



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,  
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: [office@buckingham-tc.gov.uk](mailto:office@buckingham-tc.gov.uk)  
[www.buckingham-tc.gov.uk](http://www.buckingham-tc.gov.uk)

Town Clerk: Mr. C. P. Wayman

Monday, 16 October 2017

Councillor,

You are summoned to a meeting of the **Environment Committee** of Buckingham Town Council will be held on **Monday 23<sup>rd</sup> October 2017** at 7pm in the Town Council Chamber, Cornwall's Meadow, Buckingham.

Mr. C. P. Wayman  
Town Clerk

Please note that the Environment Committee meeting will be preceded by Public Session lasting for a maximum of 15 minutes, in accordance with Standing Order 3.f.

## AGENDA

**1. Apologies for Absence**

Members are asked to receive and accept apologies from members.

**2. Declarations of Interest**

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

**3. Minutes**

To receive the minutes of the Environment Committee meeting held on Monday 4<sup>th</sup> September 2017 and approved at Full Council on the 2<sup>nd</sup> October 2017.

**Copy previously circulated**

**4. Action Report**

To receive the report and note the updated information.

**Appendix A**

**4.1 Dog Wardens**

4.1.1 Members to receive and discuss the response to Cllr. Stuchbury's written question of the 6<sup>th</sup> September 2016.

**Appendix B**

**5. Sports Provision**

To receive a written report from the Town Clerk

**E/26/17**

**6. Purchase of a Scrubber Dryer machine for LHSCC**

To receive a written report from the Estates Manager

**E/27/17**

**7. Purchase of a chainsaw and PPE equipment**

To receive a written report from the Estates Manager

**E/28/17**

Buckingham



Twinned with Mouvaux, France

Members are reminded to declare any prejudicial interest as soon as it becomes apparent.  
All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

**8. Budgets**

8.1 To receive the latest figures

**Appendix C**

8.2 Proposed by Cllr. Harvey and seconded by Cllr Try to **RECOMMEND** to Environment Committee to create a budget heading for future Buckingham tree planting that residents planning tree works can voluntarily contribute towards.

8.3 To discuss and propose budgets for 2018/19 (Precept)

**9. Devolved Service**

To receive a verbal update from the Estates Manager on services provided and costs covered

**10. Archaeology Report for Buckingham Town Cemetery**

To receive a written report from the Estates Manager on the draft Archaeology Report findings from Buckingham Cemetery. **E/29/17**

**11. Festival of Health**

To receive an update on the Festival of Health from the Project Coordinator. **Appendix D**

**12. Mind the Gap**

To receive verbal update from the Deputy Town Clerk on the review of the hire agreement. **E/30/17**

**13. Access Awareness**

**14. Rights of Way**

To receive a written report from the Town Clerk **E/31/17**

**15. Buckingham Community Wildlife Project**

**16. News Releases**

**17. Chair's Announcements**

**18. Date of Next Meeting:** Monday 11<sup>th</sup> December 2017.

**To:**

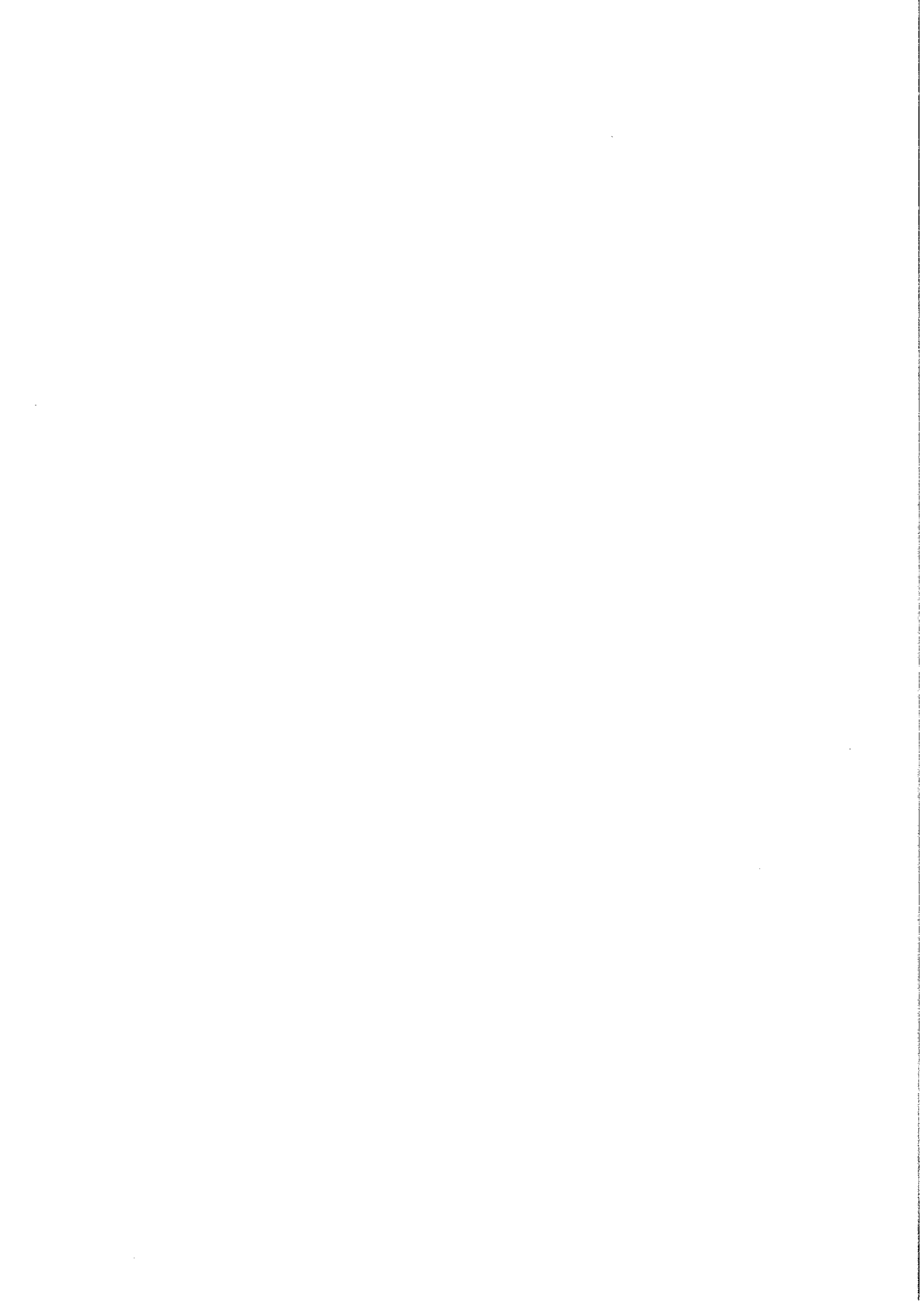
Cllr. Ms. J Bates  
Cllr. T. Bloomfield  
Cllr. P. Collins  
Cllr. Mrs. M. Gateley  
Cllr. J. Harvey- Town Mayor  
Cllr. P. Hirons  
Cllr. D. Isham – Vice Chair  
Cllr. A. Mahi

Cllr. Ms. R. Newell  
Cllr. Mrs. L. O'Donoghue  
Cllr. M. Smith – Chair  
Cllr. Mrs. C. Strain-Clark  
Cllr. R. Stuchbury

Action Item	Minute No	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
A	215/11, 334/11 & 709/14	Discussion Paper – Renewable Energy	Solar panels for Community centre. Issue with testing of roof to be resolved	Currently out to tender deadline 31st October 2017. To be placed on December agenda.	2	3	8	7
B	85/17	Festival of Health	Members asked for a feedback report to be submitted to the December Committee.	December Agenda				
C		Play Parks Motion	Proposed by Cllr. Harvey, seconded by Cllr. Mahi and <b>AGREED</b> for Cllr. Harvey to draft a Town Council Motion insinuating that all future play areas in Buckingham are constructed with a gate to prevent dogs from entering the play area. Members discussed and <b>AGREED</b> to write to the Lace Hill Developers pointing out the absence of gates in the play area and asking for a contribution towards their installation. <b>ACTION ESTATES MANAGER</b>	Motion - December Agenda. Quotations being sought for gates and letter to Developers sent 02/10/17				
D		Cornwalls Meadow Toilets	Members discussed and <b>AGREED</b> to request a feedback report from the Town Clerk and Cllr Bates regarding the learning outcomes from the construction of the new toilets. The report is to be presented to the Full Council in December 2017. Cllr Stuchbury proposed that the report is initially treated as confidential and once <b>AGREED</b> by Committee it could be placed in the public realm <b>ACTION TOWN CLERK</b>	December Agenda				
E	74/11	Chandos Park lime trees	GSM to produce report regarding planting a replacement row of trees as one of the lime trees had to be removed	Writing Park Management plan	1	2	2	5
F	481/12 & 498.3	BMX Track	Look into possibilities for new BMX track and if it could be included in the Neighbourhood plan (Under Section 106 for Moreton Rd)	Parked	4	1	1	1
G	521/16;	Entrance signs for Bourton Park	GSM to install new interpretation boards GSM liaised with the Conservation Group and Canal Society respectively to design the boards.	Ordered (2/10/17) estimated delivery and installation - 2-3 weeks.	2	2	3	7
H	92/15; 904/15; 640/16; 309.4/17	Sports Pitch Provision	pursue the area at Verney Park 'triangle' and that funding be sought for the surveys required.	October Agenda	4	1	2	7
I	513/16; 304.5/17	Bourton Park Tree Works	GSM to survey trees in Bourton Park	Oct: Cemetery left to survey then out to tender.	2	3	3	8
J	255/15 & 91/16	Green Flag Status	Areas to be addressed where the criteria is not currently met, put in an application for Bourton Park.	Working on Park Management Plans	3	1	3	7
K	899/44; 257/45	Tennis Table Park	<b>To be removed from Action List following agreement at the October Committee meeting</b>	Completed	0	0	0	0

Action Item	Minute No.	Action Required	Action Taken	Result	Social Value	Other Effort	Legacy	Total
L	783/16; 309.5/17	Access Awareness	Consider suitable sites in Town centre for further benches with input from Access Awareness Group	Ongoing	3	2	2	1
M	96/47	Weeding outside Old Post Office	<b>To be removed from Action List following agreement at the October Committee meeting</b>	Completed	0	0	0	0
N	771/15	Access Awareness	Step from Church Street to Church is a problem for access to church due to high step.	BCC asked to undertake work, allocated to minor works crew.	3	3	3	9
O	522/16	Access Awareness	<b>To be removed from Action List following agreement at the October Committee meeting</b>	Completed	0	0	0	0
P	630/15	Wild flower planting for bees – Bourton Park	Some small areas along river bank seeded, plans to be made for 2 small paddocks, cutting regime altered to help wild-flowering plants.	Ongoing	2	3	1	6
Q	520/16	Bus Shelters	GSM to clarify who owns and maintains the shelter at the Bus Station.	Shelter is owned by District. To be removed from Action List following agreement at the October Committee meeting	1	3	1	5
R	905/15 (83/1/14 93/15)	Devolved/Transferable Land & Chris Nicholas Walk	Revisit the potential sites and provide further analysis based on cost, liability per year and social value to the town – a potential list of 3-5 sites	Ongoing	3	1	2	6
S	787/16	Lace Hill Community Centre	Given VAT and other booking considerations, hire rates will be reviewed at the December 2017 meeting and annually thereafter	December Agenda	1	4	1	6
T	86.4	Dog bins	<b>To be removed from Action List following agreement at the October Committee meeting</b>	Completed	0	0	0	0
U	97/16; 517/16; 642/16; 913/16	Dog Wardens	Members discussed and <b>AGREED</b> for Cllrs. Smith and Stuchbury to write to The District Council requesting information on the outsourcing of Dog Wardens, how frequently they visit Buckingham and what investigations they have undertaken.	October Agenda	3	2	2	7
V	517/16	Dog Bins	Investigate the idea of a poster competition. Investigate the cost of installing bag dispensers and improved signage across the parks. The installation of notices in playgrounds excluding dog	40+ notices received and ready for installing in playareas, greenspaces and paddocks. Poster idea being investigated with Bourton Meadow and Buckingham Primary schools.	3	2	3	8
W	907/16	Michaelmas-Cottage	<b>To be removed from Action List following agreement at the October Committee meeting</b>	On order. Waiting for an installation date.	0	0	0	0
X	641/16	Scenic Walk	Members <b>AGREED</b> for a report for both rights of way from Station Approach to Station Terrace and along Railway Walk to be submitted to the next meeting.	Town Clerk is liaising with Buckingham University - ongoing.	1	3	1	5

Action Item	Minute No.	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
<b>Y</b>	792/16	CCTV	GSM to produce a report on replacement system including effectiveness of current cameras and indicative costs.	Town Clerk proceeding with purchase of new system.	2	2	2	<b>6</b>
<b>Z</b>	909/46	War Memorial	<b>To be removed from Action List following agreement at the October Committee meeting</b>	TC confirms there are no restrictions.	0	0	0	<b>0</b>
<b>AA</b>	946/46	DisabledGo	<b>To be removed from Action List following agreement at the October Committee meeting</b>	Completed	0	0	0	<b>0</b>
<b>AB</b>	310/17	Roundabouts	Members discussed and <b>AGREED</b> for the Town Clerk to submit a bid new roundabout on the Tingewick Road.	Letter sent to BCC and Marketing Force Ltd 02/10/17	1	2	2	<b>5</b>



# MEMBER'S WRITTEN QUESTION



Name of Member submitting the question: Councillor Robin Stuchbury

Date received by Democratic Services: 6 September 2017

To the Cabinet Member for: Environment and Waste (Councillor Sir Beville Stanier)

**Question:**

Dear Councillor Stanier

You will know Buckingham Town Council manages two parks (Bourton Park and Chandos Park) which are heavily used by dog walkers. Most dog owners are responsible people, but I understand BTC do receive complaints about dogs not being on leads which, with lively or "friendly" dogs, can upset some people; as well as the usual instances of owners failing to clean up after their animals.

