



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

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Town Clerk: Mr. C. P. Wayman

Monday, 21 May 2018

Councillor,

You are summoned to a meeting of the **Environment Committee** of Buckingham Town Council will be held on **Tuesday 29th May 2018** at 7pm in the Town Council Chamber, Cornwall's Meadow, Buckingham.

Mr. C. P. Wayman
Town Clerk

Please note that the Environment Committee meeting will be preceded by Public Session lasting for a maximum of 15 minutes, in accordance with Standing Order 3.f.

AGENDA

- 1. Election of Chair/man**
To elect a Chair/man of the Committee for 2018-2019
- 2. Election of Vice Chair/man**
To elect a Vice Chair/man of the Committee for 2018-2019
- 3. Apologies for Absence**
Members are asked to receive and accept apologies from members.
- 4. Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
- 5. Minutes**
To receive the minutes of the Environment Committee meeting held on Tuesday 5th April 2018 and approved at Full Council on the 8th May 2018. **Copy previously circulated**
- 6. Action Report**
To receive the report and note the updated information. **Appendix A**
- 7. Budgets**
To receive the latest figures **Appendix B**
- 8. Access Awareness**
- 9. New Cemetery and Allotments**
To receive and agree the Masterplan and Heads of Agreement document **Appendix C**

Buckingham



Twinned with Mouvaux, France

Members are reminded to declare any prejudicial interest as soon as it becomes apparent.
All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

- 10. Plastic Free Buckingham** **E/08/18**
To receive a written report from the Estates Administrator
- 11. Solar Panels** **E/09/18**
To receive a written report from the Town Clerk
- 12. Buckingham Community Wildlife Project**
Minutes from 3rd April 2018 **Appendix D**
- 13. Terms of Reference**
To review and agree Committee Terms of Reference as agreed at Full Council **Appendix E**
- 14. Chair's Announcements**
- 15. Date of Next Meeting:** Monday 16th July 2018.

To

Cllr. Ms. J Bates
Cllr. P. Collins
Cllr. Mrs. M. Gateley
Cllr. J. Harvey- Town Mayor
Cllr. P. Hirons
Cllr. D. Isham – Vice Chair
Cllr. A. Mahi

Cllr. Ms. R. Newell
Cllr. Mrs. L. O'Donoghue
Cllr. M. Smith – Chair
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury
Cllr. M. Try

Action Item	Minute No	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
A	215/11, 334/11 & 709/14	Discussion Paper – Renewable Energy	Solar panels for Community centre. Issue with testing of roof to be resolved	Installation May 2018	2	3	8	13
B		Play Parks Motion	Proposed by Cllr. Harvey, seconded by Cllr. Mahi and AGREED for Cllr. Harvey to draft a Town Council Motion insisting that all future play areas in Buckingham are constructed with a gate to prevent dogs from entering the play area.	Lace Hill Residents Assoc to be encouraged to write to Developer.				0
C	741/11	Chandos Park lime trees	GSM to produce report regarding planting a replacement row of trees as one of the lime trees had to be removed	Writing Park Management plan	1	2	2	5
D	521/16;	Entrance signs for Bourton Park	GSM to install new interpretation boards.	awaiting installation	2	2	3	7
E	92/15; 904/15;640/16; 309.4/17-463	Sports Pitch Provision	Members AGREED the report recommendation for the Town Clerk and Cllr. Smith to carry on discussions with all parties.	Awaiting 106 monies	4	1	2	7
G	255/15 & 91/16	Green Status Flag	Areas to be addressed where the criteria is not currently met, put in an application for Bourton Park.	Working on Park Management Plans. Bourton Park Survey now completed and results to be combined into the Management Plan.	3	1	3	7
H	783/16; 309.5/17	Access Awareness	Consider suitable sites in Town centre for further benches with input from Access Awareness Group	Ongoing	3	2	2	7
I	771/15	Access Awareness	Step from Church Street to Church is a problem for access to church due to high step.	BCC asked to undertake work, allocated to minor works crew.	3	3	3	9
J	630/15	Wild flower planting for bees – Bourton Park	Some small areas along river bank seeded, plans to be made for 2 small paddocks, cutting regime altered to help wild-flowering plants.	Work planned for early March and change of cutting regime	2	3	1	6
K	905/15 (831/14 & 93/15)	Devolved/Transferable Land	Revisit the potential sites and provide further analysis based on cost, liability per year and social value to the town – a potential list of 3-5 sites	Ongoing	3	1	2	6
M	517/16	Dog Bins	Investigate the idea of a poster competition. Investigate the cost of installing bag dispensers and improved signage across the parks. The installation of notices in playgrounds excluding dog	40+ notices received and ready for installing in play areas, greenspaces and paddocks. invite to local youth groups to participate in the poster competition.	3	2	3	8
N	641/16	Scenic Walk	AGREED to continue the investigation into the rights of way along Railway Walk.	Town Clerk is pursuing the Row with BCC	1	3	1	5

Action Item	Minute No.	Action Required	Action Taken	Result	Social Value	Office Effort	Urgency	Total
0	792/46	GCTV	GSM to produce a report on replacement system including effectiveness of current cameras and indicative costs-	Installed on Chamdos Park toilets-				
P	898/17	commission replacement wooden sculptures of the Bourton Park Others	Committee agrees to commission replacement sculptures from company B funded from the Parks Maintenance budget. That the Estates Manager advertises and convenes an initial meeting of the Friends of Bourton Park with the aim of galvanising community support and fund raising ideas for the restoration of the Bourton Park ponds					

INCOME AND EXPENDITURE - EXPLANATION OF DIFFERENCES

PAGE No	CODE	COST CENTRE	AMOUNT	EXPLANATION
3	9033	901		Please note: Income from 2017-2018 will now be included in the expenditure code any income
				received in the current financial year will show in the income code

Month No : 2

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>ENVIRONMENT</u>								
<u>201</u>	<u>ENVIRONMENT</u>							
3995	NI ENVIRONMENT	0	878	10,600	9,722		9,722	8.3 %
3996	PENSIONERS ENVIRONMENT	0	2,609	35,400	32,791		32,791	7.4 %
4004	WAGES & SALARIES	0	11,559	149,600	138,041		138,041	7.7 %
4068	COMMUNITY SERVICE	0	0	6,820	6,820		6,820	0.0 %
4101	SEATS AND BINS	0	0	1,000	1,000		1,000	0.0 %
4112	ENVIRONMENT EQUIPMENT	373	442	7,000	6,558	130	6,429	8.2 %
4118	GREEN WASTE DISPOSAL	0	0	500	500		500	0.0 %
4252	SOLAR PANEL LOAN REPAYMENT	0	0	9,500	9,500		9,500	0.0 %
	ENVIRONMENT :- Expenditure	373	15,487	220,420	204,933	130	204,803	7.1 %
1081	SOLAR PANEL FIT RATE	0	0	2,500	-2,500			0.0 %
1082	SOLAR PANEL EXPORT RATE	0	0	1,500	-1,500			0.0 %
	ENVIRONMENT :- Income	0	0	4,000	-4,000			0.0 %
	Net Expenditure over Income	373	15,487	216,420	200,933			
<u>202</u>	<u>ROUNDBABOUTS</u>							
4108	ROUNDBABOUT	960	960	8,900	7,940		7,940	10.8 %
	ROUNDBABOUTS :- Expenditure	960	960	8,900	7,940	0	7,940	10.8 %
1051	ROUNDBABOUT NO 1 OPEN	0	0	2,075	-2,075			0.0 %
1052	ROUNDBABOUT NO 2 ELLA	0	0	1,580	-1,580			0.0 %
1053	ROUNDBABOUT NO 3	0	0	1,816	-1,816			0.0 %
1054	ROUNDBABOUT NO 4 R & B	0	0	2,258	-2,258			0.0 %
1056	ROUNDBABOUT NO 6 EUROLANE	0	0	2,478	-2,478			0.0 %
1057	ROUNDBABOUT NO 7 RING ROAD	0	0	1,264	-1,264			0.0 %
	ROUNDBABOUTS :- Income	0	0	11,471	-11,471			0.0 %
	Net Expenditure over Income	960	960	-2,571	-3,531			
<u>203</u>	<u>MAINTENANCE</u>							
4063	VEHICLE HIRE AND RUNNING	684	13,708	20,000	6,292		6,292	68.5 %
4082	ALLOTMENTS	0	0	1,500	1,500		1,500	0.0 %
4102	DOG BINS	0	0	5,000	5,000		5,000	0.0 %
	MAINTENANCE :- Expenditure	684	13,708	26,500	12,792	0	12,792	51.7 %
	Net Expenditure over Income	684	13,708	26,500	12,792			

