



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

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Town Clerk: Mr. C. P. Wayman

Wednesday, 07 February 2018

Councillor,

You are summoned to a meeting of the **Environment Committee** of Buckingham Town Council will be held on **Monday 12th February 2018** at 7pm in the Town Council Chamber, Cornwall's Meadow, Buckingham.

Mr. C. P. Wayman
Town Clerk

Please note that the Environment Committee meeting will be preceded by Public Session lasting for a maximum of 15 minutes, in accordance with Standing Order 3.f.

AGENDA

1. Apologies for Absence

Members are asked to receive and accept apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To receive the minutes of the Environment Committee meeting held on Monday 11th December 2017 and approved at Full Council on the 22nd January 2018.

Copy previously circulated

4. Action Report

To receive the report and note the updated information.

Appendix A

5. Gates at Lace House play area

Members to receive a written report from the Estates Manger

E/62/17

6. Chandos Park CCTV

To receive a written report from the Estates Manager

E/63/17

7. Budgets

To receive the latest figures

Appendix B

8. Moreton Road Toilets

To receive the response to Cllr. Stuchbury' written question dated 10th January 2018.

Appendix C

Buckingham



Twinned with Mouvaux, France

Members are reminded to declare any prejudicial interest as soon as it becomes apparent.
All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

9. Purchase of ride on mower

To receive a written report from the Estates Manager

E/64/17

10. Improving the effectiveness and efficiency of the Council

To receive a written report from the Town Clerk

E/65/17

11. Tree Survey

To receive a verbal report from the Estates Manager

12. Easter at LHSCC

To receive a written report from the LHSCC Coordinator

E/66/17

13. Castle House Section 106

To receive a written report from the Estates Manager

E/67/17

14. Access Awareness

15. Buckingham Community Wildlife Project

16. News Releases

17. Chair's Announcements

18. Date of Next Meeting: Tuesday 3rd April 2018.

To:

Cllr. Ms. J Bates
Cllr. T. Bloomfield
Cllr. P. Collins
Cllr. Mrs. M. Gateley
Cllr. J. Harvey- Town Mayor
Cllr. P. Hiron
Cllr. D. Isham – Vice Chair
Cllr. A. Mahi

Cllr. Ms. R. Newell
Cllr. Mrs. L. O'Donoghue
Cllr. M. Smith – Chair
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury

Action Item	Minute No.	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
A	215/11, 334/11 & 709/14	Discussion Paper – Renewable Energy	Solar panels for Community centre. Issue with testing of roof to be resolved	Installation May 2018	2	3	8	13
B		Play Parks Motion	Proposed by Cllr. Harvey, seconded by Cllr. Mahi and AGREED for Cllr. Harvey to draft a Town Council Motion insisting that all future play areas in Buckingham are constructed with a gate to prevent dogs from entering the play area.	Quotations being sought for gates at Lace Hill. Agenda Feb 2018				0
C	741/11	Chandos Park lime trees	GSM to produce report regarding planting a replacement row of trees as one of the lime trees had to be removed	Writing Park Management plan	1	2	2	5
D	521/16;	Entrance signs for Bourton Park	GSM to install new interpretation boards.	Ordered (2/10/17)	2	2	3	7
E	92/15; 904/15;640/16 ; 309.4/17-463	Sports Pitch Provision	Members AGREED the report recommendation for the Town Clerk and Cllr. Smith to carry on discussions with all parties.	Awaiting 106 monies	4	1	2	7
F	513/16; 304.5/17	Bourton Park Tree Works	GSM to survey trees in Bourton Park	Completed	2	3	3	8
G	255/15 & 91/16	Green Status Flag	Areas to be addressed where the criteria is not currently met, put in an application for Bourton Park.	Working on Park Management Plans. Bourton Park Survey now completed and results to be combined into the Management Plan.	3	1	3	7
H	783/16; 309.5/17	Access Awareness	Consider suitable sites in Town centre for further benches with input from Access Awareness Group	Ongoing	3	2	2	7
I	771/15	Access Awareness	Step from Church Street to Church is a problem for access to church due to high step.	BCC asked to undertake work, allocated to minor works crew.	3	3	3	9
J	630/15	Wild flower planting for bees – Bourton Park	Some small areas along river bank seeded, plans to be made for 2 small paddocks, cutting regime altered to help wild-flowering plants.	Work planned for early March and change of cutting regime	2	3	1	6
K	905/15 (831/14 & 93/15)	Devolved/Transferable Land	Revisit the potential sites and provide further analysis based on cost, liability per year and social value to the town – a potential list of 3-5 sites	Ongoing	3	1	2	6

Action Item	Minute No.	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
L	97/16; 517/16; 642/16; 913/16	Dog Wardens	<p>AGREED to request the following amendments to the patrol areas when drafting the new contract:</p> <ul style="list-style-type: none"> • Badgers Estate is deleted and replaced with Chandos Park • Replace 'Lace Hill Estate' with 'residential streets of Lace Hill' • Include patrols in the The Old Church Yard, Church Green, Overn Avenue and the public greenspace on Linden Village. 		3	2	2	7
M	517/16	Dog Bins	Investigate the idea of a poster competition. Investigate the cost of installing bag dispensers and improved signage across the parks. The installation of notices in playgrounds excluding dog	40+ notices received and ready for installing in play areas, greenspaces and paddocks. Poster idea being investigated with Bourton Meadow and Buckingham Primary schools.	3	2	3	8
N	641/16	Scenic Walk	AGREED to continue the investigation into the rights of way along Railway Walk.	Town Clerk is liaising with Buckingham University - ongoing.	1	3	1	5
O	792/16	CCTV	GSM to produce a report on replacement system including effectiveness of current cameras and indicative costs.	On Agenda February 2018	2	2	2	6

BUCKINGHAM TOWN COUNCIL

ENVIRONMENT
Monday 12th February

Committee Chairman: Cllr Mike Smith
Contact Officer: Lee Philips

Lace Hill play area gates

Background

At Environment Committee of the 17th July 2017 Members agreed to (218/17) investigate how much it would cost to install to gates on the new play area at Lace Hill to prevent dogs from entering the playground.

