



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

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Town Clerk: Mr. C. P. Wayman

Tuesday, 10 July 2018

Councillor,

You are summoned to a meeting of the **Environment Committee** of Buckingham Town Council will be held on **Monday 16th July 2018** at 7pm in the Town Council Chamber, Cornwall's Meadow, Buckingham.

Mr. C. P. Wayman
Town Clerk

Please note that the Environment Committee meeting will be preceded by Public Session lasting for a maximum of 15 minutes, in accordance with Standing Order 3.f.

AGENDA

1. Apologies for Absence

Members are asked to receive and accept apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To receive the minutes of the Environment Committee meeting held on Tuesday 29th May 2018 and approved at Full Council on the 25th June 2018.

Copy previously circulated

4. Action Report

To receive the report and note the updated information

Appendix A

5. Budgets

To receive the latest figures

Appendix B

6. Tree Wardens

To receive a verbal report from the Estates Manager

7. Devolved Services Contract - 2019 and beyond

Appendix C

8. Food Vendor Request

To receive a written report from the Deputy Town Clerk

E/20/18

9. AVDC Housing & Homelessness Draft Strategy

To receive and consider any response to the draft strategy

Appendix D

Buckingham



LOCAL COUNCIL
AWARD SCHEME
QUALITY GOLD



Twinned with Mouvaux, France

Members are reminded to declare any prejudicial interest as soon as it becomes apparent.
All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

- 10. Dog Fouling and Dog Bag Dispensers**
To receive a written report from the Estate Administrator. **E/21/18**
- 11. Play Parks**
To receive a written report from the Town Clerk **E/22/18**
- 12. Skate Park Shelter**
To discuss correspondence from Thames Valley Police **Appendix E**
- 13. Plastic Free Buckingham Bags**
To receive a written report from the Estates Administrator **E/23/18**
- 14. Photovoltaic Panels**
To receive a written report from the Town Clerk **E/24/18**
- 15. Access Awareness**
- 16. Buckingham Community Wildlife Project**
- 17. News Releases**
- 18. Chair's Announcements**
- 19. Date of Next Meeting:** Monday 3rd September 2018.

To

Cllr. P. Collins
Cllr. Mrs. M. Gateley (Chair)
Cllr. J. Harvey- Town Mayor
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi

Cllr. Ms. R. Newell (Vice Chair)
Cllr. Mrs. L. O'Donoghue
Cllr. M. Smith
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury

Action Item	Minute No	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
A	77/1/15	Access Awareness	Step from Church Street to Church is a problem for access to church due to high step.	BCC asked to undertake work and will put an application under the LAF.	3	3	8	14
B	215/11, 334/11 & 709/14	Discussion Paper – Renewable Energy	Solar panels for Community centre. Issue with testing of roof to be resolved	Report from Town Clerk on agenda	2	3	8	13
C	51/7/16	Dog Bins	Investigate the cost of installing bag dispensers and improved signage across the parks. The installation of notices in playgrounds excluding dog	notices ready for installing in play areas, greenspaces and paddocks. Report on Dog Bag dispensers on agenda.	3	2	3	8
D	52/1/16;	Entrance signs for Bourton Park	GSM to install new interpretation boards.	awaiting installation of interpretation boards	2	2	3	7
E	92/1/5; 904/15,640/ 16; 309.4/17 463	Sports Pitch Provision	Members AGREED the report recommendation for the Town Clerk and Cllr. Smith to carry on discussions with all parties.	Awaiting 106 monies	4	1	2	7
F	255/15 91/1/16	Green Flag Status	Areas to be addressed where the criteria is not currently met, put in an application for Bourton Park.	Working on Park Management Plans.	3	1	3	7
G	7/83/16; 309.5/17	Access Awareness	Consider suitable sites in Town centre for further benches with input from Access Awareness Group	Ongoing	3	2	2	7
H	630/45	Wild flower planting for bees – Bourton Park	Some small areas along river bank seeded; plans to be made for 2 small paddocks; cutting regime altered to help wild-flowering plants.	Planted in March 2018	2	3	4	6
I	905/15 (831/14 93/15)	Devolved/Transferable Land	Revisit the potential sites and provide further analysis based on cost, liability per year and social value to the town – a potential list of 3-5 sites	Ongoing	3	1	2	6
J	74/1/11	Chandos Park lime trees	GSM to produce report regarding planting a replacement row of trees as one of the lime trees had to be removed	Writing Park Management plan	1	2	2	5
K	64/1/16	Scenic Walk	AGREED to continue the investigation into the rights of way along Railway Walk.	AGREED at Planning Committee 2/7/18 for the new Town Clerk to pursuing the Row with BCC.	1	3	1	5

Action Item	Minute No	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
L	82/18	Play Parks Motion	Proposed by Cllr. Harvey and seconded by Cllr. Smith for the Town Clerk to prepare a report for the next Environment Committee meeting recommending factors of play area design to be considered within the NDP refresh. Section 106 funding and any new play parks adoptions arising from unitisation.	Report from Town Clerk on agenda.				0
M	898/17	commission replacement wooden sculptures of the Bourton Park Otters	Committee agrees to commission replacement sculptures from company B funded from the Parks Maintenance budget. That the Estates Manager advertises and convenes an initial meeting of the Friends of Bourton Park with the aim of galvanising community support and fund raising ideas for the restoration of the Bourton Park ponds	Full Council 25th June 2018: Minute 156/18 The Town Clerk said that the large otter was very rotten, and had lost its head some 18 months ago; the smaller ones were fixed to the concrete base with rebar and were showing large cracks. It was proposed that – should they survive the move intact – they be re-sited near one of the play areas				
N		Finger Post Signs	Manufacturing delay until 16th July 2018					

Month No : 3

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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EARMARKED RESERVES901 EARMARKED RESERVES

9006	SPEED WATCH	0	0	598	598	598	0.0 %
9012	CHRISTMAS LIGHTS	0	0	6,753	6,753	6,753	0.0 %
9015	CHARTER FAIRS	2,864	0	4,136	4,136	4,136	0.0 %
9025	PLAY AREA REPLACEMENT	0	0	17,121	17,121	17,121	0.0 %
9027	GREEN BUCKINGHAM GROUP	0	0	226	226	226	0.0 %
9029	CIRCULAR WALK MAINT	0	0	5,399	5,399	5,399	0.0 %
9030	TOURISM LEAFLETS	998	0	2,404	2,404	2,404	0.0 %
9033	DESTINATION BUCKINGHAM	2,186	2,942	22,617	19,675	19,675	13.0 %
9035	PARKS DEVELOPMENT	2,250	0	2,025	2,025	2,025	0.0 %
9036	ELECTION COSTS	0	0	3,188	3,188	3,188	0.0 %
9040	PARK RUN	43	0	89	89	89	0.0 %
9045	ACCESS FOR ALL	265	0	220	220	220	0.0 %
9046	PLANNING DISPLAY EQUIPMENT	0	0	5,242	5,242	5,242	0.0 %
9048	BAG FUND	-1,071	1,800	2,071	271	271	86.9 %
	EARMARKED RESERVES :- Expenditure	7,535	4,742	72,089	67,347	0	6.6 %
1070	DESTINATION BUCKINGHAM	20,000	0	0	0		0.0 %
	EARMARKED RESERVES :- Income	20,000	0	0	0		
	Net Expenditure over Income	-12,465	4,742	72,089	67,347		
	EARMARKED RESERVES :- Expenditure	7,535	4,742	72,089	67,347		6.6 %
	Income	20,000	0	0	0		0.0 %
	Net Expenditure over Income	-12,465	4,742	72,089	67,347		