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>204 DEVOLVED SERVICES EXPENSES</u>							
4124 DEVOLVED SERVICES	710	710	22,000	21,290		21,290	3.2 %
DEVOLVED SERVICES EXPENSES :- Expenditure	710	710	22,000	21,290	0	21,290	3.2 %
1017 DEVOLVED SERVICES INCOME	0	20,353	20,353	0			100.0 %
DEVOLVED SERVICES EXPENSES :- Income	0	20,353	20,353	0			100.0 %
Net Expenditure over Income	710	-19,643	1,647	21,290			
<u>248 DEPOT</u>							
4055 ALARM	0	0	400	400		400	0.0 %
4225 RATES	0	3,984	4,500	516		516	88.5 %
4601 REPAIRS& MAINTENANCE FUND	0	210	500	290		290	42.0 %
4602 ELECTRICITY	67	142	2,500	2,358		2,358	5.7 %
4603 WATER	0	0	1,500	1,500		1,500	0.0 %
DEPOT :- Expenditure	67	4,336	9,400	5,064	0	5,064	46.1 %
Net Expenditure over Income	67	4,336	9,400	5,064			
<u>249 PUBLIC TOILETS</u>							
4225 RATES	0	0	8,000	8,000		8,000	0.0 %
4602 ELECTRICITY	0	0	1,000	1,000		1,000	0.0 %
4603 WATER	0	0	2,500	2,500		2,500	0.0 %
4608 SHOP MOBILITY	0	162	1,000	838		838	16.2 %
4612 CONTRACTOR CHARGE	0	0	10,000	10,000		10,000	0.0 %
4709 MAINTENANCE	871	871	500	-371		-371	174.2 %
PUBLIC TOILETS :- Expenditure	871	1,033	23,000	21,967	0	21,967	4.5 %
Net Expenditure over Income	871	1,033	23,000	21,967			
<u>250 LACE HILL</u>							
4050 LACE HILL PLAYING FIELDS	144	144	11,000	10,856		10,856	1.3 %
4076 COTTON END	0	0	0	0	25,946	-25,946	0.0 %
4158 LACE HILL GAS	0	0	2,800	2,800		2,800	0.0 %
4159 LACE HILL ELECTRICITY	0	449	2,500	2,051		2,051	18.0 %
4160 LACE HILL WATER	0	0	2,500	2,500		2,500	0.0 %
4161 LACE HILL REPAIRS & MAINT	0	252	10,000	9,748		9,748	2.5 %
4162 LACE HILL CONTRACTOR	219	1,185	10,000	8,815		8,815	11.9 %
4163 LACE HILL ALARM	0	0	500	500		500	0.0 %
4164 LACE HILL EQUIPMENT	0	0	7,000	7,000	396	6,604	5.7 %
4225 RATES	0	9,360	9,692	332		332	96.6 %

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Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4605	HORTICULTURAL CONTRACT	909	909	4,709	3,800		3,800	19.3 %
	LACE HILL :- Expenditure	1,272	12,300	60,701	48,401	26,342	22,060	63.7 %
1026	LACE HILL COMMUNITY CENTRE	25	4,414	37,000	-32,587			11.9 %
	LACE HILL :- Income	25	4,414	37,000	-32,587			11.9 %
	Net Expenditure over Income	1,247	7,886	23,701	15,815			
<u>251</u>	<u>CHANDOS PARK</u>							
4106	PLAY AREA MAINTENANCE	289	289	500	211		211	57.8 %
4601	REPAIRS& MAINTENANCE FUND	0	975	2,975	2,000		2,000	32.8 %
4602	ELECTRICITY	0	0	500	500		500	0.0 %
4603	WATER	0	0	1,500	1,500		1,500	0.0 %
4605	HORTICULTURAL CONTRACT	1,007	1,147	6,830	5,683		5,683	16.8 %
	CHANDOS PARK :- Expenditure	1,296	2,411	12,305	9,894	0	9,894	19.6 %
1030	BOWLS INCOME	0	0	550	-550			0.0 %
1035	TENNIS COURT RENT	0	0	625	-625			0.0 %
	CHANDOS PARK :- Income	0	0	1,175	-1,175			0.0 %
	Net Expenditure over Income	1,296	2,411	11,130	8,719			
<u>252</u>	<u>BOURTON PARK</u>							
4106	PLAY AREA MAINTENANCE	0	0	1,000	1,000		1,000	0.0 %
4122	TREE WORKS	0	0	7,000	7,000		7,000	0.0 %
4601	REPAIRS& MAINTENANCE FUND	0	89	4,000	3,911		3,911	2.2 %
4605	HORTICULTURAL CONTRACT	1,995	2,415	20,471	18,056		18,056	11.8 %
	BOURTON PARK :- Expenditure	1,995	2,504	32,471	29,967	0	29,967	7.7 %
	Net Expenditure over Income	1,995	2,504	32,471	29,967			
<u>253</u>	<u>CEMETERY</u>							
4225	RATES	0	62	1,300	1,238		1,238	4.8 %
4601	REPAIRS& MAINTENANCE FUND	0	0	3,000	3,000		3,000	0.0 %
4602	ELECTRICITY	47	147	400	253		253	36.9 %
4605	HORTICULTURAL CONTRACT	509	848	6,806	5,959		5,959	12.5 %
4617	MEMORIAL TESTING	0	0	1,000	1,000		1,000	0.0 %
4620	EXPENSES RE BURIAL DUTIES	0	0	6,500	6,500		6,500	0.0 %
4621	NEW CEMETERY PLANNING	0	0	20,000	20,000		20,000	0.0 %
	CEMETERY :- Expenditure	556	1,057	39,006	37,949	0	37,949	2.7 %
1041	BURIAL FEES	200	1,100	12,500	-11,400			8.8 %
	CEMETERY :- Income	200	1,100	12,500	-11,400			8.8 %
	Net Expenditure over Income	356	-43	26,506	26,549			

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>254</u> <u>CHANDOS PARK TOILETS</u>							
4612 CONTRACTOR CHARGE	0	6,348	9,000	2,652		2,652	70.5 %
4709 MAINTENANCE	34	34	1,000	966		966	3.4 %
CHANDOS PARK TOILETS :- Expenditure	34	6,382	10,000	3,618	0	3,618	63.8 %
Net Expenditure over Income	34	6,382	10,000	3,618			
<u>255</u> <u>RAILWAY WALK & CASTLE HILL</u>							
4120 FRIENDS OF GROUPS	0	0	1,000	1,000		1,000	0.0 %
4122 TREE WORKS	0	0	1,500	1,500		1,500	0.0 %
4605 HORTICULTURAL CONTRACT	390	450	2,010	1,560		1,560	22.4 %
4709 MAINTENANCE	0	0	500	500		500	0.0 %
RAILWAY WALK & CASTLE HILL :- Expenditure	390	450	5,010	4,560	0	4,560	9.0 %
Net Expenditure over Income	390	450	5,010	4,560			
<u>256</u> <u>STORAGE PREMISES</u>							
4066 GRENVILLE GARAGE RENT	0	50	650	600		600	7.7 %
STORAGE PREMISES :- Expenditure	0	50	650	600	0	600	7.7 %
Net Expenditure over Income	0	50	650	600			
<u>257</u> <u>KEN TAGG PLAYGROUND</u>							
4106 PLAY AREA MAINTENANCE	72	72	500	428		428	14.4 %
4122 TREE WORKS	0	0	500	500		500	0.0 %
4605 HORTICULTURAL CONTRACT	126	142	786	644		644	18.1 %
KEN TAGG PLAYGROUND :- Expenditure	198	214	1,786	1,572	0	1,572	12.0 %
Net Expenditure over Income	198	214	1,786	1,572			
<u>258</u> <u>CEMETERY LODGE</u>							
4034 PWLB REPAYMENTS INCL	0	0	4,702	4,702		4,702	0.0 %
4609 CEMETERY LODGE MAINT	0	290	2,000	1,710		1,710	14.5 %
CEMETERY LODGE :- Expenditure	0	290	6,702	6,412	0	6,412	4.3 %
1061 CEMETERY LODGE RENTAL	0	858	10,530	-9,672			8.1 %
CEMETERY LODGE :- Income	0	858	10,530	-9,672			8.1 %
Net Expenditure over Income	0	-568	-3,828	-3,260			

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>259</u> <u>OTTERS BROOK</u>							
4106 PLAY AREA MAINTENANCE	72	72	500	428		428	14.4 %
4122 TREE WORKS	0	0	150	150		150	0.0 %
4605 HORTICULTURAL CONTRACT	423	471	2,666	2,195		2,195	17.7 %
OTTERS BROOK :- Expenditure	495	543	3,316	2,773	0	2,773	16.4 %
Net Expenditure over Income	495	543	3,316	2,773			
<u>260</u> <u>CCTV</u>							
4100 CCTV ONGOING COSTS	0	0	2,400	2,400		2,400	0.0 %
CCTV :- Expenditure	0	0	2,400	2,400	0	2,400	0.0 %
Net Expenditure over Income	0	0	2,400	2,400			
ENVIRONMENT :- Expenditure	9,901	62,434	484,567	422,133			18.3 %
Income	225	26,724	97,029	-70,305			27.5 %
Net Expenditure over Income	9,676	35,710	387,538	351,828			