The Estates Manager wrote to the Lace Hill Developers on the 2nd October 2017, highlighting the absence of gates at the Lace Hill play area and asking for a contribution towards their installation, though no response has been received despite chaser emails.

Information

The Estates Manager contacted four companies specialising in the installation of play area fencing and equipment, including the firm that originally installed the equipment at Lace Hill. The specification was for 2 gates located at the entrance/exit to the play park matching the existing green metal fencing. It was specified that any quotation should cover the installation of the gates including the alteration of the existing fencing to make them fit and the re-instatement of any surfacing that will be required. Unfortunately, only two companies felt it was cost effective for them to quote for the work and the details are contained below.

Company	Amount
A	£3102.68 (ex. VAT)
B	£3854.75 (ex. VAT)

Officer Recommendation

Members to consider whether to proceed with the purchase of gates from company A and which budget to allocate funds from.

BUCKINGHAM TOWN COUNCIL

ENVIRONMENT

MONDAY 12th FEBRUARY 2018

Committee Chairman: Cllr. M. Smith

Contact Officer: Lee Phillips

CCTV Provision in Chandos Park and the Mobile CCTV unit

Background

As a Part of the ongoing reviewing the CCTV cover we provide and the success of the fixed cameras we have used at Cornwall's Meadow Toilets the following changes have been proposed.

The CCTV camera in Chandos Park has been successful in identifying the culprits of various incidents at the toilets since it has been installed including arson and vandalism and has been used by the neighbourhood policing team to take action on a number of occasions. At present there is a mobile CCTV unit installed on one of the lighting columns it is proposed that 2 permanent cameras are installed on the Toilets which could then free up the re-deployable mobile CCTV unit to be used elsewhere in the town.

Following recent incidents and considering previous successes it is proposed to use the town centre location this is the best location for the camera as it already has a power supply and permission to use the column. The local neighbourhood policing team supervisor PC Labrum has asked if the camera could also be located at the skate park on Bridge street as they are getting a large number of reports for this area (further information attached)

We currently don't have permission from the landowner (AVDC) or from the owners of the light columns (TfB) which will also need an electrical point added to the column for the camera to be located there. Permission to locate the camera and a power supply on the column will need to be obtained.

Oakpark Alarms: Supply, install and commission 2 cameras (with cages), video recorder and router: £1,245.00

(only one price was sort as same system is required as on Cornwall Meadow Toilets and Lace Hill Community Centre which will ensure connectivity on the same system)

Ongoing costs: Annual sim card contract: £340.00

Recommendation

That a fixed 2 camera system is installed on the external canopy of the Chandos Park toilets (using budget 901/9035) and the existing mobile CCTV unit is re-deployed in the Town Centre.

From: Labrum Graham
Sent: 05 February 2018 10:13
To: Lee Phillips
Subject: RE: FAO Lee Phillips - CCTV enquiry

Good morning Lee,

I have compiled data of calls made to the police to show the level of activity between The Skate Park and The High Street.

I have attached them to this email.

I believe these figures show how useful a mobile camera would be in The Skate Park, between a 6 month period (May to October).

Essentially, crime drops off from the skate park when the weather turns cold – Not surprising as the youths don't want to sit around in the cold and wet. The crimes we do have there during the summer have been listed on the attached file. Some of the most serious offences occur – Knife crime, drug dealing, large scale fights. There is also a lot of anti-social behaviour, which is the local neighbourhood teams priority.

The calls for police remain steady across on the High Street, but the majority of it will already be covered by CCTV at licensed premises or not actually require any CCTV evidence or police attendance. It is also worth noting how much larger the High Street is than the Skate Park, and with all the businesses and residential buildings situated on it – There is always going to be a lot more calls attached to it.

Hope this helps

Graham

PC 7332 Graham LABRUM
Neighbourhood Supervisor- Buckingham & District Neighbourhood Policing Team
Buckingham Police Base, Osier Way, Swan Business Park, Buckingham, MK18 1TB

01/05/17 – 31/10/17 (summer period)

Skate Park, Buckingham

34 calls to the police reporting;

- Numerous large scale fights.
- Cannabis use.
- Alcohol being consumed by teenagers.
- Motorbikes being ridden through the park.
- Persons being threatened with knives.
- Drug dealing.
- Anti-social behaviour
- Criminal damage.

01/11/16 – 30/04/17 (winter period)

Skate Park, Buckingham

5 calls to the police.

01/05/17 – 31/10/17 (summer period)

High Street, Buckingham

49 calls to the police reporting;

- 6 x Night time economy issues (Drunk people fighting etc) – Usually covered by CCTV at licensed premises.
- 4 x Road traffic collisions.
- 4 x Anti-Social Behaviour.
- 2 x Violence against the person.
- 28 x Misc. – Includes - Erratic driving, car seizures, missing persons, noisy neighbours, people asking for lifts homes, road obstructions, medical emergencies, ANPR camera hits, enquiries by other police forces, Advice sought from police.