Month No : 3

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<u>ENVIRONMENT</u>								
<u>201</u>	<u>ENVIRONMENT</u>							
3995	NI ENVIRONMENT	10,278	2,493	10,600	8,107	8,107	23.5 %	
3996	PENSION ERS ENVIRONMENT	27,554	7,728	35,400	27,672	27,672	21.8 %	
4004	WAGES & SALARIES	123,411	33,246	149,600	116,354	116,354	22.2 %	
4068	COMMUNITY SERVICE	4,536	0	6,820	6,820	6,820	0.0 %	
4101	SEATS AND BINS	0	0	1,000	1,000	1,000	0.0 %	
4112	ENVIRONMENT EQUIPMENT	5,898	1,717	7,000	5,283	43	5,241	25.1 %
4118	GREEN WASTE DISPOSAL	0	0	500	500	500	0.0 %	
4252	SOLAR PANEL LOAN REPAYMENT	0	0	9,500	9,500	9,500	0.0 %	
	ENVIRONMENT :- Expenditure	171,677	45,184	220,420	175,236	43	175,193	20.5 %
1081	SOLAR PANEL FIT RATE	0	0	2,500	-2,500			0.0 %
1082	SOLAR PANEL EXPORT RATE	0	0	1,500	-1,500			0.0 %
	ENVIRONMENT :- Income	0	0	4,000	-4,000			0.0 %
	Net Expenditure over Income	171,677	45,184	216,420	171,236			
<u>202</u>	<u>ROUNDBABOUTS</u>							
4108	ROUNDBABOUT	4,787	2,595	8,900	6,305	6,305	29.2 %	
	ROUNDBABOUTS :- Expenditure	4,787	2,595	8,900	6,305	0	6,305	29.2 %
1051	ROUNDBABOUT NO 1 OPEN	2,075	2,127	2,075	52			102.5 %
1052	ROUNDBABOUT NO 2 ELLA	1,106	1,134	1,580	-446			71.8 %
1053	ROUNDBABOUT NO 3	1,815	1,861	1,816	45			102.5 %
1054	ROUNDBABOUT NO 4 R & B	2,314	2,372	2,258	114			105.1 %
1056	ROUNDBABOUT NO 6 EUROLANE	2,465	0	2,478	-2,478			0.0 %
1057	ROUNDBABOUT NO 7 RING ROAD	1,257	1,288	1,264	24			101.9 %
	ROUNDBABOUTS :- Income	11,032	8,782	11,471	-2,689			76.6 %
	Net Expenditure over Income	-6,246	-6,187	-2,571	3,616			
<u>203</u>	<u>MAINTENANCE</u>							
4063	VEHICLE HIRE AND RUNNING	5,148	14,338	20,000	5,662	5,662	71.7 %	
4082	ALLOTMENTS	1,500	1,500	1,500	0	0	100.0 %	
4102	DOG BINS	4,520	0	5,000	5,000	5,000	0.0 %	
	MAINTENANCE :- Expenditure	11,168	15,838	26,500	10,662	0	10,662	59.8 %
	Net Expenditure over Income	11,168	15,838	26,500	10,662			

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>204</u> <u>DEVOLVED SERVICES EXPENSES</u>							
4124 DEVOLVED SERVICES	20,599	4,585	22,000	17,415		17,415	20.8 %
DEVOLVED SERVICES EXPENSES :- Expenditure	20,599	4,585	22,000	17,415	0	17,415	20.8 %
1017 DEVOLVED SERVICES INCOME	20,353	20,353	20,353	0			100.0 %
DEVOLVED SERVICES EXPENSES :- Income	20,353	20,353	20,353	0			100.0 %
Net Expenditure over Income	246	-15,767	1,647	17,414			
<u>248</u> <u>DEPOT</u>							
4055 ALARM	630	0	400	400		400	0.0 %
4225 RATES	3,868	3,984	4,500	516		516	88.5 %
4601 REPAIRS& MAINTENANCE FUND	481	210	500	290		290	42.0 %
4602 ELECTRICITY	933	220	2,500	2,280		2,280	8.8 %
4603 WATER	485	55	1,500	1,445		1,445	3.7 %
DEPOT :- Expenditure	6,397	4,469	9,400	4,931	0	4,931	47.5 %
Net Expenditure over Income	6,397	4,469	9,400	4,931			
<u>249</u> <u>PUBLIC TOILETS</u>							
4074 TOILET CAPITAL	159,764	0	0	0		0	0.0 %
4225 RATES	0	0	8,000	8,000		8,000	0.0 %
4602 ELECTRICITY	0	0	1,000	1,000		1,000	0.0 %
4603 WATER	0	0	2,500	2,500		2,500	0.0 %
4608 SHOP MOBILITY	1,915	128	1,000	872		872	12.8 %
4612 CONTRACTOR CHARGE	11,585	1,742	10,000	8,258		8,258	17.4 %
4709 MAINTENANCE	569	0	500	500		500	0.0 %
PUBLIC TOILETS :- Expenditure	173,834	1,870	23,000	21,130	0	21,130	8.1 %
1078 NEW HOMES BONUS	153,815	0	0	0			0.0 %
PUBLIC TOILETS :- Income	153,815	0	0	0			
Net Expenditure over Income	20,019	1,870	23,000	21,130			
<u>250</u> <u>LACE HILL</u>							
4050 LACE HILL PLAYING FIELDS	11,677	579	11,000	10,421		10,421	5.3 %
4076 COTTON END	0	25,946	0	-25,946		-25,946	0.0 %
4158 LACE HILL GAS	6,397	2,407	2,800	393		393	86.0 %
4159 LACE HILL ELECTRICITY	3,722	449	2,500	2,051		2,051	18.0 %
4160 LACE HILL WATER	855	301	2,500	2,199		2,199	12.0 %
4161 LACE HILL REPAIRS & MAINT	4,206	420	10,000	9,580		9,580	4.2 %

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4162	LACE HILL CONTRACTOR	3,183	1,268	10,000	8,732		8,732	12.7 %
4163	LACE HILL ALARM	104	0	500	500		500	0.0 %
4164	LACE HILL EQUIPMENT	6,148	395	7,000	6,605		6,605	5.6 %
4166	LACE HILL EVENTS	0	0	0	0		0	0.0 %
4225	RATES	9,087	9,360	9,692	332		332	96.6 %
4605	HORTICULTURAL CONTRACT	3,506	2,506	4,709	2,203		2,203	53.2 %
	LACE HILL :- Expenditure	48,886	43,631	60,701	17,070	0	17,070	71.9 %
1026	LACE HILL COMMUNITY CENTRE	40,081	9,584	37,000	-27,416			25.9 %
	LACE HILL :- Income	40,081	9,584	37,000	-27,416			25.9 %
	Net Expenditure over Income	8,804	34,047	23,701	-10,346			
<u>251</u>	<u>CHANDOS PARK</u>							
4106	PLAY AREA MAINTENANCE	96	289	500	211		211	57.8 %
4601	REPAIRS& MAINTENANCE FUND	1,440	1,071	2,975	1,903	980	923	69.0 %
4602	ELECTRICITY	455	0	500	500		500	0.0 %
4603	WATER	2,640	418	1,500	1,082		1,082	27.9 %
4605	HORTICULTURAL CONTRACT	4,146	2,987	6,830	3,843		3,843	43.7 %
	CHANDOS PARK :- Expenditure	8,777	4,765	12,305	7,540	980	6,560	46.7 %
1030	BOWLS INCOME	550	0	550	-550			0.0 %
1035	TENNIS COURT RENT	625	0	625	-625			0.0 %
	CHANDOS PARK :- Income	1,175	0	1,175	-1,175			0.0 %
	Net Expenditure over Income	7,602	4,765	11,130	6,365			
<u>252</u>	<u>BOURTON PARK</u>							
4106	PLAY AREA MAINTENANCE	401	127	1,000	873		873	12.7 %
4122	TREE WORKS	400	0	7,000	7,000		7,000	0.0 %
4601	REPAIRS& MAINTENANCE FUND	7,303	201	4,000	3,799		3,799	5.0 %
4605	HORTICULTURAL CONTRACT	11,285	6,961	20,471	13,510		13,510	34.0 %
	BOURTON PARK :- Expenditure	19,388	7,289	32,471	25,182	0	25,182	22.4 %
	Net Expenditure over Income	19,388	7,289	32,471	25,182			
<u>253</u>	<u>CEMETERY</u>							
4225	RATES	106	124	1,300	1,176		1,176	9.5 %
4601	REPAIRS& MAINTENANCE FUND	2,418	0	3,000	3,000		3,000	0.0 %
4602	ELECTRICITY	755	180	400	220		220	44.9 %
4605	HORTICULTURAL CONTRACT	4,985	2,903	6,806	3,903		3,903	42.7 %
4617	MEMORIAL TESTING	0	0	1,000	1,000		1,000	0.0 %

