions the Deputy Mayor has attended:

21. Chair's Announcements

22. Date of the next meeting: Interim Council – Monday 28th October 2019
Full Council - Monday 18th November 2019

Committee	Minute No.	Action	Action Required	Action Owner	Update	Deadline
Full Council	712/15; 20/19	Community Land Trust	Proceed with interest and advertising for local interest	Town Clerk	Town Clerk to provide an update at FC on the 18 November 2019	18th November 2019
Full Council	503/18	Staff Handbook	To review the staff Handbook in a year's time.	Deputy Town Clerk		18th November 2019
Full Council	1687/18; 31/19	New Homes Bonus	Members received and AGREED that the Council agrees to the submission of a bid for New Homes Bonus funding to Aylesbury Vale District Council for works of the type described (to remove the old office next to the council chamber, refurbish the room, and carry out additional works to the Community Centre including the installation of air conditioning and solar panels), but that if the bid is successful no works progress until Full Council have agreed the final scope of works.	Town Clerk	Bid approved. Revised scope agreed by Resources on 23 September and recommended to Full Council to agree on	30th September 2019
Full Council	22.2.4/19; 60/19; 200/19	Youth Council	AGREED to accept the report recommendation to: a) Sets up a working group of interested Town Councillors, along with officers, to plan the recruitment process and agree the initial meetings for the Youth Council b) Nominate up to 3 Town Councillors to support the reinvigoration of the Youth Council, and to be silent councillors.	Town Clerk	Councillors O'Donoghue, Harvey, Gately and Stuchbury have met, agreed the next steps, and will be meeting with representatives from schools and community groups in the next few months.	
Interim	123/19	Twinning	A report is to be brought back to the next meeting of Full Council outlining the formal Twinning process and proposing a budget for a civic function.	Town Clerk	The Mayor has met with the Mayor of Neukirchen and Viuyn and members of the Twinning Association. It was agreed to continue discussions, and plan towards a formal event during 2020.	To be advised by the Twinning Association

Update note for Members

Bucks Home Choice – Revised Allocations Policy from 1st October 2019

From 1st October 2019, the Bucks Home Choice scheme will be implementing the revised Allocations Policy that was approved by Members earlier this year. The policy was revised in response to new national legislation and guidance, court judgements, ombudsman decisions and the experience of the four District Councils in managing the allocations process. This has meant changes in the way that the Councils will assess qualification and priority under the Bucks Home Choice scheme. The majority of existing applicants will be unaffected by the changes. However, the revisions in the policy will result in some applicants having their priority bands changed.

The District Councils have been publishing regular updates on the Bucks Home Choice website and will be directly contacting all applicants who are affected by the changes. During September and October the implementation of the revised allocations policy will proceed as follows:

- During September, we will review all of the existing Bucks Home Choice applications to confirm what priority banding they should have under the revised allocation policy (any new applications received after 10th September 2019 will be assessed using the revised policy)
- The weekly advertising and bidding round for tenancies due for 26th – 30th September 2019 will be cancelled to allow officers to focus on completing pre-implementation work.
- The revised Allocations Policy will go live from 1st October 2019.
- Bucks Home Choice will be closed to new applications during the period 1st – 15th October 2019 to allow completion of the implementation work following the revised policy going live (including dealing with applicant enquiries etc.).
- After 15th October 2019, Bucks Home Choice will fully operational again and open to new applications.

During this period, we are also updating and improving the Bucks Home Choice website to reflect the revised policy and to provide a wider range of information and advice to applicants via the on-line application forms. This latter work forms part of the Local Government Association's (LGA's) Digital Housing Programme to support Councils to improve their housing and homelessness online forms and processes to ensure a better and more efficient customer journey for residents. This is based on learning from a previous project delivered by the Kent Homechoice Partnership as part of the LGA's Digital Transformation funded Programme. The revised and updated website will be launched during Autumn 2019.

Classification: OFFICIAL

Further information on the revised policy can be found on the Bucks Home Choice website at www.buckshomechoice.org.uk.

If any have any queries please contact Sonia Crawford, Operations Manager (Housing) or Julie Oliver, Housing Team Manager on 01296 585197 or by emailing us at housingneeds@aylesburyvaldc.gov.uk

Classification: OFFICIAL

**BUCKINGHAM TOWN COUNCIL
UNITARY CONSIDERATIONS
MONDAY 30th September 2019**

Contact Officer: Mr Paul Hodson, Town Clerk

1. Recommendations

1.1. It is recommended that:

- a) The Council submits the response to the Community Board Consultation outlined;
- b) The Council submits the business case summarised below to Aylesbury Vale District Council and the shadow Unitary Council with a request to take on management of the green spaces in Buckingham which are currently managed by AVDC as soon as possible;
- c) The Council holds an informal workshop in June 2020 and invites the new Unitary Councillors to attend to begin informal discussions about how best the two councils can work together for the benefit of residents.

2. Community Board Consultation

2.1. A number of Town Councillors attended a workshop on 11th September 2019 where progress with the shadow unitary council for Buckinghamshire was discussed.

2.2. The workshop considered the Shadow Council's consultation on the proposals for Community Boards, which are planned as part of the introduction of the new Unitary Council in April 2020. The workshop drafted a response for the Full Council to send in, which is attached for Councillor's consideration as Appendix xxx. **The items marked or bordered in red are the proposed responses from the Town Council.**

2.3. Councillors are also encouraged to submit their own responses to the consultation, which is available here:
<https://www.surveymonkey.co.uk/r/PGHZZJ9>

3. Green Spaces in Buckingham currently managed by Aylesbury Vale.

3.1. The Town Clerk wrote to the Leader and Chief Executive on 26th March 2019 in response to the Unitary Council announcement. The letter included the following request:

"The Green Spaces service in Buckingham currently provided by the District Council is due to change from being a contracted out service to being managed in-house in April 2020. The Town Council already successfully manages roughly half the green spaces in the town. It would make sense for the remaining green spaces to be transferred to the Town Council, in a mutually agreeable arrangement, on 1st April 2020. This would avoid the new unitary council immediately setting up an in-house team to deliver this, just before entering discussions with the Town Council to devolve the service. A mechanism is needed to enable the District Council and or the Shadow Council to negotiate with Buckingham Town Council and if possible reach agreement in time for the Town Council to take on the management of these green spaces by April 2020. How can this best be achieved?"

3.2. The reply included the following:

The position is that until April 2020 the assets and services of each council remain with the respective councils. It will be for the new council to take decisions on the devolution of its individual assets and services once it is established. AVDC is therefore not currently in a position to devolve the assets requested and cannot make any commitments on behalf of the new council. I have, however, asked Jeff Membery the AVDC lead on localism to meet with you along with Sara Turnbull, the lead officer from the County Council, to discuss the potential for any future devolution to Buckingham Town Council after the new Council is formed.