70% of the calls fall under Night time economy or Misc.

01/11/16 – 30/04/17 (winter period)

High Street, Buckingham

56 calls to the police reporting;

- 18 x Night time economy issues.
- 4 x Road traffic collisions.
- 3 x Anti-social behaviour.
- 4 x Violence against the person.
- 27 x Misc.

80% of the calls fall under Night time economy or Misc.

Due to staff sickness it has not been possible to produce an explanatory sheet for the budgets.

Month No : 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
ENVIRONMENT								
<u>201</u>	<u>ENVIRONMENT</u>							
3995	0	7,933	9,460	1,527		1,527	83.9 %	
3996	0	20,706	18,800	-1,906		-1,906	110.1 %	
4004	0	92,851	120,000	27,149		27,149	77.4 %	
4068	1,560	6,120	6,820	700		700	89.7 %	
4101	0	0	561	561		561	0.0 %	
4112	1,489	5,234	6,000	766	37	729	87.8 %	
4118	0	0	500	500		500	0.0 %	
	ENVIRONMENT :- Expenditure	3,049	132,843	162,141	29,298	37	29,261	82.0 %
	Net Expenditure over Income	3,049	132,843	162,141	29,298			
<u>202</u>	<u>ROUNDBABOUTS</u>							
4108	196	4,787	4,590	-197		-197	104.3 %	
	ROUNDBABOUTS :- Expenditure	196	4,787	4,590	-197	0	-197	104.3 %
1051	0	2,075	2,075	0			100.0 %	
1052	0	1,106	1,580	-474			70.0 %	
1053	0	1,815	1,816	-1			100.0 %	
1054	0	2,314	2,258	56			102.5 %	
1056	0	2,465	2,478	-13			99.5 %	
1057	0	1,257	1,264	-7			99.4 %	
	ROUNDBABOUTS :- Income	0	11,032	11,471	-439			96.2 %
	Net Expenditure over Income	196	-6,246	-6,881	-635			
<u>203</u>	<u>MAINTENANCE</u>							
4063	875	4,708	5,000	292		292	94.2 %	
4082	0	1,500	1,500	0		0	100.0 %	
4102	4,520	4,520	4,550	30		30	99.3 %	
	MAINTENANCE :- Expenditure	5,395	10,728	11,050	322	0	322	97.1 %
	Net Expenditure over Income	5,395	10,728	11,050	322			
<u>204</u>	<u>DEVOLVED SERVICES EXPENSES</u>							
4124	0	20,599	20,411	-188		-188	100.9 %	
	DEVOLVED SERVICES EXPENSES :- Expenditure	0	20,599	20,411	-188	0	-188	100.9 %
1017	0	20,353	20,500	-147			99.3 %	
	DEVOLVED SERVICES EXPENSES :- Income	0	20,353	20,500	-147			99.3 %
	Net Expenditure over Income	0	246	-89	-335			

Month No : 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>248</u> <u>DEPOT</u>							
4013 EQUIPMENT PURCHASE	0	0	400	400		400	0.0 %
4055 ALARM	0	630	400	-230		-230	157.5 %
4225 RATES	0	3,868	4,500	632		632	86.0 %
4601 REPAIRS& MAINTENANCE FUND	132	444	1,000	556		556	44.4 %
4602 ELECTRICITY	-88	794	2,500	1,706		1,706	31.7 %
4603 WATER	105	382	1,500	1,118		1,118	25.5 %
DEPOT :- Expenditure	149	6,118	10,300	4,182	0	4,182	59.4 %
Net Expenditure over Income	149	6,118	10,300	4,182			
<u>249</u> <u>PUBLIC TOILETS</u>							
4074 TOILET CAPITAL	0	159,764	150,815	-8,950		-8,950	105.9 %
4225 RATES	0	0	6,008	6,008		6,008	0.0 %
4602 ELECTRICITY	0	0	1,000	1,000		1,000	0.0 %
4603 WATER	0	0	2,500	2,500		2,500	0.0 %
4608 SHOP MOBILITY	0	1,537	3,900	2,363		2,363	39.4 %
4612 CONTRACTOR CHARGE	871	8,102	10,000	1,898		1,898	81.0 %
4709 MAINTENANCE	871	2,311	1,000	-1,311		-1,311	231.1 %
PUBLIC TOILETS :- Expenditure	1,742	171,713	175,223	3,509	0	3,509	98.0 %
1078 NEW HOMES BONUS	0	163,669	150,815	12,854			108.5 %
PUBLIC TOILETS :- Income	0	163,669	150,815	12,854			108.5 %
Net Expenditure over Income	1,742	8,045	24,408	16,363			
<u>250</u> <u>LACE HILL</u>							
4050 LACE HILL PLAYING FIELDS	0	10,959	13,000	2,041	718	1,323	89.8 %
4158 LACE HILL GAS	1,042	6,397	2,500	-3,897		-3,897	255.9 %
4159 LACE HILL ELECTRICITY	846	3,038	2,500	-538		-538	121.5 %
4160 LACE HILL WATER	0	722	2,500	1,778		1,778	28.9 %
4161 LACE HILL REPAIRS & MAINT	545	3,808	10,000	6,192		6,192	38.1 %
4162 LACE HILL CONTRACTOR	267	2,633	10,000	7,367		7,367	26.3 %
4163 LACE HILL ALARM	0	104	500	396		396	20.9 %
4164 LACE HILL EQUIPMENT	596	6,034	9,250	3,216		3,216	65.2 %
4166 LACE HILL EVENTS	0	38	750	712		712	5.1 %
4225 RATES	0	9,087	9,692	605		605	93.8 %
4605 HORTICULTURAL CONTRACT	369	3,342	3,629	287	287	0	100.0 %
LACE HILL :- Expenditure	3,666	46,163	64,321	18,158	1,005	17,153	73.3 %
1026 LACE HILL COMMUNITY CENTRE	6,234	33,666	25,000	8,666			134.7 %
LACE HILL :- Income	6,234	33,666	25,000	8,666			134.7 %
Net Expenditure over Income	-2,568	12,497	39,321	26,824			