Month No : 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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EARMARKED RESERVES901 EARMARKED RESERVES

9006	SPEED WATCH	0	0	598	598	598	0.0 %
9012	CHRISTMAS LIGHTS	0	0	6,753	6,753	6,753	0.0 %
9015	CHARTER FAIRS	0	0	4,136	4,136	4,136	0.0 %
9025	PLAY AREA REPLACEMENT	0	0	17,121	17,121	17,121	0.0 %
9027	GREEN BUCKINGHAM GROUP	0	0	226	226	226	0.0 %
9029	CIRCULAR WALK MAINT	0	0	5,399	5,399	5,399	0.0 %
9030	TOURISM LEAFLETS	0	0	2,404	2,404	2,404	0.0 %
9033	DESTINATION BUCKINGHAM	2,865	2,865	22,617	19,752	19,752	12.7 %
9035	PARKS DEVELOPMENT	0	0	2,025	2,025	2,025	0.0 %
9036	ELECTION COSTS	0	0	3,188	3,188	3,188	0.0 %
9040	PARK RUN	0	0	89	89	89	0.0 %
9045	ACCESS FOR ALL	0	0	220	220	220	0.0 %
9046	PLANNING DISPLAY EQUIPMENT	0	0	5,242	5,242	5,242	0.0 %
9048	BAG FUND	0	0	2,071	2,071	2,071	0.0 %

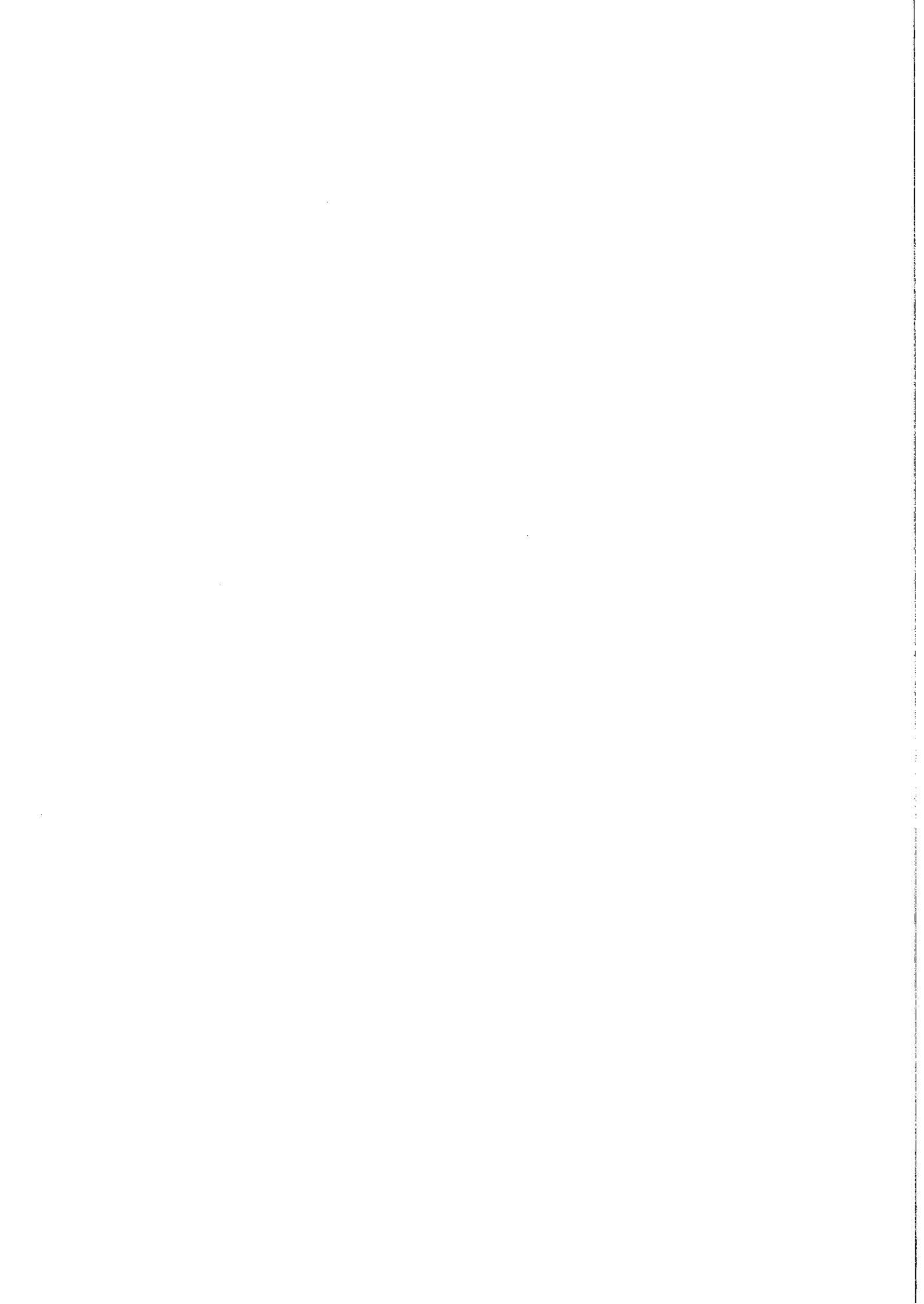
EARMARKED RESERVES :- Expenditure	2,865	2,865	72,089	69,224	0	69,224	4.0 %
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Net Expenditure over Income	2,865	2,865	72,089	69,224			
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EARMARKED RESERVES :- Expenditure	2,865	2,865	72,089	69,224			4.0 %
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Income	0	0	0	0			0.0 %
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Net Expenditure over Income	2,865	2,865	72,089	69,224			
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**NEW CEMETERY AT BUCKINGHAM
HEADS OF AGREEMENT**

1. Background

As part of long-term discussions with the local planning authority and Buckingham Town Council, Hallam Land (on behalf of New College) has submitted a planning application for the site for a new cemetery. The area extends to 6.2 acres and is shown on the attached plan. For the sake of completeness, there are two other elements that need to be considered as part of the Heads.

- Planning consent has been granted for a residential development of land to the northeast (ref 15/01218/AOP); and as part of this development, a new roundabout will be constructed on the A421 where it meets Tingewick Road. The development site has been sold to Barratt David Wilson (BDW), which will be responsible for the construction of the new roundabout. The access to the new cemetery will come from that roundabout.
- The planning application for the cemetery includes a proposal to provide land for a new allotment site for Buckingham, extending to 2.47 acres. Development of the new cemetery and its access will need to take account of the possible development of a new allotment site in due course.

New College has agreed in principle to sell the site of the new cemetery and allotment area to Buckingham Town Council on the terms set out in the Heads of Agreement.

2. Parties

2.1 **Vendor:** The Warden and Fellows of New College, Oxford, OX1 3BN.

2.2 **Purchaser:** Buckingham Town Council

3. **Property:** i) The land coloured blue and green labelled "C" on the attached plan and extending to approximately 6.2 acres.
ii) The land coloured yellow labelled "A" on the attached plan extending to 2.47 acres.

4. **Price:** For i) the sum of £62,000
For i) and ii) the sum of £87,000

5. Access

The Purchaser will be granted a right of way over the access route from the roundabout southern stub (to be built by BDW) to the Cemetery site, together with all necessary rights to construct and maintain a vehicular and pedestrian access, within a corridor of x metres.