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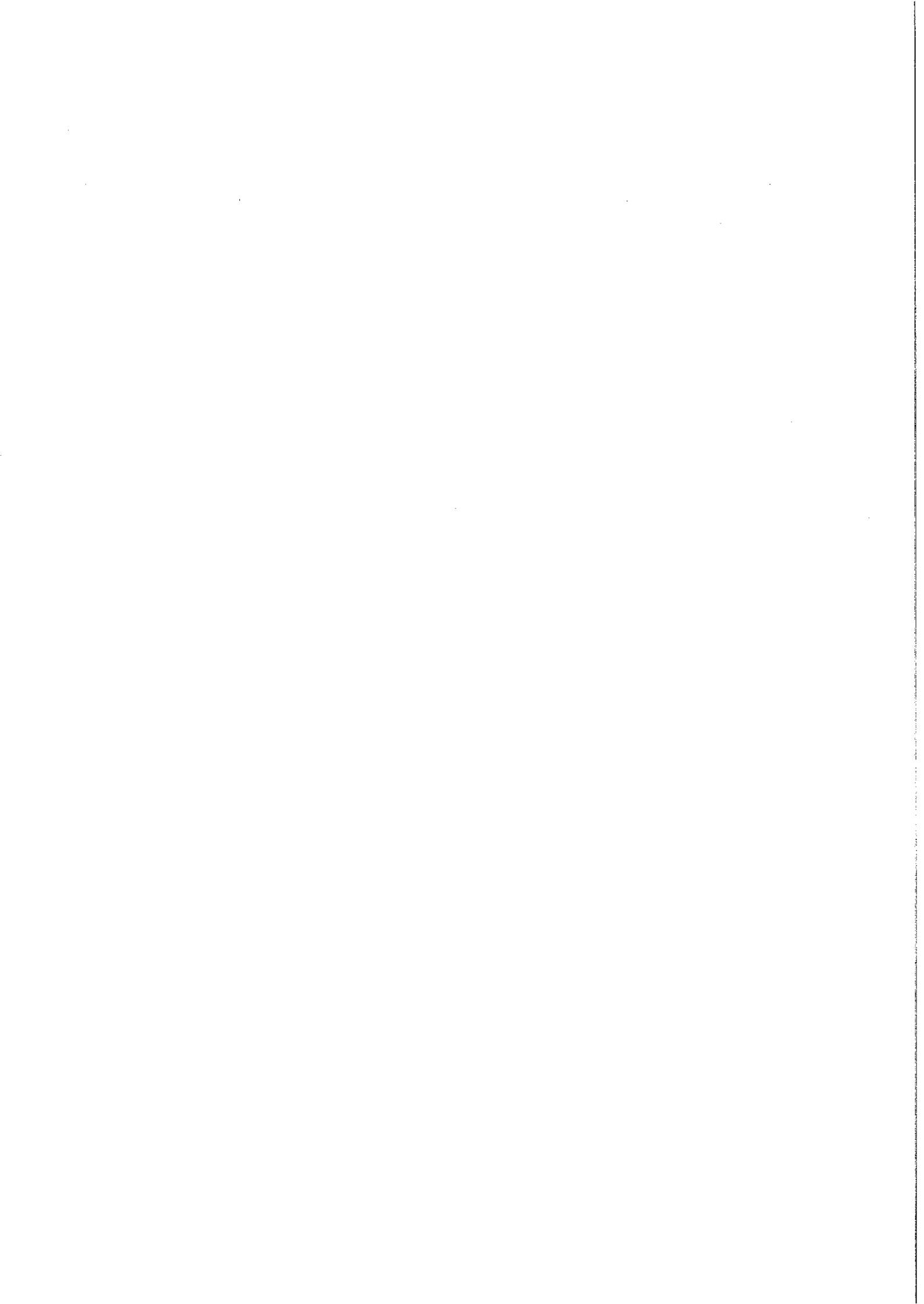
Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4620	EXPENSES RE BURIAL DUTIES	7,097	583	6,500	5,917		5,917	9.0 %
4621	NEW CEMETERY PLANNING	0	0	20,000	20,000		20,000	0.0 %
	CEMETERY :- Expenditure	15,361	3,790	39,006	35,216	0	35,216	9.7 %
1041	BURIAL FEES	24,959	2,900	12,500	-9,600			23.2 %
	CEMETERY :- Income	24,959	2,900	12,500	-9,600			23.2 %
	Net Expenditure over Income	-9,598	890	26,506	25,616			
<u>254</u>	<u>CHANDOS PARK TOILETS</u>							
4612	CONTRACTOR CHARGE	10,270	6,348	9,000	2,652		2,652	70.5 %
4709	MAINTENANCE	403	713	1,000	287		287	71.3 %
	CHANDOS PARK TOILETS :- Expenditure	10,673	7,061	10,000	2,939	0	2,939	70.6 %
	Net Expenditure over Income	10,673	7,061	10,000	2,939			
<u>255</u>	<u>RAILWAY WALK & CASTLE HILL</u>							
4120	FRIENDS OF GROUPS	1,595	0	1,000	1,000		1,000	0.0 %
4122	TREE WORKS	402	0	1,500	1,500		1,500	0.0 %
4605	HORTICULTURAL CONTRACT	0	1,130	2,010	880		880	56.2 %
4709	MAINTENANCE	0	0	500	500		500	0.0 %
	RAILWAY WALK & CASTLE HILL :- Expenditure	1,996	1,130	5,010	3,880	0	3,880	22.6 %
	Net Expenditure over Income	1,996	1,130	5,010	3,880			
<u>256</u>	<u>STORAGE PREMISES</u>							
4066	GRENVILLE GARAGE RENT	599	100	650	550		550	15.4 %
	STORAGE PREMISES :- Expenditure	599	100	650	550	0	550	15.4 %
	Net Expenditure over Income	599	100	650	550			
<u>257</u>	<u>KEN TAGG PLAYGROUND</u>							
4106	PLAY AREA MAINTENANCE	92	72	500	428		428	14.4 %
4122	TREE WORKS	0	0	500	500		500	0.0 %
4605	HORTICULTURAL CONTRACT	491	360	786	426		426	45.8 %
	KEN TAGG PLAYGROUND :- Expenditure	583	432	1,786	1,354	0	1,354	24.2 %
	Net Expenditure over Income	583	432	1,786	1,354			
<u>258</u>	<u>CEMETERY LODGE</u>							
4034	PWLB REPAYMANTS INCL	4,702	0	4,702	4,702		4,702	0.0 %