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>251</u> CHANDOS PARK							
4106 PLAY AREA MAINTENANCE	0	89	500	411		411	17.8 %
4601 REPAIRS& MAINTENANCE FUND	0	397	3,000	2,603		2,603	13.2 %
4602 ELECTRICITY	361	569	500	-69		-69	113.8 %
4603 WATER	122	1,298	1,500	202		202	86.5 %
4605 HORTICULTURAL CONTRACT	315	4,006	4,251	245	245	0	100.0 %
CHANDOS PARK :- Expenditure	797	6,359	9,751	3,392	245	3,147	67.7 %
1030 BOWLS INCOME	0	550	550	0			100.0 %
1035 TENNIS COURT RENT	0	625	625	0			100.0 %
CHANDOS PARK :- Income	0	1,175	1,175	0			100.0 %
Net Expenditure over Income	797	5,184	8,576	3,392			
<u>252</u> BOURTON PARK							
4106 PLAY AREA MAINTENANCE	0	401	500	99		99	80.2 %
4122 TREE WORKS	0	400	7,000	6,600		6,600	5.7 %
4601 REPAIRS& MAINTENANCE FUND	165	7,280	9,618	2,338		2,338	75.7 %
4605 HORTICULTURAL CONTRACT	861	10,921	11,096	175	175	0	100.0 %
4709 MAINTENANCE	23	23	0	-23		-23	0.0 %
BOURTON PARK :- Expenditure	1,049	19,024	28,214	9,190	175	9,015	68.0 %
Net Expenditure over Income	1,049	19,024	28,214	9,190			
<u>253</u> CEMETERY							
4225 RATES	0	106	1,300	1,194		1,194	8.1 %
4601 REPAIRS& MAINTENANCE FUND	142	1,815	3,000	1,185	540	645	78.5 %
4602 ELECTRICITY	59	690	400	-290		-290	172.6 %
4605 HORTICULTURAL CONTRACT	848	4,646	5,832	1,186	1,187	0	100.0 %
4617 MEMORIAL TESTING	0	0	2,000	2,000		2,000	0.0 %
4620 EXPENSES RE BURIAL DUTIES	345	5,882	6,500	618		618	90.5 %
4621 NEW CEMETERY PLANNING	0	0	20,000	20,000		20,000	0.0 %
CEMETERY :- Expenditure	1,394	13,139	39,032	25,893	1,727	24,167	38.1 %
1041 BURIAL FEES	4,700	21,234	12,500	8,734			169.9 %
CEMETERY :- Income	4,700	21,234	12,500	8,734			169.9 %
Net Expenditure over Income	-3,306	-8,095	26,532	34,627			
<u>254</u> CHANDOS PARK TOILETS							
4612 CONTRACTOR CHARGE	0	6,473	12,500	6,027		6,027	51.8 %

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4709 MAINTENANCE	40	403	1,000	597		597	40.3 %
CHANDOS PARK TOILETS :- Expenditure	40	6,876	13,500	6,624	0	6,624	50.9 %
Net Expenditure over Income	40	6,876	13,500	6,624			
<u>255 RAILWAY WALK & CASTLE HILL</u>							
4120 FRIENDS OF GROUPS	135	1,527	1,631	105	105	-1	100.0 %
4122 TREE WORKS	0	402	1,500	1,098		1,098	26.8 %
RAILWAY WALK & CASTLE HILL :- Expenditure	135	1,928	3,131	1,203	105	1,098	64.9 %
Net Expenditure over Income	135	1,928	3,131	1,203			
<u>256 STORAGE PREMISES</u>							
4066 GRENVILLE GARAGE RENT	50	499	650	151		151	76.7 %
STORAGE PREMISES :- Expenditure	50	499	650	151	0	151	76.7 %
Net Expenditure over Income	50	499	650	151			
<u>257 KEN TAGG PLAYGROUND</u>							
4106 PLAY AREA MAINTENANCE	0	92	100	8		8	91.6 %
4122 TREE WORKS	0	0	500	500		500	0.0 %
4605 HORTICULTURAL CONTRACT	36	475	503	28	28	0	100.0 %
KEN TAGG PLAYGROUND :- Expenditure	36	567	1,103	536	28	508	53.9 %
Net Expenditure over Income	36	567	1,103	536			
<u>258 CEMETERY LODGE</u>							
4034 PWLB REPAYMANTS INCL	0	2,351	4,702	2,351		2,351	50.0 %
4609 CEMETERY LODGE MAINT	0	1,800	1,000	-800		-800	180.0 %
CEMETERY LODGE :- Expenditure	0	4,151	5,702	1,551	0	1,551	72.8 %
1061 CEMTERY LODGE RENTAL	858	8,382	10,530	-2,148			79.6 %
CEMETERY LODGE :- Income	858	8,382	10,530	-2,148			79.6 %
Net Expenditure over Income	-858	-4,231	-4,828	-597			
<u>259 OTTERS BROOK</u>							
4106 PLAY AREA MAINTENANCE	0	303	500	197		197	60.6 %
4122 TREE WORKS	0	0	150	150		150	0.0 %
4605 HORTICULTURAL CONTRACT	108	1,599	1,683	84	84	0	100.0 %
OTTERS BROOK :- Expenditure	108	1,902	2,333	431	84	347	85.1 %
Net Expenditure over Income	108	1,902	2,333	431			