I am aware that AVDC employs Dog Wardens, but understand that this service has now been out-sourced. Could you please confirm this, and indicate who the service provider is and the number of Dog Warden patrols in Buckingham that is included in the service.

I would also be interested to know if Dog Warden visits to Buckingham are scheduled and, if so, an indication of future scheduled visits (or at least the number of visits planned for (say) each calendar quarter). I also would be glad to know if Dog Wardens have taken any investigative or enforcement action in Buckingham in the past year.

Finally, it would also be completely useful to have knowledge about the wardens I believe you contract in, with the cost of these services including information on the nature of this agreement between the contractor and the council and the scope of their powers including the number of parks covered within this said contract within the vale of Aylesbury including Buckingham, So I can better answer questions ask on my self from Buckingham town councillors and my Buckingham constituents.

Kind Regards

Councillor Robin Stuchbury

**Response:**

Dear Cllr Stuchbury

Thank you for your interest in the Dog Warden service that is delivered within our Customer Fulfilment sector.

I can confirm that the Dog Warden functions have been contracted out by AVDC to an external provider, SDK Environmental, since 2008. The contract is a Buckinghamshire wide framework contract which means that the services delivered vary in each district council area with respect to which functions are carried out by SDK. The AVDC contract covers the following activities:

- Collection of stray dogs
- Kennelling of stray dogs
- Provision of a dog control service for patrolling and investigation of dog fouling

The annual cost of the contract is circa £50,000 p.a., however when a stray dog is claimed by its owner a fee of £75 is credited back to the contract fee and therefore reduces the actual cost to the council of providing a dog warden service each year.

Included within the contract is 10 hours per month of patrolling. This means a dog warden will undertake targeted patrolling in specific areas where we believe there may be a problem with dog fouling. Whilst patrolling they will also look at the general level of fouling in an area. The 10 hours can be undertaken at any location within the district which is an open public space or footpath, and can occur between the hours of 06.00 and 20.00hrs. Included within this is a minimum of 4 hours per month of patrolling on a Saturday, Sunday or Bank Holiday (this maybe averaged over a number of months).

The areas for patrolling are identified based upon intelligence. This may be from complaints which have been received from members of the public or town/parish councils or from information gathered during previous patrols. Issues can be reported on our website at <https://www.aylesburyvaledc.gov.uk/dog-fouling> . There is no set schedule for when the patrolling is undertaken and we are not notified in advance.

Currently the areas of Buckingham which have been highlighted for patrolling are:

- Bourton Park
- Heartlands (Cornwalls Meadow)
- Badgers Estate
- Lace Hill

Attached is a spreadsheet which details the patrolling that has been undertaken in Buckingham over the past 12 months. The dog wardens are authorised to serve Fixed Penalty Notices under the Dog Fouling of Land Act, although s/he would encourage a person to pick up the faeces in the first instance. There has been no formal action taken in the Buckingham area and during this period no fixed penalty notices have been served.

I note that you mention that there have been concerns raised concerning dogs being off their leads. The dog warden services do not cover this and there is no specific requirement for dogs to be kept on a lead in the Buckingham area. If a dog is dangerous or harms someone then it becomes a police matter. There is more information concerning responsible dog ownership at <https://www.aylesburyvaledc.gov.uk/responsible-dog-ownership>

I trust the above information is satisfactory for your needs.

**Signed by:** Councillor Sir Beville Stanier

Date: 21 September 2017

**Written questions:**

- must be submitted to the Democratic Manager
- will be replied to within 10 working days
- will be published on the last Friday of each month



Patrolling in Buckingham

Location	Town	Warden	Date	Time spent	Time OOH	Fouling level	Comments
Bourton Park	Buckingham	Ann	26/10/2016	30	0	2	number of dog walkers seen, no offences
Bourton Park	Buckingham	Ann	23/12/2016	20	0	2	2 x dog walkers seen, no offences Spoke to couple with 5 dogs. Seen picking up. Asked if park had a problem. Advised they always see people pick up but clear up others if they see any left
Heartlands	Buckingham	Pam	17/01/2017	60	0	3	2 dog walkers seen. No big problem with fouling in this park. Bins emptied.
Heartlands	Buckingham	Pam	20/01/2017	30	0	3	
Badgers Estate	Buckingham	Pam	17/01/2017	30	0	3	No dog walkers seen, drove around the estate
Bourton Park	Buckingham	Ann	08/02/2017	30	0	3	4 dog walkers seen clearing up after their pets
Badgers Estate	Buckingham	Ann	08/02/2017	30	0	1	no dog walkers seen A couple of dog walkers seen. No real problem with dog fouling
Badgers Estate	Buckingham	Pam	18/02/2017	0	30	3	
Heartlands	Buckingham	Pam	18/02/2017	0	30	3	2 dog walkers seen. No real problem with fouling. report corrupted
Bourton Park	Buckingham	Ann	13/03/2017	50	0	3	Couple of dog walkers out and about
Heartlands	Buckingham	Pam	17/03/2017	30	0	3	
Badgers Estate	Buckingham	Pam	21/04/2017	60	0	3	only one dog walker, drove around all the roads
Heartlands	Buckingham	Pam	21/04/2017	60	0	3	2 dog walkers seen
Bourton Park	Buckingham	Pam/Ann	03/05/2017	30	0	3	A couple of dog walkers out and about
Badgers Estate	Buckingham	Pam	03/05/2017	30	0	3	no report
Heartlands	Buckingham	Pam	03/05/2017	30	0	3	no dog walkers 2 dog walkers seen. A few old piles seen & removed by Dog warden
Badgers Estate	Buckingham	Pam	09/05/2017	60	0	N/K	2 dog walkers seen
Heartlands	Buckingham	n/k	10/05/2017	60	0	N/K	
Bourton Park	Buckingham	Pam/Ann	24/05/2017	30	0	2	Man with jack russell - didn't see dog foul. Couple with black cocker spaniel - cleared up. Couple with labrador & cocker spaniel. Cleared.
Lace Hill	Buckingham	Ann	18/08/2017	60	0	1	3 dog walkers seen no offences witnessed
Bourton Park	Buckingham	Pam	12/09/2017	45	0	3	2 dog walkers seen, when asked both carrying bags
Badgers Estate	Buckingham	Pam	12/09/2017	45	0	3	2 dog walkers seen - had bags when asked
Heartlands	Buckingham	Pam	12/09/2017	45	0	3	2 dog walkers seen - both had bags when asked

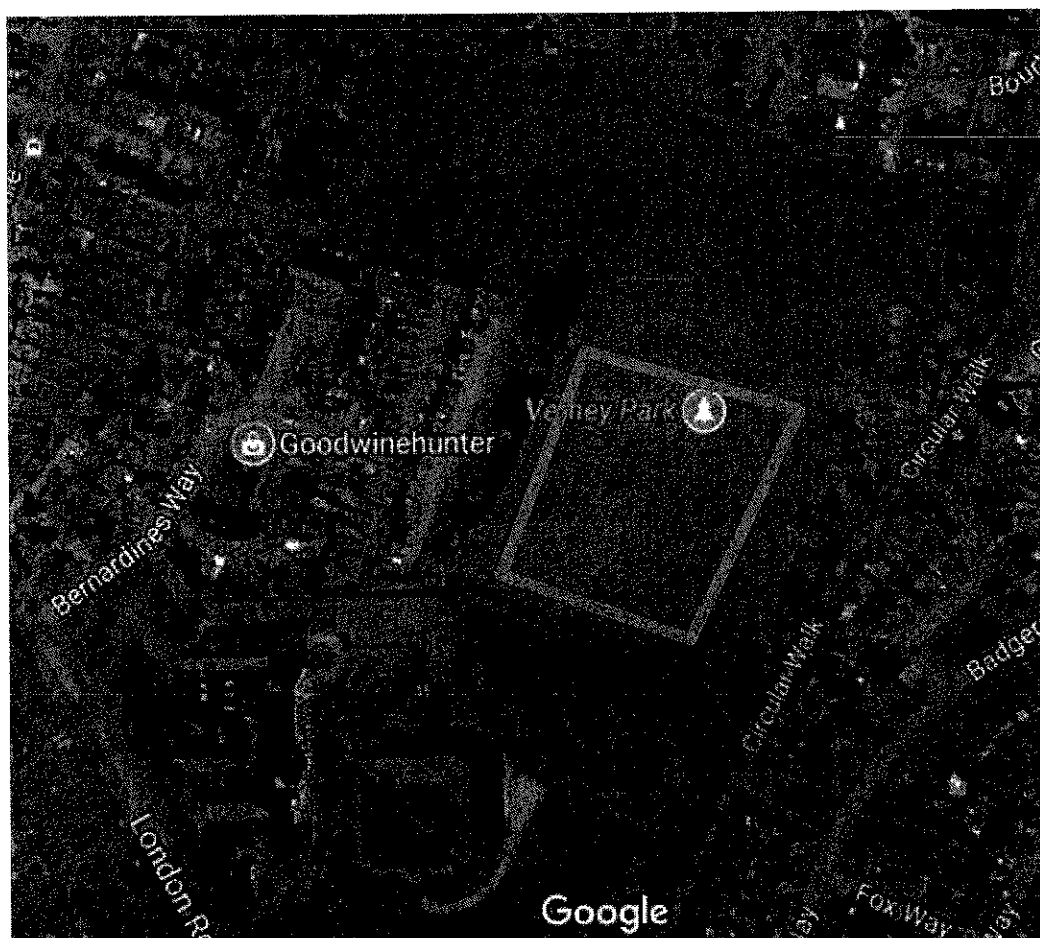


## BUCKINGHAM TOWN COUNCIL

## ENVIRONMENT

MONDAY 23<sup>rd</sup> October 2017**Committee Chairman: Cllr. M. Smith****Contact Officer: Christopher Wayman****Sports Pitch at Verney Park - Update**

The Town Clerk and Cllr. Smith met with The Buckingham School, the Royal Latin and Buckinghamshire County Council on October 11<sup>th</sup>. This was to try and progress the agreement behind the sports pitch at Verney Park. The following was presented at the meeting to discuss:



View of the possible placing of the facility

**Funding situation**

The funding for the project has been agreed as part of the section 106 agreement for the development of 400 homes along the Tingewick Road in Buckingham. The funding will be released in two tranches. The first 50% before commencement of

development on the site the second half once the 200<sup>th</sup> dwelling is developed. Due to the scale of this project it would require both payments to be made before work could begin.

### **Specification**

This is open to discussion. There is community need for all types of surfacing, football, rugby and hockey.