6. Purchaser's Obligations

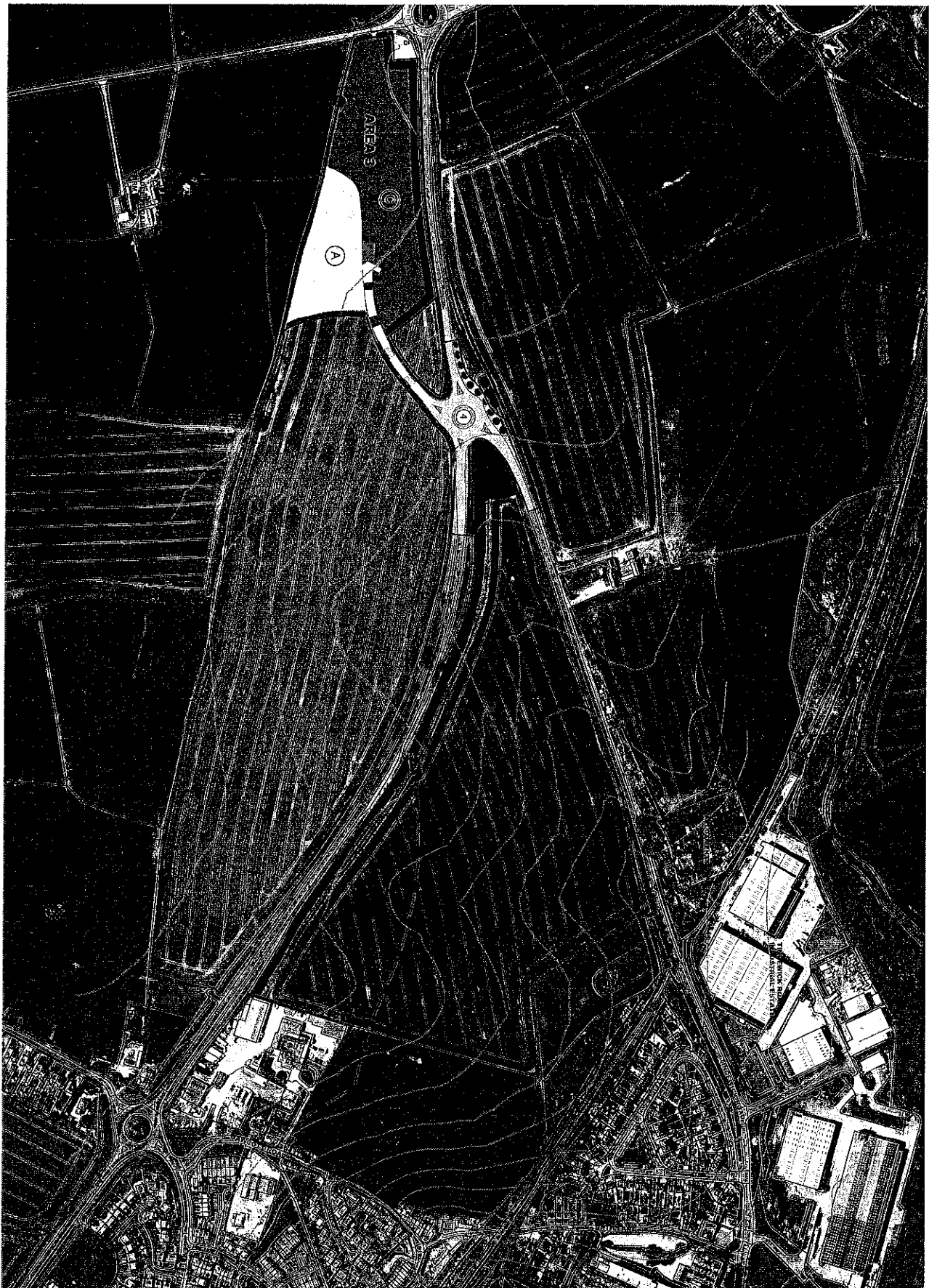
- 6.1 To build the road from the roundabout to the cemetery site in accordance with a specification agreed with the Vendor.
- 6.2 The Purchaser will erect and maintain fences along the boundaries marked with inward facing 'T' marks within three months of completion, to a specification approved by the Vendor.
- 6.3 The Purchaser will engage a specialist contractor to advise on any remedial work required in relation to land drainage.
- 6.4 The Purchaser will pay the College's reasonable legal costs relating to the transaction.

7. Restrictions

- 7.1 The cemetery Land will only be used as a public cemetery. There will be a prohibition on all buildings or other erections, with the exception of conventional grave stones, and the building up to 250m² allowed for in the planning application.
- 7.2 The allotments will only be used as public allotments and will be subject to restrictions as to size of sheds/structures etc.

7.3 Rights Reserved

The Vendor reserves the right to alter the route of the access road at its own discretion and cost.



All dimensions are in metres unless otherwise stated. All dimensions are to the centre of the proposed structure unless otherwise stated. All dimensions are to the centre of the proposed structure unless otherwise stated. All dimensions are to the centre of the proposed structure unless otherwise stated.

Site 4.52Ha

Allotments 1.00 ha
(includes associated parking, landscaping and tree planting)

Carriageway 2.52 Ha
(includes associated parking, landscaping, hedgerow and tree planting and proposed building up to 25m x 0.5m)

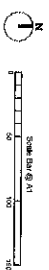
Streets Consists of the proposed roads, (Public and Private) and the proposed footpaths and cycleways of 2m wide side of Primary Street to be shown.

Primary Street

New Four Arm Roundabout

Green Infrastructure
Existing Retained Vegetation and Features
New Woodland, Hedgerow and Tree Planting

NOTES:
For Area 3 the maximum building height is up to 4.5m above Finished Ground Level. Maximum building height is up to 4.5m above Finished Ground Level. Maximum building height is up to 4.5m above Finished Ground Level.



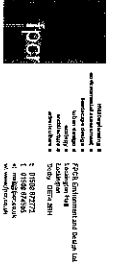
Legend

- Proposed Allotments
- Proposed Carriageway
- Proposed Streets
- Proposed Green Infrastructure
- Proposed New Woodland
- Proposed Hedgerow
- Proposed Tree Planting
- Proposed Footpaths and Cycleways
- Proposed New Four Arm Roundabout
- Proposed New Woodland
- Proposed Hedgerow
- Proposed Tree Planting
- Proposed Footpaths and Cycleways
- Proposed New Four Arm Roundabout

Hallam Land Management Ltd.
Tregewick Road
Buckingham

MASTERPLAN CEMETERY AND ALLOTMENTS

12800 @ A1
March 2015
4562-L-201 C



BUCKINGHAM TOWN COUNCIL**ENVIRONMENT**

Tuesday 29th May 2018

Committee Chairman: Cllr. M. Smith**Contact Officer: Chris Wayman****BACKGROUND**

Following on from the last Environment Committee (relevant minute below) the Estates Administrator issued a number of Facebook posts regarding the Council's commitment to reduce single use plastics in Buckingham. The posts generated a lot of interest from Buckingham's residents and business resulting in the creation of a Plastic Free Buckingham Facebook page. This is a community Facebook Page supported by the Town Council but run by volunteers, including the Estates Administrator, to share hints and tips on reducing plastic waste - similar to that of Fairtrade and Access for All. The Town Council's logo has been removed from the Plastic Free Buckingham brand and the Administrators would be responding/posting using their personal Facebook accounts. The page would state that Plastic Free Buckingham is supported by Buckingham Town Council and they would also seek support from other organisations in the Town e.g. University of Buckingham, Railway Conservation Group etc.

Environment Committee of the 5th April 2018 Members (902/17) AGREED that the Town Council seek opportunities for the installation of public drinking fountains in appropriate locations, in particular the Buckingham parks. [That Members agree for Buckingham Town Council to sign up to the Refill project and launch a campaign for Refill Buckingham. Members agree for the Town Council to seek opportunities for involvement in the plastic bottle deposit consultation] ACTION ESTATE ADMINISTRATOR

PROGRESS

- We have created an infographic for food and drink retailers on how they can reduce their plastic waste (see attached). These will be circulated during the Shop Buckingham Traders' meeting on Thursday 24th May and as part of the agreed Refill Buckingham scheme.
- We have created an infographic for tip on how people can reduce their consumption of single use plastic at home (see attached). This is uploaded to our Town Council webpage and has been advertised/signposted on social media and via a press release in the Buckingham Advertiser.
- Water bottle refills stations – this was agreed as part of the Refill Buckingham initiative that we have subscribed to. We are now in receipt of the welcome pack and stickers and will be asking cafes, bars, shops and restaurants to sign up to the scheme throughout May-June 2018.
- Other Town Councils and Community Groups have created similar schemes through Facebook and shared via Twitter and Instagram. I believe the

popularity of the recent Plastic Free Buckingham posts have demonstrated there's merit for continuing with a Facebook Community Group.

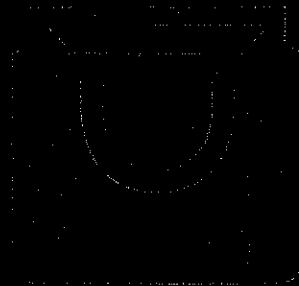
RECOMMENDATIONS

Members add to the list of suggestions to reduce single use plastics in Buckingham and agree to actively promote matters.

9 tips to reduce plastic waste at home.



Make sure you take your own reusable cup.



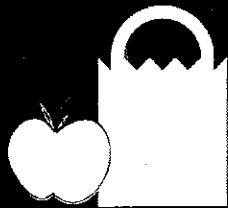
Always take a shopping bag with you and refuse plastic bags in favour of your own.



Always take a reusable water bottle with you and ask cafes and restaurants for a refill.



Dine in more frequently or refuse polystyrene containers at your local take away.



Make your lunch in a reusable container, Bento Box or wrap sandwiches in tin foil



Ditch the cling film and store leftovers in reusable containers, cover in foil, bees wax paper or place a plate over the bowl containing your leftovers.



Swap regular purchases for products made from sustainable material e.g. glass or bamboo.