Month No : 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>260</u> <u>CCTV</u>							
4100 CCTV ONGOING COSTS	0	450	800	350		350	56.3 %
CCTV :- Expenditure	<u>0</u>	<u>450</u>	<u>800</u>	<u>350</u>	<u>0</u>	<u>350</u>	<u>56.2 %</u>
Net Expenditure over Income	<u>0</u>	<u>450</u>	<u>800</u>	<u>350</u>			
ENVIRONMENT :- Expenditure	17,805	447,845	552,252	104,406	3,405	101,001	81.7 %
Income	11,792	259,510	231,991	27,519			111.9 %
Net Expenditure over Income	<u>6,013</u>	<u>188,335</u>	<u>320,261</u>	<u>131,926</u>			

MEMBER'S WRITTEN QUESTION



Name of Member submitting the question: Councillor Robin Stuchbury

Date received by Democratic Services: 10 January 2018

To the Cabinet Member for Civic Amenities: (Councillor Ward)

Question: Moreton Road Public Toilets, Buckingham

To Councillor Mrs Ward and Mr Small

Mr Small, you will recall I've asked questions relating to the public toilets at Morton Road Buckingham and what are AVDC plans relating to these toilets. I've now attached a written question following these questions/concerns which are below:-

- (1) Could I know what are Aylesbury Vale District Council long term plans for the Buckingham Moreton Road public toilets?
- (2) I'm not able to locate any funding within Council accounts suggesting they will be funded within the next years precept. Please could you kindly say where and from which budgets these public toilets are presently funded from?
- (3) If the Maids Moreton Road public toilets are to close, please could I know when this decision was taken and by who and any available related dates/minutes of that decision?
- (4) It follows natural if AVDC do intend to close the maids Moreton toilets ,will there be a public press release explaining the council reasoning for doing this to the residents of Buckingham?
- (5) So my next question follows, has there been an economic impact assessment on the loss of these public toilets on the Buckingham town centre economy if AVDC do intend to close Moreton road public toilets?
- (6) I also ask in the event of the District Council closing Morton Road public toilets, what option has AVDC's Cabinet looked into for any future use of then historically site of town centre public toilets?
- (7) Please can I have the cost of rebuilding these public toilets some years ago ,which where opened by the then Aylesbury Vale District Council Chairman Councillor Cadd to aid finding this information?
- (8) If Aylesbury Vale District Council have no intentions of closing the Moreton Road public toilets ,please could I be informed of this and complete knowledge of the budget in which they will be funded from for the next District Council financial year?

Response:

We have historically had discussions with Buckingham Town Council on the transfer of the Moreton Road Public Conveniences. The Town Council did not wish to receive the facility because of what were understood to be concerns around their, location, suitability and quality.

We were therefore pleased to be able to help the Town Council build new, better facilities in Cornwall's Meadow Car Park with £229,000 of funding from the New Homes Bonus.

There are currently no plans to close the Moreton Road Toilets and budgetary provision for this facility is proposed to remain unchanged in 2018/19.

However, we did indicate that we would revisit this decision following the opening of the new Town Centre facility. As a consequence we will shortly be in touch with the Town Council to commence discussions around the continued future provision of the Moreton Road facility.

Signed: Councillor Julie Ward

Date: 24 January 2018

Written questions:

- must be submitted to the Democratic Manager
- will be replied to within 10 working days
- will be published on the last Friday of each month

BUCKINGHAM TOWN COUNCIL

ENVIRONMENT

MONDAY 12th FEBURARY 2018

Committee Chairman: Cllr. M. Smith

Contact Officer: Lee Phillips

Purchase of Ride on Mower

Background:

Following it being previously agreed that the grass cutting is to be brought in house fully in the 2019 and with the Cemetery and by-pass being cut in house for the 2018 season instead of hiring the equipment in for one season it will be more economic to purchase the ride on mower in April 2018 prices have been sought and machinery compared.

Considerations:

Refer to Table A for comparison details

The Zero turn mower needs to be road legal i.e. road registered with beacons and roll bar. The deck needs to be rear-discharge to reduce the danger from flying debris.

The mower also needs to be manoeuvrable, a zero turn mower would give the best manoeuvrability and give the best speed of mowing with a 60" deck to give the most efficient mowing speed possible.

Staff will be trained in the safe use of the ride on Mower as soon as possible.

Recommendation

Agree to proceed with the purchase of Mower A with the funds coming from budget 203/4063 from the 2018/19 budget.