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4609	CEMETERY LODGE MAINT	1,800	290	2,000	1,710		1,710	14.5 %
	CEMETERY LODGE :- Expenditure	6,502	290	6,702	6,412	0	6,412	4.3 %
1061	CEMETERY LODGE RENTAL	10,098	1,716	10,530	-8,814			16.3 %
	CEMETERY LODGE :- Income	10,098	1,716	10,530	-8,814			16.3 %
	Net Expenditure over Income	-3,596	-1,426	-3,828	-2,402			
<u>259</u>	<u>OTTERS BROOK</u>							
4106	PLAY AREA MAINTENANCE	303	72	500	428		428	14.4 %
4122	TREE WORKS	0	0	150	150		150	0.0 %
4605	HORTICULTURAL CONTRACT	1,647	1,305	2,666	1,361		1,361	48.9 %
	OTTERS BROOK :- Expenditure	1,950	1,377	3,316	1,939	0	1,939	41.5 %
	Net Expenditure over Income	1,950	1,377	3,316	1,939			
<u>260</u>	<u>CCTV</u>							
4100	CCTV ONGOING COSTS	450	1,585	2,400	815		815	66.0 %
	CCTV :- Expenditure	450	1,585	2,400	815	0	815	66.0 %
	Net Expenditure over Income	450	1,585	2,400	815			
	ENVIRONMENT :- Expenditure	503,625	145,991	484,567	338,576			30.3 %
	Income	261,513	43,334	97,029	-53,695			44.7 %
	Net Expenditure over Income	242,111	102,656	387,538	284,881			



From: Averill, Mark [<mailto:maverill@buckscc.gov.uk>]
Sent: 25 June 2018 15:52
To: Averill, Mark
Subject: Devolved Services Contract - 2019 and beyond

Dear Parish/ Town Clerk

I am writing to you with reference to your current devolved services agreement with the County Council, please accept my apologies that I have not done so before now.

As you are aware the current contract comes to an end in March 2019, however I can assure you that the County Council is still eager to contract with you to undertake all of the services that you currently perform on our behalf and for your residents. Devolution and local working sits at the heart of the County Council's offer for a single unitary authority, and to continue working with you allows us to deliver good quality locally sourced services, effectively by the people, for the people.

The financial outlook for the County Council is not good in terms of its revenue settlement from Government, however the allocation for devolved services has not been removed or reduced. I am pleased therefore to be able to offer you a further 4 years of devolved service delivery for your Town or Parish.

Some of you will be aware that we are working on developing an enhanced devolved service offer. We are shortly to start a trial with 7 Town and Parish Councils of differing sizes to assess the success of allowing you to repair defects that we, as the County Council, choose not to repair. For obvious reasons this enhanced offer is significantly more expensive to fund than the standard offer, if successful we will need to place a cap on the number of councils that are able to successfully apply for this type of agreement. In short the extended offer is intended to allow you to repair road, kerb and pavement defects on quiet residential streets in your parish. The amount of grant that is to be offered will be dependent upon the size of your parish and will, more than likely, range from 1 day of repairs every two months to 2 days of repair every month. Our grant is intended to provide sufficient resource to allow for a two man gang, small plant and a materials allowance. If your council is particularly ambitious then this resource can of course be topped up using your precept.

To assist me with budgets for next year I would ask that you let me know, by the end of November, whether or not you intend to continue with the delivery of services and whether you are interested in being considered for inclusion in the extended service delivery contract.

If your council wishes to revert to TfB delivery of services then it is important to remember that our standards of delivery are now somewhat less than those when the devolved service arrangements started. This does mean that grass cutting, probably the most important aspect of the original devolved service agreement, receives only 4 cuts per year which means that we end up with a cutting cycle of 6 or so weeks.

And finally, I will be manning a stall at the TfB conference should you wish to discuss further. Alternatively, if you wish, I can come and speak to your local clerks' meetings that are, I understand, organised by the District Council.

Mark Averill

Head of Highways (Client)
Transport Economy Environment

Buckinghamshire County Council
County Hall
Walton Street
Aylesbury HP20 1UA

Tel: 01296 383306

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BUCKINGHAM TOWN COUNCIL

ENVIRONMENT

Monday 16th July 2018

Committee Chairman: Cllr Margaret Gateley
Contact Officer: Claire Childs / Sam Hoareau

FOOD VENDOR REQUEST – LACE HILL CAR PARK AND BOURTON PARK**Background**

The request attached was received by email from a local food vendor, for consideration by the Environment Committee in relation to using the car park at Lace Hill Sports and Community Centre, and an area of Bourton Park (unspecified), on weekends and Bank Holidays between 12 noon and 2.30pm; and between 5pm and 8pm.

Hire InformationLace Hill Sports & Community Centre

Currently the car park is only utilised by Hirers and their clients at the centre, and is not hired out separately. The car park has 30 spaces + 4 disabled parking bays, and during the football season, and when private parties are being held, it is generally over capacity.

The hire of LHSCC is as follows on Saturdays and Sundays:

- Between August and May – 3 hirers use the football pitches between 9am and 4pm on both Saturdays and Sundays
- Sports Hall - on Saturdays this is booked by 2 regular hirers between 9am and 3pm; and on Sundays between 11am and 12pm. From September, 1 more hirer will use the sports hall between 3pm and 6pm
- Committee Room - has regular bookings on Sundays between 10am and 11am, and 7pm and 8pm
- There are ad hoc private party bookings on both days in the afternoons and evenings

The majority of bank holidays fall on Mondays, and some of the Hirer's continue their activities. Monday hires are as follows:

- Sports Hall - 4 hirers between 10am and 8.30pm
- Committee Room - 2 hirers, between 12.30pm and 2.30pm and between 7pm and 8.30pm

Sunday evenings, or out of football season are therefore the quietest times, where space is available, when this would not impact on other hirers.

Officer Recommendation

Members to consider whether to allow the use of the Car Park at Lace Hill for food events on Weekends and Bank Holidays, at the times specified

Members to consider whether to allow an area of Bourton Park to be used for food events on Weekends and Bank Holidays, at the times specified

Email received from local business owner - Modern Foodie's 'Cocina Mexicana'
19th June 2018

I've been approaching some foodie vendors locally to see if they would be interested in forming a regular street food event for the community of Buckingham. I had thought about LHSCC, the car park at Cornwall's Meadow, Bourton Park perhaps?

There's strong interest from (apart from myself) another 3 local vendors:

- o Modern Foodie's 'Cocina Mexicana'
- o Ling's Penang Kitchen
- o Roo's Food
- o Vego

This is a great start and could be an opportunity for the town and for many local businesses not limited to food! We could include live music and so on.

We have the pop up bar covered (personal license also) and Mexican fusion food covered and are aware of our responsibilities to apply for a TENS to AVDC but there's a couple of new foodie business willing to jump on board.

We will be responsible for the disposal of our own waste and will provide customers with the appropriate waste disposal units including recycling for each of the events.

The events would run between 12:00 midday and 14:30 for lunch service and/or 17:00 and 20:00 for dinner service. The events would be on weekends and Bank Holidays only.

A pop up bar is optional and we would assume responsibility for the TENS and ensure someone employed by us held a personal licence and was on site at all times.

We have 4 vendors in total interested now, myself included who could also provide the pop up bar so you could say, 5 individual huts/vans/tents all offering fresh, hot food plus bar which we hope will bring the community together, and I have others I'm talking to.

Locations we thought of include:

- o Lace Hill (LHSCC car park)
- o A section of Cornwall's Meadow Car Park
- o Maids Moreton (suitable community space in the Parish somewhere)
- o University grounds (we can make independent enquiries there too...)
- o Bourton Park (rugby/cricket grounds...)

