

Minutes of a meeting of the Full Council of Buckingham Town Council held on **Monday 25th June 2018** in the Council Chamber, Cornwalls Meadow, Buckingham at 7:00pm.

Present: Cllr. T. Bloomfield
 Cllr. M. Cole Deputy Mayor
 Cllr. Mrs. G. Collins
 Cllr. P. Collins
 Cllr. D. Isham
 Cllr. A. Mahi
 Cllr. H. Mordue *from Min. 161*
 Cllr. Ms. R. Newell
 Cllr. L. O'Donoghue
 Cllr. M. Smith
 Cllr. Mrs. C. Strain-Clark
 Cllr. R. Stuchbury
 Cllr. M. Try

In attendance: Cllr. W. Whyte BCC & AVDC
 Mr. C. P. Wayman Town Clerk
 Mrs. K. McElligott *for the* Committee Clerk

In accordance with Standing Order 3.f the meeting was preceded by a public session.

PUBLIC SESSION

Mrs. U. Robinson had drawn Members' attention to an application to extend the licensing hours at the BP station in Stratford Road to 24 hours/day and 7 days/week.

She felt that there were sufficient outlets in the town for the sale of alcohol in normal licensing hours, and that a single source available in the early hours of the morning could be a source of noise nuisance and disturbance, both from pedestrians and vehicles. The buildings opposite are VAHT Sheltered Housing (North End Court and Mary MacManus Drive with mainly elderly residents, and the petrol station has other housing surrounding it. She had been unable to obtain police figures on the number of disturbances recorded for the current licensing hours.

She expressed concern that there was a single member on staff on duty at night in a locked building, so that sales had to be made through the night hatch. The staff member might not be able to tell whether the purchaser was already drunk, or was under age. She had not been able to find evidence of the premises being part of the Pubwatch scheme, so could be used by customers banned from elsewhere. The CCTV had no sound system.

In short, she could see no need for the extended hours, and asked that Members publicise the application as widely as possible and encourage other people to write in.

[see also Min. 159/18].

Public Session ended at 7.05pm.

In the absence of the Mayor, the Chair was taken by Cllr. M. Cole, Deputy Mayor.

150/18 Apologies for Absence

RESOLVED to note that there were apologies from Cllrs. Mrs. M. Gateley, J. Harvey (Town Mayor), Cllr. P. Hiron and Mordue.

151/18 **Declarations of Interest**

There were no declarations of interest.

152/17 **Minutes**

RESOLVED to receive the minutes and confirm the recommendations therein of the Full Council Meetings held on

- Friday 4th May 2018 **(BTC/01/18)**

Cllr. P. Collins doubted that such full reporting could have been achieved without instruction, contrary to SO24 (a) (ii) [*...no councillor shall...issue orders, instructions or directions*]. The minutes were overlong, and he asked that they be returned and re-written in precis form. Cllr. Newell disagreed, saying that the minutes should show why the various awards were made, as a record. Other Councillors felt that the speeches need not be recorded verbatim, and that a summary including mention of thanks was acceptable.

Proposed by Cllr. Collins, seconded by Cllr. O'Donoghue, and AGREED 7:4 that the minutes be re-written in a shorter form. **ACTION COMMITTEE CLERK**

- Tuesday 8th May 2018. **(BTC/02/18)**

AGREED

- Monday 21st May 2018 **(BTC/03/18)**

Min. 54/18: Cllr. Newell felt that the minute was too detailed and breached confidentiality. After a short discussion it was

Proposed by Cllr. Newell, seconded by Cllr. Stuchbury, and AGREED 10:0 with 1 abstention that that part of Cllr. Collins' statement be recorded as

"Before we has the Personnel Subcommittee and using essentially the same disciplinary policy this Council successfully and fairly dealt with disciplinary issues."

The Minutes were then **AGREED**.