3.3. Subsequently, officer meetings have been held. Some information was provided by AVDC in May, however the remaining information required to understand the service in scope was not made available until 3rd September. This was due to AVDC officers having to take time to restore corrupt data. It is also understood that AVDC are pressing ahead with plans to purchase equipment ready to deliver the service in-house from January 2020.

3.4. At present AVDC have contracted for the provision of Street Cleansing Services and Horticultural Services to be provided by one supplier. AVDC have however agreed for these services to be brought in-house in January 2020. (Three months before the launch of the Unitary Council). It is highly unlikely that the Shadow Unitary Council would agree to or support an asset transfer by either January or April 2020. A Business Case is therefore being drafted for the Town Council to propose taking on all Horticultural Services currently provided by AVDC in Buckingham under a contract for 4-5 years. This would enable service delivery to be taken on by the Town Council immediately, avoiding the need for AVDC to take the service in-house, with the associated capital cost and staff changes. It would also give the Town Council the opportunity to demonstrate that it can manage the services well at the same time as seeking to agree the transfer of green space assets from the unitary council.

3.5. AVDC have now provided a very detailed specification for the quality of works to be provided across the Vale under their current arrangement.

3.6. It is proposed to request that the Town Council takes on management of the Green Spaces currently managed by Aylesbury Vale within Buckingham.

Services in Scope

3.7. This would consist of:

- Grass cutting, hedge cutting, weed spraying and shrub bed maintenance in:
 - Heartlands/Stratford Fields/
 - Page Hill/Holloway Spinney
 - Linden Village
 - Badgers/Bourton Rd
 - Chris Nichols Walk/London Rd/Swan Pool
 - Industrial Estate
 - Mount Pleasant
 - Tingewick Rd/Berties Walk/Hunter Street Church Yard
 - Western Av./Moreton Rd
 - Maids Moreton Av.

- Weed spraying in:
 - Cornwalls Meadow
 - Stratford Fields
 - Western Av
 - Swan Pool

- Regular safety checks, annual ROSPA checks, cleaning and minor maintenance of the following play areas:
 - Bridge Street Play Area
 - Skate Park
 - Stratford Fields
 - Overn Avenue
 - Moreton Road

- Maintenance of shrubs and borders at:
 - Swallow Close
 - Swan Pool
 - Treefields
 - Badgers Way
 - Buckingham Industrial Estate

- Tree works, involving annual works and remedial works, but not including surveying.

Method of Delivery

3.8. All the items listed are currently provided by Town Council staff in other areas of the town. The Green Spaces team have the necessary qualifications and experience to manage all the aspects listed, and to do so in line with the quality measures listed by the District Council. The services could therefore be provided by Town Council staff and managed efficiently along with current Town Council services.

3.9. Play area inspections are carried out weekly by a member of the Green Spaces team; this would simply be extended to include the new areas.

3.10. Whilst some new equipment would be required, the cost of this has been built into the four year budgets drafted to fund the works listed.

Quality of Service

3.11. It is proposed to provide the service in line with the specifications listed in AVDC's Contract for The Provision Of Street Cleansing, Horticultural And Related Services 21 January 2013 – 20 January 2020 and Specification For Street Cleansing, Horticultural And Related Services

Cost

3.12. AVDC have not been able to provide the cost of the services in scope in Buckingham to the District Council. Their current contract is let across the Vale, and not broken down into the costs for each parish. The proposed cost to the Town Council has been developed using the standard costing for the services in scope, based on the measurements given by AVDC. The proposal is that the transfer is cost neutral to both councils. In other words, it is proposed to ask AVDC and then the unitary Buckinghamshire Council to provide the cost of Buckingham Town Council providing the services. The figures given include an administrative cost, given that the Town Council would need to put arrangements in place to increase the capacity of the current administrative function to ensure effective coordination and monitoring of the service.

Proposed approach

3.13. AVDC have not invited a proposal from the Town Council. However, it is proposed to submit a request to take on the services as described nonetheless.

Added Value

3.14. The Town Council is best placed to provide the services listed, if a financial arrangement can be agreed. Complaints and suggestions for service variations can be dealt with swiftly, as is the case for the services currently provided by the Town Council, because the administrative team and Green Spaces staff are all based in the town and are very familiar with the areas in scope. Combining the works with the current services provided by the Town Council would provide increased consistency, as well as the most flexible approach. Residents with queries or concerns can attend any Town Council meeting or Committee, in the town, to gain an immediate response.

3.15. Should residents propose or support changes to the future scope of service, these could be made at a Buckingham level quite simply. If additional services were required, the Town Council could consult on amending the precept accordingly. This flexibility will not be so straightforward with services provided by the Unitary Council.

Horticultural

Area Name	Map Number	Amenity Grass m2	Conservation Cut m2	Hedge Cut Lin. Meters	Shrub bed maintenance m2	Weed Spray Hardsurfaces m2	TOTAL
		13 cuts per anum	2 cuts per anum	2 cuts per anum	2 cuts per anum		
Heartlands/Stratfor	1	44,837	22,194	738	1,180	7,712	
Page Hill/Holloway	2	49,033	5,816	327	663	4295	
Linden	3	18,971	0	0	0	0	
Badgers/Bourton	4	26,141	0	355	2129	1570	
Chris Nichols Walk/London	5	3,369	0	241	462	530	
Industrial Estate	6	9,698	13,822	1,147	7676	0	
Mount Pleasant Hingewick	7	15,942	0	286	0	0	
Rd/Berties	8	11,275	6,126	0	685	2852	
Walk/Hunter Street Church Yard	9	11,868	5,547	107	146	500	
Maids Moreton Av.	10	10,397	388	181	0	780	
Totals:		201,531	53,893	3382	12,941	18,239	
Cost Rate per		0.013	0.0165	0.65	0.45	0.035	
Cost per occasion: <small>number of</small>		£2,619.90	£889.23	£2,198.30	£5,823.45	£638.37	
occasions per		13	2	2	2	2	
Cost per Anum:		£34,058.74	£1,778.47	£4,396.60	£11,646.90	£1,276.73	£53,157.44

Car Parks**Weed Spraying m2**

Cornwalls Meadow	7712
Stratford Fields	1369
Western Av	1171
Swan Pool	4000

Total m2	14252
cost per m2	0.035
Cost per operation	£498.82
Number of operations per annum	2

Total cost per annum	£997.64
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Play Areas