From: "Donhou-Morley, Natalie" <NDonhou-Morley@aylesburyvaledc.gov.uk>
Date: 27 June 2018 at 10:26:33 BST
Subject: AVDC Housing & Homelessness Draft Strategy - Public consultation now open

Good morning

Housing and Homelessness Strategy

Thank you for being part of the ongoing process of shaping our new Housing and Homelessness Strategy.

We have now produced a draft Strategy and have put this out to public consultation to seek your views on the key issues it addresses.

We welcome your comments and views on the draft strategy including future service proposals and how these could be improved. We especially encourage those who have been impacted directly or indirectly by homelessness to provide their insight.

The Housing and Homelessness Strategy sets out our commitment to working in partnership with stakeholders to prevent or resolve homelessness wherever possible and ensure people wishing to make the Vale their home are able to do so. It is focused around four key priorities:

- To prevent and reduce homelessness and rough sleeping
- To continue to facilitate and maximise the supply of affordable housing
- To respond to the ongoing challenges of welfare reform
- To contribute to the improvement of health and wellbeing services for people at risk of homelessness

The consultation will be open 25 June - 3 August 2018 - take part here (please make sure you have read the strategy before you do this).

If you would like a paper copy of the consultation survey or the strategy, please contact Natalie Donhou Morley on 01296 585233 or via email: ndonhou-morley@aylesburyvaledc.gov.uk.

Please return any paper consultation responses to: N Donhou Morley, Aylesbury Vale District Council, The Gateway, Gatehouse Road, Aylesbury, Bucks, HP19 8FF.

Please feel free to share this with your partners and those directly impacted by homelessness.

Please also see the information below regarding a opportunity to discuss the roll out and implementation of Universal Credit in Buckinghamshire

DWP Universal Credit Conference 9th July 2018 10am-1pm (High Wycombe Jobcentre)

This is not UC awareness as such but an opportunity to discuss in groups the introduction of Universal Credit Full Service in Buckinghamshire in September 2018. We will present some information around a Universal Credit Journey and support available but for those of you who are not aware, please see here a link for further information.

<https://www.understandinguniversalcredit.gov.uk/>

Please respond to Janine Thomas Janine.thomas1@dwp.gsi.gov.uk asap if you would like to attend.

Thank you

Kind regards

Natalie Donhou Morley
Strategy & Partnership Officer
Aylesbury Vale District Council
The Gateway
Gatehouse Road
Aylesbury
HP19 8FF
Tel: 01296 585233
Email: ndonhou-morley@aylesburyvaledc.gov.uk



Link:

www.aylesburyvaledc.gov.uk/sites/default/files/page_downloads/00005_AVDC_Housing_strategy_June_2018_Draft_web.pdf

BUCKINGHAM TOWN COUNCIL

ENVIRONMENT COMMITTEE

MONDAY 16th July 2018

Contact Officer: Lee Phillips

Dog Bin Bag Dispensers

Background:

At the Environment Committee meeting of the 12th December 2016 it was agreed for the Estates Manager to investigate the installation of dog waste bag dispensers across the parks in Buckingham.

Information:

A number of Parish Councils across the country have already installed dog bin with attached bag dispensers and have encountered issues that, in some cases, have lead to the removal of the dispensers. We have spoken to Thurston, Ruddington and Kirkburton Parish Councils who all installed SAC-O-Mat dispensers in order to tackle the increased reports of dog mess in local parks and footpaths. The consensus was that the dispensers located on the most frequently used bins were always being reported as empty – often on the same day they were filled up. All Councils experienced littering of the bags and, in one instance; the bag dispensers were set a light posing a risk to the nearby trees. All Parish Councils publicised the fact that dispensers were installed so that dog owners who forgot to bring a bag would have one if required. With them being empty so often the Parish Council were left with the cost of filling them but bags were not there when people needed them.

There are different types of dog bag dispensers on the market some models slot onto existing dog bins and other are stand alone fixtures with space for advertising.

Company	Cost	Information
A	£169 (ex VAT)	Bags are to be purchased separately.
B	£300 Rental Per Annum	Rent each station at a cost of £300 per year but with this option you can get your own sponsors for the stations which in turn would pay for the stations and create an income. Mounted on existing wall or post. Biodegradable bags provided for free.
C	Free	The station is free and then the company will sell sponsorship on those stations to local/national business. Mounted on existing wall or post. Biodegradable bags provided for free.

At last year's Dog Show we handed out approximately 500 Town Council branded keyring dog bag dispensers. These proved very popular with local dog walkers. They come stocked with 15 biodegradable bags and can be refilled with biodegradable bags from local pet stores. The bags were purchased from within the Fringe budget and will feature at this year's Dog Show.

Company	Cost	Information
A	£565 (Ex VAT)	Qty 500 branded dog bag dispensers with white plastic hook attachment, containing 15 waste bags.

Recommendation:

That Members discuss and decide whether to proceed with the purchase and installation of fixed dispensers or whether to allocate funds to the purchase of more keyring dog bag dispensers that can be used at future events and at the TIC.

BUCKINGHAM TOWN COUNCIL

ENVIRONMENT COMMITTEE

MONDAY 16th July 2018

Contact Officer: Christopher Wayman

Play area provision for Neighbourhood Plans and taking on any new areas

Background:

The Environment Committee had asked for the following:

Proposed by Cllr. Harvey and seconded by Cllr. Smith for the Town Clerk to prepare a report for the next Environment Committee meeting recommending factors of play area design to be considered within the NDP refresh, Section 106 funding and any new play parks adoptions arising from unitisation.

Information:

The original Neighbourhood Plan contained the following policy:

CLH2 – Provision of play provision for new developments

Provision of open accessible green space to include provision for designated equipped play area; separate additional area for informal playing space, and sports facilities This allocation will be based on a minimum of 2.43ha per 1000 persons for open accessible green space; with a minimum of 0.25ha per 1000 persons of designated equipped playing space and 0.55 ha per 1000 persons of informal playing space. The calculation of which is to be done pro rata on the number of dwellings provided on each of Sites G, H & I & Reserve Site M.

Without prejudicing the new planned Neighbourhood Plan a similar policy should be considered. However, this should be formed after the consultation phase of the plan in case feedback requires more or less provision (or difference versions of provision or possibly a combination of small sites into one.)

The Council should also consider that sites in the future meet with ROSPA guidance for play area surfacing as well as any current safety standards for the surfacing and construction of the equipment (Current standards may be replaced within the timescales of the plan, therefore it is best to state current).

In addition another factor to bear in mind should be the current standards on play as set out by Play England and currently Design for Play: A guide to creating successful play spaces.

Therefore some wording such as “the play areas should adhere to Play England (or its successor)’s current best practice guidance on play area design.”

Below is a list of AVDC’s current play provision requirements for new play areas.

AYLESBURY VALE DISTRICT COUNCIL

Equipped Play Facilities

1.0 Provision

1.1 Aylesbury Vale District Council acknowledges the importance of providing children and young people with safe, interesting and accessible outdoor play areas. Equipped play facilities should provide a variety of safe and challenging play opportunities for all ages and abilities.

1.2 The Council has used the Fields in Trust's (FiT) publication 'Planning and Design for Outdoor Sport and Play' (2008) as the basis for calculating the size of areas required. The extent and location of these areas may be adapted to fit within site or design restrictions.

1.3 Developers should consider all provision at an early stage as it may be appropriate to integrate smaller areas into a single large space with no detriment to the overall size of play area provided.

1.4 No Local Areas for Play (LAPs) should be included in any development due to the limited age range and play value these areas provide. LAP's should be included within Local Equipped Areas for Play (LEAPs) that are designed for 2 to 12 year olds.

1.5 Where more than one play area is required by the FiT standard then different equipment and features should be provided in each area to increase the play value across a development.