It would look to include floodlighting (angled and low so as to minimise impact on surrounding houses) to maximise community usage

### **Timescale**

The developers of the Tingewick Road site have indicated that they will be submitting a planning application before Christmas which will include more details. This is needed before development can take place. This will not be determined until at least April 2018. One of the conditions of development is that a new roundabout has to be installed on the A421/Tingewick Road junction before development can start. This is unlikely to begin until at least June 2018, with possibly 6 months of work to construct. After that has happened then the developers can start on site. It could take over 2 years to have the 200<sup>th</sup> dwelling constructed. Therefore it is unlikely that the project could begin before January 2021.

### **Access and parking**

As discussed previously it is hoped to come to an arrangement with the University to increase the capacity of their car park to help facilitate access and parking to the new facility. This would allow them more capacity through the day when it is required and spaces would be available on an evening and weekend when the use of the pitch is more likely to require parking.

### **Other factors**

The site will need an in depth survey to scope the works and ensure that the area is suitable. If this position is not then the rest of the area will be scoped out to see if a different position would suit.

Planning permission would be required for the development.

The Town Council will need to go through a tendering process for the works, this will have to comply with the legislation at the time. Currently we will have to conform with EU legislation on major works for a contract this large. This may or may not be the case when the tender process is ready to begin

The plan would be to undertake as much of this concurrently with the waiting period for the second funding tranche coming through (using the first payment to fund the initial works).

### **Length of works**

This would be determined by the type of surfacing (rubber, cork etc), depth of the pile (synthetic material), which sport it primarily designed for, and the feedback from the initial survey. The timing of the works could be scheduled to have the least amount of impact for the schools, e.g. over the summer and summer holidays.

### **Leasing arrangements**

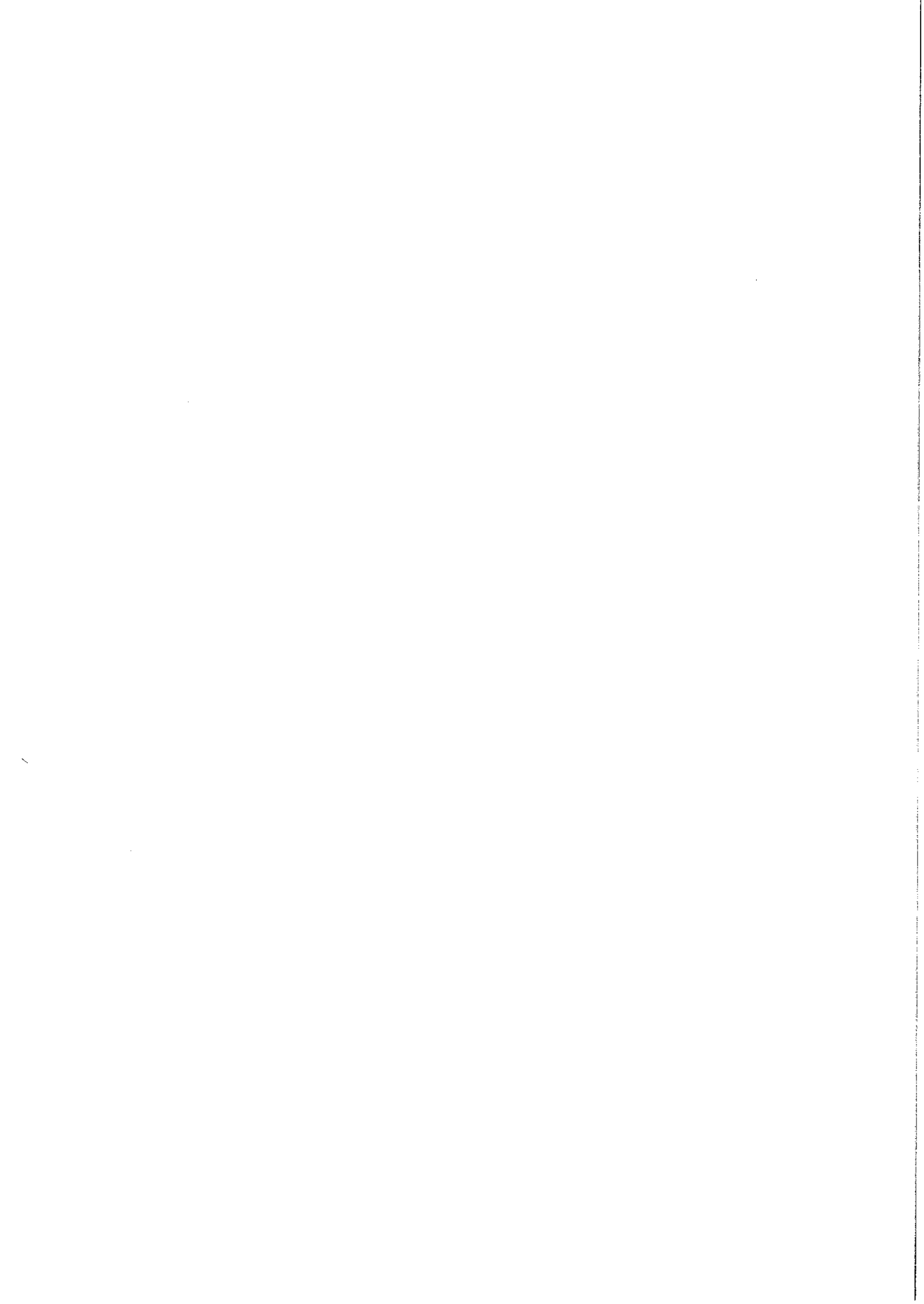
It is hoped that a peppercorn lease could be arranged where by school use would take precedent during the school hours (and possibly up to say 5.30pm for after

school activities) Otherwise the area would be open for community hire. The Town Council could run, manage and carry out the maintenance on the pitch and take an income to cover the costs of the facility and replacement in the future. The Town Council has a maintenance department to carry out weekly checks and general maintenance. On top of that the Town Council runs and manages a Sports and Community Centre as well as two sports pitches currently so has the necessary infrastructure in place to incorporate an extra pitch.

Discussions included about ensuring there was suitable access into the pitch, storage, car parking and toilet/changing facilities. The schools and the County Council have agreed to talk amongst themselves to discuss their requirements in November and to come back with their requirements. Beyond that it would mean agreeing a heads of terms agreement and a possible lease or transfer of land to the Town Council.

### **Recommendation**

To note the report and for the Town Clerk and Cllr. Smith to carry on discussions with the parties.



## BUCKINGHAM TOWN COUNCIL

## ENVIRONMENT

MONDAY 23<sup>rd</sup> October 2017

Committee Chairman: Cllr. M. Smith

Contact Officer: Lee Philips

## Scrubber Dryer quotations

The Lace Hill Sports and Community Centre require the purchase a floor scrubber/dryer to help maintain the sports hall flooring to a high standard as our existing method of floor care (mop and bucket) is not fit for purpose.

The machine would enable faster more thorough cleaning of the Sports Hall and also quicker drying times. Additionally, it will save time allowing cleaning staff to carry out other essential duties. The community in general will benefit as the floors will be maintained to a higher standard and will improve the aesthetics of the Sports and Community Centre. As such a trial of the most suitable type of equipment had taken place on 3<sup>rd</sup> October 2017, at which the Estates Manager and LHSCC Coordinator had been present. The Estates Manager confirmed that the equipment had performed with excellence, leaving a clean and dry floor. The machine (Numatic TwinTec Battery. TGB4045) is available from a number of suppliers and would require the purchase of additional cleaning pads and a drive board.

## Numatic TwinTec TGB4045

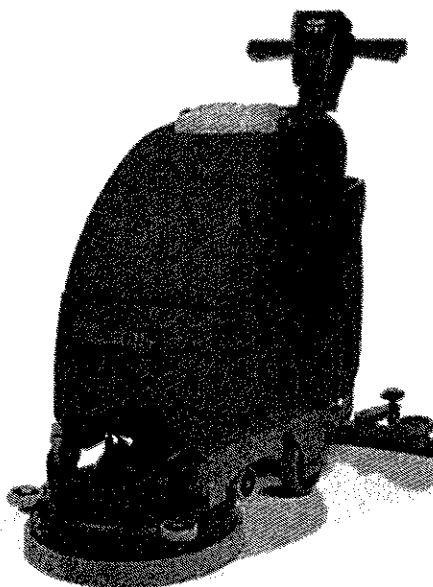
Company	Equipment	Price	Delivery	Total
A	Scrubber Dryer	£2316.99	£0	£2441.14 (ex. VAT)
	Padloc Drive Board	£84.15		
	5 x Red cleaning pads	£20		
	5 x Green cleaning pads	£20		

Company	Equipment	Price	Delivery	Total
B	Scrubber Dryer	£2200	£0	£2342.48 (ex. VAT)
	Padloc Drive Board	£84.15		
	5 x Red cleaning pads	£29.17		
	5 x Green cleaning pads	£29.17		

Company	Equipment	Price	Delivery	Total
B	Scrubber Dryer	£2111.88	£0	£2194.38 (ex. VAT)
	Padloc Drive Board	£54.50		
	5 x Red cleaning pads	£14		
	5 x Green cleaning pads	£14		

Company	Equipment	Price	Delivery	Total
B	Scrubber Dryer	£2537.56	£2.50	£2714.38 (ex. VAT)
	Padloc Drive Board	£125.27		
	5 x Red cleaning pads	£24.73		
	5 x Green cleaning pads	£24.73		

**Scrubber Dryer equipment examples (TwinTec Battery. TGB4045)**



**Recommendation**

That members agree to proceed with Company B to come from budget Lace Hill equipment 4164/250.



**BUCKINGHAM TOWN COUNCIL****ENVIRONMENT****MONDAY 23<sup>rd</sup> October 2017****Committee Chairman: Cllr. M. Smith****Contact Officer: Lee Philips****Chainsaw and PPE quotations**

Following the successful completion of personal chainsaw licences, the Greenspaces Team require the purchase of a chainsaw and related personal protective equipment (PPE). The appropriate chainsaw for use on branches and small diameter trees is a STIHL MS24 and three quotations have been sought from local suppliers and only two companies have replied.

Appropriate risk assessments will be carried out by and only qualified members of staff will be permitted to use the chainsaw.

Company	Price
A	£819.99

Company	Price
B	£842.91

**Recommendation**

That members agree to proceed with Company A To be paid from budget:  
Environment Equipment 4112/201