Name	Number of pieces of Play Equipment	Maintenance cost per item	Estimated Cost of Equipment maintenance	Annual Equipment Clean	Weekly safety inspection (cost per annum) 52 per annum	Annual Rospa check	Totals
Bridge Street Play Area	9	75	£675.00	£180.00	£384.54	£70.00	£1,309.54
Skate Park	8	75	£600.00	£160.00	£384.54	£70.00	£1,214.54
Stratford Fields	12	75	£900.00	£240.00	£384.54	£70.00	£1,594.54
Overn Avenue	8	75	£600.00	£160.00	£384.54	£70.00	£1,214.54
Moreton Road	12	75	£900.00	£240.00	£384.54	£70.00	£1,594.54

£6,927.70

Clarence Park (not adopted yet)	12	75	£900.00	£240.00	£384.54	£70.00	£1,594.54
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Tree Works

	Number of trees	Cost per tree	Total Budget per year
Feature Trees In Buckingham	4039	£5.68	£22,957

Summary of Budget

	2020/21	2021/22	2022/23	2023/24
Horticultural Maintenance	£53,157	£54,752	£56,395	£58,087
Car Parks	£998	£1,028	£1,058	£1,090
Play Areas	£6,928	£7,136	£7,350	£7,570
Trees	£22,957	£22,957	£22,957	£22,957
Administration	£8,404	£8,587	£8,776	£8,970
TOTAL	£92,444	£94,459	£96,536	£98,674

To what extent do you agree with the proposed objectives for community boards?

Strongly agree Agree Disagree Strongly disagree Unsure

Enabling Buckinghamshire Council councils to take decisions on local issues alongside key partners including parish councils and other community representatives.

Empowering Buckinghamshire Council councils and communities to influence service design and delivery on local issues.

Facilitating communities to come together with unitary councils and partners to find local solutions to local issues.

Additional comments:

It is not possible to provide certain answers without seeing a Terms of Reference. The Boards need to be empowered "with teeth".

Local issues

**If community boards are set up, what issues would you like your local board to focus on?
(Please select all that apply)**

- Opportunities for children and young people
- Support for older people
- Community wellbeing (such as: improving mental health, tackling social isolation)
- Environmental issues (green space, parks)
- Transportation
- Improving community facilities
- Tackling crime
- Encourage volunteering / community participation
- Other (please specify)

Community Facilities should be expanded, and should include their maintenance as well as improvement.
All services that the Council provides should be in scope.
The board should receive and review budgets for local services, and be able to scrutinize local service planning and delivery.
Parking should be explicitly included.

Which of the following do you think should be involved with community boards for them to work successfully? (please select all that apply)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Buckinghamshire Council councillors | <input checked="" type="checkbox"/> Residents |
| <input checked="" type="checkbox"/> Fire Service | <input checked="" type="checkbox"/> Town or parish councils |
| <input checked="" type="checkbox"/> GPs and other NHS services | <input checked="" type="checkbox"/> Voluntary & community sector |
| <input checked="" type="checkbox"/> Police | <input checked="" type="checkbox"/> Young people |
| <input checked="" type="checkbox"/> Other (please specify) | |

There should be a distinction between board members and those "involved".

There is currently an issue of substantial disparity in Buckingham; one Town Councillor is sent from Buckingham Town Council, with a population of over 12,000, and one councillor is sent from various small parishes each with a population in the hundreds. This democratic deficit needs to be addressed, ideally by arranging local council representation based on population. Failing that, where a local council is divided into wards, that council should be able to nominate one councillor per ward as a full member.

Voting members should be those who are democratically elected through a public process – i.e. unitary and local councillors. Others should be encouraged to take part in discussions.

Other groups should include Residents' Associations and groups such as the Buckingham Society.

Funding

There will be some funding provided to community boards to help support the delivery of local priorities. Whilst funding will only be one part of the work of community boards we know that it matters. It is proposed that £2.5 million overall is made available to community boards in 2020/21.

Further details on the proposed funding arrangements can be found in the options appraisal, see page 28.

How do you think the available funding from the new council should be allocated to community boards?

- Each board gets the same amount of money
- Each board gets a different amount of money depending on the needs of the local population
- Each board gets the same minimum amount with extra funds allocated depending on the needs of the local population

Community Board funding should not be used to maintain statutory services, which should be provided based on the needs of the local population.

Community board decision-making

For community boards to be effective, different people and organisations who are involved in a local area will need to come together. Decisions will normally be reached by consensus.

Upon occasions there will be a need for voting to ensure clarity and accountability, for example on community grant applications. To ensure accountability for decisions, particularly in regard to council expenditure, Buckinghamshire councillors from that area are proposed as the voting members. In addition, other people could also vote alongside them.

When voting is needed at community boards, who do you think should be allowed to vote?

Buckinghamshire councillors only



Buckinghamshire councillors and others (such as town and parish council representatives and/or other community representatives)

Do you have any other suggestions for how decision-making at the community boards should work?

Decisions should be made by the democratically elected councillors present (i.e. unitary and local councillors).

Number and geographies

There are many different options for the number of community boards which could be set up and their respective boundaries. The council is consulting on all options.

The initial thinking is that 14 community boards across the county would be optimum number overall, based on consideration of the possible areas and the best fit for natural communities. However, we want to better understand views on all options.

See the [options appraisal](#) for more information on the assessment. Maps of all options can be viewed [here](#).



How many community boards do you think there should be across Buckinghamshire?

- None
- Less than 11
- 11
- 12
- 14
- 19
- More than 19
- No preference/unsure

Do you have any suggestions/comments on possible names for community boards?

The "Buckingham" board should be called "Greater Buckingham" to recognise that it didn't just cover the town.

Other suggestions

Do you have any other comments or suggestions about community boards, this could include on how they work and/or alternatives?

For the Boards to succeed, the chair should be decided by a free vote of those involved, not imposed.

For the funding to be used effectively, the criteria should differ from those for LAFs in the following ways:

- There should be a combination of revenue and capital funding
- It should be possible to bid for funding for several years, i.e. four years from 2020
- There should be no requirements for match funding; with the larger amounts available, this would become more onerous, and would increasingly exclude smaller councils from benefitting

The number, time and venue of meetings should be consistent – boards should not be able to reduce meetings, with the subsequent impact on reduced opportunities for engagement.

Once a Local Coordinator for Buckingham is employed, they would be very welcome to use a desk in the Town Council offices, to maximise engagement and partnership working opportunities.



Do you want to make a difference to your emergency and patient transport services?

- ➔ We have vacancies for public governors across Buckinghamshire, Oxfordshire, Berkshire and Hampshire.
- ➔ You can play a key role in shaping the future of our services if you become a governor.
- ➔ To find out more please email getinvolved@scas.nhs.uk or visit our website <https://www.scas.nhs.uk/about-scas/council-of-governors/governors-election/>



**Nominations
are open from
30 September
to 21 October**

Governor elections 2019

Governors represent the interests of our public and staff members, general members of the public and stakeholders in our local communities.

