



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP


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Town Clerk: Ms. N. Villa

Wednesday, 29 August 2018
Councillor,

You are summoned to a meeting of the **Environment Committee** of Buckingham Town Council will be held on **Monday 3rd September 2018** at 7pm in the Town Council Chamber, Cornwall's Meadow, Buckingham.


Ms. N. Villa
Interim Town Clerk

Please note that the Environment Committee meeting will be preceded by Public Session lasting for a maximum of 15 minutes, in accordance with Standing Order 3.f.

AGENDA

1. Apologies for Absence

Members are asked to receive and accept apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To receive the minutes of the Environment Committee meeting held on 16th July 2018 and approved at Full Council on the 13th August 2018.

Copy previously circulated

4. Action Report

To receive the report and note the updated information.

Appendix A

5. Budgets

To receive the latest figures

Appendix B

6. Motion – Cllr. Harvey

In order to protect the health and well-being of the Town's children, we agree that the Town Council will endeavour to make sure that in the future all playgrounds newly installed or updated within the parish (whether under our control or not) will have a dog proof boundary fence and notices will be erected to ban dogs from playground areas.

7. River Great Ouse Pollution Incident

7.1 To receive the Environment Agency's Community Briefing 3rd August 2018 **Appendix C**

7.2 To receive correspondence from The Chairman of The Buckingham District Angling Association and agree for The Estates Manager to meet with the BDAA and the Environment

Buckingham



Twinned with Mouvaux, France

Members are reminded to declare any prejudicial interest as soon as it becomes apparent.
All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

Agency to discuss the formation of a partnership group to assist the recovery programme for the River Great Ouse. **Appendix D**

8. Motion – Jon Harvey

To discuss whether the Council should obtain quotes (in preparation of next year's precept) on converting parts of the strewn horizontal tree trunks on Moreton Avenue into embedded wood sculptures and decide on the scope of such a commission.

9. Cornwall Meadows Toilets

To receive a written report from the Estates Manager

E/32/18

10. (Full Council 274/18): Councillor Training

To consider what training and development Members of this Committee feel is necessary.

11. Draft Housing and Homelessness Strategy 2019-2022

To consider whether to nominate a representative to attend the AVDC Homelessness Prevention forum **Appendix E**

12. Devolved Services Contract

To receive a written report from the Estates Manger

E/33/18

13. Access Awareness

14. News Releases

15. Chair's Announcements

16. Date of Next Meeting: Monday 22nd October 2018.

To

Cllr. P. Collins
Cllr. Mrs. M. Gateley (Chair)
Cllr. J. Harvey Town Mayor
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi

Cllr. Ms. R. Newell (Vice Chair)
Cllr. Mrs. L. O'Donoghue
Cllr. M. Smith
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury

Action Item	Minute No	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
A	7/11/15 206/18	Access Awareness	Step from Church Street to Church is a problem for access to church due to high step.	Proposed by Cllr. Smith and seconded by Cllr. Stuchbury for the Estate Manager to seek quotations on the repair and reinstatement of the step from Church Street to St Peter and St Pauls. Estates Manger seeking quotations	3	3	8	14
B	215/11, 334/11 & 709/14	Photovoltaic Panels	Solar panels for Community centre. Issue with testing of roof to be resolved	Revised Business case from Town Clerk to be placed on Interim agenda 10th Sept 2018	2	3	8	13
C	212/18	Dog Bins	Members discussed and unanimously AGREED for the Estates Manager to seek quotes on campaign stickers for the town's dog waste bins reading "Any bins will do and if it's full use another park bin or take it home"	Campaign material being obtained from Dogs Trust and Keep Britain Tidy.	3	2	3	8
D	521/16;	Entrance signs for Bourton Park	GSM to install new interpretation boards.	awaiting installation of interpretation boards	2	2	3	7
E	92/15; 904/15;640/16; 309.4/17-463; 206/18	Sports Pitch Provision	Proposed by Cllr. Smith, seconded by Cllr Stuchbury and AGREED for the Town Clerk to write enquiring as to whether they are still interested in pursuing an agreement. Copy to be sent to County Councillor	Awaiting 106 monies	4	1	2	7
F	255/15 & 91/16	Green Status	Areas to be addressed where the criteria is not currently met, put in an application for Bourton Park.	Working on Park Management Plans.	3	1	3	7
G	783/16; 309.5/17	Access Awareness	Consider suitable sites in Town centre for further benches with input from Access Awareness Group	Ongoing	3	2	2	7

Action Item	Minute No.	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
H	905/15 (831/14 93/15)	Devolved/Transferable Land	Proposed by Cllr. Stuchbury, seconded by Cllr. Harvey and AGREED to ask Mark Averill (Head of Highways at BCC) for a breakdown of precisely what is on offer within the enhanced devolved services agreement and the size of the accompanying grant. Members request this report ahead of the next meeting of Environment Committee on the 3rd September 2018 for the Estates Manager to analyse and report on. ACTION ESTATES MANAGER Members AGREED to invite Mark Averill to a future meeting of the Environment Committee, following their informed discussion of the enhanced devolved services offer. Members also AGREED for the Estates Manager to issue a press release explaining that Buckingham Town Council (BTC) were reviewing devolved services for the outlining the benefit of the town and listing the devolved services currently managed by BTC.	Sept Agenda	3	1	2	6
I	741/11	Chandos Park lime trees	GSM to produce report regarding planning a replacement row of trees as one of the lime trees had to be removed	Writing Park Management plan	1	2	2	5
J	641/16	Scenic Walk	AGREED to continue the investigation into the rights of way along Railway Walk.	AGREED at Planning Committee 2/7/18 for the new Town Clerk to pursuing the RoW with BCC.	1	3	1	5
K	82/18	Play Parks Motion	Proposed by Cllr. Harvey and seconded by Cllr. Smith for the Town Clerk to prepare a report for the next Environment Committee meeting recommending factors of play area design to be considered within the NDP refresh, Section 106 funding and any new play parks adoptions arising from unitisation.	Sept Agenda				0
L		Finger Signs	Post Manufacturing delay until 16th July 2018	Posts have arrived and will be installed as soon as the Greenspaces Team have availability in their work schedule.				