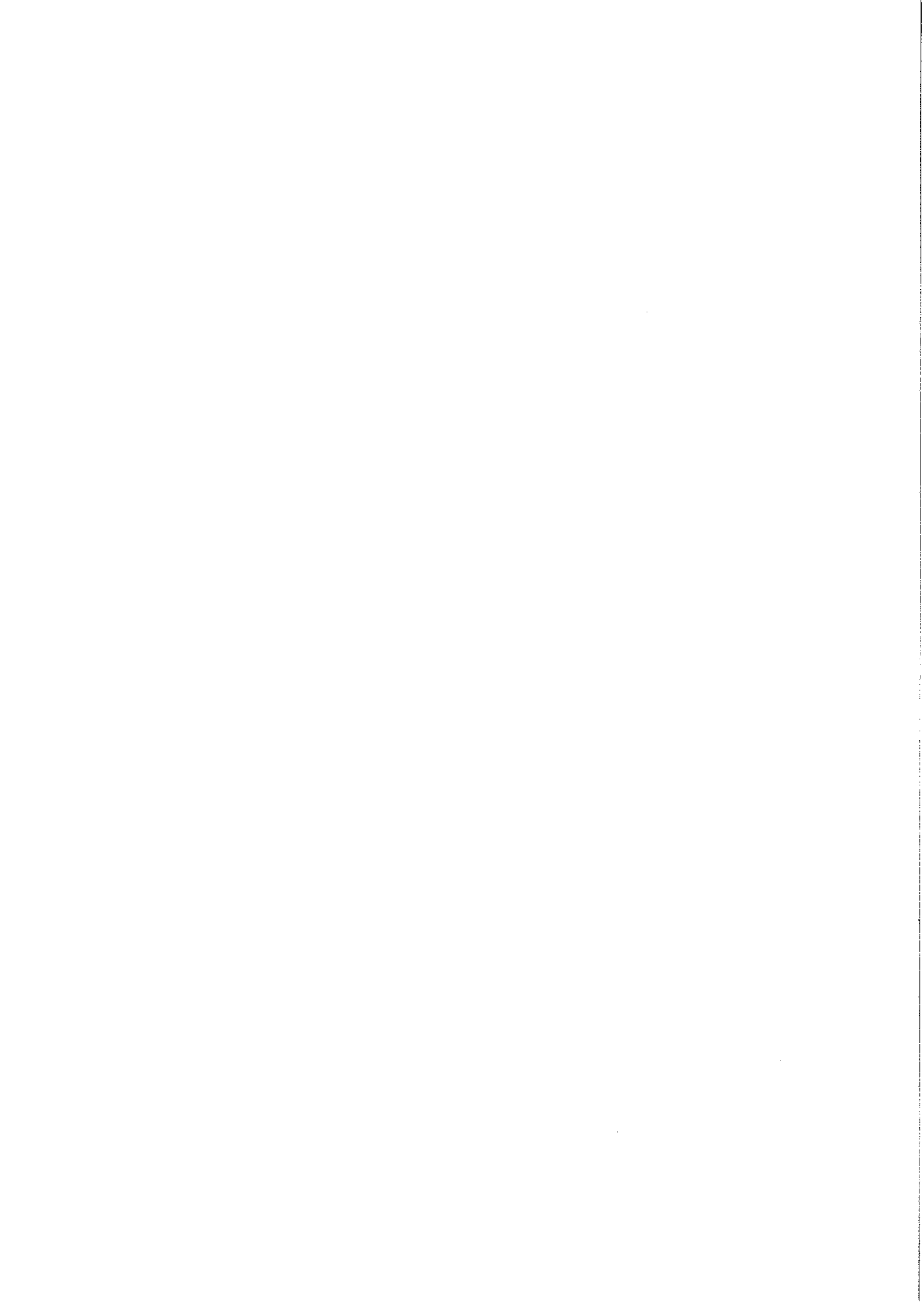
INCOME AND EXPENDITURE - EXPLANATION OF DIFFERENCES

as @ 16/10/2017

PAGE No	CODE	COST CENTRE	EXPLANATION
2	4055	248	Overspend due to complexity of alarm system actually required to satisfy insurance company
2	4158	250	Gas costs higher than budgeted, anticipated that by financial year end an overspend of approx £3000 will occur, Estates manager is aware and working with all parties to keep costs to a minimum
4	4120	255	£1 overspend due to rounding - to be tidied up during audit
4	4609	258	Overspend of £800 due to purchase and installation of new central heating / water boiler
6	9033	901	Overspend showing on expenditure code because income is shown separately as per auditors / accounting instructions.
6	9048	901	Budget of £1000, funding of £1500 received and expenditure of £720 = leaving balance of £780



	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	
<b>ENVIRONMENT</b>							
<u>201</u>	<u>ENVIRONMENT</u>						
3995	0	5,295	9,460	4,165		4,165	
3996	0	13,816	18,800	4,984		4,984	
4004	0	61,956	120,000	58,045		58,045	
4068	6,000	4,560	6,820	2,260		2,260	
4101	0	0	561	561		561	
4112	5,565	2,816	6,000	3,184	65	3,119	
4118	371	0	500	500		500	
	<b>ENVIRONMENT :- Expenditure</b>	<b>11,936</b>	<b>88,443</b>	<b>162,141</b>	<b>73,698</b>	<b>65</b>	<b>73,633</b>
	<b>Net Expenditure over Income</b>	<b>11,936</b>	<b>88,443</b>	<b>162,141</b>	<b>73,698</b>		
<u>202</u>	<u>ROUNDBABOUTS</u>						
4108	1,622	3,150	4,590	1,440	1,440	0	
	<b>ROUNDBABOUTS :- Expenditure</b>	<b>1,622</b>	<b>3,150</b>	<b>4,590</b>	<b>1,440</b>	<b>1,440</b>	<b>0</b>
1051	2,024	2,075	2,075	0		0	
1052	1,079	1,106	1,580	-474		0	
1053	1,771	1,815	1,816	-1		0	
1054	2,258	2,314	2,258	56		0	
1056	2,417	2,465	2,478	-13		0	
1057	1,232	1,257	1,264	-7		0	
	<b>ROUNDBABOUTS :- Income</b>	<b>10,781</b>	<b>11,032</b>	<b>11,471</b>	<b>-439</b>		
	<b>Net Expenditure over Income</b>	<b>-9,159</b>	<b>-7,882</b>	<b>-6,881</b>	<b>1,001</b>		
<u>203</u>	<u>MAINTENANCE</u>						
4063	6,244	2,489	5,000	2,511		2,511	
4082	1,500	1,500	1,500	0		0	
4102	4,196	0	4,550	4,550		4,550	
	<b>MAINTENANCE :- Expenditure</b>	<b>11,940</b>	<b>3,989</b>	<b>11,050</b>	<b>7,061</b>	<b>0</b>	<b>7,061</b>
	<b>Net Expenditure over Income</b>	<b>11,940</b>	<b>3,989</b>	<b>11,050</b>	<b>7,061</b>		
<u>204</u>	<u>DEVOLVED SERVICES EXPENSES</u>						
4124	19,919	15,589	20,411	4,822	2,700	2,122	
	<b>DEVOLVED SERVICES EXPENSES :- Expenditure</b>	<b>19,919</b>	<b>15,589</b>	<b>20,411</b>	<b>4,822</b>	<b>2,700</b>	<b>2,122</b>
1017	20,353	0	20,500	-20,500		0	
	<b>DEVOLVED SERVICES EXPENSES :- Income</b>	<b>20,353</b>	<b>0</b>	<b>20,500</b>	<b>-20,500</b>		
	<b>Net Expenditure over Income</b>	<b>-433</b>	<b>15,589</b>	<b>-89</b>	<b>-15,678</b>		



Month No : 7

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>248</u>	<u>DEPOT</u>						
4013	EQUIPMENT PURCHASE	2,263	0	400	400		400
4055	ALARM	1,420	630	400	-230		-230
4225	RATES	4,398	3,868	4,500	632		632
4601	REPAIRS& MAINTENANCE FUND	6,325	275	1,000	725		725
4602	ELECTRICITY	1,138	370	2,500	2,130		2,130
4603	WATER	113	277	1,500	1,223		1,223
	DEPOT :- Expenditure	<b>15,658</b>	<b>5,420</b>	<b>10,300</b>	<b>4,880</b>	<b>0</b>	<b>4,880</b>
	<b>Net Expenditure over Income</b>	<b>15,658</b>	<b>5,420</b>	<b>10,300</b>	<b>4,880</b>		
<u>249</u>	<u>PUBLIC TOILETS</u>						
4074	TOILET CAPITAL	75,407	159,764	150,815	-8,950		-8,950
4225	RATES	0	0	6,008	6,008		6,008
4602	ELECTRICITY	0	0	1,000	1,000		1,000
4603	WATER	0	0	2,500	2,500		2,500
4608	SHOP MOBILITY	0	668	3,900	3,232	410	2,822
4612	CONTRACTOR CHARGE	0	3,904	10,000	6,096	1,585	4,511
4709	MAINTENANCE	159	1,355	1,000	-355		-355
	PUBLIC TOILETS :- Expenditure	<b>75,566</b>	<b>165,691</b>	<b>175,223</b>	<b>9,532</b>	<b>1,995</b>	<b>7,537</b>
1078	NEW HOMES BONUS	75,407	163,669	150,815	12,854		0
	PUBLIC TOILETS :- Income	<b>75,407</b>	<b>163,669</b>	<b>150,815</b>	<b>12,854</b>		
	<b>Net Expenditure over Income</b>	<b>159</b>	<b>2,022</b>	<b>24,408</b>	<b>22,385</b>		
<u>250</u>	<u>LACE HILL</u>						
4050	LACE HILL PLAYING FIELDS	7,098	10,946	13,000	2,054		2,054
4158	LACE HILL GAS	6,667	3,923	2,500	-1,423		-1,423
4159	LACE HILL ELECTRICITY	3,849	1,793	2,500	707		707
4160	LACE HILL WATER	0	481	2,500	2,019		2,019
4161	LACE HILL REPAIRS & MAINT	6,509	2,628	10,000	7,372		7,372
4162	LACE HILL CONTRACTOR	8,485	1,984	10,000	8,016		8,016
4163	LACE HILL ALARM	175	104	500	396		396
4164	LACE HILL EQUIPMENT	15,491	542	9,250	8,708	2,700	6,008
4166	LACE HILL EVENTS	0	0	750	750		750
4225	RATES	9,692	9,087	9,692	605		605
4605	HORTICULTURAL CONTRACT	0	2,064	3,629	1,565	1,565	0
	LACE HILL :- Expenditure	<b>57,966</b>	<b>33,553</b>	<b>64,321</b>	<b>30,768</b>	<b>4,265</b>	<b>26,503</b>
1026	LACE HILL COMMUNITY CENTRE	33,665	19,819	25,000	-5,181		0
	LACE HILL :- Income	<b>33,665</b>	<b>19,819</b>	<b>25,000</b>	<b>-5,181</b>		
	<b>Net Expenditure over Income</b>	<b>24,301</b>	<b>13,733</b>	<b>39,321</b>	<b>25,588</b>		





Month No : 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>251</u> <u>CHANDOS PARK</u>						
4106 PLAY AREA MAINTENANCE	119	89	500	411		411
4601 REPAIRS& MAINTENANCE FUND	4,627	320	3,000	2,680		2,680
4602 ELECTRICITY	0	208	500	292		292
4603 WATER	1,246	1,177	1,500	323		323
4605 HORTICULTURAL CONTRACT	2,881	2,824	4,251	1,427	1,427	0
CHANDOS PARK :- Expenditure	<b>8,874</b>	<b>4,618</b>	<b>9,751</b>	<b>5,133</b>	<b>1,427</b>	<b>3,706</b>
1030 BOWLS INCOME	550	550	550	0		0
1035 TENNIS COURT RENT	625	0	625	-625		0
CHANDOS PARK :- Income	<b>1,175</b>	<b>550</b>	<b>1,175</b>	<b>-625</b>		
<b>Net Expenditure over Income</b>	<b>7,699</b>	<b>4,068</b>	<b>8,576</b>	<b>4,508</b>		
<u>252</u> <u>BOURTON PARK</u>						
4106 PLAY AREA MAINTENANCE	329	401	500	99		99
4122 TREE WORKS	0	400	7,000	6,600		6,600
4601 REPAIRS& MAINTENANCE FUND	6,068	6,397	9,618	3,221		3,221
4605 HORTICULTURAL CONTRACT	9,959	7,386	11,096	3,710	3,710	0
BOURTON PARK :- Expenditure	<b>16,356</b>	<b>14,584</b>	<b>28,214</b>	<b>13,630</b>	<b>3,710</b>	<b>9,920</b>
<b>Net Expenditure over Income</b>	<b>16,356</b>	<b>14,584</b>	<b>28,214</b>	<b>13,630</b>		
<u>253</u> <u>CEMETERY</u>						
4225 RATES	968	106	1,300	1,194		1,194
4601 REPAIRS& MAINTENANCE FUND	2,162	291	3,000	2,709	824	1,885
4602 ELECTRICITY	471	405	400	-5		-5
4605 HORTICULTURAL CONTRACT	6,275	2,894	5,832	2,938	2,938	0
4617 MEMORIAL TESTING	0	0	2,000	2,000		2,000
4620 EXPENSES RE BURIAL DUTIES	8,478	3,825	6,500	2,675		2,675
4621 NEW CEMETERY PLANNING	0	0	20,000	20,000		20,000
CEMETERY :- Expenditure	<b>18,354</b>	<b>7,521</b>	<b>39,032</b>	<b>31,511</b>	<b>3,762</b>	<b>27,749</b>
1041 BURIAL FEES	17,403	11,384	12,500	-1,116		0
CEMETERY :- Income	<b>17,403</b>	<b>11,384</b>	<b>12,500</b>	<b>-1,116</b>		
<b>Net Expenditure over Income</b>	<b>951</b>	<b>-3,863</b>	<b>26,532</b>	<b>30,395</b>		
<u>254</u> <u>CHANDOS PARK TOILETS</u>						
4612 CONTRACTOR CHARGE	6,386	6,473	12,500	6,027		6,027
4709 MAINTENANCE	638	329	1,000	671		671
CHANDOS PARK TOILETS :- Expenditure	<b>7,024</b>	<b>6,802</b>	<b>13,500</b>	<b>6,698</b>	<b>0</b>	<b>6,698</b>
<b>Net Expenditure over Income</b>	<b>7,024</b>	<b>6,802</b>	<b>13,500</b>	<b>6,698</b>		