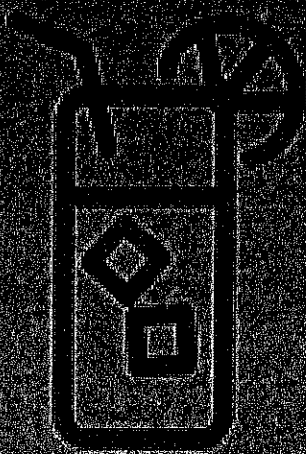


Leave the unnecessary produce bags in the store and weigh items loose and place in your own shopping bag.



Choose to refuse all disposable cutlery and straws

FOOD & DRINKS TRADERS: 5 WAYS TO REDUCE PLASTIC WASTE

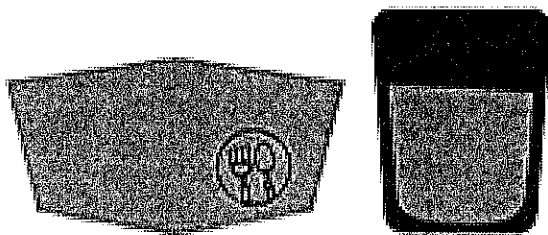
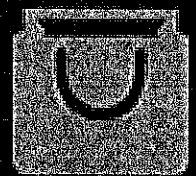
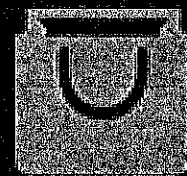
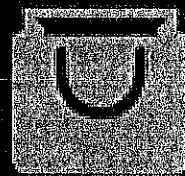


Stop serving drinks with plastic straws

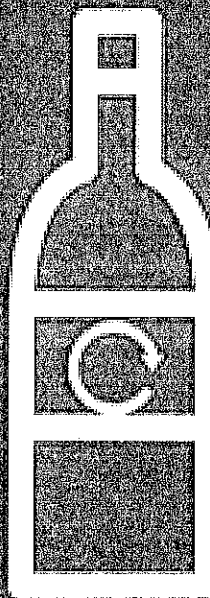
Swap single serve plastic sachets for glass bottle alternatives



Encourage customers to use their own bags



Make single use containers compostable or reusable



Offer to refill reusable water bottles for free and sign up to the Refill scheme

Buckingham Town Council commits to do all it can to encourage residents and businesses to reduce the use of single use plastics in Buckingham to assist with the reduction of the problems of plastic waste, that is impacting on our Environment and Oceans



BUCKINGHAM TOWN COUNCIL

ENVIRONMENT

Tuesday 29th May 2018

Committee Chairman: Cllr. M. Smith

Contact Officer: Chris Wayman

BACKGROUND

For approximately 6 years the Council has considered placing photovoltaic panels on the roof of the community centre in Buckingham. For a number of reasons it was agreed to wait until the purchase of the community centre was completed.

Since the purchase has been completed a tender has been issued. Due to the size of the tender it required publishing on the main contracts website. The tender requested prices for both the community centre in the town centre and also the Lace Hill Sports & Community Centre.

The Town Council agreed to progress with Kennedy & Campbell to supply and fit the panels. The next phase of this has been to undertake the work required to obtain the permission to loan the money.

Salix is an independent, not for profit company funded by The Department for Business, Energy and Industrial Strategy, The Welsh Assembly Government and The Scottish Government.

PROGRESS

From agreeing the tender Energy certificates were needed for each premises to ascertain what level of Feed -in Tariff they would generate. Following this public consultation has taken place which is detailed below.

PROCESS

There is a set process from MHCLG (Ministry of Housing, Communities and Local Government), which is as follows:

1. Resolution to borrow – this has to be made at Full Council: the recommendation is to place this on Interim so that it progresses the project as quickly as possible.

2. Budget – The budget for the project and the current financial year is attached to this report.

3. Report to Council / business case - This report and the information set out below will be the report which is then presented to Council. The report will also be placed on the Town Council's website so it freely available to residents.

4. Loan affordability – The Loan is affordable and this is set out in the budget attached.

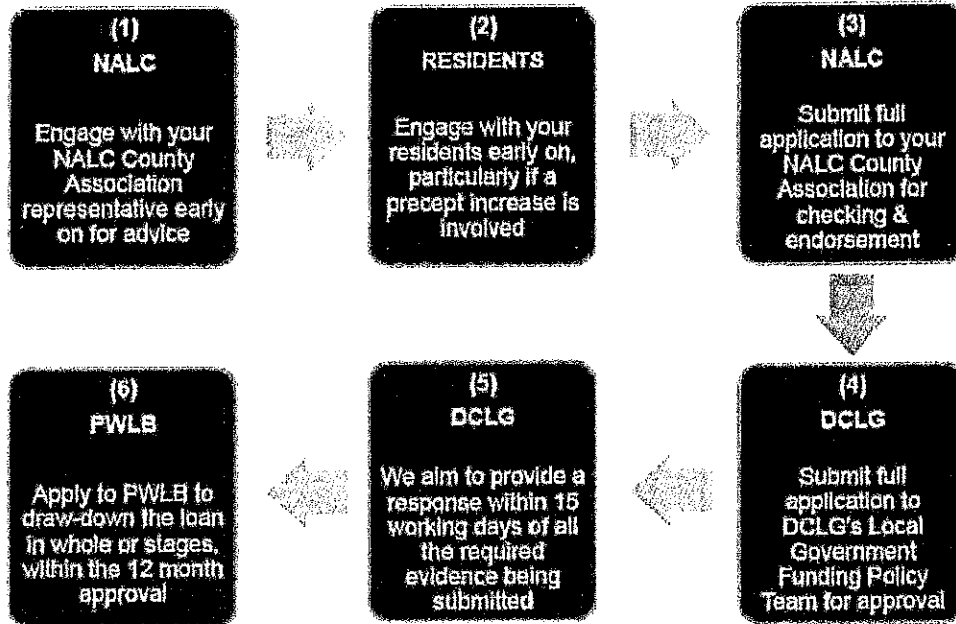
5. Precept increase – The Town Council's precept has increased this year; part of this is due to the solar panels. The increase is £1.08 per Band D property for the year.

6. Precept increase survey / public support - The increase in the precept has gone out for public consultation and resulted in support for the project (71% in support of the project and increase in precept and 29% against) The details of all the survey results are below

7. General project consultation - Information on the project has been available for the whole period and culminated in the survey with all results contained below.

Once submitted it flows as per the diagram below (The diagram is from before the renaming of the department):

What is the borrowing process?



Buckinghamshire and Milton Keynes Association of Local Councils has already been engaged and is aware of the process. Residents have engaged and following agreement the bid will be submitted to MHCLG.

RECOMMENDATIONS

To Recommend to Interim Council:

To agree a resolution to borrow for a total of £47,413

That an application is made to MHCLG to borrow the money to fund the installation of the PV panels at Buckingham Community Centre and Lace Hill Sport and Community Centre

That subject to a satisfactory application for borrowing that the money is borrowed from Salix.

That the Report including the budget is agreed

Report on Installation of Photo-Voltaic Panels at Buckingham Community centre and Lace Hill Sport and Community Centre

Introduction

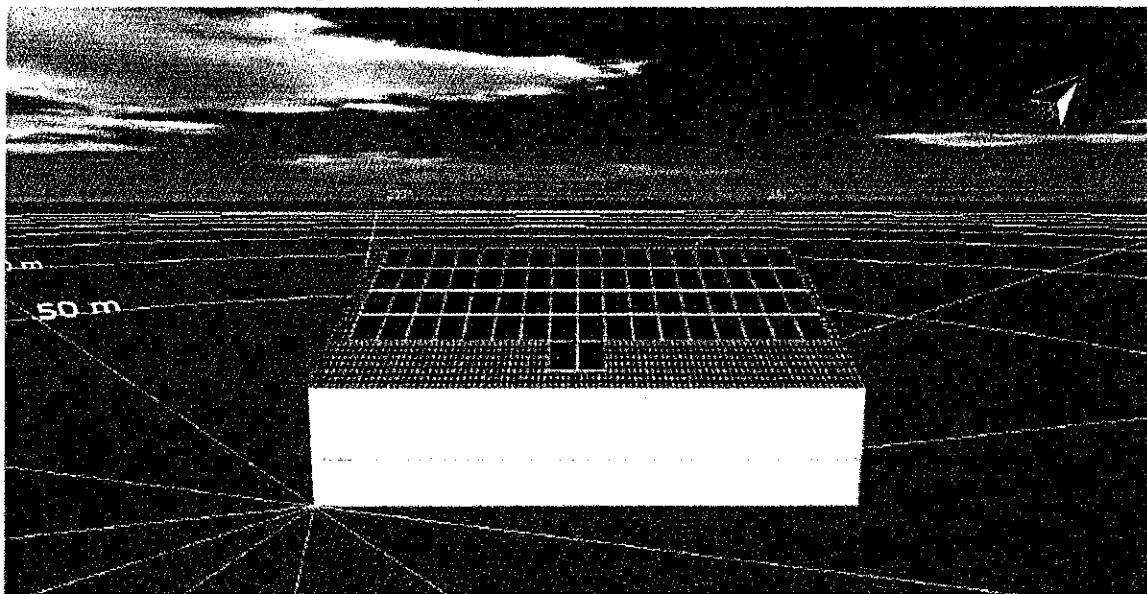
Buckingham Town Council has been a strong proponent for the local environment. Over many years it has undertaken numerous projects for the betterment of the town. The Town Council has been keen on providing renewable energy for approximately 7 years. Initially the Buckingham Community Centre was investigated as an option. Due to concerns over asbestos contained in the roof tiles and the building not being in the ownership of the Town Council the project stalled for a number of years.

