

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on **29th April 2019** in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Present:

Cllr Bloomfield	
Cllr. Mrs. G. Collins	
Cllr. P. Collins	
Cllr. J. Harvey	Town Mayor
Cllr. P. Hirons	
Cllr. D. Isham	
Cllr. A. Mahi	
Cllr. Ms. R. Newell	
Cllr. Mrs. O'Donoghue	
Cllr. M. Smith	Chair
Cllr. R. Stuchbury	
Cllr. M. Try	

Also present: Mr. P. Hodson Town Clerk
Ms. C Molyneux Deputy Town Clerk

924/18 Apologies for Absence

Members received apologies from Members. Cllr. C. Strain Clark, District Cllr T. Mills and County Cllr. W. Whyte

925/18 Declarations of Interest

There were no declarations of interest.

926/18 Minutes of last meeting

Members received and confirmed the minutes of the Resources Committee meeting held on Monday 11th March 2019.

927/18 Minutes of CSG Committee

Members received the draft Minutes of the of the CSG meeting held on 11th April 2019.

928/18 Action Report

928.1/18 New Cemetery (368/18) The Town Clerk explained that an agreement had been reached with AVDC regarding this. He advised that the Public Works Loan Board would require a public consultation. It was **AGREED** that the Town Clerk would investigate the possibility of using money from the New Homes Bonus to fund the allotments. Cllr. Harvey suggested that the consultation be broadened to ask questions about how the public would like the cemetery designed. It was then **AGREED** that design matters be deferred to the Environment Committee.

ACTION TOWN CLERK

480/18 (Community Hospital) The Town Clerk advised members that the application for the hospital to be made an asset of community value would go in formally this week as the land searches had been completed. It was **AGREED** that there would be a press release once the application had gone in.

ACTION TOWN CLERK

190429 Resources full minutes Ratified

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EQUALITIES ACT 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, racial equality or diversity.

Initial.....

929/18 Accounts and Budgets

929.1/18 Members received the Council's Income and Expenditure reports and asked for clarification on a number of issues.

929.2/18 The Chairman reported that he had reviewed the bank statement and accounts, and had approved the year bank reconciliation.

930/18 Invoices passed for payment, and income received

Members received and noted the schedule of invoices paid.

931/18 Paperless Agendas

Members received a written report from the Committee Clerk and **AGREED** to put to full council the recommendation that "Members note the estimated savings and reconfirm their commitment to progressing the Council's move toward a more efficient and electronic based system for all of its Committee meetings".

ACTION COMMITTEE CLERK

932/18 Operation London Bridge

Members received a written report from the Administrator with the recommendation - "It is recommended that the Town Council purchase 6,000 sheets of condolence paper from Bernard and Weston at £433.25." Cllr. P. Collins requested a recorded vote which was taken and the results were:

In favour: Cllrs. T Bloomfield, J Harvey, D Isham, A Mahi, P Hirons, L O'Donoghue, M Smith, R Stuchbury and M Try.

Against: Cllrs. P Collins and R Newell

Abstentions: Cllr. G Collins

Recommendation Agreed

ACTION ADMINISTRATOR

933/18 Staffing Update

Members received a written report from the Town Clerk and unanimously **AGREED** the recommendations:

"It is recommended that in future the Town Clerk's annual appraisal is undertaken by three councillors: the Mayor, and the Chairs of the Resources and Staffing (Confidential Matters) Committees."

and

"It is recommended that the day-to-day oversight of the Town Clerk continues to be by the Chair of the Resources Committee."

934/18 Laptops

Members received a written report from the Deputy Town Clerk and **AGREED** the recommendation To purchase four new laptops of differing specifications: 2x DELL Inspiron 17 3000 at £605 1x DELL G3 17 at £710.50, 1x DELL G3 15 at £710.50. However, they asked the Deputy Town Clerk to check the current prices with at least three different suppliers before placing an order for the best value option.

ACTION DEPUTY TOWN CLERK

935/18 Blue Plaque App Geotagging and Framework Research

Members received and debated a report from the administrator (ED-115-18). Members voted on the recommendation "To take £600 from contingencies to complete a

feasibility study consisting of a technology trial to test local geotagging and basic functional framework.”

In Favour: 7

Against: 3

Abstentions: 2

The recommendation was **AGREED**.

ACTION ADMINISTRATOR

936/18 Committee Calendar 2020

Members received the calendar of Council Committee meetings and **AGREED** to recommend the dates to Full Council including a request to separate the Annual Statutory Meeting and Mayor’s Reception for 2020.

937/18 Chairman’s Announcements

There were no announcements

938/18 Date of next meeting: Monday 8th July 2019

Meeting closed at: 19:51

Signed.....

Date.....