Appendix A

Action Item	Minute No.	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
M	215/18	Plasticfree Buckingham	AGREED to proceed with the purchase of 150 Plastic Free Buckingham branded cotton bags from Company B and for the bags to be sold from the Tourist Information shop.	Working on a tie in with TIC and #lovebuckingham campaign				

29/08/2018

Buckingham Town Council

10:36

Detailed Income & Expenditure by Budget Heading 29/08/2018

Page No 1

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>ENVIRONMENT</u>								
<u>201</u>	<u>ENVIRONMENT</u>							
3995	NI ENVIRONMENT	10,278	3,501	10,600	7,099		7,099	33.0 %
3996	PENSION ERS ENVIRONMENT	27,554	10,587	35,400	24,813		24,813	29.9 %
4004	WAGES & SALARIES	123,411	45,309	149,600	104,291		104,291	30.3 %
4068	COMMUNITY SERVICE	4,536	0	6,820	6,820		6,820	0.0 %
4101	SEATS AND BINS	0	0	1,000	1,000		1,000	0.0 %
4112	ENVIRONMENT EQUIPMENT	5,898	2,128	7,000	4,872	144	4,728	32.5 %
4118	GREEN WASTE DISPOSAL	0	0	500	500		500	0.0 %
4252	SOLAR PANEL LOAN REPAYMENT	0	0	9,500	9,500		9,500	0.0 %
	ENVIRONMENT :- Expenditure	171,677	61,525	220,420	158,895	144	158,751	28.0 %
1081	SOLAR PANEL FIT RATE	0	0	2,500	-2,500			0.0 %
1082	SOLAR PANEL EXPORT RATE	0	0	1,500	-1,500			0.0 %
	ENVIRONMENT :- Income	0	0	4,000	-4,000			0.0 %
	Net Expenditure over Income	171,677	61,525	216,420	154,895			
<u>202</u>	<u>ROUNDABOUTS</u>							
4108	ROUNDABOUT	4,787	3,075	8,900	5,825		5,825	34.6 %
	ROUNDABOUTS :- Expenditure	4,787	3,075	8,900	5,825	0	5,825	34.6 %
1051	ROUNDABOUT NO 1 OPEN	2,075	2,127	2,075	52			102.5 %
1052	ROUNDABOUT NO 2 ELLA	1,106	1,134	1,580	-446			71.8 %
1053	ROUNDABOUT NO 3	1,815	1,861	1,816	45			102.5 %
1054	ROUNDABOUT NO 4 R & B	2,314	2,372	2,258	114			105.1 %
1056	ROUNDABOUT NO 6 EUROLANE	2,465	1,684	2,478	-794			68.0 %
1057	ROUNDABOUT NO 7 RING ROAD	1,257	1,288	1,264	24			101.9 %
	ROUNDABOUTS :- Income	11,032	10,466	11,471	-1,005			91.2 %
	Net Expenditure over Income	-6,246	-7,391	-2,571	4,820			
<u>203</u>	<u>MAINTENANCE</u>							
4063	VEHICLE HIRE AND RUNNING	5,148	14,925	20,000	5,075		5,075	74.6 %
4082	ALLOTMENTS	1,500	1,500	1,500	0		0	100.0 %
4102	DOG BINS	4,520	0	5,000	5,000		5,000	0.0 %
	MAINTENANCE :- Expenditure	11,168	16,425	26,500	10,075	0	10,075	62.0 %
	Net Expenditure over Income	11,168	16,425	26,500	10,075			

Continued on Page No 2

Month No : 5

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>204</u> <u>DEVOLVED SERVICES EXPENSES</u>							
4124 DEVOLVED SERVICES	20,599	5,606	22,000	16,394		16,394	25.5 %
DEVOLVED SERVICES EXPENSES :- Expenditure	20,599	5,606	22,000	16,394	0	16,394	25.5 %
1017 DEVOLVED SERVICES INCOME	20,353	20,353	20,353	0			100.0 %
DEVOLVED SERVICES EXPENSES :- Income	20,353	20,353	20,353	0			100.0 %
Net Expenditure over Income	246	-14,747	1,647	16,394			
<u>248</u> <u>DEPOT</u>							
4055 ALARM	630	0	400	400		400	0.0 %
4225 RATES	3,868	3,984	4,500	516		516	88.5 %
4601 REPAIRS& MAINTENANCE FUND	481	210	500	290		290	42.0 %
4602 ELECTRICITY	933	220	2,500	2,280		2,280	8.8 %
4603 WATER	485	55	1,500	1,445		1,445	3.7 %
DEPOT :- Expenditure	6,397	4,469	9,400	4,931	0	4,931	47.5 %
Net Expenditure over Income	6,397	4,469	9,400	4,931			
<u>249</u> <u>PUBLIC TOILETS</u>							
4074 TOILET CAPITAL	159,764	0	0	0		0	0.0 %
4225 RATES	0	0	8,000	8,000		8,000	0.0 %
4602 ELECTRICITY	0	0	1,000	1,000		1,000	0.0 %
4603 WATER	0	0	2,500	2,500		2,500	0.0 %
4608 SHOP MOBILITY	1,915	98	1,000	902		902	9.8 %
4612 CONTRACTOR CHARGE	11,585	2,612	10,000	7,388		7,388	26.1 %
4709 MAINTENANCE	569	0	500	500		500	0.0 %
PUBLIC TOILETS :- Expenditure	173,834	2,710	23,000	20,290	0	20,290	11.8 %
1078 NEW HOMES BONUS	153,815	0	0	0			0.0 %
PUBLIC TOILETS :- Income	153,815	0	0	0			
Net Expenditure over Income	20,019	2,710	23,000	20,290			
<u>250</u> <u>LACE HILL</u>							
4050 LACE HILL PLAYING FIELDS	11,677	631	11,000	10,369	652	9,716	11.7 %
4158 LACE HILL GAS	6,397	2,821	2,800	-21		-21	100.7 %
4159 LACE HILL ELECTRICITY	3,722	449	2,500	2,051		2,051	18.0 %
4160 LACE HILL WATER	855	301	2,500	2,199		2,199	12.0 %
4161 LACE HILL REPAIRS & MAINT	4,206	583	10,000	9,417	93	9,323	6.8 %
4162 LACE HILL CONTRACTOR	3,183	1,336	10,000	8,664		8,664	13.4 %