This is to help provide the best patient care in Buckinghamshire, Oxfordshire, Berkshire, Hampshire, Surrey and Sussex.

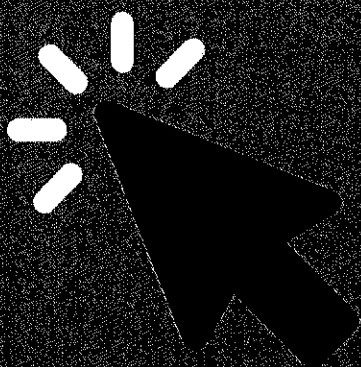
We provide 999, NHS 111 and patient transport services in Buckinghamshire, Oxfordshire, Berkshire and Hampshire and patient transport services in Surrey and Sussex.

Governors have lots of important responsibilities such as appointing and holding to account the chair and other non-executive directors, contributing to the development of the Trust's strategy, and engaging with the members who elect them.

Governors need to be confident communicators and able to speak to our members and the public about complex healthcare matters.

To be eligible to be a governor you must be a member of the constituency you wish to stand for and be 16 or over.

Members have until the autumn to complete an application to become a governor.



If you've got what it takes to join our team, Please email getinvolved@scas.nhs.uk or visit our website <https://www.scas.nhs.uk/about-scas/council-of-governors/governors-election/> to sign up as a member and find out how to become a governor.

**BUCKINGHAM TOWN COUNCIL
FULL COUNCIL
MONDAY 30TH September 2019**

Report from Neighbourhood Plan Workshop held on 10th September, 2019

Contact Officer: Town Plan Officer: Sheena McMurtrie

1. Recommendations

- 1.1. That the Council progress with plans for a full refresh of the Buckingham Neighbourhood Plan. This would work towards having clear options available for the new Council in May 2020. The target date would be the end of March, 2020 for these to be developed.
- 1.2. That representations as to the retention of the existing NDPs' policies in relation to affordable housing be made in the upcoming consultation period on VALP modifications.
- 1.3. That representations are made to the shadow Buckinghamshire Council regarding clarification of the future plans for implementing CIL.

2. Update on NDP and VALP

- 2.1. An update was given to the Workshop by the Town Plan Officer. This was based on attendance at the AVDC Meeting for Parish Councils on 23rd July, 2019 [attended with Cllr. O'Donoghue] and a meeting with AVDC Strategic Forward Planning on 24th July, 2019 [with Town Clerk].
- 2.2. AVDC hope that VALP will be adopted by end of December. There are modifications which are being considered by the Inspector and on which there will need to be consultation if these are deemed major modifications. This will be later this Autumn.
- 2.3. Key proposed Modifications by AVDC of specific interest to Buckingham:
 - (a) Site BUC 051 [BNDP Site M – reserve site] has been deleted from VALP. BCC Highways has applied higher level modelling and has stated that this will lead to congestion in Buckingham Town Centre as residents will try to access A422 to Milton Keynes this way; or that unsuitable short-cuts to A421 will be used. The site will not be to support the delivery of the necessary infrastructure of a Western by-pass, due in part to the high technical specifications for such that the topography requires.
 - (b) This shortfall of housing sites and others will be met by a larger development at Shenley Park - this will now be a site for 1,150 homes.
 - (c) AVDC will "save" existing NDPs' policies for affordable housing within VALP with certain qualifications, principally that the figure would have to be justified robustly and that it would only be for existing Plans – modified Plans would not be able to retain this figure.
- 2.4 As regards (a), it was reported that this was a last minute change, which had not been advised in advance to the Town Council.

2.5 As (b) was controversial with parish councils in the North-East of the Vale, the Town Plan Officer advised that the end of December for adoption might be optimistic on the part of AVDC.

2.6 As regards (c), it was noted that this was not as straight-forward as it might initially appear. Not only would it be necessary to defend this robustly on each relevant planning application, but that as BTC does not determine the application, it would be reliant on the Local Planning Authority [AVDC or the Unitary Authority going forward] to apply this policy. It would be for BTC to provide the evidence for the 35% requirement.

2.7 In addition, the "saving provision" proposed within VALP would only be for existing NDPs; any renewal or replacement beyond minor modifications would mean that the provision would be lost, and that any new NDP would need to be in general conformity with VALP 25% affordable housing strategic policy.

2.8 The Inspector's response to the North Bucks Planning Group's submissions regarding the VALP evidence as per the 25% affordable housing policy is also awaited.

2.9 Therefore there are no guarantees that accepting the proposed modification [even if it is accepted by the Inspector] would lead to the delivery of 35% affordable housing [or at least at a higher percentage than from the corresponding VALP policy] within the BNDP Area.

3. Responses from neighbouring Parish Councils to concept of larger NDP

3.1. Thornborough Parish Council, following a presentation by Town Plan Officer and Cllr. Cole last year by the Parish Council's invitation, had indicated interest;

3.2. Padbury Parish Council had indicated by letter that there was no interest at all.

3.3. Maids Moreton Parish Council had invited the Town Plan Officer and Cllr Cole, who had attended and presented to the parish Council, but a formal response was still awaited.

3.4. Other close and immediate neighbouring Parish Councils had not provided clear positions

4. Community Infrastructure Levy (CIL)

4.1. The Town Clerk reported that AVDC had indicated that it was unlikely that the new Unitary Authority would revise the Local Plan for five years. The Local Plan would be the vehicle by which CIL could be adopted as a method of providing developer contributions towards infrastructure.

4.2. As a Town Council with a NDP, there would be an automatic entitlement to 25% of any levy for development in Buckingham to be given to the Town Council to manage.

4.3. The current arrangement of delivering infrastructure via s.106 agreements would therefore remain for the foreseeable future.