Month No : 7

Committee Report

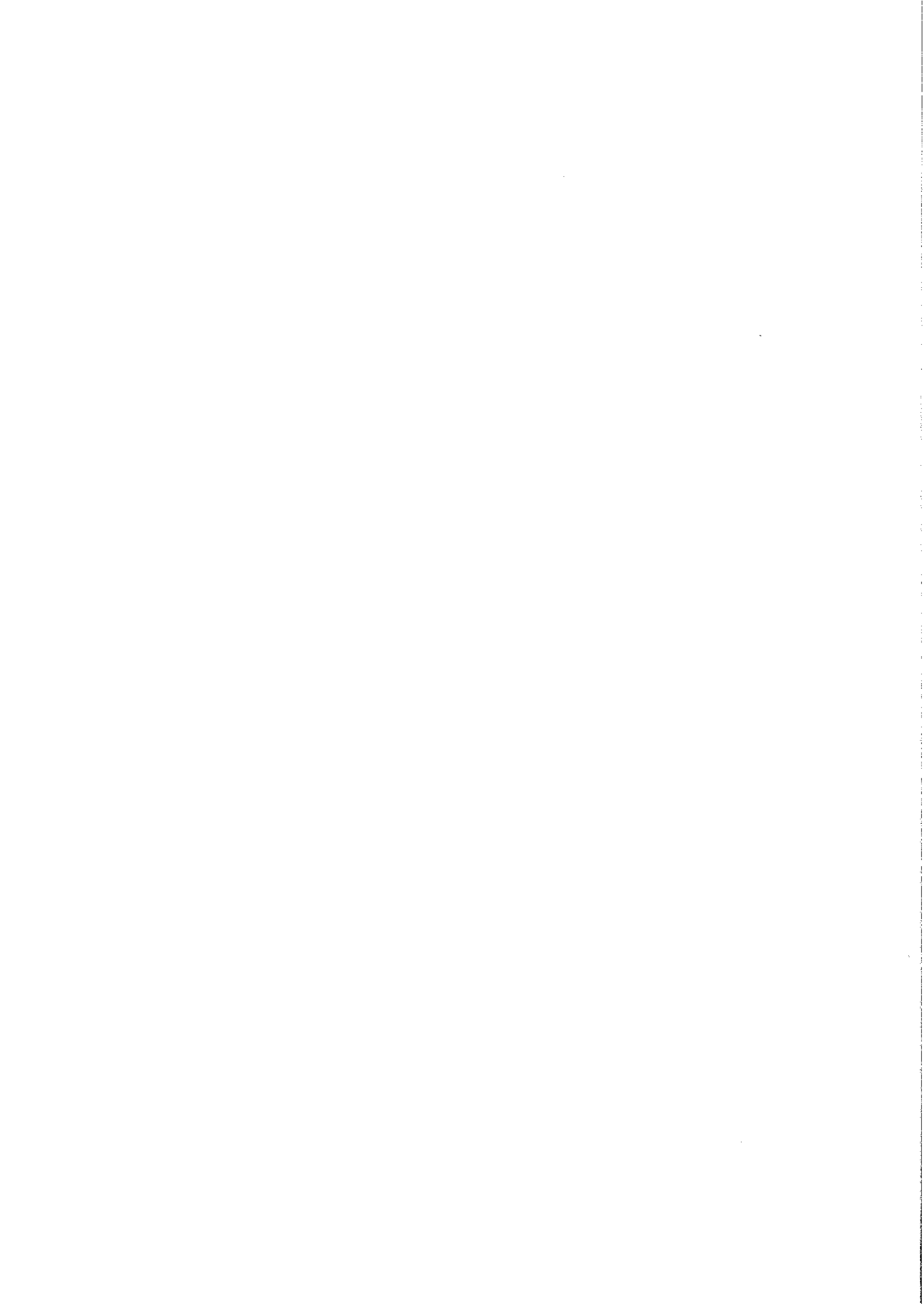
	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>255</u> <u>RAILWAY WALK &amp; CASTLE HILL</u>						
4120 FRIENDS OF GROUPS	663	1,002	1,631	630	630	-1
4122 TREE WORKS	0	0	1,500	1,500		1,500
RAILWAY WALK & CASTLE HILL :- Expenditure	<b>663</b>	<b>1,002</b>	<b>3,131</b>	<b>2,130</b>	<b>630</b>	<b>1,500</b>
<b>Net Expenditure over Income</b>	<b>663</b>	<b>1,002</b>	<b>3,131</b>	<b>2,130</b>		
<u>256</u> <u>STORAGE PREMISES</u>						
4066 GRENVILLE GARAGE RENT	599	299	650	351		351
4073 COLLEGE FARM	-1,083	0	0	0		0
STORAGE PREMISES :- Expenditure	<b>-485</b>	<b>299</b>	<b>650</b>	<b>351</b>	<b>0</b>	<b>351</b>
<b>Net Expenditure over Income</b>	<b>-485</b>	<b>299</b>	<b>650</b>	<b>351</b>		
<u>257</u> <u>KEN TAGG PLAYGROUND</u>						
4106 PLAY AREA MAINTENANCE	111	92	100	8		8
4122 TREE WORKS	0	0	500	500		500
4123 PLAYGROUND REFURBISHMENT	1,113	0	0	0		0
4605 HORTICULTURAL CONTRACT	223	313	503	190	190	0
KEN TAGG PLAYGROUND :- Expenditure	<b>1,447</b>	<b>405</b>	<b>1,103</b>	<b>698</b>	<b>190</b>	<b>508</b>
<b>Net Expenditure over Income</b>	<b>1,447</b>	<b>405</b>	<b>1,103</b>	<b>698</b>		
<u>258</u> <u>CEMETERY LODGE</u>						
4034 PWLB REPAYMANTS INCL	4,702	2,351	4,702	2,351		2,351
4609 CEMETERY LODGE MAINT	416	1,800	1,000	-800		-800
CEMETERY LODGE :- Expenditure	<b>5,118</b>	<b>4,151</b>	<b>5,702</b>	<b>1,551</b>	<b>0</b>	<b>1,551</b>
1061 CEMETERY LODGE RENTAL	8,173	5,070	10,530	-5,460		0
CEMETERY LODGE :- Income	<b>8,173</b>	<b>5,070</b>	<b>10,530</b>	<b>-5,460</b>		
<b>Net Expenditure over Income</b>	<b>-3,054</b>	<b>-919</b>	<b>-4,828</b>	<b>-3,909</b>		
<u>259</u> <u>OTTERS BROOK</u>						
4106 PLAY AREA MAINTENANCE	111	3,983	500	-3,483		-3,483
4122 TREE WORKS	125	0	150	150		150
4605 HORTICULTURAL CONTRACT	898	1,068	1,683	615	615	0
OTTERS BROOK :- Expenditure	<b>1,134</b>	<b>5,051</b>	<b>2,333</b>	<b>-2,718</b>	<b>615</b>	<b>-3,333</b>
<b>Net Expenditure over Income</b>	<b>1,134</b>	<b>5,051</b>	<b>2,333</b>	<b>-2,718</b>		



Month No : 7

## Committee Report

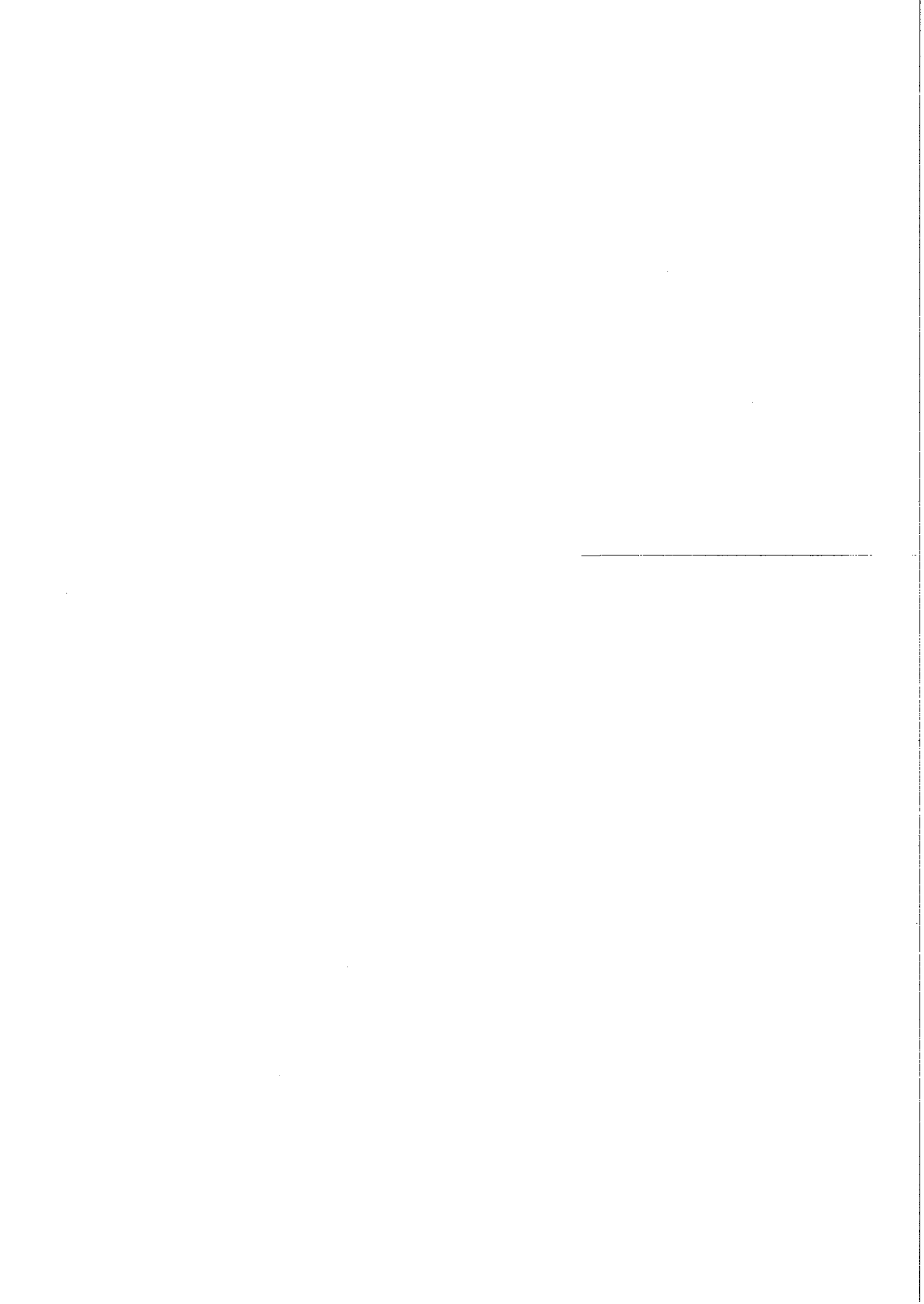
	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>260</u> <u>CCTV</u>						
4100 CCTV ONGOING COSTS	450	450	800	350		350
CCTV :- Expenditure	<u>450</u>	<u>450</u>	<u>800</u>	<u>350</u>	<u>0</u>	<u>350</u>
<b>Net Expenditure over Income</b>	<u>450</u>	<u>450</u>	<u>800</u>	<u>350</u>		
ENVIRONMENT :- Expenditure	<u>253,542</u>	<u>360,717</u>	<u>552,252</u>	<u>191,534</u>	<u>20,799</u>	<u>170,735</u>
Income	<u>166,957</u>	<u>211,524</u>	<u>231,991</u>	<u>-20,467</u>		
<b>Net Expenditure over Income</b>	<u>86,585</u>	<u>149,193</u>	<u>320,261</u>	<u>171,068</u>		



	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
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**EARMARKED RESERVES**