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4163	LACE HILL ALARM	104	0	500	500		500	0.0 %
4164	LACE HILL EQUIPMENT	6,148	395	7,000	6,605		6,605	5.6 %
4166	LACE HILL EVENTS	0	76	0	-76		-76	0.0 %
4225	RATES	9,087	9,360	9,692	332		332	96.6 %
4605	HORTICULTURAL CONTRACT	3,506	3,055	4,709	1,654		1,654	64.9 %
	LACE HILL :- Expenditure	48,886	19,008	60,701	41,693	746	40,947	32.5 %
1026	LACE HILL COMMUNITY CENTRE	40,081	15,508	37,000	-21,492			41.9 %
	LACE HILL :- Income	40,081	15,508	37,000	-21,492			41.9 %
	Net Expenditure over Income	8,804	3,500	23,701	20,201			
<u>251</u>	<u>CHANDOS PARK</u>							
4106	PLAY AREA MAINTENANCE	96	289	500	211		211	57.8 %
4601	REPAIRS& MAINTENANCE FUND	1,440	1,071	2,975	1,903	980	923	69.0 %
4602	ELECTRICITY	455	0	500	500		500	0.0 %
4603	WATER	2,640	537	1,500	963		963	35.8 %
4605	HORTICULTURAL CONTRACT	4,146	3,626	6,830	3,204		3,204	53.1 %
	CHANDOS PARK :- Expenditure	8,777	5,524	12,305	6,781	980	5,801	52.9 %
1030	BOWLS INCOME	550	0	550	-550			0.0 %
1035	TENNIS COURT RENT	625	0	625	-625			0.0 %
	CHANDOS PARK :- Income	1,175	0	1,175	-1,175			0.0 %
	Net Expenditure over Income	7,602	5,524	11,130	5,606			
<u>252</u>	<u>BOURTON PARK</u>							
4106	PLAY AREA MAINTENANCE	401	127	1,000	873		873	12.7 %
4122	TREE WORKS	400	0	7,000	7,000		7,000	0.0 %
4601	REPAIRS& MAINTENANCE FUND	7,303	669	4,000	3,331		3,331	16.7 %
4605	HORTICULTURAL CONTRACT	11,285	8,361	20,471	12,110		12,110	40.8 %
	BOURTON PARK :- Expenditure	19,388	9,157	32,471	23,314	0	23,314	28.2 %
	Net Expenditure over Income	19,388	9,157	32,471	23,314			
<u>253</u>	<u>CEMETERY</u>							
4225	RATES	106	248	1,300	1,052		1,052	19.1 %
4601	REPAIRS& MAINTENANCE FUND	2,418	97	3,000	2,903		2,903	3.2 %
4602	ELECTRICITY	755	237	400	163		163	59.3 %
4605	HORTICULTURAL CONTRACT	4,985	3,412	6,806	3,395		3,395	50.1 %
4617	MEMORIAL TESTING	0	0	1,000	1,000		1,000	0.0 %
4620	EXPENSES RE BURIAL DUTIES	7,097	583	6,500	5,917		5,917	9.0 %