When the community centre was purchased by the Town Council, the Council had already obtained Lace Hill Sport & Community Centre. However, the new centre had not been constructed with renewable energy, as a result of this and its prime direction for sunlight it was felt that it should also be included within the project.

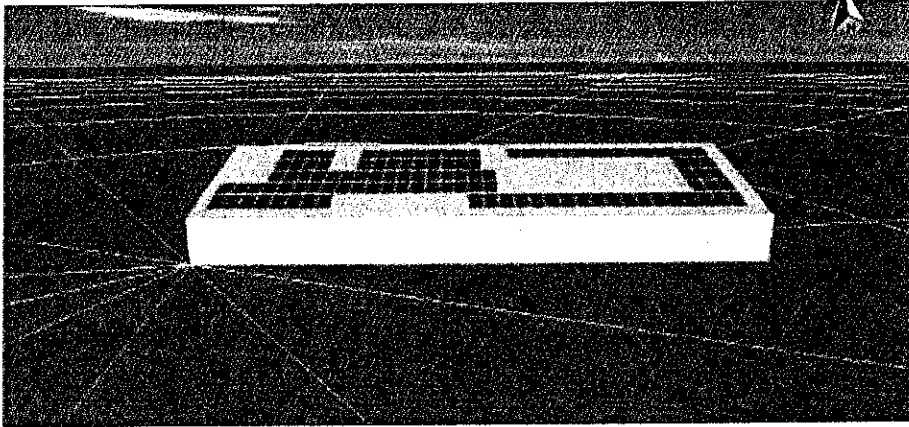
The Council agreed to go out to tender on the project, and following this process Kennedy & Campbell were appointed to supply and fit the panels.

Project Summary

Kennedy & Campbell's drawing below illustrates the system layout on the roof of Buckingham Community Centre. This shows 70 BYD panels mounted flush to the roof at a pitch of 10 degrees. This gives a Total Installed Capacity (TIC) of 18.9kWp.



Kennedy & Campbell's drawing below illustrates the system layout on the roof of Lace Hill Sport and Community Centre. This shows 111 BYD panels mounted flush to the roof at a pitch of 10 degrees. This gives a Total Installed Capacity (TIC) of 29.97kWp.



The panels used are BYD (HK:1211) giving an 18.3% efficiency and carry a 25 year linear warranty on performance.

The contractors are aware of the situation regarding the asbestos within the roof tiles at Buckingham Community Centre and have made suitable arrangements. All engineers are trained to be aware of asbestos as well.

Budget

The cost of the project at Buckingham Community Centre is £18,991, while the Lace Hill element is £28,422, giving an overall price of £47,413

Below are the estimated saving figures for the units for year 1 and for the 20 year period. These were estimated by the Town Clerk using figures from the government website and then a best guess on the amount of energy saved. These figures were used to compare the panels on a like for like basis with all the other tenders.

Community Centre	Annual generation kwh	18076
	FiT yr 1	£687
	Export Tariff yr 1	£455
	Savings from electricity yr1	£1,175
	Sub Total	£2,316
Lace Hill	Annual generation kwh	29447
	FiT yr 1	£1,119
	Export Tariff yr 1	£741
	Savings from electricity yr1	£1,898
	Sub Total	£3,757
	Total Yr 1	£6,074
	Estimated savings over 20 yr period	£159,231

Salix have also provided figures which are based on more complex information and factor in the efficiency of the panels, the global irradiation and the performance of the system. Salix estimates a saving for the first year of £10,789

When preparing the Town Council's budget for the now current financial year the figures that were available were the estimated cost of the grant, the amount to be expected from the Export Rate and the Feed-in Tariff. The estimated savings on the Community Centre electricity will be received by the Community Centre; there is only a 20% amount that the Town Council contributes towards this cost. However, without knowing when the system would be set up or the exact savings (because the savings depend on how much electricity is used when the panels would be generating electricity), it was estimated that it could save £300.

Similar with the savings at Lace Hill, as the budget was overspent on the previous year for the electricity any saving would likely be used in bringing the cost down to the expected budget amount.

The 2018/2019 budget is attached in full. However, the budget lines in relation to this project are as follows:

Cost Centre	Account Code	Description	2017/8 budget	2018/9 budget
201	4252	Solar Panel Loan Repayment	£0	£9,500
102	4052	Heat Light Power [contribution to Buckingham Community Centre]	£2,900	£2,600
250	4159	Lace Hill Electricity	£2,500	£2,500
201	1081	Solar Panel FIT Rate	£0	-£2,500
201	1082	Solar Panel Export Rate	£0	-£1,500
		SUB TOTAL	£5,400	£10,600

Increase in the budget as a result of the panels is £5,200. This equates to a £1.08 increase in the Band D council tax for the year. This situation may alter in year 2 if the savings on the electricity are larger than thought. However, after 5 years and the loan has been repaid the panels will be providing £4,000 direct income to the Council with no further large outlay. In addition there will be the electricity cost saving. As a result over the 20 year period it is estimate the project will have generated/saved the Council £111,818 above the cost of the project.

Risk Assessment

The following is the risk assessment for the Town Council for the risk associated with the project and possible implications.

Risk	Mitigating factors	Likelihood
Property damage during construction	<ul style="list-style-type: none"> • Both buildings owned by the Town Council • Reputable company is employed • Trained workers will be carrying out the work • Company has insurance to cover this outcome 	Low

Company falling into liquidation so the work isn't completed	<ul style="list-style-type: none"> Employed a reputable company with many years of experience 	Low
Financial return lower than expected	<ul style="list-style-type: none"> Return figures have been presented at the lower end of the scale 	Medium
Not having the borrowing application approved	<ul style="list-style-type: none"> Written a comprehensive report and application No contract currently signed with the company so there will be no impact on the Council should borrowing not be granted 	Medium
Risk of damaged equipment or breakdowns	<ul style="list-style-type: none"> Maintenance agreement is due to be in place following construction Warranty is provided on equipment so any breakdowns or problems should be fixed quickly 	Low
Risk of components producing less electricity than expected over time	<ul style="list-style-type: none"> There is a long warranty on the panels for their life to ensure they deliver the expected electricity generation Maintenance agreement is due to be in place following construction Monitoring system will be in place to track the amount of energy generated 	Low
Risk of adverse weather affecting the panels	<ul style="list-style-type: none"> Lace Hill and the Community Centre both have paid staff and are in use 7 days a week. Therefore reporting adverse weather and potential damage should be done relatively quickly e.g. wind causing damage or heavy snow falls. This can then be resolved 	Medium

Public Consultation

The Town Council undertook public consultation on the proposal for photo-voltaic panels to be installed on the two buildings. This was promoted in the local newspaper – the Buckingham and Winslow Advertiser on the 20th April 2018. This was to help advertise the online survey. This went live on the 27th March 2018.

The Town Council ran a Facebook campaign to get respondents. The following was published:

Buckingham Town Council would like to install 300m² of solar panels on the roofs of our two Community Centres to produce our own clean electricity. The electricity generated by the Solar PV installations will help power the Community Centres, with any surplus feeding into the National Grid.

It's estimated that the panels will generate 61,527 units of clean electricity, and save additional carbon dioxide from entering the atmosphere each year. The energy produced and the Feed-in Tariff incentive income from the Government will also provide the Town Council more than £4,000 in income each year.

The Town Council would embark upon an invest to save project and would expect the solar panel installation to pay for itself within five years. The installation would equate to a £1.08p increase per annum for Buckingham households across a 5 year period. After which, the installations should incur no further expenditure other than a small annual maintenance charge and result in £4,000 income per annum or £0.78 income per Buckingham household.

Buckingham Town Council would like resident's feedback on whether they support the Town Council's investment in renewable energies and encourage residents to complete the below (short) questionnaire. The consultation will run online until the 1st May 2018.

<https://www.surveymonkey.co.uk/r/WM9YL7X>

It was posted on the Town Council's Facebook page on the 29th March 2018. This had a reach of 918 people, 13 people liked the post, there were 169 people clicked on the post and 11 people went through to the link. There were 9 comments on the post – 7 said "Done" the other two were:

- Agree with the idea, survey done
- Renewable energy is a good idea. Did you know, there are also private sector companies that will install solar panels FREE on to public buildings? You get free/low cost electricity and the installer earns the feed in-tariff. No cost to tax payers, lower bills for the council.