5. Refreshing of the BNDP

- 5.1. Although any major updating of the BNDP would result in the loss of the proposed "saving provision" in VALP of current BNDP policy of 35% affordable housing [subject to viability] which is a strong consideration in favour of retaining the current form and remains one of the central concerns of the BTC, there are no guarantees that this would be achieved.
- 5.2. It would result in the forfeiture of any desired updates such as revision of allocated sites for housing or important economic policy changes for the Town Centre.
- 5.3. Having possible new policies for the BNDP by March, 2020, would allow the new Council in May 2020 to decide how it wished to proceed

6. Proposed Work arising to be completed by March

- 6.1. Justification for 35% affordable housing policy. This will be required in the modification is successful as the policy will have to be defended robustly at each application in the BNDP Area if VALP is adopted in its modified form.
- 6.2. Representations prepared for VALP Modification Consultation.
- 6.3. Representations in relation to CIL.
- 6.4. Additional consultation with neighbouring councils as to whether a joint Neighbourhood Plan has any mileage.
- 6.5. Work on Site M to attempt to ensure that it remains deliverable. This will include discussions with relevant landowners to consider BCC Highways' findings. Possible work to identify other sites for future consultation.
- 6.6. Work with Economic Development Working Group as to possible adaption and enhancement of Town Centre Retail policies, as well as new Employment Site in current BNDP- again for consultation.
- 6.7. Initial Consultation with residents and businesses over potential new policies. Formal cohesion of identification of stakeholders.
- 6.8. Bids made for funding to support the development of the BNDP

**BUCKINGHAM TOWN COUNCIL
FULL COUNCIL
MONDAY 30TH September 2019**

Section 106 Application for the installation of a Soft Play area at Swan Pool

Contact Officer: Paul Hodson, Town Clerk

1. Recommendation

1.1. It is recommended that Members note the report and, should they wish, raise any particular issues to be taken into consideration by AVDC.

2. Background

2.1. The Town Council was asked informally asked about a proposal by Every One Active to install a soft play area in place of the climbing wall at the Swan Pool in December 2018. Members will recall that the climbing wall was removed some time ago. Everyone Active have re-presented their business case to install a modern and exciting children's soft play facility for 1 – 8 year olds. The total project cost is estimated to be £58,800 and a conservative estimate of at least 6,000 admissions each year are expected.

2.2. The Section 106 application is attached. The funds requested represent a % of the total Section 106 funds unallocated for Buckingham under application 09/01035/AOP (London Road)

S106 Projects

Authorisation Form



Planning Details

Planning Application No: 09/01035/AOP
 Development: London Road (3 of 3)
 Total Received: £234,429
 Current Balance: £100,315
 Date Received by AVDC: 26/04/2016
 S106 Wording: 'local sport and leisure facilities determined by the Council in accordance with community needs as identified in the SPG'

Project

Main Contact: Teresa Lane, Assistant Director
 Tel: 01296 585006
 Email: tlane@aylesburyvaledc.gov.uk
 Site: Swan Pool, London Road, Buckingham, Bucks MK18 1AE

Rockbox, the climbing facility at Swan Pool and Leisure Centre has been operating since February 2016 when it was installed as part of the wider modernisation project. However, in spite of significant efforts to promote and market the facility, it failed to reach the levels of popularity expected and represented an under used area that could not justify its' continued operation. In its last months of operation it achieved approximately 35 users a week (140 a month) and historically, it has achieved around 56 users per week (224 per month) over its life. With the staffing costs, it did not proving particularly viable. The facility was also disadvantaged by the opening of new dedicated, more sophisticated rock climbing centres within travelling distance of Buckingham eg the Big Rock Climbing Centre, Bletchley.

Space is a premium within the centre and the council and leisure operator agreed to remove the facility and put the space to better use. A buyer was found for the climbing wall which was removed in early summer.

Everyone Active wish to replace it with a modern and exciting children's soft play facility for 1 – 8 year olds. The total project cost is estimated to be £58,800 and a conservative estimate of at least 6,000 admissions each year are expected. Please see the attached design proposal which illustrates how the soft play area will be fitted out.

The demand for soft play is rising significantly and the introduction of this new facility will be complimentary to the existing facilities and services and is expected to be very popular with families and young people in the town and surrounding areas. It will be competitively priced.

It is proposed to also install air conditioning in the area at the same time. A new floor will also be required.

Project costs: Air conditioning:	£10,500
Soft play equipment and installation:	£44,000
New floor	£ 4,300
Total:	£58,800

Payment Details

Bank Name: N/A
 Account Name: N/A
 Account Number: N/A
 Sort Code: N/A

Project Detail

Project Proposal:

Swan Pool underwent a substantial modernisation project which was completed in January 2016 and has been very well received by residents and users. However, Rockbox, the fun wall climbing facility

failed to reach the levels of popularity expected and has recently been removed and sold with the council's approval.

Everyone Active wish to replace the climbing wall facility with a modern and exciting children's soft play facility for 1 -8-year olds. The project will be delivered and managed by EA as will the on-going operations. The total project cost is estimated to be £58,800 including all equipment, environmental improvements and a new floor. A conservative estimate of approximately 6,000 admissions each year are expected.

No other consents are necessary as the improvements are within the building and under the jurisdiction of the landlord, AVDC and the operator, EA.

It is hoped to install the play facility as soon as possible and open it immediately to the public.

The introduction of this new facility will be complimentary to the existing facilities and services and is expected to be very popular with families and young people in the town and surrounding areas. Sessions will be competitively priced and the age limit will be capped at eight years old.

Project Demand:

EA has undertaken user consultations with the centre and the overwhelming response has been extremely positive with 85% of respondents supporting the proposals (127 of 149).

Tell us how you have identified the **need** for the project within your Town or Parish. Include details of **consultation** and/or demand for the project, and how you think your project will meet this need.

Project Outcomes:

At least 6,000 admissions are expected in the first year of operation and it is hoped this figure will rise as awareness increases over time. Activity levels of young people using the play area will improve through participation, fun and play. Usage will be monitored and reported each month as part of the normal contract monitoring arrangements.

Please tell us what **outcomes** you hope to achieve and how you will **measure** these. How will the project increase user numbers from current levels?

For AVDC Use

Signature	Enter Date

Environment Team Authoriser:

Cabinet Member for Environment &
Leisure:

Delivery & Development Authoriser:

To approve this proposal, please sign & date above.



Mr P Hodson
Town Clerk
Buckingham Town Council
Verney Close
BUCKINGHAM
MK18 1JP

NEW HOMES BONUS SCHEME - MICRO GRANT APPLICATION

Dear Mr Hodson

A copy of the application form has been forwarded to the Deputy Town Clerk. Please could the Town Council consider the application and hopefully endorse it.

Buckingham Town Cricket Club remains fully committed to offering the best cricket experience to all in the town whatever the age or ability. The club's facilities are open to non members free of charge.

The success of the England team winning the World Cup has already seen an increase in the number of enquiries looking for places next year. In order to meet this need the club must increase the number of grass wickets it has at it's disposal.

Many thanks

Yours faithfully

A handwritten signature in black ink, appearing to read "A. Johnson". The signature is written in a cursive style and extends to the right with a long horizontal line.