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4621	NEW CEMETERY PLANNING	0	0	20,000	20,000		20,000	0.0 %
	CEMETERY :- Expenditure	15,361	4,576	39,006	34,430	0	34,430	11.7 %
1041	BURIAL FEES	24,959	4,800	12,500	-7,700			38.4 %
	CEMETERY :- Income	24,959	4,800	12,500	-7,700			38.4 %
	Net Expenditure over Income	-9,598	-224	26,506	26,730			
<u>254</u>	<u>CHANDOS PARK TOILETS</u>							
4612	CONTRACTOR CHARGE	10,270	8,250	9,000	750		750	91.7 %
4709	MAINTENANCE	403	713	1,000	287		287	71.3 %
	CHANDOS PARK TOILETS :- Expenditure	10,673	8,963	10,000	1,037	0	1,037	89.6 %
	Net Expenditure over Income	10,673	8,963	10,000	1,037			
<u>255</u>	<u>RAILWAY WALK & CASTLE HILL</u>							
4120	FRIENDS OF GROUPS	1,595	0	1,000	1,000		1,000	0.0 %
4122	TREE WORKS	402	0	1,500	1,500		1,500	0.0 %
4605	HORTICULTURAL CONTRACT	0	1,350	2,010	660		660	67.2 %
4709	MAINTENANCE	0	0	500	500		500	0.0 %
	RAILWAY WALK & CASTLE HILL :- Expenditure	1,996	1,350	5,010	3,660	0	3,660	26.9 %
	Net Expenditure over Income	1,996	1,350	5,010	3,660			
<u>256</u>	<u>STORAGE PREMISES</u>							
4066	GRENVILLE GARAGE RENT	599	200	650	450		450	30.7 %
	STORAGE PREMISES :- Expenditure	599	200	650	450	0	450	30.7 %
	Net Expenditure over Income	599	200	650	450			
<u>257</u>	<u>KEN TAGG PLAYGROUND</u>							
4106	PLAY AREA MAINTENANCE	92	72	500	428		428	14.4 %
4122	TREE WORKS	0	0	500	500		500	0.0 %
4605	HORTICULTURAL CONTRACT	491	426	786	360		360	54.2 %
	KEN TAGG PLAYGROUND :- Expenditure	583	498	1,786	1,288	0	1,288	27.9 %
	Net Expenditure over Income	583	498	1,786	1,288			
<u>258</u>	<u>CEMETERY LODGE</u>							
4034	PWLB REPAYMANTS INCL	4,702	0	4,702	4,702		4,702	0.0 %
4609	CEMETERY LODGE MAINT	1,800	290	2,000	1,710		1,710	14.5 %
	CEMETERY LODGE :- Expenditure	6,502	290	6,702	6,412	0	6,412	4.3 %

Month No : 5

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1061 CEMTERY LODGE RENTAL	10,098	3,432	10,530	-7,098			32.6 %
CEMTERY LODGE :- Income	10,098	3,432	10,530	-7,098			32.6 %
Net Expenditure over Income	-3,596	-3,142	-3,828	-686			
<u>259</u> <u>OTTERS BROOK</u>							
4106 PLAY AREA MAINTENANCE	303	72	500	428		428	14.4 %
4122 TREE WORKS	0	0	150	150		150	0.0 %
4605 HORTICULTURAL CONTRACT	1,647	1,518	2,666	1,148		1,148	56.9 %
OTTERS BROOK :- Expenditure	1,950	1,590	3,316	1,726	0	1,726	48.0 %
Net Expenditure over Income	1,950	1,590	3,316	1,726			
<u>260</u> <u>CCTV</u>							
4100 CCTV ONGOING COSTS	450	1,585	2,400	815	350	465	80.6 %
CCTV :- Expenditure	450	1,585	2,400	815	350	465	80.6 %
Net Expenditure over Income	450	1,585	2,400	815			
ENVIRONMENT :- Expenditure	503,625	146,552	484,567	338,015	2,220	335,796	30.7 %
Income	261,513	54,559	97,029	-42,470			56.2 %
Net Expenditure over Income	242,111	91,993	387,538	295,545			

TOWN CENTRE & EVENTS

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>301</u> <u>TOWN CENTRE & EVENTS</u>							
3997 NI TC & E	0	981	3,900	2,919		2,919	25.2 %
3998 PENSION ERS TC & E	0	1,665	13,200	11,535		11,535	12.6 %
3999 WAGES & SALARIES TC & E	0	17,515	55,600	38,085		38,085	31.5 %
4079 FAIR TRADE PROMOTION	440	0	400	400		400	0.0 %
4094 YOUTH PROJECT	1,560	2,340	3,000	660		660	78.0 %
4104 TOWN IN BLOOM	6,263	3,370	6,300	2,930		2,930	53.5 %
4107 PRIDE OF PLACE	250	193	250	57		57	77.1 %
4115 RIVER RINSE	440	0	400	400	190	210	47.5 %
4119 ICE RINK	0	0	8,600	8,600		8,600	0.0 %
4125 ENTERPRISE FAIR	0	31	500	469		469	6.2 %
4126 GOOD ENDINGS FAIR	0	0	1,000	1,000		1,000	0.0 %
4166 LACE HILL EVENTS	0	301	1,000	699		699	30.1 %
4201 CHRISTMAS LIGHTS	10,022	0	9,000	9,000		9,000	0.0 %
4202 FIREWORK DISPLAY	4,288	0	4,500	4,500		4,500	0.0 %
4203 COMMUNITY FAIR	215	250	785	535		535	31.8 %