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>901</u> <u>EARMARKED RESERVES</u>						
9006 SPEED WATCH	0	0	598	598		598
9009 CAPITAL RESERVE	66,453	0	0	0		0
9012 CHRISTMAS LIGHTS	1,285	0	6,753	6,753		6,753
9015 CHARTER FAIRS	803	2,864	7,000	4,136		4,136
9018 REPAIR OF FOOTPATHS	2,966	0	0	0		0
9025 PLAY AREA REPLACEMENT	0	0	17,121	17,121		17,121
9027 GREEN BUCKINGHAM GROUP	0	0	226	226		226
9029 CIRCULAR WALK MAINT	0	0	5,399	5,399		5,399
9030 TOURISM LEAFLETS	0	0	3,402	3,402		3,402
9032 BUCK NEIGHBOURHOOD DEV	1,200	0	0	0		0
9033 DESTINATION BUCKINGHAM	3,601	2,030	1,938	-92		-92
9035 PARKS DEVELOPMENT	35,842	2,100	4,275	2,175		2,175
9036 ELECTION COSTS	0	0	3,188	3,188		3,188
9038 NEW VEHICLE	13,815	0	0	0		0
9039 BARRIERS FOR EVENTS	409	0	0	0		0
9040 PARK RUN	20	0	132	132		132
9042 HOSTING OF TWINNING EVENT	938	0	0	0		0
9045 ACCESS FOR ALL	13	265	485	220		220
9046 PLANNING DISPLAY EQUIPMENT	0	0	5,242	5,242		5,242
9047 FUTURE EVENTS	335	0	0	0		0
9048 BAG FUND	0	-780	1,000	1,780		1,780
EARMARKED RESERVES :- Expenditure	<b>127,680</b>	<b>6,479</b>	<b>56,759</b>	<b>50,280</b>	<b>0</b>	<b>50,280</b>
1070 DESTINATION BUCKINGHAM	0	20,000	0	20,000		0
EARMARKED RESERVES :- Income	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>		
<b>Net Expenditure over Income</b>	<b>127,680</b>	<b>-13,521</b>	<b>56,759</b>	<b>70,280</b>		
EARMARKED RESERVES :- Expenditure	<b>127,680</b>	<b>6,479</b>	<b>56,759</b>	<b>50,280</b>	<b>0</b>	<b>50,280</b>
Income	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>		
<b>Net Expenditure over Income</b>	<b>127,680</b>	<b>-13,521</b>	<b>56,759</b>	<b>70,280</b>		





E/29/17

**BUCKINGHAM TOWN COUNCIL**

**ENVIRONMENT**

**MONDAY 23<sup>rd</sup> October 2017**

**Committee Chairman: Cllr. M. Smith**

**Contact Officer: Lee Philips**

**Archaeological Report Buckingham Town Cemetery**

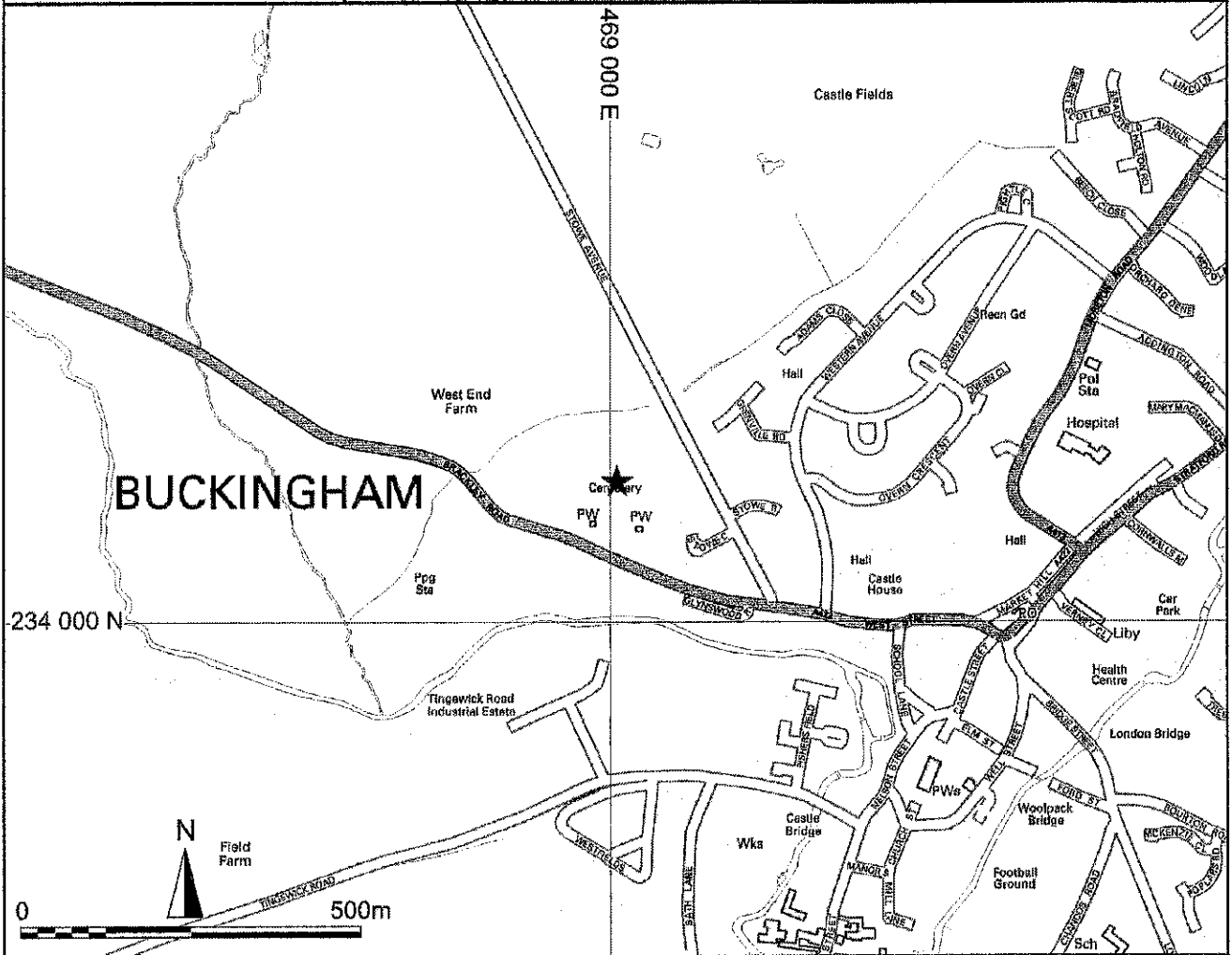
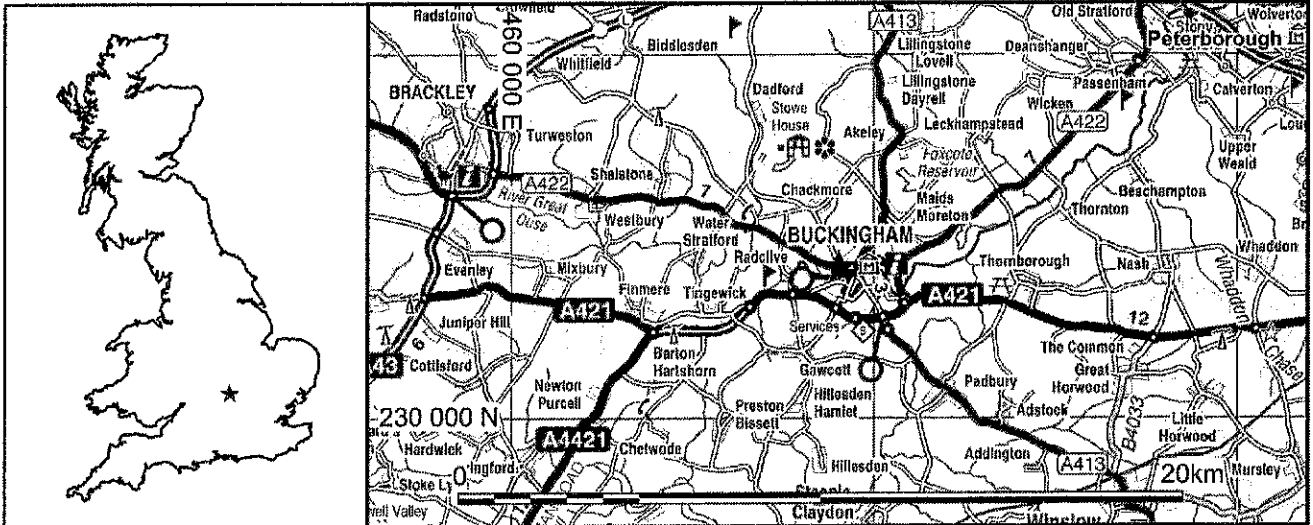
The initial Archaeological report, prepared by Network Archaeological Services on behalf of Buckingham Town Council, has been received for Members to note – see attached Appendices for details of the findings and initial suggestions on their origins. Network Archaeology has made recommendations on how the findings could be investigated further:

*“As this was an assessment, should further information be required such as radio carbon dating or a full analysis undertaken, this should be completed and reviewed by a qualified specialist. Additionally, the cremation should be processed to retrieve the bone and any environmental data.”*

**Recommendation**

Members are asked to consider funding carbon dating and/or additional analysis into the archaeological finds to establish the province of the remains. Any further investigations, up to a value of £1,500 are to be taken from budget heading: 4112/201





★ Site location

0.01	13/09/17	First issue	JLC	JH	DB
Ver	Date	Description	Drn	Chk	App

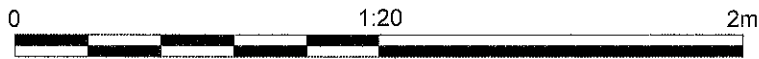
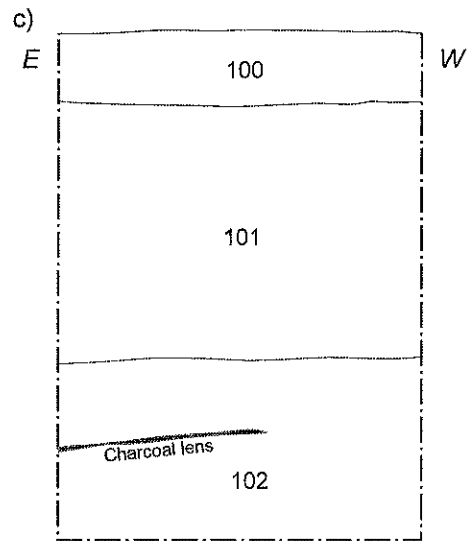
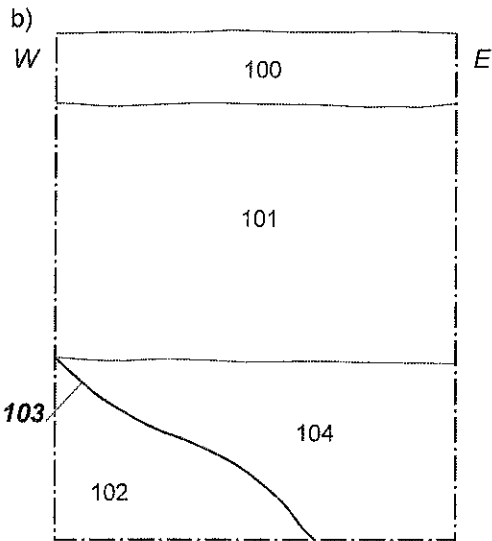
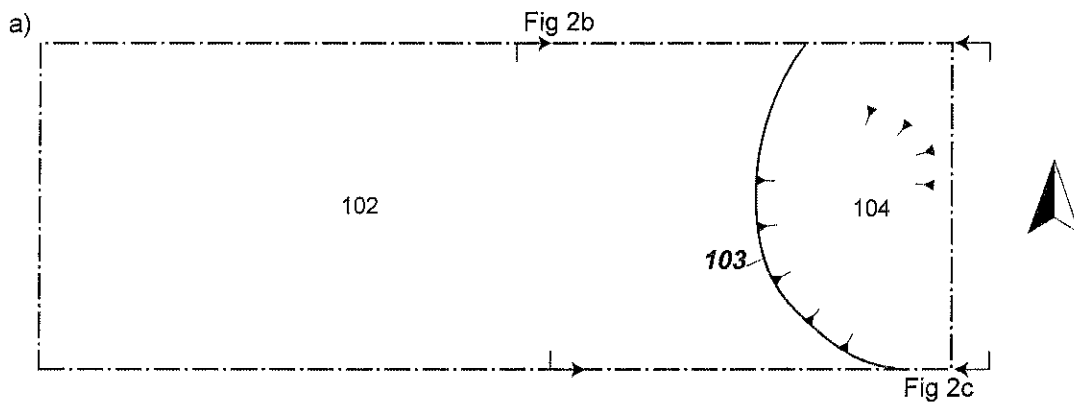
network  
archaeology