Table A.
Ride on Mower comparison
Package needs to include: Road registration/Beacon/ROPS/

	Make	Model	Engine	Deck	Purchase Cost (ex vat)	50 hr run in check	Annual service Cost	Set of belts Cost (x2)	replacemnt bades (x1)	Maintenance Cost	Parts warantee	Supplier
A	Kubota	ZD1211	24hp	60" Rear Discharge	£12,495	£197	Mid (200hrs) £253.62 Full (400hrs) £495.00	£79.78	£47.49	£955.67	2yr	G Browns
B	John Deere	Z997R	27hp	61" Rear Discharge	£19,250							Tuckwell
C	Scag	Tiger Cat2	25hp	61" Rear New Ex Demo - 2nd hand	£15,195 £13,950		Mid £395.00 Full £650.00	£86.00	£92.00	£1,309.00	36 month deck 24 month engine	RT Machinery

BUCKINGHAM TOWN COUNCIL

ENVIRONMENT

MONDAY 2018

Committee Chairman: Cllr. M. Smith

Contact Officer: Christopher Wayman

Improving the effectiveness and efficiency of the Council

Background

The Town Council should always be looking to improve and adapt to future changes. There are a large number of changes coming in the next few years. These have been acknowledged by the Town Council previously by undertaking such events as the strategic planning and the scenario planning workshops. The Scenario Planning workshop proposed large changes to the Town Council's work in the future with looking at other aspects of work that the Town Council might need to expand into to ensure the Town functions and has the best possible chance to thrive in the future.

The proposed changes came out a discussion between the management team (the Town Clerk, Deputy Town Clerk and Estates Manager) factoring in the changes we can see coming in the next few years and taking on board the discussions in Town Council meetings and in the Scenario Planning workshops.

Unitary is by far and away the biggest single change affecting the Council over the next 2-3 years. There will be positives and negatives associated with this. There are other impacts such as the forthcoming elections and the general increase in the day to day workload of the Council.

The main driver became making the Town Council more efficient. Looking at what could be done to reduce the ever increasing work load on Councillors and staff.

These proposals were presented to the Chairmen of the Committees and the Mayor to obtain feedback on the feasibility of working.

It is important to implement change soon so that the Town Council is ahead of where it needs to be and not lagging behind and having to react to changes at other councils. It is not practical to introduce strategy changes to how the Council runs during the time that the unitary happens. There will be other important factors including discussions over what exact services would transfer which would take time away from internal change.

There are three options for Unitary which might happen:

1. One unitary council covering the whole county
2. Two unitary councils covering the county
3. No change with a district and a county council

As discussed at the scenario planning workshop the two options for unitary will give similar result in that more aspects would be devolved down to the Town, although the extent would likely be different. With the third option it is likely that County would look to devolve more services and assets down to the Town Council. District has removed many of the services which may have previously transferred. Therefore the Town Council would need to fill in the gaps that these have occurred.

Therefore this structure has looked at all three possibilities and takes each into account as to how it has been created to function. i.e. It would function well if there was little to no expansion of the services we undertake, a medium amount of extra services and if there was a large amount transferred. Hence at the bottom of this report it looks into which other services would fit under the committee.

Information

Most of the functions of the current Environment committee would transfer to a new committee entitled Estates. The function of the committee would be to: *Maintaining, improving and expanding green and open spaces (including allotments and cemetery) and maintaining council property.*

The current areas that it would have as a remit would be:

- Cemetery Management
- Building and property maintenance
- Parks and green spaces management and maintenance
- Provision and management of public toilets
- Devolved services
- Hanging baskets and planters in the Town Centre

The Committee could have a number of sub-committees or working groups if it is felt as though it was needed.

In addition to this there would be the scope to include Task and Finish groups for those Councillors keen on a particular project to ensure that it is being progressed.

	Strategic Objectives		Indicators of Progress / Targets
4.1	Cemetery management	4.1a	Provide high quality burial provision
		4.1b	Plan and implement new Cemetery and allotment site
4.2	Building and property maintenance	4.2	Maintain Town Council property to a high standard
4.3	Parks and green spaces management and maintenance	4.3a	Produce and implement management plans for all Parks
		4.3b	Investigate adopting further green space and play areas
		4.3c	Provide a high quality Grounds maintenance service
		4.3d	Manage roundabout sponsorship and maintenance
		4.3e	Manage and maintain various street furniture in the town.
		4.3f	Manage and maintain play area.

		4.3g	Institute more community environment groups to add value to parks and green spaces
4.4	Provision and management of Public toilets	4.4	Manage and Maintain public toilet provision
4.5	Devolved services	4.5	Provide devolved services for TfB
4.6	Hanging baskets and Planters in Town Centre	4.6	Provide and maintain Hanging baskets and planters in Town Centre

The committee would set out a work schedule for the year with the major tasks that it wants to undertake. An example for Estates is below. This would then be worked on to progress with updates given at each meeting.

These are only suggestions and the committee would decide on the priorities with a suggested timescale. The strategic objectives should be based on outcomes that the Council and the committees want for the town. This would focus the council more on ensuring successful outcomes and benefits to the community.