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4205	CHRISTMAS PARADE	2,975	31	3,000	2,969		2,969	1.0 %
4208	SPRING FAIR	0	90	500	410		410	18.0 %
4210	PANCAKE RACE	55	0	75	75		75	0.0 %
4211	BAND JAM	3,110	75	3,500	3,425		3,425	2.1 %
4212	CHRISTMAS LIGHT SWITCH ON	1,085	71	1,300	1,229		1,229	5.4 %
4213	DOG AWARENESS	300	80	300	220		220	26.7 %
4216	MAY DAY EVENT	38	0	50	50		50	0.0 %
4220	MUSIC IN THE MARKET	3,613	3,430	3,500	70		70	98.0 %
4230	SCOUT PARADE	46	18	50	32		32	35.3 %
4241	COMEDY NIGHT EXPENDITURE	0	0	3,000	3,000		3,000	0.0 %
4243	CHARTER FAIR EXPENDITURE	1,337	477	4,445	3,968	2,445	1,523	65.7 %
	TOWN CENTRE & EVENTS :- Expenditure	36,036	30,917	128,155	97,238	2,635	94,603	26.2 %
1013	HANGING BASKETS	483	333	400	-67			83.3 %
1027		120	0	0	0			0.0 %
1028	LACE HILL EVENTS INCOME	0	15	1,000	-985			1.5 %
1029	GOOD ENDINGS FAIR INCOME	0	710	1,000	-290			71.0 %
1031	ENTERPRISE FAIR INCOME	0	0	500	-500			0.0 %
1033	ICE RINK INCOME	0	0	8,600	-8,600			0.0 %
1062	COMMUNITY FAIR - TABLE	200	0	300	-300			0.0 %
1066	COMEDY NIGHT INCOME	0	0	3,000	-3,000			0.0 %
1069	CHARTER FAIR INCOME	6,400	0	6,400	-6,400			0.0 %
	TOWN CENTRE & EVENTS :- Income	7,203	1,058	21,200	-20,142			5.0 %
	Net Expenditure over Income	28,833	29,859	106,955	77,096			
<u>302</u>	<u>STREET MARKET</u>							
4017	SUBSCRIPTIONS	0	0	330	330		330	0.0 %
4225	RATES	3,041	879	4,000	3,121		3,121	22.0 %
4235	MARKET INFRASTRUCTURE &	1,765	962	1,950	988		988	49.4 %
	STREET MARKET :- Expenditure	4,806	1,841	6,280	4,439	0	4,439	29.3 %
1005	STREET MARKET	14,236	4,292	14,000	-9,708			30.7 %
1006	FLEA MARKET	4,740	1,988	5,500	-3,512			36.1 %
	STREET MARKET :- Income	18,976	6,280	19,500	-13,220			32.2 %
	Net Expenditure over Income	-14,169	-4,439	-13,220	-8,781			
<u>303</u>	<u>SPECIAL EVENTS</u>							
4075	FESTIVAL OF HEALTH	1,228	0	2,500	2,500		2,500	0.0 %
4221	FRINGE	0	2,650	6,000	3,350	560	2,790	53.5 %
4242	FOOD FAIR	366	0	500	500		500	0.0 %

Month No : 5

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4244 REMEMBRANCE FLAGS	0	241	420	179		179	57.3 %
SPECIAL EVENTS :- Expenditure	<u>1,594</u>	<u>2,890</u>	<u>9,420</u>	<u>6,530</u>	<u>560</u>	<u>5,970</u>	<u>36.6 %</u>
1020 FOOD FAIR INCOME	725	0	400	-400			0.0 %
1034 FESTIVAL OF HEALTH	1,308	0	2,500	-2,500			0.0 %
1083 FRINGE INCOME	0	196	3,000	-2,804			6.5 %
SPECIAL EVENTS :- Income	<u>2,033</u>	<u>196</u>	<u>5,900</u>	<u>-5,704</u>			<u>3.3 %</u>
Net Expenditure over Income	-439	2,694	3,520	826			
305 TOURIST INFORMATION CENTRE							
4253 TIC	0	12,527	1,500	-11,027	38	-11,065	837.7 %
TOURIST INFORMATION CENTRE :- Expenditure	<u>0</u>	<u>12,527</u>	<u>1,500</u>	<u>-11,027</u>	<u>38</u>	<u>-11,065</u>	<u>837.7 %</u>
1084 TIC INCOME	0	11,372	400	10,972			2843.0
TOURIST INFORMATION CENTRE :- Income	<u>0</u>	<u>11,372</u>	<u>400</u>	<u>10,972</u>			<u>2843.0</u>
Net Expenditure over Income	0	1,155	1,100	-55			
TOWN CENTRE & EVENTS :- Expenditure	<u>42,437</u>	<u>48,175</u>	<u>145,355</u>	<u>97,180</u>	<u>3,233</u>	<u>93,946</u>	<u>35.4 %</u>
Income	<u>28,212</u>	<u>18,906</u>	<u>47,000</u>	<u>-28,094</u>			<u>40.2 %</u>
Net Expenditure over Income	14,225	29,269	98,355	69,086			

PLANNING

601 PLANNING							
3992 WAGES & SALARIES PLANNING	0	3,724	29,700	25,976		25,976	12.5 %
3993 NI PLANNING	0	127	1,900	1,773		1,773	6.7 %
3994 PENSIONERS PLANNING	0	0	7,100	7,100		7,100	0.0 %
4624 NEIGHBOURHOOD PLAN	0	0	1,000	1,000		1,000	0.0 %
PLANNING :- Expenditure	<u>0</u>	<u>3,851</u>	<u>39,700</u>	<u>35,849</u>	<u>0</u>	<u>35,849</u>	<u>9.7 %</u>
Net Expenditure over Income	0	3,851	39,700	35,849			
PLANNING :- Expenditure	<u>0</u>	<u>3,851</u>	<u>39,700</u>	<u>35,849</u>	<u>0</u>	<u>35,849</u>	<u>9.7 %</u>
Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			<u>0.0 %</u>
Net Expenditure over Income	0	3,851	39,700	35,849			