It was posted on the Town Council's Facebook page on the 16th April 2018. This had a reach of 717 people, 15 people liked the post, there were 116 people clicked on the post and 4 people went through to the link. There were 6 comments on the post:

- Excellent idea being transparent to the taxpayer on this! Well done.
- Seems like a good investment
- Don't know too much about this subject but who knows it could be a good idea in the long run
- So you would like "resident's feedback". Which resident, one wonders!
- I like the transparency but frankly at the moment I'd rather you contributed the money to the county council road repair fund so that residents didn't have to pay for repairs to wheels and tyres. Once we've got that sorted I'd be delighted to have solar panels!

In response to this a resident replied with the following:

- The money is a pittance in comparison to the monies required for pot hole repairs. May I suggest you contact the [sic] Minister for Transport and ask him to give enough money to bcc to fix at least 20% of the work in the North of the county. The government have starved local authorities of money for years and that is why we are in this state. Solar is a brilliant idea and these panels should be on all suitable public buildings.

In total 28 people responded to the questionnaire. The full content of the questionnaire is below along with the responses:

[Introduction]

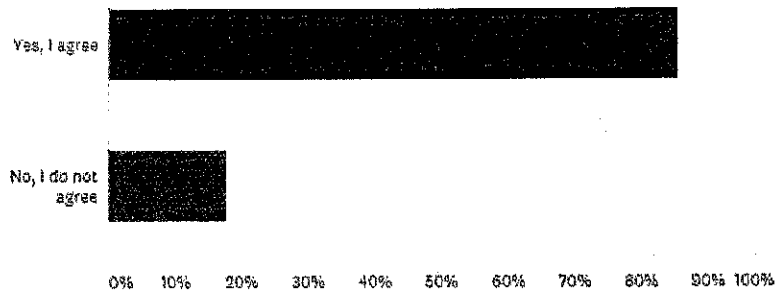
Buckingham Town Council would like to install 300m² of solar panels on the roofs of our two Community Centres to produce our own clean electricity.

The Town Council would embark upon an invest to save project and would expect the solar panel installation to pay for itself within five years.

Buckingham Town Council would like resident's feedback on whether they support the Council's investment in renewable energies and encourage residents to complete the below (short) questionnaire. The consultation will run until the 1st May 2018 and our feedback will be communicated online and in our newsletter.

Q1. Do you agree that Buckingham Town Council should invest in renewable energies and install solar panels on the Lace Hill and Buckingham Town Community Centres?

Answered: 28 Skipped: 0



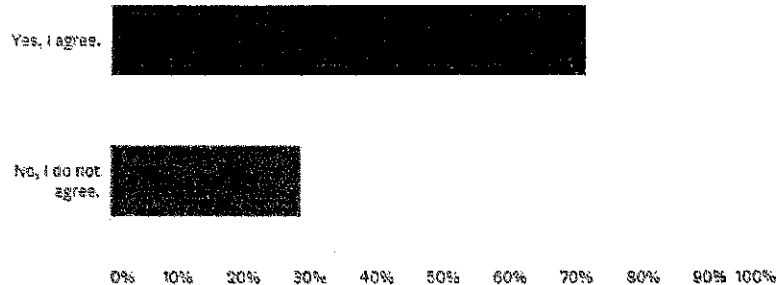
ANSWER CHOICES	RESPONSES
Yes, I agree	85.71% 24
No, I do not agree	17.86% 5

Total Respondents: 28

It appears that one person answered both yes and no to the question. Therefore removing one from each there were 27 valid responses with 23 for and 4 against (85% to 15%).

Q2. Do you agree with the Town Council increasing the Parish Council Tax by £1.08 per household, per annum in order to fund this scheme? This equates to an overall rise in the Town Council Precept of £5,500 or 0.7% per annum.

Answered: 28 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes, I agree.	71.43%	20
No, I do not agree.	28.57%	8

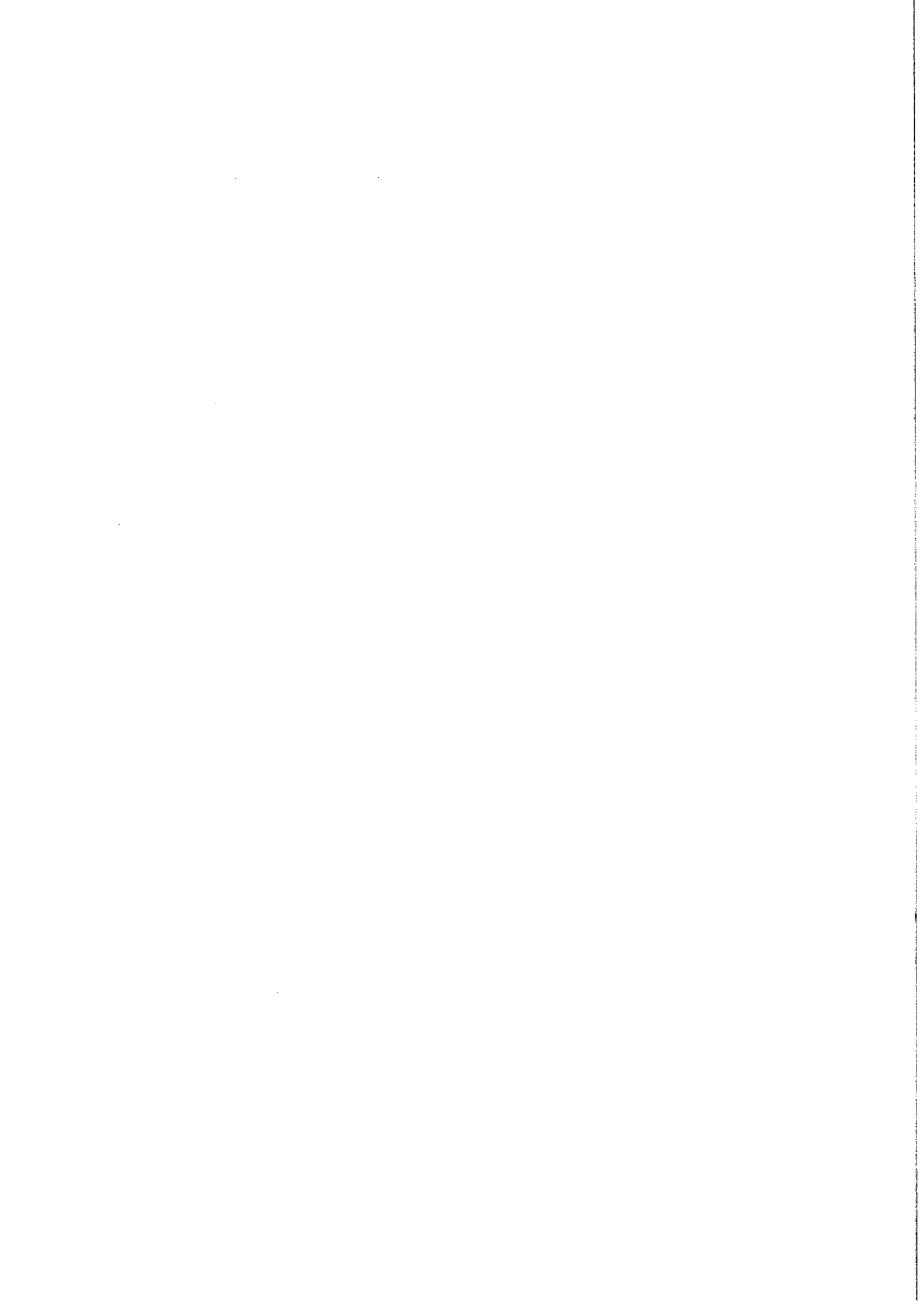
Total Respondents: 28

Q3. We would welcome resident's feedback on this venture and if you leave contact details il[sic] we will respond accordingly.

- Good idea [sic]
- TC should review spending and look to cut back - focus on the things which matter to most people. Why are we now paying for mobility scooters, health and wellbeing weekends, tourist leaflets and other non-essential items? If solar panels cover these unnecessary costs, then perhaps this might be a good option...
- Think it's very important that the council makes use of two of the largest public spaces in Buckingham for this purpose.
- More environmentally friendly projects like this in our town please. Use this project of a way of bringing in more investment to the local area.
- Renewable energy is the best way forward. Is there any way we can utilise the river to generate power for local use too?
- For future planning, any new build/re-build for the community should be automatically fitted with solar panels as part of the build cost.
- There are options to install panels for free and these should be explored.
- The bill has already increased in Buckingham and the household bill is one of the highest in the vale. I think you need to look at the budgets and find investment from current budgets. Also why should just Buckingham pay when surrounding villages also benefit from hall use. Lace hill should have been solar from the outset but mayberaise [sic] funds via hire of the halls
- More cost and no decrease in the cost for services or, the hire of the community centre!
- Great idea forward thinking Council

There was research done on the alternative of a company installing the panels for free; however, this would have meant leasing the roof space. It would have reduced the income for the Town Council and would have provided worse monetary returns over the life of the panels. Therefore it was discounted early as an option.