Future

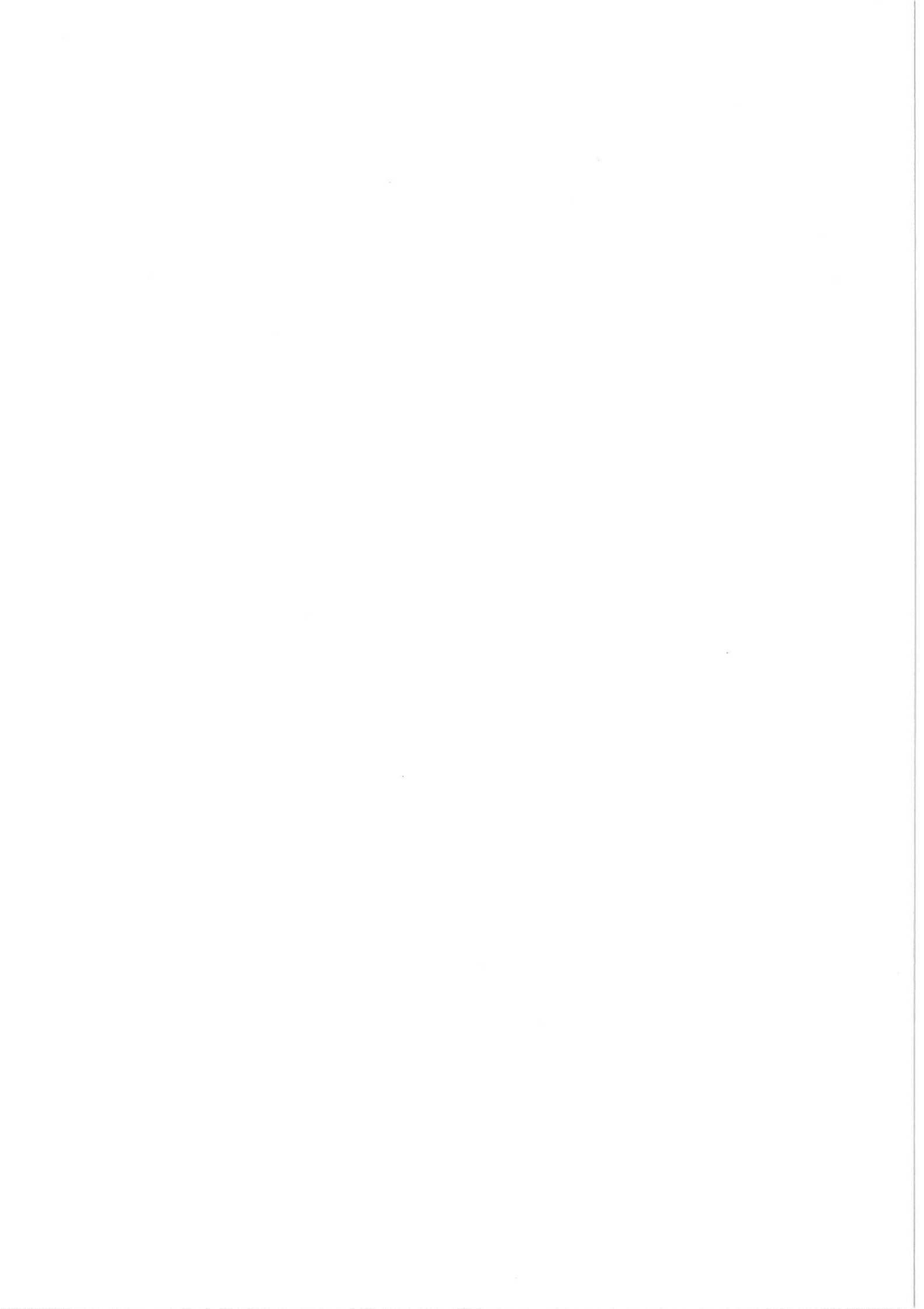
The name of the committee suggests that it will focus more on the property and structures of the Town Council. This is in preparation for the changes which are likely to come in the future. The area which is likely to see the first changes is with more property either transferred to the Town Council or to be devolved down for maintenance. For example we currently look after BCC's grass verges and that with a new unitary it is likely to expand over what is currently AVDC's land.

Green spaces and parks are the immediate things that come to mind with planning for unitary. However, other areas such as street lighting, more minor repairs and the buildings which may come over (the services may or may not transfer) expand dramatically the responsibility of the committee.

Unitary could see a doubling of the area we would need to maintain if all parks and verges came to the Town Council. Buildings such as the Library/Buckingham Centre, the Red Cross building, Buckingham Opportunities Centre, the Embleton Way pavilion, the Youth Club and the Swan Pool may transfer to the Town Council (although some have leases on them), or at least the maintenance.

Recommendation

The Environment committee to discuss this proposed restructure, and make recommendations to Full Council about how it can be implemented.



BUCKINGHAM TOWN COUNCIL

ENVIRONMENT COMMITTEE

Agenda item no:**Contact Officer: Sam Hoareau**

Background: The Lace Hill Sports & Community Centre (LHSCC) Coordinator would like to organise an Easter event on March 24th 2018 1400-1630. The event is aimed at adults and young children. Entrance fees include a hot beverage or juice and cake, crafts, games, face painting and stalls. See below for budget and forecasting information:

FORECASTED EXPENSES	
Face Painter	£70
Crafts	£40
Treats & Prizes	£25
Decorations	£20 (Seen as Investment. Will be deducted from the LHSCC equipment budget)
Tea, coffee, milk, juice and cake	£35
Napkins and straws	£5
TOTAL	£175 (Decorations not included in this total)

FORECASTED INCOME	
14 Stall holders (£6)	£67.20 (£16.80 VAT accounted for)
25 Adults (£3.50)	£70 (£17.50 VAT accounted for)
35 Children (£1.50)	£42 (£10.50 VAT accounted for)
TOTAL	£179.20

It is noted that the budget for Lace Hill events has been moved to TC&E from next year, and for future events these requests will go to TC&E.

Note: The LHSCC Coordinator and Assistant would need to source two volunteers to help run the event. Please do let us know if you are able to help out on the day.

Officer Recommendation: To support the community event. The idea is for the event to be self funded. Any extra income generated would be put towards future events.

Easter Crafter-noon

Tea & Fair

March 24th 2018

1400-1630

Lace Hill Sports &

Community

Centre

£3.50 per adult £1.50 per child

This includes a hot beverage or juice
and cake. Crafts and games for the
children, stalls to browse and more!