EARMARKED RESERVES

901 EARMARKED RESERVES							
9006 SPEED WATCH	0	0	598	598		598	0.0 %

Month No : 5

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
9012 CHRISTMAS LIGHTS	0	0	6,753	6,753		6,753	0.0 %
9015 CHARTER FAIRS	2,864	0	4,136	4,136		4,136	0.0 %
9025 PLAY AREA REPLACEMENT	0	0	17,121	17,121		17,121	0.0 %
9027 GREEN BUCKINGHAM GROUP	0	0	226	226		226	0.0 %
9029 CIRCULAR WALK MAINT	0	0	5,399	5,399		5,399	0.0 %
9030 TOURISM LEAFLETS	998	0	2,404	2,404		2,404	0.0 %
9033 DESTINATION BUCKINGHAM	2,186	2,942	22,617	19,675		19,675	13.0 %
9035 PARKS DEVELOPMENT	2,250	0	2,025	2,025		2,025	0.0 %
9036 ELECTION COSTS	0	0	3,188	3,188		3,188	0.0 %
9040 PARK RUN	43	0	89	89		89	0.0 %
9045 ACCESS FOR ALL	265	0	220	220		220	0.0 %
9046 PLANNING DISPLAY EQUIPMENT	0	0	5,242	5,242		5,242	0.0 %
9048 BAG FUND	-1,071	1,800	2,071	271		271	86.9 %
EARMARKED RESERVES :- Expenditure	7,535	4,742	72,089	67,347	0	67,347	6.6 %
1070 DESTINATION BUCKINGHAM	20,000	0	0	0			0.0 %
EARMARKED RESERVES :- Income	20,000	0	0	0			
Net Expenditure over Income	-12,465	4,742	72,089	67,347			
EARMARKED RESERVES :- Expenditure	7,535	4,742	72,089	67,347	0	67,347	6.6 %
Income	20,000	0	0	0			0.0 %
Net Expenditure over Income	-12,465	4,742	72,089	67,347			



River Great Ouse Pollution Incident

3 August 2018

Community Briefing

This update provides information about the recovery work needed following the pollution incident which affected the River Great Ouse between Brackley and Thornton from the 29 June 2018.

Current situation

Whilst recovery from this pollution incident remains a priority for us, this update is limited as we continue to undertake our investigation. Recovery from an incident of this nature is a long process which takes months and years to achieve. As a result, future updates will now be issued on a monthly basis.

To understand what we mean by 'recovery', you may be interested to read about a similar exercise taking place in Lincolnshire following a pollution incident on the River Witham in March. Find out more here - <https://www.gov.uk/government/news/environment-agency-kick-starts-river-witham-recovery>

Across East Anglia our skilled Fisheries staff have been responding to an unprecedented number of fish kill incidents caused by the current weather patterns. At this time of year we frequently receive reports of fish in distress due to natural causes - hot, sunny weather can lead to low flows in rivers and still water fisheries start to warm up, thunderstorms can compound risks by churning up poor quality water in rivers and lakes causing dissolved oxygen levels to plummet. In some circumstances it's possible to take action to improve water quality immediately through aeration or peroxide dosing to increase dissolved oxygen levels - actions which are not effective when pollutants are causing the issue.

What happens next

The Recovery phase for this incident is still live with staff dedicated to all aspects of the recovery. This work includes:

- investigating the cause and appropriate enforcement
- completing the environmental damage assessment and monitoring work
- identifying actions to recover the ecology of the river
- working with affected partners throughout the recovery process
- communicating our progress to the affected communities via briefings and the media

We have received a number of offers of support from individuals and organisations and we will make arrangements to bring everyone together for a meeting in autumn 2018.

Stay informed

Considering the current situation we will move to monthly briefings which means our next update will be issued on 31 August through this Community Briefing.

Please let us know if you are able to support recovery efforts, or if you would like us to keep your email address on this distribution list (for future updates on our recovery work) by emailing FBG.C&B@environment-agency.gov.uk

Please note, if you ask us to keep you informed we will retain your email address only for the duration of this work.

You can keep up to date with Fisheries activity by following us on Twitter @OusefishEA

Next update due 31 August 2018

customer service line
03708 506 506

incident hotline
0800 80 70 60

floodline
03459 88 11 88

Buckingham & District Angling Association

Founded 1910

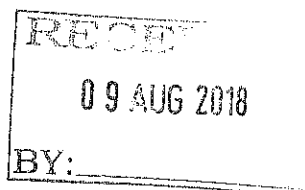


President: Pete Williams (Trustee)
Chairman: Barry Smith
Vice-Chairman: Walter Barnes
Treasurer: Simon Bumstead (Trustee)

BDAA
 10 Moreton Drive
 Buckingham
 MK18 1JQ

8th August 2018

Buckingham Town Council
 The Buckingham Centre
 Verney Close
 Buckingham
 Buckinghamshire
 MK18 1JP



Dear Sir / Madam

RE: Recent Pollution Event of the Great River Ouse

The Buckingham & District Angling Association have been in existence since 1910 and have always been linked with the Great Ouse, promoting fishing in the natural environment. The club have also been involved, over the last few years, with running coaching events for local youngsters at our lake Woodfields, near Preston Bissett. We have had over 100 youngsters attend one of our taster sessions with over 20 signing up to the more structured sessions we run in conjunction with the Angling Trust. These events promote responsible angling, increased environmental awareness, respect for the countryside as well as developing their fishing skills.

Over the last 108 years the club has provided the local community with a beneficial recreational outdoor pursuit with opportunities to fish a variety of river venues. As the town grows more will need to be done in developing opportunities for people to enjoy local leisure activities.

However, the recent pollution event of the Great Ouse has and will continue to have a devastating impact on the quality of fishing in the area over the next few years and may will challenge the on-going viability of our own club.

We therefore need to do something to mitigate the risk to the club and are now keen to work more closely with the local community and various stakeholders to aid and support the recovery of the river to a state at least equal if not better than it was before the pollution event occurred.

To help the club and the local community we would like to approach the town council to allow us to lease from them the fishing rights to the waters that the council owns. The reason for this is that we would like to work with the council to improve the river environment and the quality of fishing. We would also want to promote access to the river Ouse as a fishery for the local community and continue with the coaching of youngsters in the art of fishing particularly on running water. We also would want to encourage legal fishing and good fish welfare with the support of the Environment Agency (EA) and Angling Trust.