Adrian Johnson
Chairman
Buckingham Town Cricket Club

NEW HOMES BONUS MICROGRANT FUNDING SCHEME

Application Form 2019/20



IMPORTANT:

- Please read the guidance notes under each question on the application form carefully before completing each question.
- Please answer the questions on the form itself and do not attach documents unless they are specifically asked for in the Application Checklist at the end of the form.
- Please complete the form electronically. We will not accept handwritten applications.
- Please include as much information relevant to each question as possible as the application will be scored – the boxes will expand to accommodate your answers.
- We advise that you check with the relevant clerk that your town or parish council is happy to endorse an application to the NHB before completing the form.

Closing dates for microgrant applications 15th of each month

As from 1st April you may now request up to £2,000

Section A – About your organisation	
1. Organisation name	Buckingham Town Cricket Club
2. Contact person	Adrian Johnson
Position in organisation	Chairman
3. Correspondence address	
	Post code MK18 1AL
4. Email address (if a parish council please give registered email address for remittance advice).	
5. Telephone number	
6. Website address	buckinghamtowncricket.co.uk
7. What are the main aims of your organisation? Please include your mission statement if you have one.	Sports Club (Non-profit)
8. Please describe your group's main activities.	Providing a great cricketing experience for all, whatever standard, in the North Bucks area.

<p>9. What type of organisation is your group? Please click on the box that applies</p>	<p><input type="checkbox"/> Charity Registration No. <input type="checkbox"/> Town/Parish Council <input type="checkbox"/> Trust <input checked="" type="checkbox"/> Club <input type="checkbox"/> Society <input type="checkbox"/> Social Enterprise/CIC/CIO</p>
<p>10. Please attach a list of your Committee members & their positions.</p>	<p><input checked="" type="checkbox"/> List attached</p>
<p>11. Where does your organisation meet?/Where does your activity take place? Please provide full address and post code</p>	<p>Bourton Road Buckingham Postcode MK18 1BG</p>
<p>12. How often does your group meet?</p>	<p>The committee meets monthly (or more frequently if required). Activities take place on a daily basis throughout the summer cricket season (May-mid September)</p>
<p>13. How many people attend your group?</p>	<p>In excess of 300 use the facility through the summer</p>
<p>14. Does your group/organisation have an equality policy?</p>	<p>Yes</p>
<p>15(a). What is your organisation's total income this year? From all sources – to demonstrate the scale of your organisation.</p>	<p>£ 75 000</p>
<p>15(b) What is your organisation's total planned/budgeted expenditure for this year? Please give figures, do not write "see attached accounts". Organisations with total income or expenditure in excess of £100,000 per annum are unlikely to be awarded a microgrant.</p>	<p>£75 000</p>
<p>16. How did you raise this income? e.g. rental income, fundraising events, subscriptions, donations, grants etc.,</p>	<p>Bar sales, premises rental, sponsorship, match fees, subscriptions, fundraising projects/events, donations (see attached accounts for more details)</p>
<p>Section B – About this funding application</p>	
<p>17. Project title</p>	<p>Cricket Square - Installation of 2 new grass wickets</p>
<p>18. Project Summary Important information to help you application score more highly - please include the following in your summary (not necessarily in this order):</p> <p>(a) Give a brief project description and tell us what you plan to do, how and why?</p> <p>(b) Is this project stand-alone, or is it part of a wider project? If a wider project please explain e.g. refurbishment of disabled toilet facilities as part of a wider programme of village hall renovations.</p> <p>(c) Will you be providing new facilities or replacing and improving upon existing facilities?</p>	<p>Description (more details on attached quote)</p> <p>The provision of 2 additional grass match wickets.</p> <ol style="list-style-type: none"> 1. Removal of the organic layer 2. Cultivating the underlying soil 3. Laser levelling 4. Change of top soil/loam 5. Seeding

<p>(d) Will the grant enable you organisation to provide new activities, and/or continue with established activities?</p> <p>(e) How will you spend the money if you are successful in your application? Give a breakdown of what will be purchased and attach supporting evidence such as quotes/estimates wherever possible.</p> <p>(f) Any other relevant information</p>	<p>The grant will allow the club to continue with established activities within the club (matches and practice facilities).</p> <p>The additional capacity will allow for better and more grass wickets for match play and practice.</p> <p>The money will be spent as per the attached quote. This installation will allow the club to more effectively manage the wickets.</p> <p>The wickets are used in rotation and can only be used 5-6 times per season before they deteriorate too much. Extra wickets will ensure that more matches can be hosted at Buckingham</p>
<p>19. Why is your project needed and is the need related housing growth in your area?</p> <p>(a) Please explain the community need that will be met by this project. Will the whole community benefit from the project or a single sport or special interest group, for example?</p> <p>(b) Please tell us if the project is <u>needed</u> because of <u>housing growth</u> and a consequent increase in population in your area, or by the effect of growth in a neighbouring area. (e.g. the need to provide a larger, fit-for-purpose community facility for a growing population, or more activities for the elderly living in the community to help reduce loneliness or isolation).</p>	<p>The provision of the grass cricket wickets is vitally important to a club like Buckingham Town. Club cricket is played at Buckingham from the from the very highest standard of adult club cricket to the youngest U8s matches. In addition the club hosts over 60 and over 70 county matches. There is an increase in demand for places at the club following the large growth in housing near to the town and the club has already noticed an increase in enquiries to join following England's World Cup victory</p>
<p>Section C: Community benefit</p>	

20. Which Aylesbury Vale Ward will this project be based in?	Buckingham South
21. Who will benefit from the project? Explain <u>who</u> will benefit from the project and <u>how</u> e.g. community groups, young people, older people, please specify.	People living in urban areas <input checked="" type="checkbox"/> People living in rural areas <input checked="" type="checkbox"/> People from a minority group <input type="checkbox"/> People on low incomes <input checked="" type="checkbox"/> Young people <input checked="" type="checkbox"/> Older people <input checked="" type="checkbox"/> Other (please describe) Any other additional relevant information about the beneficiaries
22. What are the expected long term benefits to the community of the project? (e.g. does the project encourage cohesion and integration/overcomes barriers to social inclusion and/or other?)	The main benefits are as a sporting facility within the community. The club is situated within the heart of the town with easy access to all. Cricket is a sport played by adults and children from all backgrounds and the club ensures it's facilities are open to all
23. Approximately how many people will benefit from this project?	300 from within the club directly. The ground is also used by the Royal Latin School and The University of Buckingham to hold matches (free of charge). Junior and Senior (Over 60s) Bucks county matches are also hosted at the ground.
24. How many volunteers will be involved in this project? (then see below)	The work will be carried out in the main by 3 rd party specialist contractors. Part of the project will be completed by volunteers from the club. 6 volunteers - 2 days of work involved
Additional information (required): Please include details of volunteer involvement (number of volunteer hours per week/total and a brief outline of the activities they will be involved in, in kind contributions such as skills, labour, discounts, donated materials, etc.; plans for future maintenance/replacement). There are many volunteers at the club who give up much of their free time to help run all the activities associated with a large cricket club. This ranges from coaching, ground work, bar staff, fundraising and all the tasks of the club's committee members.	

