

Minutes of a meeting of the **Environment Committee** of Buckingham Town Council held on **Monday 11<sup>th</sup> December 2017 following an Extra-Ordinary meeting of the Full Council** in the Council Chamber, Cornwall's Meadow, Buckingham.

**Present:**

Cllr. T. Bloomfield	
Cllr. P. Collins	(from minute 591/17)
Cllr. Mrs. M. Gateley	
Cllr. J. Harvey	Town Mayor
Cllr. P. Hirons	
Cllr. D. Isham	Vice-Chair
Cllr. A. Mahi	
Cllr. Ms. R. Newell	
Cllr. Mrs. L. O'Donoghue	
Cllr. M. Smith	Chairman
Cllr. Mrs. C. Strain-Clark	
Cllr. R. Stuchbury	

<b>In attendance:</b>	Mr. C. Wayman	Town Clerk
	Ms. C. Childs	Deputy Town Clerk
	Mrs. N. Stockill	Committee Clerk

**588/17 Apologies for Absence**

Members are asked to receive and accept apologies from members. Cllr Bates

**589/17 Declarations of Interest**

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

**590/17 Minutes**

To receive the minutes of the Environment Committee meeting held on Monday 23<sup>th</sup> October 2017 and approved at Full Council on the 20<sup>th</sup> November 2017.

**591/17 Action Report**

To receive the report and note the updated information.

*Cllr P Collins entered the chamber 19.43*

481/12 (BMX Track) – Members **AGREED** to deleted reference to Section 106 funding from the Moreton Road Development.

591.1/17 Tree Survey

To receive an update from the Estates Manager

The Town Clerk explained that the tree survey should be completed before the end of January 2018.

591.2/17 Dog Poster

To receive an update from the Estates Manager

The Town Clerk explained that local Primary schools had been

contacted. Members suggested sending a follow up email after Christmas.

#### 591.3/17 Town Centre CCTV

To receive an update from the Estates Manager

Members **AGREED** for the Estates Manager to investigate further CCTV in the Town Centre and to repurpose the cameras outside of Chandos Park toilets.

**ACTION ESTATES MANAGER**

### 592/17 Budgets

592.1/17 To receive the latest figures

Personnel figures - Members **AGREED** to remove budget lines 3995/3996/404 from future Environment Committee budget reports.

**ACTION ACCOUNTS OFFICER**

Lace Hill Events - Members **AGREED** to move budget 4166 to TC&E from the beginning of the new financial year 2018/19.

**ACTION ACCOUNTS OFFICER**

592.2/17 To discuss and propose budgets for 2018/19 (Precept)

Accessible park equipment – Cllr. Strain-Clark noted that all of the Trim trail equipment in Bourton Park was not accessible for wheelchair users. The Town Clerk explained that improvements of existing exercise equipment could be funded from Section 106.

Roundabout sponsorship – The Town Clerk explained that rates would be increased during 2018 inline with RPI.

Members discussed and **AGREED** the latest figures and that any unspent funds in the Environment budgets be put into the Parks Development budget in Earmarked reserves (9035/901) at year end.

### 593/17 Lace Hill Sports and Community Centre Hire Rates

To receive a written report from the Deputy Town Clerk  
Members **AGREED** to the report recommendation.

**ACTION DEPUTY TOWN CLERK**

*“To agree to change the rates as proposed from April 2018, and offer ‘10 for the price of 9’ as a booking incentive.*

*To review the rates again in December 2018, for the following financial year.”*

### 594/17 Festival of Health

To receive a written report from the Project Coordinator.

Cllr. Harvey reported on a successful event.

Members **AGREED** in principle to the sentiment of the report but that staffing and costs were to be reviewed at a future date.

**ACTION PROJECT COORDINATOR**

Cllr O’Donoghue questioned whether a future event should be under the banner of the TC&E Committee.

*The Deputy Town Clerk left the chamber at 20.12*

### 595/17 Photo Voltaic Panels

To receive a written report from the Town Clerk

Cllr Harvey thanked the Town Clerk for a thorough and detailed report.

Proposed by Cllr. Newell, seconded by Cllr. Harvey to **AGREED** the report recommendation. A vote was taken and the results were:

11 in favour

0 against

1 abstention

**ACTION TOWN CLERK**

*“That Company F undertakes the project, the reasons for this are that as well as being the cheapest it has one of the shortest repayment periods and also the most complete warranty package.*

*That public consultation is undertaken to obtain a loan to secure Salix funding. That the cost of the loan estimate £6,000 and the outstanding balance estimate £20,000 are confirmed and included within the Town Council’s precept request.”*

#### **596/17 Bourton Park Survey**

To note the summary of the survey carried out regarding Bourton Park and agree that the comments are taken on-board when writing the Bourton Park Management Plan and when prioritising the Action Plan which will follow this. Members discussed and noted the key issues highlighted in the report. Members thanked the Committee Clerk for preparing the report.

#### **597/17 Lace Hill Medical Centre**

To receive and discuss correspondence related to Lace Hill Medical Centre. Cllr. Stuchbury expressed concern that the Town Council was not being thoroughly consulted with regards to the Swan Practice’s plans to move all town centre surgeries up to the Lace Hill Medical Centre. Members were in general agreement that the majority of residents already used a vehicle to access their surgery and therefore a journey to Lace Hill would be no different.

Proposed by Cllr. Harvey, seconded by Cllr. Hirons and **AGREED** the following motion:

*“We recognise the strategic challenge facing local primary care services and look forward to being fully engaged in helping to plan future developments.”*

A vote was called and the results were:

In favour: 11

Against: 0

Abstaining: 1

**Motion Carried.**

**ACTION TOWN CLERK**

Cllr. Mahi asked the Chairman if a secret Chair’s meeting that took place without the knowledge of Committee Members. Cllr. Smith assured Cllr. Mahi that no secret meetings had taken place.

#### **598/17 Grounds Maintenance Contract**

To receive a written report regarding the future provision of Grounds Maintenance.

The Town Clerk explained that any new staff would be recruited during January 2019 to be in place by the start of the new grass cutting season. This would also give a larger workforce during the winter months to take care of other maintenance tasks.

Proposed by Cllr. Newell and seconded by Cllr. Harvey to accept the report recommendation.

Cllr. Gateley said she was encouraged to see the Town Council was creating an opportunity to employ local people. A vote was taken and the results were.

In favour 10

Against: 2

Abstentions 0

**Motion Carried**

**ACTION ESTATES MANAGER**

**599/17 Access Awareness**

Cotton End Steps – Cllr. Stuchbury noted that AVDC’s Cabinet’s decision for the New Homes Bonus application was on the agenda for the 14/12/2017.

**600/17 Buckingham Community Wildlife Project**

Cllr. Newell reported on the earlier meeting of the BCWP and noted that the minutes would be circulated in time for the next Committee meeting.

**601/17 News Releases**

None.

**602/17 Chair’s Announcements**

**Date of Next Meeting:** Monday 12<sup>th</sup> February 2018

Meeting closed at: 20.51

Chair..... Date.....