

Minutes of a meeting of the **Town Centre and Events Committee** of Buckingham Town Council held on **Monday 5 February 2018** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm

Present:	Cllr. J. Bates	
	Cllr. T. Bloomfield	Chair
	Cllr. J. Harvey	Town Mayor
	Cllr. D. Isham	
	Cllr. A. Mahi	Vice Chair
	Cllr. H. Mordue	
	Cllr. L. O'Donoghue	
	Cllr. M. Smith	
	Cllr. Mrs. Strain-Clark	
	Cllr. R. Stuchbury	<i>(from minute 758/17)</i>
Also attending	Mrs. A. Brubaker	Events Co-ordinator
	Mrs. N. Stockill	Committee Clerk

751/17 Apologies for Absence

Members received and accepted apologies from Cllrs. Mrs Gateley, Stuchbury and Mrs. G. Collins

752/17 Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

Cllrs. Smith and Bloomfield declared an interest in agenda item 17 (Visitor Information Centre) as Trustees of The Old Goal.

Cllrs. Mrs Strain-Clark, Mordue and Smith declared an interest in agenda item 13 (Ent Fest 2018) as Friends of Buckingham University.

753/17 Minutes

To receive the minutes of the Meeting held on Monday 4th December 2017 ratified at Full Council on 22nd January 2018. (TCE/05/17)

AGREED

754/17 Action List

To receive action reports and updates

570/17 (Planters) – to be removed from the action list.

270/17 (Training) – to be placed on the next agenda.

270/17 (Safeguarding) – to be placed on the next agenda.

Ice rink – Events Coordinator to contact key suppliers and arrange a site visit.

ACTION EVENTS COORDINATOR

755/17 Buckingham Activity Group (BAG) and Liaison with MK Dons

Members to discuss and agree Town Council representatives for the BAG group and to act as a liaison with the MK Dons.

Cllr. Smith explained that he would be stepping down as the Town Council's Liaison with the MK Dons and member of the Buckingham Activity Group. Cllr. Smith listed key dates from the MK Don's calendar and encouraged Members to volunteer. Cllrs. Mahi and Bloomfield agreed to attend the next MK Dons meeting on the 22nd February 2018 at 6pm at Buckingham Athletic.

756/17 Improving the effectiveness and efficiency of the Council

To receive a written report from the Town Clerk TCE/55/17
Cllr. Isham expressed concern that Members were discussing a restructure ahead of any final decisions on the Unitary process. The Chair reminded Members that the Committee needed to discuss the framework in regards to the Town Centre and Events Committee and not the Full Council.

Cllr. Harvey said the new structure would allow Officers to focus more time on organising and conducting events rather than writing reports for committee and a leaner number of meeting commitments could attract a more diverse group of councillors in the 2019 election. Members were in agreement that reorganising the TC&E committee would focus on the outcomes from each event.

Proposed by Cllr. Smith, seconded by Cllr. O'Donoghue and unanimously **AGREED** To **RECOMMEND** to Full Council that Members support the report recommendations and suggest a means of scrutiny across the piece, not just for the TC&E committee. Additionally, the function of the Community and Wellbeing committee should be to "*promote community wellbeing through entertainment, activities, services and information with townsfolk engagement*"

755/17 Budget

To receive the latest budget figures
Destination Buckingham 901/9033 and 901/1070 – Cllr. Smith questioned why there were two budget headings for the same account. To be investigated by the Town Clerk.
ACTION TOWN CLERK

756/17 Forthcoming Events

To receive a written report from the Events Coordinator TCE/56/17

756.1/17 Pancake Race 13th February 2018

Noted. Cllr. Mahi asked for the event's time to be inserted on all future agendas.

756.2/17 Food Fair 24th February

The Events Coordinator explained that 52 vendors had been contacted and 26 have already confirmed with many other leads being chased up. A temporary licence was in place for The Kings Head who would be offering gin taster sessions at their mobile bar. Cllr. Harvey suggested asking the local hotels and cafes if they could advertise food fair specials on the day of the event.

756.2/17 Great British Clean-up 2-4th March 2018

Members **AGREED** not to hold the event in 2018.

756.3/17 St George's day Parade 22nd April 2018

The Events Coordinator explained that the Winslow, Buckingham and District Scouts would be following the same route as the Remembrance Parade.

757/17 Charter Fair – Nichols Amusements

To discuss and agree how to mark the 100th anniversary of Nichols Amusements bringing the Fair to Buckingham TCE/57/17

TC&E 180205 Minutes

Ratified 12th March 2018

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EQUALITIES ACT 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, racial equality or diversity.

Initial.....

The Events Coordinator explained that Cllr. Stuchbury had suggested commissioning two commemorative plates and 100 unique commemorative coins. Cllr. Smith suggested an exhibition of John Cornwall's historical photographs of the Charter Fair in the Old Goal from the week of the 1st fair in 2018.

Cllr O'Donoghue volunteered to work on the event with Amanda. **AGREED**

Cllr. Harvey proposed the idea of commissioning two Showman's parade sticks with commemorative silver baubles and asking the Nichols family to consider offering all rides for the first hour for only 100 pennies.