Buckingham Town Cemetery

Figure 1  
General location of site

Scale: 1:200,000 and 1:10,000

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- Limit of excavation
- Cut line
- Layer line
- 1234 Cut number
- 1233 Layer/fill number

0.01	13/09/17	First issue	JLC	JH	DB
Ver	Date	Description	DM	Chk	App

network  
archaeology

Buckingham Town Cemetery

**Figure 2**  
Plan and sections

- a) Plan of trench 1
- b) South facing section of 103
- c) North facing section of 103

Scale 1:20

**APPENDIX E**

**Figures**

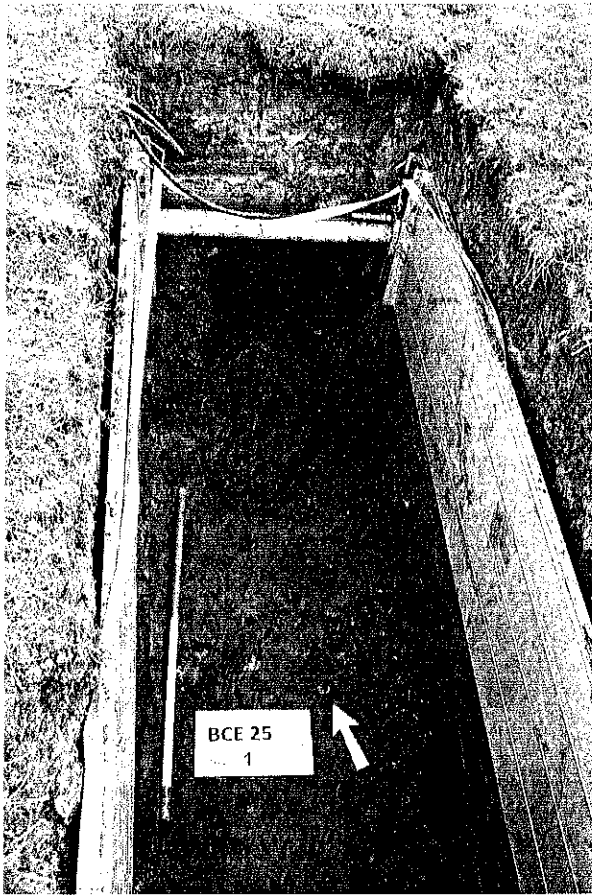


Plate 3. Northern part of the grave cut showing pit feature 103

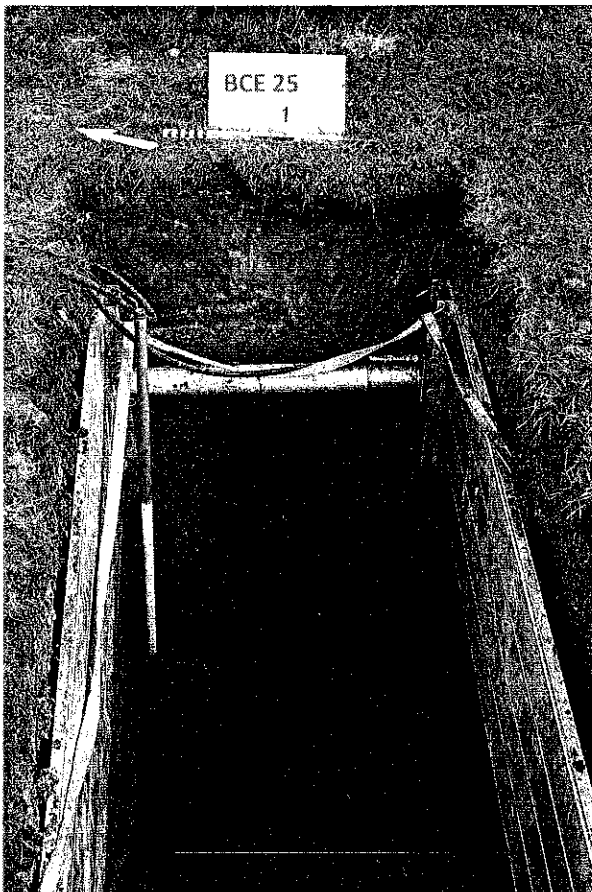


Plate 4. Close up of pit 103

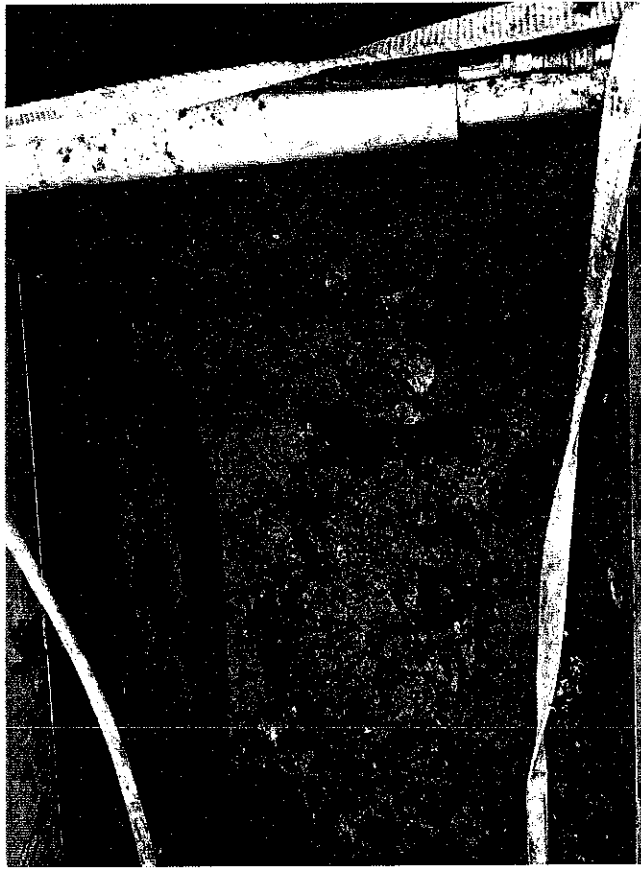


Plate 1. Cremated bone deposit in situ

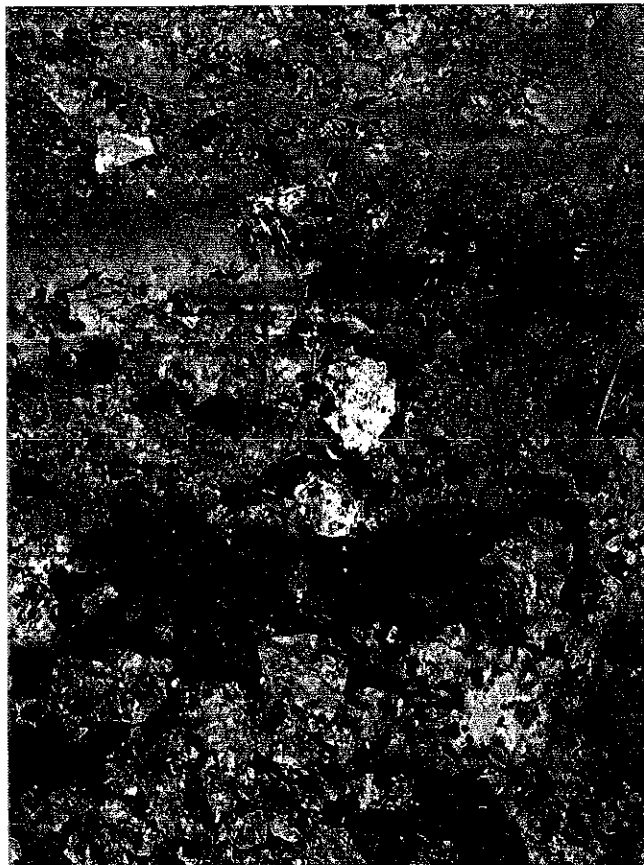


Plate 2. More detail of cremated deposit

## APPENDIX D

# Plates



# **An assessment of the human remains**

Jacqui Hutton

## **Introduction**

Two deposits of human remains were recovered that consisted fragments of human cranium and a cremation deposit that was recovered from the spoil heap.

The fragments of bone were recovered prior to archaeologists gaining access to the site and were originally examined by a Scene of Crime Officer (SOCO). It is thought that these were recovered from context 104, from pit 103.

## **Results**

There were 11 pieces in total weighing 59g. Three of the larger fragments conjoin to form part of the occipital (base of the skull) with part of the lambdoid suture in evidence. Two further fragments also conjoin and have evidence of sutures although what part of the skull these were from cannot be ascertained during this assessment.

Due to the size of the skull fragments and evidence of sutures, it can be suggested that these remains represent that of a young adult.

In addition, a small soil deposit of charcoal and cremated bone was recovered from the spoil heap which was placed there prior to Network accessing the site and remains. A small sample was retrieved for potential sampling; to extract environmental data, charcoal and indeed the cremated bone.

## **Recommendations**

As this was an assessment, should further information be required such as radio carbon dating or a full analysis undertaken, this should be completed and reviewed by a qualified specialist. Additionally, the cremation should be processed to retrieve the bone and any environmental data.

APPENDIX C

# Specialist finds reports

Appendix B  
Summary table of contexts

Context No.	Type	Fill of	Dimensions	Description	Interpretation
100	Layer		0.20m deep	Soft dark grey brown clayey silt with occasional small pebble inclusions	Topsoil
101	Layer		0.70m deep	Soft mid orange brown silty clay with occasional small pebble inclusions	Subsoil
102	Layer			Firm mottled yellow orange blue clay with occasional stone inclusions	Natural geology
103	Cut		0.08m - 0.258m deep	Circular in plan with moderately steep concave sides, base unknown	Cut of pit
104	Fill	103		Soft mid grey brown clay with occasional to moderate flecks of charcoal	Fill of pit
105	Deposit	103	240mm x 100mm x 80mm	Soft black silt with frequent charcoal inclusions and occasional cremated bone	Deposit recovered from spoilheap

B1

**APPENDIX B**

**Summary Table of Contexts**

To be completed following acceptance of report

**APPENDIX A**

# **OASIS Submission Form**

## 7.2 Website sources

ADS	undated	Digital Archives from Excavation and Fieldwork: Guide to Good Practice Second Edition	<a href="http://ads.ahds.ac.uk/project/goodguides/excavation/">http://ads.ahds.ac.uk/project/goodguides/excavation/</a> [Accessed 20/09/2017]
NERC	2017	British Geological Survey, Geology of Britain viewer	<a href="http://mapapps.bgs.ac.uk/geologyofbritain/home.html">http://mapapps.bgs.ac.uk/geologyofbritain/home.html</a> [Accessed 20/09/2017]
(CU/NSSI) Cranfield University/NSSI, undated	undated	Soilscapes Viewer	<a href="https://www.landis.org.uk/soilscapes/">https://www.landis.org.uk/soilscapes/</a> [Accessed 20/09/2017]
Department for Communities and Local Government	2012 (27th March)	National Planning Policy Framework	<a href="https://www.gov.uk/government/publications/national-planning-policy-framework-2">https://www.gov.uk/government/publications/national-planning-policy-framework-2</a> [Accessed 20/09/2017]
Historic England	undated	Heritage Gateway	<a href="http://www.heritagegateway.org.uk/Gateway/Results.aspx">http://www.heritagegateway.org.uk/Gateway/Results.aspx</a> [Accessed 20/09/2017]
Oxford Archaeology	2017	Solent Thames Research Framework	<a href="http://thehumanjourney.net/index.php?option=com_content&amp;task=view&amp;id=553&amp;Itemid=277">http://thehumanjourney.net/index.php?option=com_content&amp;task=view&amp;id=553&amp;Itemid=277</a> [Accessed 20/09/2017]