2.0 Standards

2.1 Developers should refer to and comply with the following standards in order to ensure play areas, hard surfaced ball courts and skate parks are of sufficient quality, accessibility, and safety:

- BS EN 1176 Playground Equipment Standard
- BS EN 1177 Impact Absorbing Playground Surfacing: Safety Requirements and Test Methods
- BS EN 15312:2007 Free access multi-sports equipment e.g. ball courts/MUGA's
- BS EN 14974 Skateboard Facility
- Equality Act 2010
- Environmental Protection Act 1996

2.2 Developers should obtain written confirmation of compliance from the supplier or manufacturer of the play equipment and/or surfacing along with copies of test results, (note that BSI kite mark or a TuV mark does not guarantee compliance with EN1176).

2.3 The Equality Act 2010 requires access to public play areas not to discriminate against disabled people. The developer should ensure that play area designs take into consideration the needs of the disabled, both as users and carers/guardians who may themselves be disabled although their children are not.

2.4 The Environmental Protection Act 1996 relates in this context to the control and removal of litter (including dog fouling). The developer shall ensure that provision of bins is adequate with reasonable access for maintenance.

3.0 Design principles

3.1 The following publications/requirements should be adhered to:

- Open Space Provision 'saved' policies of the Aylesbury Vale District Local Plan .
- FIT publication 'Planning and Design for Outdoor Sport and Play'
- Play England publication 'Design for Play: A guide to creating successful play spaces'

3.2 Developers should ensure that designs and the actual built play spaces achieve a minimum rating of 'Good' against all criteria measured in RoSPA's 'Play Value Assessment'. This includes both Local and Neighbourhood Equipped Areas for Play.

3.3 The developer should obtain a copy of the RoSPA 'Plan Check/Design Review' report which demonstrates that designs meets the above requirements. Contact RoSPA's Liz Cheshire (Operations Director RoSPA Play safety Ltd. Tel: 01793 317470 Email: echeshire@rospaplaysafety.co.uk).

3.4 Developers should ensure that all equipped play (including equipment and safety surfacing) and hard or synthetic surfaced ball court providers, installers and sub-contractors are members of either the Association of Play Industries (API) and/or the Sports and Play Construction Association (SAPCA).

4.0 Location & siting

4.1 The play area(s) should be integral to the housing development so the importance of play in community life is acknowledged and informal supervision is allowed for.

4.2 Easy walking routes for a child living within the housing development and with no intervening major roads on route should be provided.

4.3 Footpaths should be integral of any network of footpaths and constructed to adoptable standard, this includes pathways within the play area itself.

4.4 Careful consideration should be given to play area location and design so any risk of nuisance (perceived or other wise) is not experienced by residents and/or users of other facilities.

4.5 Location under or near electrical transmission lines should be avoided, as should siting over underground services.

4.6 Sites should be easily accessible for maintenance and emergency vehicles.

5.0 Enclosures

5.1 Play areas should not be fenced unless there is a hazard such as a busy main road or deep water course nearby or if recommended by RoSPA. This current stance is taken from Play England and noted in their publications 'Design for Play: A guide to creating successful play spaces' & 'Managing Risk in Play Provision: Implementation guide'.

5.2 If an area is to be fenced then sufficiently robust systems meeting BS EN1176 shall be used. The details of which should be included on designs that are RoSPA assessed, see paragraph 3.3.

5.3 Gates of any fenced areas should also meet BS EN 1176 and a minimum of 2 DDA compliant pedestrian gates should be provided as well as a minimum of 1 gate (vehicle width) for maintenance access.

6.0 Access, pathways, and surfacing.

6.1 All access points and pathways should be DDA compliant.

6.2 Path surfaces shall be smooth and firm with gradual gradients that provide easy access in most weather and ground conditions.

6.3 Paths should lead to each access point and directly link to the safety surfacing associated with each piece of play equipment as well as surfaced areas for seating and other site furniture.

6.4 The extent of safety surfacing may be limited to the requirements for each piece of equipment or cover the entire play area. Where surfacing is limited to each piece of equipment then there should be a DDA compliant link between the surfaced areas either via paths or an extension of the safety surfacing material.

6.5 The type of safety surfacing should be complimentary to the play area and the overall housing development.

7.0 Planting

7.1 Tree, hedge, and shrub planting should be provided as appropriate and set out to ensure views in and out of the play area are maintained.

7.2 Poisonous or plants with thorns etc. should not be used.

7.3 Fruit bearing trees or plants should be planted clear of play equipment and/or surfacing.

7.4 Trees should be carefully selected to be appropriate in scale and character of surroundings.

8.0 Play equipment & associated items

8.1 A good range of play equipment should be provided to cater for and not limited to the following play experiences; swinging, rocking, sliding, rotating/spinning, climbing & clambering, balancing, agility, imaginary play.

8.2 Equipment should allow for group play as opposed to solitary play i.e. avoid single user equipment and cater for a broad age range of children of all abilities.

8.3 Signage should be included at egress points to welcome and inform users about the area. It should state that no dogs are allowed and include who should be contacted regarding management of the play area.

8.4 Consideration should be given to seating specifically for children, this may be integral to play equipment.

8.5 Seating with both back and arm rests should be included for parents/carers.

8.6 Other site furniture should be selected to be integral with the overall design.

This may include; minimum 2 litter bins with lockable liners located near egress points (e.g. Marshalls Ollerton Festival 90 litre or similar), cycle racks, signage etc.

Table 1: Fields in Trust recommended benchmark guidelines – formal outdoor space

Open space typology	QUANTITY GUIDELINE (hectares per 1,000 population)	WALKING GUIDELINE (walking distance, metres from dwellings)	QUALITY GUIDELINE
Playing pitches	1.20	1,200m	<ul style="list-style-type: none"> * Quality appropriate to the intended level of performance, designed to appropriate technical standards * Located where they are of most value to the community to be served * Sufficiently diverse recreational use for the whole community
All outdoor sports	1.60	1,200m	<ul style="list-style-type: none"> * Appropriately landscaped * Maintained safely and to the highest possible condition with available finance * Positively managed taking account of the need for repair and replacement over time as necessary
Equipped/designated play areas	0.25 See table 4 for recommended minimum sizes	LAPs – 100m LEAPs – 400m NEAPs – 1,000m	<ul style="list-style-type: none"> * Provision of appropriate ancillary facilities and equipment * Provision of footpaths * Designed so as to be free of the fear of harm or crime * Local authorities can set their own quality benchmark standards for playing pitches, taking into account the level of play, topography, necessary safety margins and optimal orientation
Other outdoor provision (MUGAs and skateboard parks)	0.30	700m	<ul style="list-style-type: none"> * Local authorities can set their own quality benchmark standards for play areas using the Children's Play Council's Quality Assessment Tool

¹ Quantity guidelines should not be interpreted as either a maximum or minimum level of provision; rather they are benchmark standards that can be adjusted to take account of local circumstances.

² Technical standards produced by Sport England, national governing sporting bodies or professional or trade organisations, such as the Institute of Groundsmanship and the Sports and Play Construction Association can prove helpful.

Table 2: Recommended Application of Quantity Benchmark Guidelines – Equipped/Designated Play Space

Scale of Development	Local Area for Play (LAP)	Locally Equipped Area for Play (LEAP)	Neighbourhood Equipped Area for Play (NEAP)	Multi-Use Games Area (MUGA)
5-10 dwellings	✓			
10-200 dwellings	✓	✓		Contribution
201-500 dwellings	✓	✓	Contribution	✓
501+ dwellings	✓	✓	✓	✓

The guidelines are recommended to relate to residential and mixed-use developments involving non-specialist residential use (i.e. the standards should be reviewed where there are high levels of student housing, or sheltered accommodation) using average household sizes for the relevant local planning authority.