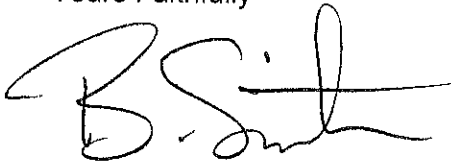
Continued ...

Therefore, we are keen to meet with the council to discuss if this would be mutually beneficial approach in order to develop a partnership with the council and other stakeholders. The aim would be to work together with the EA to develop a plan for the next five years to ensure we establish a healthy river environment throughout the parks and Upper Ouse that allows accessibility for all anglers to carry-out their passion for responsible fishing, with fish welfare at its heart.

We are going to work with and support the EA as it works through the recovery phase it is currently developing. We believe this will enable our club to thrive again and continue to be an asset to the local community.

Thank you for your consideration in this matter. We look forward to hearing from you.

Yours Faithfully

A handwritten signature in black ink, appearing to read 'B. Smith', with a long horizontal stroke extending to the right.

Barry Smith
Chairman

BUCKINGHAM TOWN COUNCIL

ENVIRONMENT COMMITTEE

MONDAY 3rd SEPTEMBER 2018

Contact Officer: Lee Phillips

Cornwall's Meadow Toilets

Background:

Following 2 recent incidents of vandalism/miss-use and the poor state of cleanliness they have been found in on a number of occasions at Cornwall's Meadow toilets it was decided a review of the cleaning and operation of the toilets was required.

Information:

Cleaning:

Currently the toilets are cleaned on a daily basis 7 days a week for the annual cost of: £5,650 as well as a Maintenance Cost of £4,800.

Following receiving the cleaning monitoring report it came apparent that 50 daily cleans were missed since the 1st May. We have been fully reimbursed for the work not carried out and had assurances have been given that this will not re-occur and new staff have been put in place to carry out the cleaning.

Cost of additional cleaning:

There are 2 options to extend the cleaning either we can have -

2 cleans per day all year round = at a cost of £10,684.00 ex vat per year.

2 cleans per day in summer (1st April – 31st September) and 1 clean per day in winter. = at a cost of £7,863.00 ex vat per year.

This would need to be added to the 2019/20 precept for commencement on the 1st April 2019.

Door access system:

Currently the toilets are free to access but one way of countering the misuse and vandalism would be to charge a nominal fee to use the toilets. The standard fee for this is 20p as its change people are most readily to have available. We would have to collect and bank this on at least a weekly basis.

The mechanism for the coin operated door is already built in so could be operational with minimal cost, a contactless payment system (for use with enabled cards or smartphones) could also be installed along side the coin system; this is fast becoming a popular payment method and would give access to a lot more people who don't have any change and would be recommended if charging were to be introduced. This is collected via a 3rd party who operate the contactless payment

machines. This would come at an installation cost of £1,100.00 ex vat (for the 2 doors) and an additional operational cost of: £336.00 per year to maintain the system. The contactless payment machine provider also charges 6% per transaction which is approx. 1.2p on a 20p charge.

When discussing this with the toilet manufacturer they said that usage of the toilets can drop as much as 50% once charging is introduced for various reasons, this will most likely cause some negative response but informing the public via a series of press releases and using social media; of the reason for implementing the nominal charges would help mitigate this.

Recommendation:

Due to the number of missed cleaning visits it is unclear if 2 daily visits is genuinely required so it is recommended not to increase the number of daily clean until it can be established if they are required and continue to monitor the situation closely.

That members agree not to have the charge for use facility implemented at this time but keep the cleaning and vandalism closely monitored with a view to implementing it if required in the future.

Appendix E

From: "Donhou-Morley, Natalie" <
Date: 20 August 2018 at 08:31:46 BST
To: ""
Subject: Completion of consultation survey for the Draft Housing and Homelessness Strategy 2019-2022

Dear Margaret

Thank you for speaking with me on the 17 August about your responses. As agreed, I have drawn up the following responses to your comments on the draft AVDC Housing & Homelessness Strategy 2019-2022.

Should you have any questions, please feel free to get in touch.

- 1) Affordable housing percentages.
Affordable housing target percentages are set out in the Aylesbury Vale District Local Plan 2004. This policy states that the council will negotiate for the provision as affordable dwellings of a minimum for 20% and up to 30% of the total number of dwellings on developments of 25 or more dwellings, with each propose development assessed individually. It would not be deemed reasonable to ask developers for a higher percentage than what is stated in our policy as a requirement.
- 2) Bucks Home Choice.
More information on Bucks Home Choice can be found on the [Bucks Home Choice](#) website and in the [Bucks Home Choice Allocation Policy](#)
- 3) Benefits and allowances.
Universal credit will come into force in the Aylesbury Vale area in September 2018, combining housing benefit, child tax credit, income support, JSA, ESA and working tax credit. Those in supported housing or temporary accommodation will continue to claim housing benefit.
- 4) Future Planning.
AVDC are not currently looking to become a stock holding council (of social housing). Should the proposed AVDC Investment Fund progress, this would be used purely for commercial acquisitions.
- 5) Supported and specialist housing planning applications
All applications have to be assessed in accordance with relevant material considerations as well as national and local policy.
As part of the hearings for VALP there were discussions regarding the provision for specialist housing and whether specific policies are required. If a specific policy was adopted as part of VALP it may be that this policy is worded more favourably (subject to certain requirements) when compared to market housing. However, until VALP has been adopted we cannot advise as to whether this is the case or what that means in terms of determining applications relating to this matter.
- 6) Rough Sleepers and engagement.
Rough sleepers are identified in a number of ways – these can be verified by Connection Support, or engage with TVP, AHAG, ORB or Street Link. There is a referral portal on the AVDV website for homeless people or those at risk of homelessness, as well as phone services and face to face consultations for those in need. Each year (normally in November), an annual count or estimate is completed in every district of the country to create a snapshot of rough sleeper data which is collated by Homeless Link for MHCLG. This year AVDV will be conducting a physical count.
- 7) Did homelessness increase during the current AVDC restructure?
No
- 8) Financial implications of the Housing and Homelessness Strategy.
There are sufficient resources to deliver the strategy proposed, and AVDC will continue to look for addition funding to enhance to its current service.