Section D: Funding this project	
25. What is the total cost of this project? Please note that a separate quotation/estimate is required or evidence of cost (see application checklist at the end of the form). If in doubt, contact the Grants Officer.	£ 4567.20
26. How much are you applying for? Up to £2,000.	£ 2000
27. Who else have you approached for funding and what was the result?	Local businesses and individual donations (£300)
28. How much is your organisation contributing to the project?	££2267.20
29. What difference will this project make to your organisation/community?	There will be an increase in the number of wickets from 9 to 11 to help meet the ever increasing demand for matches on grass wickets. These wickets are used by senior and junior players for matches and as part of the club's practise facilities.
Section E – Grant Payment Information	
30. Please give the appropriate bank or building society account details. If approved, your grant will be paid into this account by BACS transfer.	
Account Name	
Bank/Building Society Name	
Branch Name and Postcode	
Sort code (please insert a number in each box and tab between boxes)	(6 digits)
Bank account number (please insert a number in each box and tab between boxes)	(8 digits)
Building society roll number	
Please check these numbers carefully and ensure they are for the correct account.	
31. Please enclose a single page photocopy of a recent bank statement for this account	<input checked="" type="checkbox"/> Enclosed
32. Please tell us how you heard about the New Homes Bonus?	From discussion with the Town Clerk at Buckingham Town Council
Do you have any special communication needs? We will do our best to respond to them. No	

The New Homes Bonus Funding Scheme aims to ensure quality of service and equality of access through all activities. Organisations receiving grants are expected to reflect these standards in line with the Equality Act 2010. For further information, please visit www.homeoffice.gov.uk/equalities/equality-act.

Important: In signing and/or endorsing this application, you are also confirming that you have read and agree to the new GDPR privacy terms included at the end of this form.

Signature of main contact. This must be the signature of the person named in Section A.
I confirm that, to the best of my knowledge and belief, all the information in this contact form is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed:	Position in organisation Chairman	Date Aug 2019
Print name: Adrian Johnson		

Signature of second contact
One of the signatories must be one of your organisation's bank account signatories and/or the Chairman of your organisation.

Signed	Position in organisation Treasurer	Date Aug 2019
Second signatory name Andrew		Holland
Second signatory contact address		
Email		
Telephone number		Mobile number

Important: Signature of Chairman of the town/parish council endorsing this application

Signed:	Position in Organisation	Date
Email		
Telephone number		Mobile number

Application checklist

Important. We can only process your application if:	All the questions are completed on the application form	
	The relevant people sign the form	
	All necessary documents are enclosed:	
	Enclosed:	Reason if not enclosed
Committee List	<input checked="" type="checkbox"/>	
Copy of your organisation's most recent Bank Statement	<input checked="" type="checkbox"/>	

Quotes/Plans/Estimates (these may be from online brochures if purchasing equipment, to show the items to be bought and prices).	<input checked="" type="checkbox"/>	
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Privacy Notice for Grants to the Voluntary and Community Sector

Aylesbury Vale District Council (AVDC) is committed to protecting your privacy when you use our services. It is recognised that the grant process may occasionally involve the use of personal information especially in the case of smaller organisations. Although this is in a professional or official capacity, given it is for the voluntary and community sector the following Privacy Notice details how we use and protect such personal information.

Our contact details are: **The Gateway, Gatehouse Road, Aylesbury, Buckinghamshire, HP19 8FF. Telephone: 01296 585858**

Our Data Protection Officer is Mr Andy Barton. He can be contacted on jbinning@aylesburyvaledc.gov.uk or telephone 01296 585495.

What information may we have about you:

- Name, contact information which may include address, organisation affiliation

Why are we using your information?

- We need this information to administer applications for the Council's grants programme and award funding to voluntary and community sector organisations operating in Aylesbury Vale.

We can use your information because

- **You have given us permission to use it**
- **We need it to provide you with a service as a local authority**

You have the right to stop us using your personal contact information at any time by emailing: jroffe@aylesburyvaledc.gov.uk, Telephone: 01296 585186 or writing to the Grants Officer, at the address at the top of this notice.

However, if the paperwork for the grant is incomplete or you are still within the funding period you will need to provide an alternative contact for your organisation.

If you do not give us sufficient contact information for your organisation it will affect the grant process and may mean we will not be able to provide any funding to the organisation.

We may share your information with

We may use your information to offer you other funding and training information relevant to your organisation, but we will **not** share your information with any other bodies unless there is a legal reason to do so.

Automated Decision Making

We do not use any automated decision making.

Your rights

You have legal rights over your information. For details of those rights, how long we keep your information and how we keep it safe, our main Privacy Notice can be found on <https://www.aylesburyvaledc.gov.uk/privacy-notice>

We would though like to bring to your attention that we will hold application and monitoring forms for six years from the end of the funding period, after which they will be securely destroyed.

If you have any concerns and/or complaints you may write to Jackie Binning, Data Governance Officer, on email jbinning@aylesburyvaledc.gov.uk or telephone 01296 585495, or use the following link <https://www.aylesburyvaledc.gov.uk/section/comments-compliments-or-complaints>

<p>Please email a signed copy of this form in and supporting documentation to: Jan Roffe, Grants Officer AVDC, The Gateway, Gatehouse Road, AYLESBURY, Buckinghamshire HP19 8FF</p>	<p>If you are unable to enter an electronic signature, please also email a completed copy of the application form to: jroffe@aylesburyvaledc.gov.uk Any questions, please call 01296 585186</p>
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AVTUG

AYLESBURY VALE TRANSPORT USERS GROUP

MINUTES OF MEETING HELD 18TH JUNE 2019

HELD AT AYLESBURY TOWN COUNCIL, TOWN HALL.