Members **AGREED** for Cllr. O'Donoghue and the Events Coordinator to investigate the ideas and place a recommendation on the next TC&E agenda.

ACTION EVENTS COORDINATOR/CLLR O'DONOGHUE

758/17 Armistice 100

To receive and note the minutes from the meeting of the 11th January 2018

TCE/58/17

The Events Coordinator explained that the road closure was still to be looked at and approved by the Safety Advisory Group. Cllr. Smith was concerned that the Safety Advisory Group had not yet responded and that there is still no mention of ownership or funding for the event.

Cllr. Mordue suggested contacting neighbouring Town Councils to see how they planned on commemorating the Anniversary.

Cllr. Stuchbury entered the chamber at 20.15

Members shared concerns over the implied staffing costs for operating separate road closures and placement of flags across the town.

759/17 Commonwealth Day (12th March 2018)

To receive and discuss letter from The Civic and Ceremonial Events Team of Buckinghamshire County Council.

Members **AGREED** for the Town Mayor to raise the Commonwealth flag on the 12th March 2018.

ACTION EVENTS COORDINATOR

760/17 Event Reviews

760.1/17 Christmas Parade

To receive a written report from the Events Coordinator

TCE/59/17

Cllr. Smith asked for Brookfield Lane to be included as the primary access lane from 2018.

Cllr. Harvey suggested that, at future parades, the future Town Mayor does not ride in the same (sponsored) vehicle with Santa Claus as it did not seem congruent with the office of Town Mayor. Cllr. Harvey also suggested that prizes were presented on the return route to ensure the Mayor could take part in the whole parade. Cllr. Mordue explained that the Mayor could choose whether to ride in the car or walk the route and that the awards would have to be presented at the beginning of the parade when floats were in the correct order.

Members **AGREED** the report recommendations with parade traffic routes to be added to future road closures.

ACTION EVENTS COORDINATOR

760.2/17 Community Fair

To receive a written report from the Events Coordinator

TCE/60/17

Cllr. Harvey noted that many residents were not aware of the Community Fair and suggested it be advertised in conjunction with the Christmas Parade next year. Cllr. Stuchbury said that all new Residents Associations should be made aware of the

event and asked if they would like to take part in the next event. The Events Coordinator explained that the event is advertised on the newsletter, newspaper, social media and via leaflet drops.

Members discussed and **AGREED** To continue with the Community Fair for 2018.

ACTION EVENTS COORDINATOR

761/17 Ent Fest 2018 Buckingham University (11th June 2018)

To receive a written report from the Events Coordinator and agree to apply for a road closure for the event. TCE/61/17

Cllr. Smith raised concern on the lack of plans for marshalling the road closures. Cllr. Bates suggested the Church Green as an alternative location.

Proposed by Cllr Bloomfield and seconded by Cllr. Stuchbury to agree the report recommendation.

A vote was taken and the results were:

In favour: 8

Against: 2

Motion Carried

ACTION EVENTS COORDINATOR

762/17 Good Endings Fair 2018

To receive a written report from Cllrs. Harvey and Bates.

Proposed by Cllr. Smith, seconded Cllr Bloomfield and unanimously **AGREED** to support the report recommendations. **ACTION EVENTS COORDINATOR**

The Events Coordinator suggested running the event during a Saturday in February 2019. Cllr Harvey suggested September or October of this year and agreed to forward suitable dates. **ACTION EVENTS COORDINATOR**

763/17 Buckingham Action Group

To receive a verbal update from Cllr O'Donoghue

Cllr. O'Donoghue noted the following highlights from the recent BAG meeting:

- Responses from a recent survey demonstrated how few senior school pupils were aware of the Buckingham Youth Centre.
- Buckingham's Antisocial Behaviour statistics were up on 2016/17 figures.
- The BAG had agreed to host a skateboarding event and to combine it with a Youth Job Fair.

Cllr. Harvey advised Members of TVP's public meeting on the 15/02/18 to discuss the recent spate of thefts in Buckingham.

764/17 Access

Nothing to note.

765/17 Visitor Information Centre

To receive the latest visitor and accommodation statistics.

Noted.

766/17 Correspondence

No correspondence.

767/17 News Releases

Members **AGREED** a press release announcing the Town Council was now managing the Buckingham Tourist Information Centre.

ACTION EVENTS COORDINATOR

768/17 Chairman's Items

Pancake races 13 February.

Email from the Communities Officer at AVDC. A ballot for group tickets to the Paralympic Heritage Flame Lighting Ceremony on the 2 March 2018 is open to Buckingham groups that include and support people with disabilities.

Cllr. Harvey reminded Members of the following forthcoming events:

Mayor's Charity Ball @ Villers' Ballroom (24th March 2018) – Tickets are now on sale and the event will be raising money for the Mayor's charities.

Mental Health Awareness Walk (18th March 2018) – A journey around Buckingham to discuss what more can we do to support the mental health of young people in Buckingham. Open to anyone with an interest in the event.

769/17 Date of the next meeting: Monday 26th March 2018

Meeting closed at 21.22pm

Signed Date
Chairman