Appendix E

- 9) Joint projects with AVDC to help resolve housings issues.
AVDC would welcome the presence of Buckingham Town Council, CAB and additional partner agencies to join the Homelessness Prevention Forum if they would like to do so. Information on this can be sought from RSlade@aylesburyvaledc.gov.uk. This forum will hosts plans for Homelessness Charter mentioned in the Strategy which will be a useful vehicle in preventing homelessness.

Kind regards

Natalie Donhou Morley
Strategy & Partnership Officer
Aylesbury Vale District Council
The Gateway
Gatehouse Road
Aylesbury
HP19 8FF
Tel: 01296 585233
Email: ndonhou-morley@aylesburyvaledc.gov.uk



BUCKINGHAM TOWN COUNCIL

ENVIRONMENT COMMITTEE

MONDAY 3rd SEPTEMBER 2018

Contact Officer: Lee Phillips

Devolved Services Agreement**Background:**

The current 4 year agreement with TfB comes to an end at the end of March 2019 and a decision is required as to if the Town Council wish to continue with the agreement for a further 4 years.

Information:

Last years budget is shown below along side the predicted budget for 2019/20 if the grass cutting regime remains as we have.

	Costs 2018/19		Costs 2018/19	
	Occasions per year	Cost per year	Occasions per year	Cost per year
Enterprise Agency	10 cuts	£11,730.00	10	£11,230.00
Grass cutting of estate verges				
Replacement equipment (2 pedestrian mowers)				£1,000.00
Bypass Cut	8 cuts	£6,000.00	8 cuts	£6,000.00
Carried out in-house	(3 staff 2 days)			
Weed spray kerb edging	1 spray	£1,000.00	1	£1,000.00
Carried out in-house	(8 staff days)			
Hedge cutting	1 cut	£1120.00	1	£820.00
Inc. letters & RoW clearance	(av. 20 letters per year)			
Admin/Clear gully drains/street furniture maintenance/ <u>not</u> 'Minor Works'		£500.00		£300.00
	Total:	£20,350.00		£20,350.00

One possibility to make savings is for parts of the bypass to be allowed to become wildflower areas, a 1.5m strip will still be mown regularly along the kerb edges/road side and wider areas cut on all corners for visibility, then the larger areas can be cut once a year. This would also have the additional benefit for promoting wildlife. This would give an approximate saving of £1800 per year which could be reallocated to other another area of the Devolved services contract.

Please note the table below of what is included in the devolved agreement and note that no 'Minor Works' are included in the agreement.

FIRST SCHEDULE

The Devolved Functions

Column One	Column Two (Conditions and Restrictions)
Urban Grass Cutting - Cutting of grass verges within the Urban Grass Cutting Programme (as per the provided Overview and Grid Reference Maps).	Staff undertaking work should be competent, familiar with the Red Book and the Code of Practice, and also adhere to Health and Safety requirements in terms of risk assessments and PPE.
Weed Control (of noxious and injurious types) on footways.	Staff undertaking work should be LANTRA accredited and also adhere to Health and Safety requirements in terms of risk assessments and PPE.
Cleaning of traffic signs.	
Minor repairs to traffic signs (e.g. fixing loose clips).	Personal Protective Equipment (PPE) is worn/used when working on/near carriageways. Legislation relating to safe working on/near carriageways must be observed.
Trimming vegetation obstructing footways (or liaising with landowner to carry out where appropriate).	
Checking for obstructions to footways.	
Hedge cutting - Cutting of hedges which are a danger to road users.	Personal Protective equipment (PPE) is worn/used when working on/near carriageways. Legislation relating to safe working on/near carriageways must be observed.
Serving of hedge cutting notices.	Administered in accordance with the procedures attached (in Appendix B) but not including instigating legal proceedings.
Rights of Way clearance - Includes any path (bridleways, footpaths, byways and restricted byways) on BCCs annual clearance schedule.	
Siding out of overgrown footways - Preventing the encroachment of verge soil and growth into the footways.	
Clearing of surface debris from kerb wells and drainage grips to assist and/or enhance water flow - Removal of leaves, silt, rubbish or other loose debris/impediments from the entrance to the kerb well or the length of the existing grip, to remove surface water from the carriageway and keep highways free from standing water.	Cutting must take cognisance of utilities plant and cabling where this may be present in the verge and, as such, must be undertaken with caution.
Removal of fly posters and other illegal signs.	Limited to those erected in the public highway or attached to street furniture in accordance with procedure attached at Appendix C.
Approval of charity event advertising signage.	Limited to locations listed and administered in accordance with procedure attached at Appendix A.
Maintenance of BCC street furniture including repair and repainting - such as sign-posts, signs, seating, cycle racks, decorative bollards and village gateway features.	Limited to BCC street furniture erected within the public highway (defined as above street-level, objects on and at rear of footpaths).

Recommendation:

That members agree to continue with the devolved services agreement fro the next 4 years with TfB but not to take on any more work (ie filling potholes) on TfB's behalf at this time.