1. Present – Colin Higgs – CH(Chairman and Aston Abbots PC), Andy Huxley – AH(Secretary/Vice Chairman. AVDC), Derry Busby – DB(Bedgrove), Trish Cawte – TC(Winslow Town Council), Sandra Bunyan – SB(North Marston), Janet Gowin – JG(North Marston), Liz Bendall – LB(Tring Bus Users Group), Mary Oliver – MO(Haddenham), Graham Oliver – GO(Haddenham), Janet Davis – JD(North Marston), Rosemary Morton – RM(North Marston), Barbara Fisher – BF(North Marston), Valerie Edwards – VE(Bedgrove), Rosemary Butler – RB(Bedgrove), Patricia Baker – PB(Bedgrove), David Horseler – DH(Bucks CC), Richard Clark – RC(Elm Farm), Matthew Edwards – ME(Green Party), Heather Rose – HR(Bedgrove Women's Institute), Christine Dodds – CD(Aylesbury), Peter Gulland – PG(Haddenham), Phil Droy – PD(Bedgrove Residents and Community Association), Jenny Corton – JC(Aylesbury), Kathy Creasy – KC(Bedgrove), Ray Knight -RK(Bedgrove), Bronwen Lee – BL(Aylesbury).
2. The Chairman welcomed all to the meeting.
3. Apologies for absence – Colin Bloxham, Warren Whyte, Geoff Aldridge, Andy Clarke, Alan Wallwork, Liz Bendall, Jonathan Clover & Graham Aylett.
4. The minutes of the last meeting on the 12th March 2019 were approved and signed by the Chairman.
5. Matters arising – There were no matters arising that were not covered by the agenda.
6. Chairman's Report – The Chairman CH had news of the Treasurer which he would relate in the Treasurer's Report. He did not have a lot to say that was not covered by the agenda but did indicate that there had been quite a few diversions recently but these had been handled well by the bus companies.
7. Secretary's Report – The secretary had indicated that he had received a lot of correspondence recently including both letters and emails.
Arriva 8/8A Aylesbury – Halton Camp
Off-Peak journeys will now operate via Ingram Avenue and Welbeck Avenue in Bedgrove and in return from Aylesbury. Buses stopping in Welbeck opposite existing bus stops.
Approval came both from residents of Bedgrove at the meeting and subsequent emails received afterwards.
Arriva 9 – Aylesbury to Stoke Mandeville Hospital
There are minor changes to the times of some early morning and later evening buses.

On Sundays the service will operate as a clockwise circular in order to serve Stoke Mandeville Hospital. Customers from Hawkslade Farm and Southcourt can stay onboard and travel across town and reach the hospital.

Arriva 500 Aylesbury – Watford

All journeys of this service are now operated by the Aylesbury local team and the service will be increased from 30 mins to 20 mins.

A new timetable will improve punctuality, and give more flexibility to mitigate the impact of the current major roadworks in Tring. Arriva have indicated that they were only notified a week before they started.

Arriva 60/X60 Aylesbury – Milton Keynes

The frequency of the X60 service between Buckingham and Milton Keynes will be increased to run every 30 mins. The bus will also call at Old Stratford to improve the public transport options in that area.

Due to very low passenger numbers service 60 will no longer operate. Arriva are currently working with Buckinghamshire County Council on alternative provision for Oving, North Marston, Granborough and Maids Moreton.

Toby France who is the Area Head of Commercial – South, Arriva Midlands has indicated that some decisions are not easy to take but have to be taken on a commercially viable basis. All changes will take place from 28/07/19.

We are grateful to DH following up these details in respect to other services:

Red Rose 1 Aylesbury – Fairford Leys

This service will be revised to operate via Fowler Road on all journeys. The Monday to Friday service will reduce from 15 mins to 20 mins. The late Saturday service will reduce from 20 mins to 30 mins. The Sunday service is withdrawn but will be replaced by hourly journeys on new 17 service.

Red Rose 7 Stoke Mandeville Hospital – Aylesbury

A new service will be introduced, running every 30 mins on Mondays to Saturdays serving Aylesbury Town Centre, Narbeth Drive, Welbeck Avenue and Cam Mead.

Redline 7 Aylesbury to Watermead/Buckingham Park

The peak time journeys will be renumbered as service 6A with no changes to the existing route or timetable.

Red Rose 17 Aylesbury – Fairford Leys/Watermead

A new service will be introduced running every 60 minutes on Sundays, replacing journeys on service 1 and introducing a new Sunday service for Buckingham Park. Journeys to and from Fairford Leys will also service Fowler Road. Journeys towards Watermead will serve Dunsham Lane, Elmhurst Road and the Buckingham Park Loop, returning to town by serving Watermead (turning at the Watermeadow roundabout) and then Elmhurst Road and Dunsham Lane.

Redline 11/11A Aylesbury – Lavric Road/Southcourt

Journeys on service 11 will be revised to operate every 30 mins on Mondays to Saturdays. Buses will operate via Churchill Avenue and Lavric Road between Oxford Road and Ellen road and then will serve Walton Court and Taylor Road, replacing service 11A which will no longer operate.

In addition to the Aylesbury changes , from 24th June 2019 there are minor changes to Stagecoach X5 service from Oxford to Cambridge via Milton Keynes and Buckingham.

AH had also raised a point on voicemail with Andy Clarke. It is hoped that a new state of the art surgery will be built on Berryfields providing medical facilities for Quarrendon, Berryfields and Buckingham Park. At present those living in Buckingham Park cannot access Berryfields directly. They have to travel into Aylesbury to come out. It is thought that bus operators would not be interested in running a link from Buckingham Park to Berryfields. Bucks CC would not be prepared to subsidise this service. AH is looking at alternatives.

8. Treasurers Report – Unfortunately we were given some bad news that our treasurer Geoff Aldridge has been diagnosed as having liver cancer and has been given 3 – 6 months. He has handed in his resignation and as a result we are looking for a new treasurer. AH has been in contact and our thoughts go out to Geoff , his wife Hillary and his family. We believe there to be in excess of £300 in our bank account.
9. Bus matters – A lot of issues have been raised about Haddenham. DH has reported that there have been a lot of utility works which have caused a bit of disruption but he has indicated that he will converse with Arriva in respect to the 280 service. Although not listing everything certain points were raised. One from PG in respect to the bus on the stand at Haddenham Station. Could this not go into the village to provide a better service? Buses not turning up. Shortage of drivers. Cars having to be used. JG raised the matter raised the subject of school passes, concessions etc. A lot of times on most services these are not being registered so there are no accurate figures when judging how a service is operating. Buses running engines in the bus station. One thought was that if the buses turn the engine off people cannot see what bus it is. Really!! Another problem is that some buses struggle to get to their stops because of a stack. Service 60 not always turning up so causing problem with school children. DH to report back.
10. AOB – There appears to be a problem with time boards not displaying properly. DH indicated that they would improve as they are a new system. ME raised the point about Aylesbury being a Garden Town and the bus station regarding emissions. DH advised that he hoped, and there had been talk, in the future a new open air bus station – Watch this space!

There being no further business the meeting closed at 15.45pm

The next meeting will be held at SMALL HALL, BUCKINGHAM COMMUNITY CENTRE.

11.00 AM ON 10th SEPTEMBER 2019