Overall the majority of respondents were in favour of the plan, there were some neutral comments and a few negative, with over 70% of people wishing to go ahead despite the increase in precept over the short term.



Notes from a virtual meeting of the Buckingham Community Wildlife Project Steering Group held on 3rd April 2018

Reports were received from the following:-

1. Buckingham Railway Walk Conservation Group - Jenny Manning

Our work since my last report in December 2017 has been :

- In December we assessed the walkway for future projects and produced a calendar of workdays.
- In January we felled five young sycamore trees around the edge of an open glade at the far end of the pond. This will let in more sunlight to encourage wild flowers. After we cut and cleared the glade in October last year we turned over a patch of soil and scattered meadow grass and wildflower seeds collected from the meadow near St Rumbold's Well, so we hope that some of them will have taken and produce a good 'show' as summer progresses.

The resulting logs were stacked and brash placed to form a habitat pile in amongst branches of a fallen tree to form a hideout for wildlife.

- At the end of January we took part in the RSPB Big Garden Birdwatch which also encompasses parkland. We were given permission by AVDC to place bird feeders in the orchard enabling us to count and note the species there for the third consecutive year. Results were sent to the RSPB.
- In February we cut and cleared away trees that had been toppled by heavy snowfall and had fallen over the fence around the pond. Any damage to the fence has been noted to be dealt with later in the year.
- March saw another snowfall during the weekend of our work calendar, so work for that month was cancelled.
- Next weekend and in May we are due to work in the orchard to encourage the autumnal fruit production on both the older and recently planted trees.

The Railway Walk is a very popular green space for many reasons and we have continued to post photos and videos of wildlife sightings of interest on our Facebook page

<https://www.facebook.com/Railwaywalk> to engage with the local population.

The nesting season is beginning and there will be regular checks on the nest boxes. The results of which will be sent to the BTO.

We are in discussions with Paul Holton to arrange a Pond evening and trying to find a suitable date.

Many thanks to Buckingham Town Council for your continued interest and support.

2. Maids Moreton Avenue Conservation Group

No report.

3. Buckingham Town Council - Bourton Park, Heartlands, Chandos Park and tree wardens

No report.

4. Buckingham Canal Society - Athina Beckett

The BCS held a very successful AGM on Saturday 24th March at Buckingham Community Centre with 62 people in attendance with a very interesting talk given by Ed Grimsdale where he compared our Buckingham Canal with the Buckingham Canal in India.

Otherwise work is continuing mainly at our Cosgrove site where work is mainly concerned with the project of restoring Bridge One. The work of rebuilding the bridge is being carried out by our own volunteers and we also again have a group from London Waterway Recovery Group joining us over the weekend of 21st-22nd April to help with the work.. We also have agreement from Milton Keynes Colleague for some of their students taking carpentry and bricklaying courses to work on site possibly two days a week.

We have started to received several requests from outside companies who again are keen to join us on 'community or team building' days this year. As well as the work at Cosgrove we will be continuing the regular maintained work at our other sites at Bourton Meadow and Hyde Lane Nature Reserve site so busy times ahead!.

We also welcome any groups or individuals who would like to come and see any of our sites where our volunteers are working at present and hear about future plans and I would be very happy to show people around.

5. Buckingham Society

No report.

6. AVDC / Heartlands area - Christopher Ashton, Parks Project Officer

- Vale Countryside Volunteers – Two conservation sessions have taken place at Heartlands on 31 January and 7 March with works including scrub clearance, hedge laying and Snowdrop planting.

- Grass cutting changes in Heartlands - In line with objectives set out in the soon to be adopted Aylesbury Vale Local Plan a 10 metre unmanaged buffer zone next to the river will be maintained throughout Heartlands. This is intended to act as a wildlife corridor maintaining habitat for a range of flora and fauna in particular the otter which has now established a viable population in the town focusing its territory along the River Ouse through Heartlands.
- Green Flag Award – Management Plan for Heartlands has been completed and submitted for this year's Green Flag Award. Judging should take place in the next few months (date TBC) with result known by July. Management Plan can be viewed at
https://www.aylesburyvaluedc.gov.uk/sites/default/files/page_downloads/Heartlands%20Management%20Plan%202018%20Update%20%281%29.pdf
- Heartlands Webpage updated - <https://www.aylesburyvaluedc.gov.uk/heartlands-buckingham>
- AVDC and BTC Officers along with the Environment Agency recently met to discuss proposals for a footbridge linking Heartlands and Bourton Park, also discussed was the potential river improvements at Cornwall's Meadow to help alleviate flooding in the town. Discussions were positive from all.

7. Thanks

With thanks to all for the work they are continuing to do for Buckingham's Environment and Green Spaces.

Ruth Newell
3 April 2018





Buckingham Town Council

Terms of Reference

Date Agreed: 06/05/2014

Reviewed May 2018

Minute Number: 7/14

Prepared by:

Christopher Wayman

Version: 2.0

Name

1. The Committee shall be known as the **ENVIRONMENT COMMITTEE**.

Membership

2. Membership of the Committee is open to any Councillor who wishes to be a member
 - 2.1. Councillors who are not Members of the Committee may attend the meeting, but they may not vote on a decision.
3. The Committee shall be subject to a quorum of 3 or one third of its membership, whichever is greater.

Chairman

4. The Committee shall elect a Chair/Chairman at the first meeting after the Annual Town Council Meeting. The Chair/man's period of office is for one year.
5. The Committee shall elect a Vice-Chair/Chairman at the first meeting after the Annual Town Council Meeting. The Vice-Chair/Chairman's period of office is for one year.
6. The Chair/Chairman if present shall Chair the Committee meeting.

Conduct of the Meeting

7. All meetings of the Environment Committee shall be convened in accordance with the Town Council's standing orders and current legislation.
8. All business undertaken at the Environment Committee shall be done so in accordance with the Town Council's standing orders and current legislation

Area of Operations

9. The Committee shall be responsible for and have the authority for (unless stated elsewhere) the following aspects of the Town Council's functions:
 - Town Council Property (excluding Office Accommodation)
 - Open Spaces in the Town and surrounding area
 - Community Facilities in the Town and surrounding area
 - Community Services in the Town and surrounding area
10. In addition to the areas of operation above the Environment Committee has the following responsibilities:

- 11.1) Ensuring the management of all aspects of upkeep, maintenance and administration of the Council's property including buildings, parks, cemetery and open spaces, and the management and administration of Devolved Services.
- 11.2) Making recommendations to the Council following any investigation or review of any matter relating to the protection and improvement of Buckingham Town environment
- 11.3) Ensuring the proper maintenance of all street furniture owned by or supplied by the Council, and to recommend the purchase of additional or replacement street furniture where appropriate. In this context, "street furniture" includes waste bins, dog bins, seating and signage.
- 11.4) Managing all aspects of upkeep and maintenance of Brackley Road Cemetery, Chandos Park, Bourton Park, the Ken Tagg play area, Railway Walk, the Circular Walk, Castle Hill, the green at Gawcott and any other land or property acquired by the Council
- 11.5) Liaising with County and District Councils and other relevant agencies on the maintenance of items falling within their remit, including footpaths, pavements, cycle-ways, roads, waterways, horticultural and arboricultural works, play areas, play equipment and areas of open public space.
- 11.6) Making recommendations to the Council following any investigation or review of any matter relating to the purchase, sale or disposal of land or property
- 11.7) Obtaining such professional advice as deemed necessary to ensure the protection of the Council in respect of 11.6 above
- 11.8) Analysing any compulsory purchase proposals and advising the Council accordingly
- 11.9) Ensuring that any works carried out on the Council's behalf are completed as specified, or otherwise completed to a satisfactory standard
- 11.10) Taking forward any other matters concerning land or property as required by the Council
- 11.11) Making representations to the appropriate authority on matters relating to the provision and maintenance of externally controlled lands and buildings within the town providing leisure facilities for residents and visitors
- 11.12) Making representation with regard to the external services that affect young people, the elderly, unemployed and impoverished citizens
- 11.13) Public Services - acting as the consultee, making representations, participating in and supporting as required all matters relating to
 - community care, social care and health services
 - policing, crime and ASB
 - education

Further Information

11. The Committee has authority to proceed with all items within its budget, but must refer to full Council when non budgeted expenditure is anticipated.
12. The Committee shall appoint sub committees and working groups as and when it is deemed necessary and shall set out Terms of References for those bodies
13. The Committee shall undertake reviews of Terms of Reference as and when appropriate for sub-committees and working groups under its remit, and should make recommendations to Full Council regarding its own Terms of Reference.