- Monday 11th June 2018 **(BTC/04/18)**

AGREED

153/18 **Interim Minutes**

RESOLVED to receive the minutes and confirm the recommendations therein of the Interim Council meeting held Monday 4th June 2018 **(IM/01/18)**

AGREED

154/18 **Planning Committee**

RESOLVED to receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on

- Monday 30th April 2018 **(PL/16/17)**
- Monday 14th May 2018 **(PL/01/18)**
- Monday 4th June 2018 **(PL/02/18)**

Min 105/18: Recommendation that all major planning applications be moved to the Planning Committee, freeing up Interim and Full Council agendas; and that Planning meetings following Interim Council meetings be guided to time-sensitive matters (e.g. applications and consultations).

The Town Clerk confirmed that Members who were not on the Committee had no voting rights, and the 'major' applications were for more than 20 houses or for a mixed development.

Members discussed the matter, concerned that a Committee with few Members could make response for the whole Council leading to dissension. It was concluded

that major applications should be discussed by the Full Council, though Interim agendas could be reduced by cutting out items that were not urgent.

Proposed by Cllr. Stuchbury, seconded by Cllr. Strain-Clark and AGREED unanimously that the Recommendation be rejected.

155/18 Town Centre and Events Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Town Centre & Events Committee meeting held on Monday 21st May 2018 (TCE/01/18).

AGREED.

156/18 Environment Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Environment Committee meeting held on Tuesday 29th May 2018 (E/01/18)

Cllr. Newell presented the Minutes in Cllr. Gateley's absence.

(Min. 82/18) Cllr. Stuchbury expressed concern that the otter statues were to be replaced. Could the wood not be treated and the sculptures saved?

The Town Clerk said that the large otter was very rotten, and had lost its head some 18 months ago; the smaller ones were fixed to the concrete base with rebar and were showing large cracks. It was proposed that – should they survive the move intact – they be re-sited near one of the play areas.

The Minutes were **AGREED**.

157/18 Resources Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Resources Committee meeting held on Monday 11th June 2018 (R/01/18)

Cllr. Smith pointed out a drafting error:

Min 136/18, final paragraph should read

“Members **AGREED** to appoint an Interim Town Clerk and for the Chair of Resources to discuss the particulars of the appointment with the Staffing Committee's shortlisting panel on Tuesday 12th June 2018.”

And Cllr. G. Collins that in Min 131/18, Election of Vice Chair, the first candidate proposal should read

“Proposed by Cllr. G. Collins and seconded by Cllr. Mahi that Councillor O'Donoghue be Vice-Chair of the Resources Committee for the 2018/19 municipal year.”

and the rest of the Minute be amended accordingly.

Cllr. Mahi felt that the Mayor's statement of support should not have been included in full, especially as other candidates had not had chance to provide one. Cllr. P. Collins seconded his proposal that the Minutes be returned and a precis made of the statement. Cllr. Stuchbury was happy to withdraw the statement as it was unfair to have one without the other. **AGREED** 10: 0 with 2 abstentions.

Min 146/18: Cllr. P. Collins noted that the table of courses had not been included in the agenda, and therefore should not appear in the Minutes; it should be deleted. This was agreed.

The Minutes would be returned to the Committee Clerk for amendment as above.

ACTION COMMITTEE CLERK

158/18 Staffing Committee

RESOLVED To receive the minutes and confirm the recommendations therein of the Staffing Committee meeting held on Monday 11th June 2018. (S/01/18)

Noted that the full name of the Committee is **Staffing (Confidential Matters) Committee** and should be so labelled to reflect this.

AGREED

By agreement, for the convenience of the resident present, item 12 was taken next.

159/18 Premises License BP – Letter from Resident

Many Members expressed the view that no filling station should have an alcohol licence; there were plenty other places in the town to buy alcohol. They also felt that allowing this application could set a precedent. Cllr. Smith pointed out that there was much less late-night disturbance since Tesco started to close at midnight, and that there were now fewer police officers to maintain a presence in the town.

Members agreed unanimously to oppose the application.

ACTION TOWN CLERK

Agenda order was resumed.

160/18 Motion – Cllr. Stuchbury

To increase the level of priority, as a matter of urgency, allocated to Church Street steps within Environment Committee's Action List. Cllr. P. Collins seconded the motion.