**Buckingham
Town Council**

BUCKINGHAM TOWN COUNCIL

ENVIRONMENT

MONDAY 2018

Committee Chairman: Cllr. M. Smith

Contact Officer: Lee Phillips

Support of s106 funding allocation for AVDC.

Background

16/00847/APP - (17/00079/REF) - West End Farm Brackley Road Buckingham

AVDC have asked if the Town Council would be happy to support the allocating of the £160,600 sport/leisure contribution towards (should the development proceed): Improvements to the public open space adjacent to Castle House, off of Western Street, Buckingham, including but not limited to masterplan creation, access and/or car park improvements, seating, planting and art and/or play installations.

The officer at AVDC has said:

We don't yet have any firmed up plans yet, as these would be subject to further work and input from officers (e.g. Landscape Architect, Heritage, Trees, Ecology) and stakeholders (including BTC) which would then help to inform the Masterplan for the site. But improvements would include:

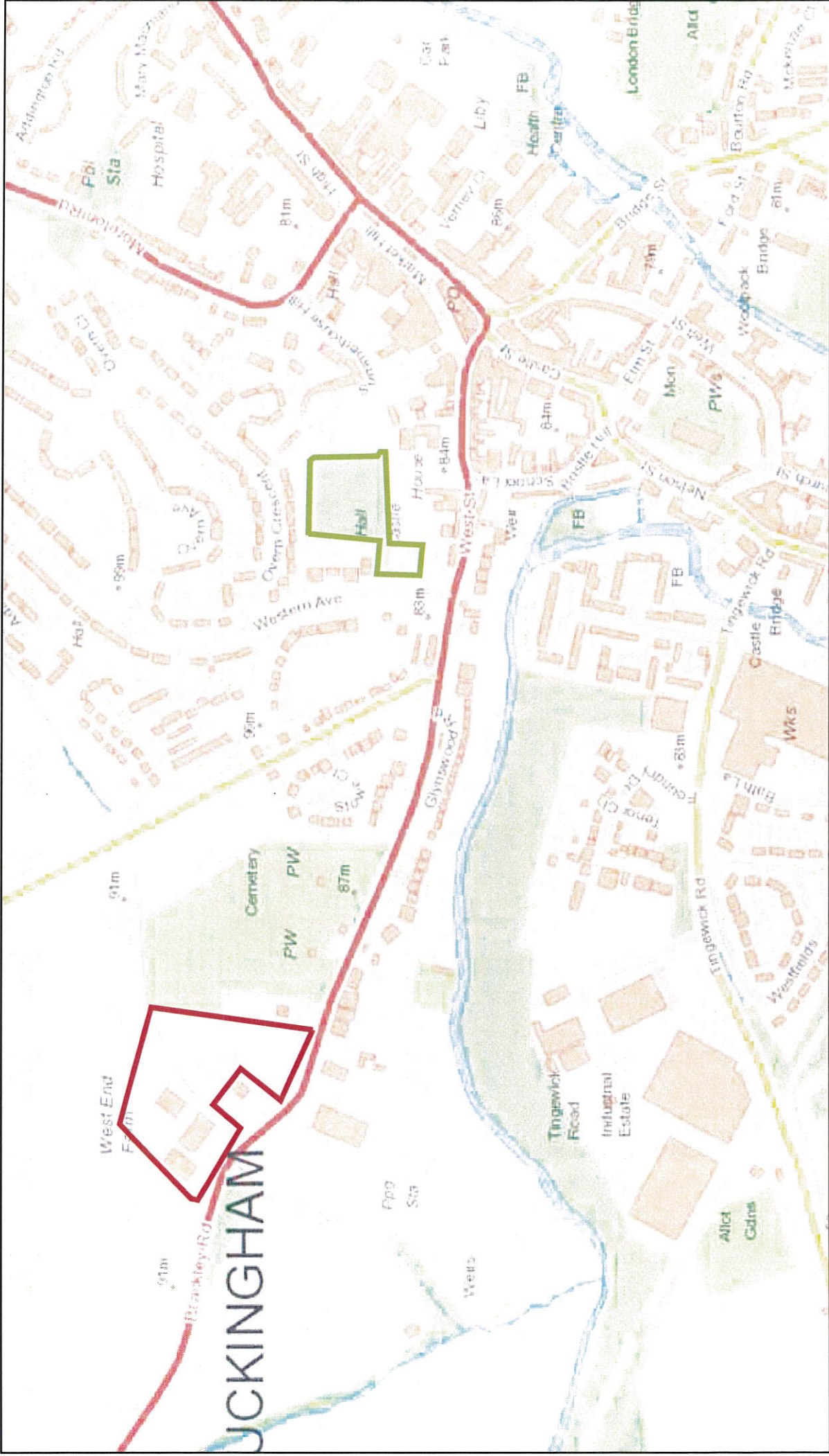
- Access (including from the adjacent car park) and footpaths running through and around the site would require improving
- Heritage & Interpretation panels to include the sites 17th Century woodland garden
- Tree works (including the potential removal of some sycamores) to allow more light into the site
- Planting e.g. a more formal garden approach
- Improved seating and site furniture
- Art/sculpture e.g. to reflect the sites/Towns history
- Possibly some form of play/structure but not a full blown play area.

The attached plan shows the sites location in green in relation to the proposed development site in red, around 470m between them (straight line distance), so very accessible to residents of the proposed development.

Recommendation

Members to agree supporting the assignment of the s106 funding to the Castle House open space proposed by AVDC.

Castle House Public Open Space, Buckingham



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0 0.0475 0.095 0.19 km

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