Table 2 sets out recommended benchmark guidelines for the provision of equipped/designated play space. These should be provided on site in accordance with the minimum sizes set out at **Table 4**. A financial contribution (i.e. through S106 or CIL) towards improvement of an existing equipped/designated play space may be sought in lieu of on-site provision for larger scale play spaces, or where existing play space lies within the walking distance guideline of a proposed development (see Table 2).

Table 3: Fields in Trust Recommended Benchmark Guidelines – Informal Outdoor Space

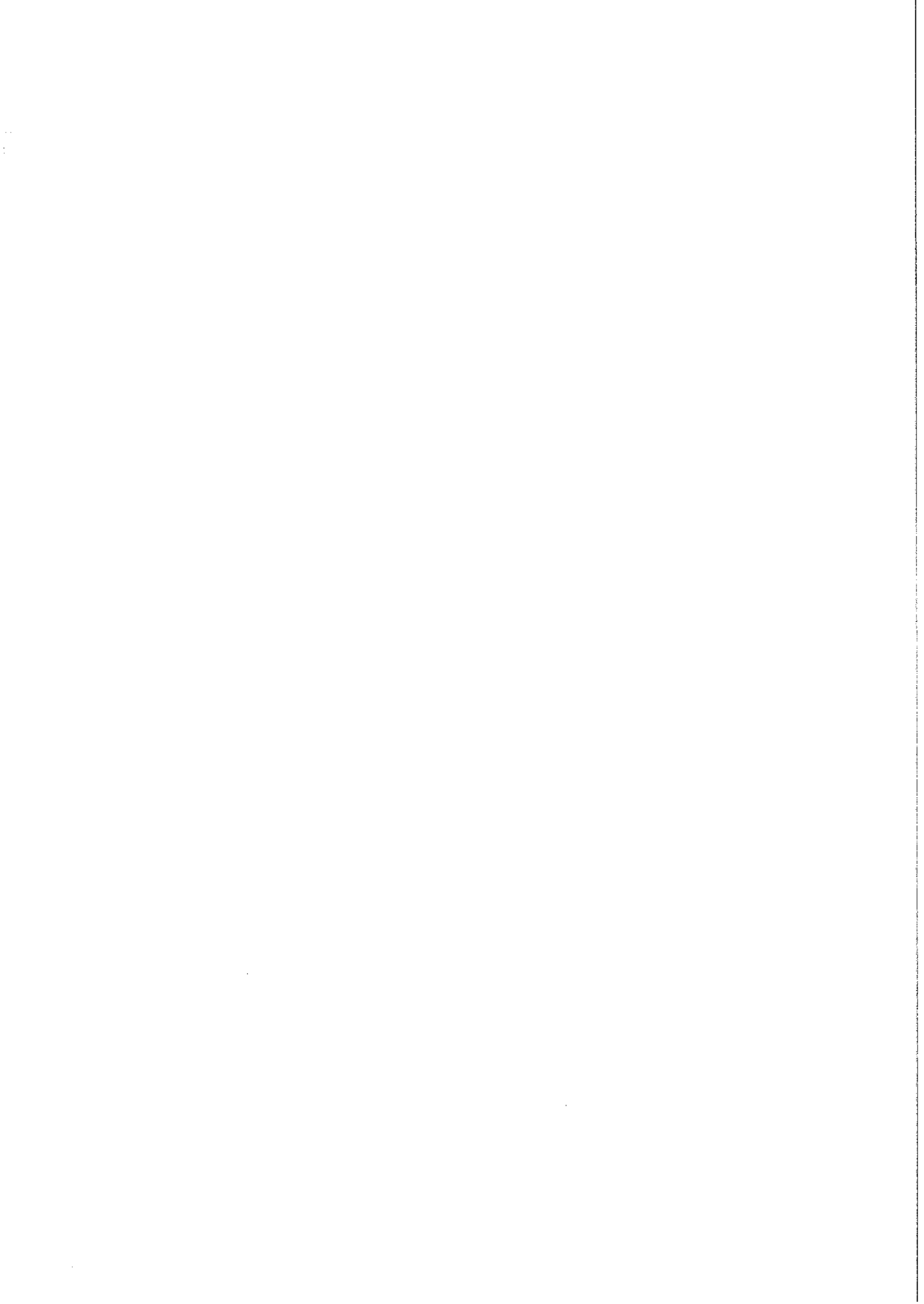
Open Space Typology	QUANTITY GUIDELINE ³ (hectares per 1,000 population)	WALKING GUIDELINE (walking distance: metres from dwellings)	QUALITY GUIDELINE
Parks and Gardens	0.80	710m	* Parks to be of Green Flag status. * Appropriately landscaped.
Amenity Green Space	0.60	480m	* Positive management. * Provision of footpaths.
Natural and Semi-Natural	1.80	720m	* Designed so as to be free of the fear of harm or crime.

Fields in Trust survey of local standards identified the use of local standards for informal outdoor spaces such as Parks and Gardens and the broad use of national standards for space such as Natural England's 'Nature Nearby' Accessible Natural Greenspace Guidance. Fields in Trust considers that these spaces can play a valuable role in complementing formal outdoor space provision consistent with its objectives, and provide opportunities for play and recreation. Table 3 sets out benchmark guidelines for informal outdoor space.

³ Quantity guidelines are provided as minimum guidelines and should not be interpreted as maximum levels of provision, and it is recommended that they are adjusted to take account of local circumstances.

Table 4: Recommended minimum sizes – formal outdoor space

Open space typology	Minimum sizes	Minimum dimensions	Buffer zones	
Playing pitches	Association football Adult soccer Mini soccer U7/U8 pitch Mini soccer U9/U10 pitch	0.74ha 0.14ha 0.25ha	106 x 70 metres 43 x 33 metres 60 x 42 metres	-
	Rugby Union	0.70ha	100 x 70 metres	-
	Hockey Mini Hockey	0.31ha	65 x 48 metres	-
	Lacrosse	0.66ha	100 x 60 metres	-
	Cricket Senior recreational 12 pitch	1.43ha	111.56 x 128.04 metres	-
	Athletics 6 lane track	1.51ha	172.03 x 87.64 metres	-
	Tennis courts 1 recreational court 2 recreational courts For each adjacent court	0.06ha 0.11ha 0.05ha	34.75 x 17.07 metres 34.75 x 31.70 metres 34.75 x 14.63 metres	-
	Bowling greens Flat green Crown green	0.12ha 0.08ha	34.4 x 34.4 metres 27.4 x 27.4 metres	-
	LAP	0.01ha	10 x 10 metres (minimum activity zone of 100sqm)	5m minimum separation between activity zone and the boundary of dwellings
	LEAP	0.04ha	20 x 20 metres (minimum activity zone of 400sqm)	20m minimum separation between activity zone and the habitable room façade of dwellings
Equipped/designated play areas	NEAP	0.1ha	31.6 x 31.6 metres (minimum activity zone of 1,000sqm comprising an area for play equipment and structures & a hard surfaced area of at least 465sqm (the minimum needed to play five-a-side football))	30m minimum separation between activity zone and the boundary of dwellings
Other outdoor provision (MUGAs and skateboard parks)	MUGA	0.1ha	40 x 20 metres	30m minimum separation between activity zone and the boundary of dwellings



Lee Phillips

To: Labrum Graham
Subject: RE: CCTV camera and Shelter at the Skate Park

From: Labrum Graham [mailto:Graham.Labrum@thamesvalley.pnn.police.uk]
Sent: 22 June 2018 08:26
To: Lee Phillips; Amanda Brubaker
Subject: CCTV camera and Shelter at the Skate Park

Morning,

I have sent you this email as you are the only email address within the town council.