Cllr. Stuchbury pointed out that this matter was No. 9 on the Action List, and had been for some time. The Town Clerk had been liaising with the LAT but TfB no longer had the appropriate work gang. Cllr. Whyte said that as the bollards outside Domino's were not being installed, it might be possible to use LAF funding, but not necessarily this year due to the timing.

It was agreed that this was a good use of LAF money. The Town Clerk would review the subject and re-rate the ranking.

ACTION TOWN CLERK

161/18 Motion – Cllr. Stuchbury

To introduce Written Questions into Buckingham Town Council's democratic process.

Cllr. Stuchbury felt that a system of Written Questions (and Answers) being introduced into the agenda was a good way of allowing residents to see what their representatives were doing on their behalf. He suggested that a Report to the next Resources Committee outlining good practice in other authorities for discussion and Recommendation to Full Council on how to proceed would be a good use of officer time. Cllr. O'Donoghue, seconding, said that residents do not see email conversations, and putting Questions and Answers on the agenda was better.

Agreed Unanimously.

ACTION TOWN CLERK

162/18 To receive and question reports from District and County Councillors

Cllr. Whyte relayed two reports from Cllr. Clare:

1. The consultation on Phase II of the Cycleway had been opened.
2. The potholes on the A421 towards Tingewick had been fixed.

He himself could report that work on the one-way Addington Road system had (finally) started, that Grenville Road was to be completely resurfaced, and that the grass verges outside the 30mph limit, the grass would be cut in July.

The rural Buckingham Bus service had appointed a manager, and was working on a development plan and a pilot scheme with a third-party vehicle. Volunteer drivers were needed – they should contact Cllr. Strain-Clark.

A LAF meeting was being held on 27th June.

It was hoped that a decision on the Unitary Authority would be made before the summer recess.

Cllr. Mordue arrived.

Cllr. Isham asked when the block paving by Barclays was going to be repaired. Cllr. Whyte had thought that the Town Council were going to do this under the Devolved Services Agreement, but the Town Clerk said that this wasn't possible due to staff shortage.

Cllr. Stuchbury reported on the handover of Lace Hill areas to the management company by Barratts. Mr. Rowley would be getting in touch with the Town Clerk. He had attended Development Control with Cllr. Cole to speak on the Royal Latin School application. Time would tell if the work caused additional flooding on The Buckingham School's field.

The independent report on AVBroadband was to be reviewed at a meeting on Thursday 28th June. There had been criticism of the way AVDC handled commercial propositions.

Cllr. Mordue said that there had been a great deal of misinformation in the press about AVBroadband; for example it wasn't ratepayers' money that was used, it was Government funding. There would be more information after the meeting.

163/18 Economic Development Sub-Committee

To discuss and agree Membership of The Economic Development Sub-Committee. Cllr. Smith said that he wished to be a member, though he wasn't on Planning. The Town Clerk agreed to canvass all Councillors, and that three non-councillors from the dissolved Destination Buckingham wished to be co-opted. He confirmed that the Sub-Committee could elect an outsider as Chair, and choose who should be invited to join.

Cllr. Stuchbury pointed out that the co-optee on the Planning Committee could not vote, and Cllr. Smith asked about Terms of Reference and clerking. The Town Clerk noted that the ToR had already been supplied to Planning, which was the overarching body and had the ability to set conditions.

Proposed by Cllr. Stuchbury, seconded by Cllr. Mahi and AGREED that the ToR be relisted on an agenda and Cllr. Smith invited to attend.

ACTION PLANNING CLERK

164/18 Representative Buckingham Dementia Action Alliance

To agree a representative from the Town Council to Buckingham Dementia Action Alliance.

Cllr. Strain-Clark volunteered.

165/18 Action List

To note the action list and to receive any update on the actions

The Town Clerk reported:

(405/17) The signs would be delivered any day now.

(284/17) There would be no byelaw, but a report would be made to TC&E.

