

Minutes of a meeting of the **Town Centre and Events Committee** of Buckingham Town Council held on **Monday 3rd December 2018** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm

Present:

Cllr. T. Bloomfield	Chair
Cllr. Mrs. G. Collins	
Cllr. P. Collins	
Cllr. J. Harvey	Town Mayor
Cllr. D. Isham	
Cllr. A. Mahi	Vice Chair
Cllr. L. O'Donoghue	
Cllr. Mrs. Strain-Clark	
Cllr. R. Stuchbury	
Cllr. Mrs M. Gateley	

Also attending	Mrs. A. Brubaker	Events Co-ordinator
	Ms. C. Molyneux	Deputy Town Clerk
	Mr. P. Hodson	Town Clerk

533/18 Apologies for Absence

Members received and accepted apologies from Councillor T. Mills.

534/18 Declarations of Interest

There were no declarations of interest.

535/18 Minutes

Members received and accepted the minutes of the Meeting held on Monday 15th October 2018 ratified at Full Council on Monday 19th November 2018.

536/18 Action List

Members received and noted the Action List. Action 191/18 Soap box derby, report for next meeting.

537/18 Markets

Members received a verbal update from the Town Clerk who reported that Mr. R. Cross had taken responsibility for the street market following the departure of Stephen Staley.

Members were advised that the installation of brown tourist signs was not practicable due to restrictive legislation. Members hoped that options for further signage would be investigated as part of the forthcoming market review.

538/18 Budget

Members received and noted the latest budget figures.

Members received the Town Clerk's draft precept report. The Town Clerk reported that the overall draft budget for 2019/20 is currently being prepared based on an increase per council tax payer of 3.1%, in line with the current level of the Retail Price. Members discussed the report and were briefed that the cost of the

Christmas Parade had increased as a traffic management company was now required due to the new one way system on Addington Road. The Christmas Parade Committee had agreed to meet the cost this year; the additional amount would be added to the precept for future years.

Proposed by Cllr. Stuchbury, seconded by Cllr. P. Collins and unanimously **AGREED** to accept the precept report and Recommend to the Full Council.

ACTION TOWN CLERK

539/18 Forthcoming Events

539.1/18 Christmas Parade 15th December 2018
Additional volunteer traffic marshals are required for the event.

539.2/18 Community Fair 15th December 2018
Noted

539.3/18 Food fair 23rd February 2019
Noted

539.4/18 Pancake Day 2nd March 2019
Noted

540/18 Event Reviews

540.1/18 Bonfire and fireworks

Members received and **AGREED** a written report from the Events Coordinator *[it is recommended that we use Titanium Fireworks again next year. They are a professional company and are happy to work to our requirements. They were happy to work with the Lord John Robartes on the firing of the first firework. Next year it I recommended to invite more stalls, and charge them for attendance. The income from this could be used to contribute to some type of entertainment before the actual event starts. This could be in the form of fire eaters but this would depend on the cost].*

Members then thanked the Green Spaces Team, the Events Co-ordinator, Cllr. Mahi and the Air Cadets for their work on the day.

Proposed by Cllr. Stuchbury, seconded by Cllr. Bloomfield and unanimously **AGREED** to allocate some of the budget remaining from the firework event to the air cadets.

ACTION EVENTS COORDINATOR

540.2/18 Remembrance Day Parade

Members noted that the Committee Chair was present at the Remembrance Day Parade. Members received and **AGREED** the Events Co-ordinator's written report *[we continue to work with the Royal British Legion by providing the road closure so the parade can march safely to the war memorial].*

540.3/18 Armistice 100 Commemorative

Members received and noted a written report from the Events Coordinator.

540.4/18 Christmas Lights Switch On

Members received a verbal report from the Events Coordinator and noted there were issues with the sound at the event and plans would be put in place to resolve this before next year's event.

540.5/18 Ice Rink

Members received a verbal report from the Events Coordinator. It was noted that the final cost to the Council was £676, once income from tickets and sponsorship had been taken into account.

541/18 Play around the Parishes

Members received a verbal report from the Events Coordinator.

542/18 Lace Hill Sports and Community Centre

542.1/18 Temporary events notices

Members received a written report from the LHSCC Co-ordinator.

Proposed by Cllr. P. Collins and seconded by Cllr. O'Donoghue that no event should go beyond midnight, Sunday to Thursday and beyond 1AM, Fridays and Saturdays.

A recorded vote was taken and the results were:

In favour: Cllrs P Collins, T Bloomfield, M Gateley, D Isham, A Mahi, G Collins, L O'Donoghue, C Strain- Clark, R Stuchbury.

Against: 0

Abstentions: Cllr J Harvey

Motion carried

ACTION TOWN CLERK

542.2/18 Forthcoming events at LHSCC

Members received and **AGREED** written report from the LHSCC coordinator

[That the Council approves the proposed schedule of events to be hosted at LHSCC for 2019]

ACTION LHSCC CO-ORDINATOR

542.3/18 Lace Hill Winter Fair

Members received and **AGREED** a written report from the LHSCC coordinator. [To agree and support a similar Easter event next year, to be held on 7th April 2019, along with another Winter Fair in 12 months time]

ACTION LHSCC CO-ORDINATOR

543/18 Motion- Cllr. Strain-Clark

This committee resolves to work towards the Buckinghamshire Disability Services (BuDs) fair for all Events Award.

Cllr Strain-Clark explained, the initiative was to recognise Buckinghamshire organisations which consistently demonstrate exceptional commitment to making events more accessible and inclusive for everyone including people with disabilities. Member discussed and unanimously **AGREED** Cllr. Strain-Clark's motion.

544/18 Buckingham Action Group

Members received a verbal update from Cllr O'Donoghue noting that she had a contact who could help with future events at the skate park

545/18 Access

There were no issues to report.

546/18 Tourist Information Centre

Members received and noted the revised sheet of visitor information statistics.

547/18 Correspondence

547.1/18 To received correspondence from Mr. L. Weston and Mr. A. Cooper
Members **AGREED** to write letters of thanks to Messer. Cooper and Weston

ACTION TOWN CLERK

547.2/18 To receive correspondence from South Midlands Orienteering Club
Members discussed and **AGREED** to allow the South Midlands Orienteering Club to
host an orienteering event in the town provided they could guarantee the public
unfettered access during the event. **ACTION EVENTS CO-ORDINATOR**

548/18 News Releases

Members **AGREED** to issue press releases on the ice rink, Christmas lights switch-
on, the Christmas Parade (the following week) and the current provision of the
Tourist Information Centre (in the New Year).

ACTION TOWN CLERK

549/18 Chairman’s Item

The Chairman noted the upcoming Christmas Parade and Community Fair on the
15th December 2018.

550/18 Date of the next meeting: Monday 11th February 2019

Meeting closed at 8.45pm

Signed Date
Chairman

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