During the skate park appreciation event we had several members of the public approach either myself or a member of my team informing us of drug dealing / use and intimidation from people using the shelter at the end of the skate park (nearest Cornwalls Meadows). There are lots of young families who will not let their children use the facilities due to fear installed into them by these people congregating for no reason other to take drugs in the shelter.

I had had one of my team speak to nearby residents of the Skate Park who have confirmed to us that drug use and dealing is a daily occurrence at that shelter.

Can the town council (who I believe manage the Skate Park) please re-visit moving the cctv camera from its current position from outside the Old Gaol to a new position in the Skate Park. Not only will this benefit obtaining intelligence of who is dealing drugs to the local youths – but it will help remove the fear that has gripped residents of Buckingham that the Skate Park is not a safe environment for their children.

Could the shelter also be looked into again. I had the agreement from AVDC a couple of years ago to remove the shelter but this was blocked by members of the Town Council as they were worried where it may push the drug dealing too. This agreement is null and void from my point of view – If there is drug dealing taking place there, then remove the location and you remove the problem. At the moment any way we approach the shelter on foot, we can be seen easily so any drugs can be hidden or disposed of quickly or the offenders can simply move off in the opposite direction. Even if it is a temporary removal for a couple of months during the summer – That would be better than nothing and can be seen as a trial. I have a good case example from Winslow Town Council where we removed a shelter linked to drug dealing and ASB and the problems disappeared overnight.

Please take these into consideration, forward to the correct department / team / person and let me know your thoughts.

Regards

Graham

PC 7332 Graham LABRUM
Neighbourhood Supervisor- Buckingham & District Neighbourhood Policing Team



BUCKINGHAM TOWN COUNCIL

ENVIRONMENT COMMITTEE

MONDAY 16th July 2018

Contact Officer: Lee Phillips

Plastic Free Buckingham Bags

Background:

At the Environment Committee meeting of the 29th May 2018 it was agreed for the Estates Administrator to investigate the purchase of branded cotton Plastic Free Buckingham bags for sale at the Tourist Information Centre.

Information:

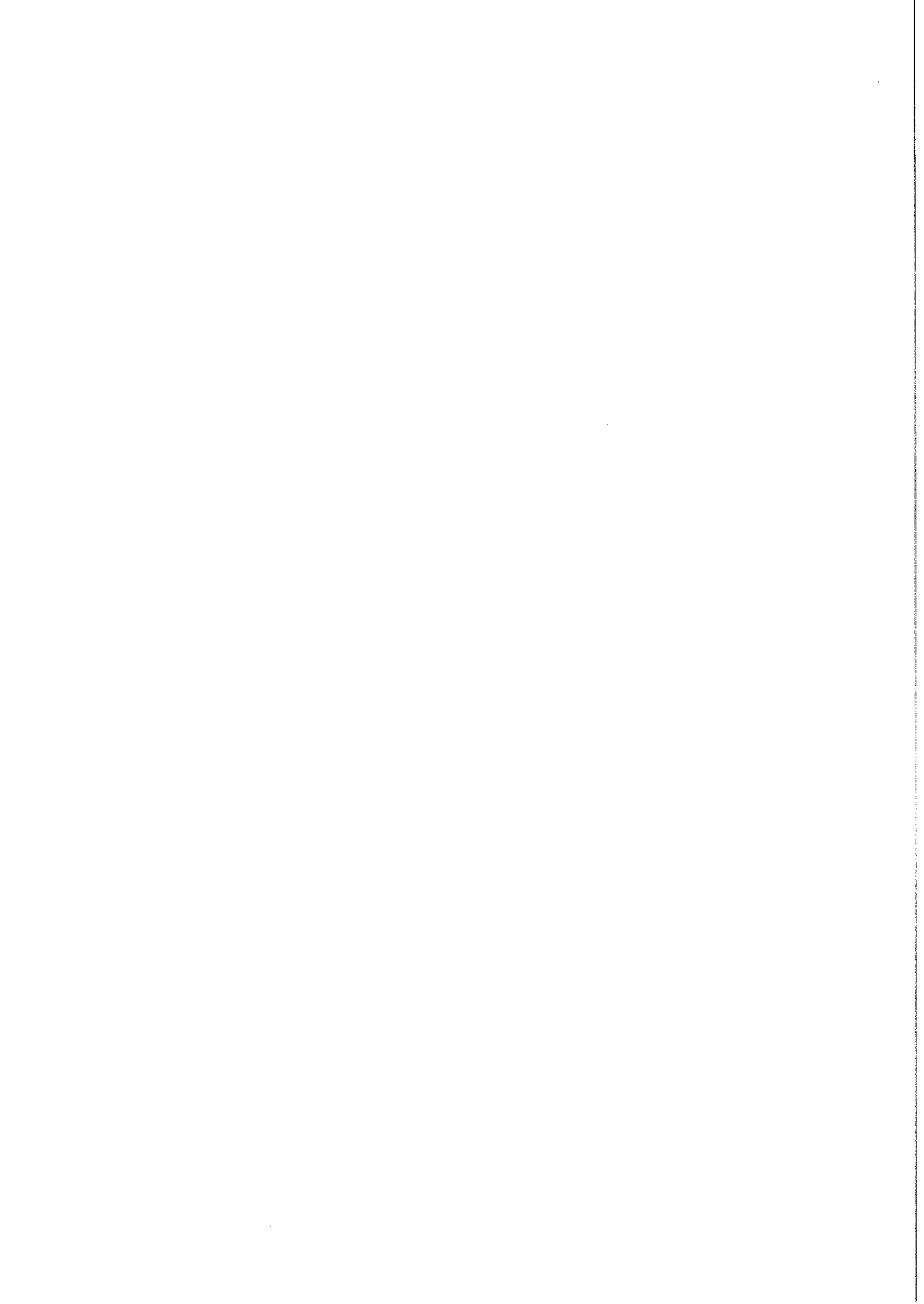
We have approached three different companies asking for quotations against the following specification though only two were able to quote for a foldable bag.

A branded (one colour print) cotton shopper that folds into a pouch or envelope.

Company	Qty	Price Each
A	50-100	£2.57 (ex VAT)
B	50-100	£2.37 (Ex VAT)

Recommendation:

That Members agree to proceed with the purchase of 50 Plastic Free Buckingham branded cotton bags from Company B at the cost of £118.50 (ex VAT).



BUCKINGHAM TOWN COUNCIL

ENVIRONMENT COMMITTEE

MONDAY 16th July 2018

Contact Officer: Christopher Wayman

PV panels for Buckingham Community Centre and Lace Hill Sport & Community Centre

Background:

The Town Council has agreed previously to progress the issue of PV panels for the two centres. Agreement was made to obtain borrowing from the Ministry of Housing Community and Local Government to obtain an interest free loan from SALIX. This was achieved.

Information:

Following obtaining the borrowing approval SALIX passed the enquiry on to their technical team who asked for extra information and provided information on what their loan could cover and other conditions.

Notability, that any percentage of electricity which would be exported to the national grid would not be eligible for grant funding. i.e. it was assumed 50% of electricity would be exported and therefore the loan would only be for 50% of the overall project.

Another factor was that the Feed in Tariff (FiT) would not be able to be claimed. These two items seriously impact the economics of undertaking the work. The FiT was expected to bring in £2,500 per year (£62,500 over the live time of the panels).

The Public Works Loans Board is available to provide a loan within 7 days of an application (as borrowing approval has already been given). With the budget set aside for the project a loan can be taken out over 5 and ½ years. And £47,413 can be loaned at 1.84% interest with half yearly repayments of £4,551.83. This would give a total repayment of £50,070.13

Recommendation

That the Committee agrees to arrange a public works loans board loan for £47,413 for the cost of the photovoltaic panels and their installation.