Cllr. Bloomfield protested that the town was overrun with posters, left up long after the event, and those taken down often left the cable ties behind, which was dangerous.

Cllr. Stuchbury wished thanks to the Town Clerk be minuted for his efforts to get the ramp reinstated at Cotton End, which was almost done.

The Town Clerk would let Members know when the job had been signed off, so that a small ceremony could be organised.

166/18 Reports from Representatives on Outside Bodies

Members are asked to note the reports listed below:

Access For All minutes 9th April 2018

Cllr. Strain Clark explained that there were no Minutes of the last meeting yet, due to Cllr. Bates' resignation. A successor to draw up agendas and minutes was needed.

Destination Buckingham note of final meeting 15th May 2018

Cllr. Stuchbury formally thanked Cllr. Smith for all the work he had put in with Destination Buckingham.

Noted.

167/18 Mayoral Engagements

To receive a list of events attended by the Mayor and Deputy Mayor.

Functions the Mayor has attended:

Sat 12 May 2018 Brackley Mayor Making

Sun 13 May 2018 Girlguiding Buckinghamshire's Banner Service

Mon 14 May 2018 University Mental Health week event

Mon 14 May 2018 Bicester Mayor Making

Tue 15 May 2018 Buckingham Dementia Action Alliance - Information event

Tue 15 May 2018 Book Launch: Anthony Seldon & Oladimeji Abidoye

Wed 16 May 2018 University Mental Health Week event

Wed 16 May 2018 BDAA Open Meeting

Thu 17 May 2018 Connie's Colander' by Gaye Poole (BDAA event)

Fri 18 May 2018 BACAB Business meeting

Fri 18 May 2018 Aylesbury Mayor making

Sat 19 May 2018 Royal Wedding Party at Lace Hill

Sat 19 May 2018 Football Fundraiser at Lace Hill

Sun 20 May 2018 Buckingham Half Marathon

Sun 20 May 2018 RAF Halton Freedom Parade in Aylesbury

Sun 20 May 2018 BAFA exhibition at the Woolpack

Wed 23 May 2018 RAF Halton Annual Reception

Thu 24 May 2018 UoB Law Clinic visit

Thur 24 May 2018 Bourton Meadow Rainbow Run

Thu 24 May 2018 Buckingham Traders meeting

Fri 25 May 2018 International Inspiration Day (Rotary Club of Buckingham/The Buckingham School)

Sun 27 May 2018 Music in the Market

Wed 30 May 2018 Coding Club launch at Bourton Meadow School

Thu 31 May 2018 Leaders Symposium: UoB & Students' Union

Wed 6 Jun 2018 Meeting with Ruth Farwell, High Sheriff

Wed 6 June 2018 Lecture and dinner with the Vice Chancellor

Thu 7 Jun 2018 Police Buckingham and District Community Forum

Sat 9 Jun 2018 Newport Pagnell: The world at war

Sat 9 June 2018 Moretonville JFC Prizegiving

Mon 11 Jun 2018 Ent Festival at UoB

Wed 13 Jun 2018 HE Festival

Wed 13 June 2018 Evening of Choir Song (Festival of Higher Education)

Fri 15 Jun 2018 Open the Literary Festival

Sat 16 Jun 2018 Skate park event (BAG)

Sat 16 June 2018 Author Party - Literary Festival

Thu 21 Jun 2018 Charities Board meeting

Functions the Deputy Mayor has attended:

Weds 23rd May RAF Halton 100 Years RAF Reception

Tues 19th June Willen Hospice Summer Party

168/18 Chair's Announcements

Cllr. Cole broached the question of asking the Secretary of State to call in the decision on the Care Home behind the Grand Junction. This would be discussed at Planning on 2nd July, but time was short, so if the Committee agreed it, the Council would be emailed on the Tuesday morning with the details.

ACTION PLANNING CLERK

169/18 Dates of next meetings

Interim Council – Monday 23rd July 2018

Full Council - Monday 13th August 2018

Meeting closed at: 20.12

Signed Date

Deputy Town Mayor