# 7 Bibliography

## 7.1 Secondary sources

AAF	2007	Archaeological Archives: A Guide to best practice in creation, compilation, transfer and curation	
Buckinghamshire County Council	2008	Buckingham Historic Towns Assessment Report	
CIfA	2007	Archaeological Archives: A Guide to best practice in creation, compilation, transfer and curation	
CIfA	2014a (Rev.)	Code of Approved Practice for the Regulation of Contractual Arrangements in Field Archaeology	
CIfA	2014b (Rev.)	Standards and Guidance for the Collection, Documentation, Conservation and Research of Archaeological Materials	
CIfA	2014c (Rev.)	Standard and Guidance for an archaeological evaluation	
CIfA	2009	Standard and guidance for the creation, compilation, transfer and deposition of archaeological archives	
Ferguson L.M. & Murray D.M.	1997	Archaeological Documentary Archives: Preparation, Curation and Storage, Paper 1,	Institute of Field Archaeologists' Manchester
Historic England	1991	Exploring Our Past	London
Historic England	1997	English Heritage Archaeology Division Research Agenda (Unpublished draft)	London
Historic England	2009	Management of Research Projects in the Historic Environment and MoRPHE Project Planning Note 3: Excavation	London
Historic England	2011	Environmental Archaeology: A Guide to the Theory and Practice of Methods, from sampling and recovery to post excavation (second edition) (Centre for Archaeology Guidelines)	London
Jacobs Babbie	2006	Aylesbury Vale Environmental Character Assessment, Environmental Character Assessment – Buckingham	
McKinley J.I. & Roberts C.	1993	Excavation and Post-Excavation Treatment of Cremated and Inhumed Human Remains	Institute of Field Archaeologists Technical Paper 13
Murphy, P.L. and Wiltshire, P.E.J.,	1994	A guide to sampling archaeological deposits for environmental analysis.	
Museums & Galleries Commission	1992	Standards in the Museum Care of Archaeological Collections	London
Network Archaeology	2006	Health, Safety and Welfare Policy	
Network Archaeology	2017	WSI Buckingham Town Cemetery; Archaeological Excavation, Recording, Analysis and Publication	
Society of Museum Archaeologists	1995	Towards an accessible archaeological archive - the transfer of archaeological archives to museums: guidelines for use in England, Northern Ireland, Scotland and Wales	Society for Museum Archaeologists, London
UKIC	2001	Excavated Artefacts and Conservation	United Kingdom Institute for Conservation, Conservation Guidelines No. 1, revised
Walker, K.	1990	Guidelines for the preparation of excavation archives for long-term storage.	United Kingdom Institute for Conservation, Archaeology Section (London)
Watkinson, D & Neal A. V	1998	First Aid for Finds	Rescue Publications, Hertford



## 6 Acknowledgements

Network Archaeology would like to thank the following people and organisations for their assistance during the evaluation and the production of this report.

**Table 6.1 Acknowledgements**

Organisation	Name	Position	Contribution
BCAS	Phil Markham	Senior Archaeological Officer	Documentation approval and site visit
Network Archaeology	David Bonner	Technical Director	Project management
	Steve Thorpe	Project Officer	Excavation
	Jacqui Hutton	Project Officer	Report writing
	Caroline Kemp	Finds supervisor	Find processing
	Jacqueline Churchill	Illustrations Officer	Illustrations

## 5 Archive

The evaluation produced the following document archive, under the site code of SWH 14.

**Table 5.1 Archive quantification**

Archive component	Count
Number record	1
Context indices	1
Context records	5
Drawing indices	1
Permatrace sheets	1
Photographic indices	1
Digital images	38

Copies of this report will be submitted to the client, and to Buckinghamshire County Councils Historic Environment Record (BCCHER). The report will also be uploaded to the Archaeology Data Service (ADS) and OASIS websites and a note will be submitted to the annual round-up of local archaeological work in Records of Buckinghamshire, and/or South Midlands Archaeology.

A copy of the OASIS data collection form can be found in Appendix A.

The project archive will be submitted to Buckinghamshire County Museum, County Museum Resource Centre, Tring Road, Halton Bucks, HP22 5PJ under the accession code AYBCM:2016.26.

## 4 Conclusion

Based on the results, the findings appear to be of local importance. The possibility of finding similar remains and features within the immediate vicinity can be considered moderate.

Should further analysis be required, it is possible for a radio-carbon date to be obtained from either the skull fragments or the cremated bone. The cremation deposit could be processed to provide further information.

There is only a moderate level of confidence in the factual results of this investigation, and in the interpretations made, due to the prevailing site conditions at the time of the fieldwork.

The investigation has ensured the long-term survival of the data collected, through the compilation of a site archive and this report.

### 3 Interpretation and Discussion

The partial remains of the human skull was recovered below and adjacent to the cremation and derive from the same context, although it was difficult to confidently ascertain this due to their exposure in the side of a modern grave cut and the level of disturbance which had taken place prior to archaeological examination.

The presence of an un-urned cremation and skull fragments in the contexts recorded suggests that the remains predate more modern periods and are unrelated to the use of the land as a cemetery, which was first opened in the 19<sup>th</sup> century.

The lack of finds cannot provide us an associative date, however, due to the poor condition of the skull and the presence of cremated remains, it can be suggested that they are likely to be older than medieval in date. Cremations are most likely to date from the middle to late Bronze Age, Iron Age, Roman or early Saxon periods.

Within the cemetery environs, cremations have previously been discovered including a middle Bronze Age cremation recorded c.1km to the northeast on Moreton Road (HER 0955500000), and an early Roman cremation cemetery and a burial was recorded c.3.9km to the east at Thornborough (HER 0017706000). Saxon/ medieval inhumation burials are recorded c.800m to the southeast at the Chantry Chapel (0240503001), and c.780m to the southwest at Baughans Well Street (0567600000).

## 2 Results

### 2.1 Introduction

This chapter presents the factual results of the investigation. Throughout this section cut features and deposits are referred to by unique context numbers. A convention has been adopted whereby cut features and structures are referenced in **bold** type, whilst deposits such as fills and layers are referenced in plain type.

### 2.2 Stratigraphy

The topsoil (100) was uncultivated garden soil with a thickness of up to 0.20m that overlay mid orange brown colluvial subsoil (101) that was up to 0.70m deep (Figure 2b and 2c). Below this was the natural clay geology (102). No archaeological finds were recovered from either of these layers.

### 2.3 Cut Features

A single cut feature **103** was evident in the base and east-facing section of the grave (modern); a pit that was probably circular in plan with moderately steep convex sides (Figure 2a and 2b). It was filled by a soft mid brown silty clay that contained flecks of charcoal (104). It was from this deposit that the cranial skull fragments were found towards the base of the pit by BTC workers and retained for inspection.

Photographic evidence, taken prior to recovery of the skull fragments, suggested that a cremation deposit had been located above from where the skull pieces were found (Plate 1 and 2). On archaeological examination, a small void was present at the approximate location of the cremation, indicating that the section had been disturbed, following excavation of the grave (modern). It is assumed that the cremation deposit had been previously examined and excavated by SOCO and placed on the adjacent spoil heap, which was then recovered by Network Archaeology. The cremation deposit was a soft mid brown silty clay with cremated bone (up to 30mm long) and frequent charcoal. There was no evidence of an urn or other vestibule to contain this deposit either in the section of the grave (modern) or on the spoilheap.

### 2.4 Finds summary

The only finds that were recovered were human remains; no associated artefacts or finds were recovered from the overlying deposits.

#### **1.4.1 Research frameworks**

All archaeological work considered existing and developing national and regional research frameworks (Historic England, 1991, 1997), primarily the Solent Thames Research Framework (Oxford Archaeology, 2017) and the Buckinghamshire Archaeological Management Plan (AVDC 2008).

#### **1.5 Methods**

The archaeology was investigated and recorded as per the methodology laid out in the WSI (Network Archaeology, 2017). No archaeological excavation took place; only the recording of any archaeological elements that were exposed within the base and sides of the grave (modern).

#### **1.6 Resources**

The investigation was carried out by up to two archaeologists on the afternoon of Friday 17<sup>th</sup> February 2017.

# 1 Introduction

## 1.1 Purpose of this Report

This report presents the results of an archaeological investigation at Buckingham Cemetery, Brackley Road, Buckingham (Figure 1). The archaeological programme was commissioned by Buckingham Town Council (BTC) following the unexpected discovery of human remains at the cemetery by BTC workers and an examination of the site by Scene of Crime Officers (SOCO).

## 1.2 Location, description and natural environment

The grave (modern) is located in the northern most part of Buckingham Town Cemetery, Brackley Road, Buckingham. The cemetery site is bounded by open fields. The soil is a lightly acid loamy and clayey soils with impeded drainage overlying Cornbrash Formation – Limestone (CU/NSSI, undated; NERC, 2017).

## 1.3 Archaeological Context

A rapid desk-based assessment was carried out prior to the investigation which identified a number of heritage assets within 250m vicinity of the cemetery. No Prehistoric or Roman assets were identified within the area of the cemetery. Two lodges lie at the southern end of the Grand Avenue, Stowe. They were built around 1805, possibly to a design by Valdre. The cemetery itself dates to 19th century, extended since the 1880's. Both chapels survive from their construction and were mentioned by Sheahan (1862).

## 1.4 Aims and objectives

The primary purpose of these archaeological works was:

- Examination and recording of a single grave (modern) previously opened;
- Where feasible, preservation of archaeological remains in-situ;
- Preparation of an assessment report, including quantification of the archive, and an assessment of the potential for further analysis of the stratigraphy and find assemblage;
- Reaching agreement on the scope of further analysis and reporting and dissemination of the results of the archaeological mitigation, and
- Deposition of the documentary archive and finds.

# Non-Technical Summary

On 17<sup>th</sup> February 2017 Network Archaeology attended the site of a modern grave cut in Buckingham Town Cemetery on Brackley Road, that had revealed human remains during its excavation (NGR SP 69011 34209). Scene of Crime Officers (SOCO) deemed that they were not modern or suspicious remains and therefore Network Archaeology was asked to investigate.

Upon inspection of the grave cut, there was a single pit feature cut into the natural geology. This contained several fragments of human cranium towards the base of the feature and immediately above was a cremation deposit of soil, charcoal and cremated bone. No associated artefacts were recovered to suggest a date when they were interred. The grave cut was recorded and the human remains and cremation deposit were retained for assessment.



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# Document Control Sheet

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<b>Document title</b>	Archive Report for: Archaeological Excavation, Recording, Analysis and Publication			
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<b>Report number</b>	17020			
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	1	2	10	12

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<b>Northern Office</b> 15 Beaumont Fee Lincoln LN1 1UH Tel: 01522 532621 Email: enquiries@netarch.co.uk		<b>Southern Office</b> 22 High Street Buckingham MK18 1NU Tel: 01280 816174 Email: enquiries@netarch.co.uk
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# BUCKINGHAM TOWN CEMETERY

BUCKINGHAMSHIRE

Archive Report For:

Archaeological Excavation, Recording, Analysis and Publication

*Prepared by*

**NETWORK ARCHAEOLOGY LTD**

*For*

**Buckingham Town Council**

Project Code: BCE25

Report number 17020

September 2017



**BUCKINGHAM TOWN COUNCIL**

**ENVIRONMENT COMMITTEE**

**Monday 23<sup>rd</sup> October 2017**

**Agenda Item no.**

**Contact Officer: Claire Childs**

**Mind the Gap (Lace Hill Day Nursery) – Hire Review**

The current hire agreement for Mind the Gap (Lace Hill Day Nursery) expired at the end of September 2017. A review meeting was held with the director to discuss ongoing hire requirements and to agree a future hire agreement.

Since the last review, Mind the Gap has vacated the front office space (Office 1), and the LHSCC coordinator has moved into the space. Mind the Gap now has hire of the Committee Room, Kitchen 1 and Office 2 weekdays.

When Mind the Gap's long term hire started the original charge was set at £500 per calendar month for the first six months of hire (Apr 16 – Sep 16), then £1,000 per calendar month for the next six months (Oct 16 – Mar 17).

In March 2017 it was agreed at Full Council (Min no: 838/16 from 13/03/2017) to offer the same rate, (£1,000 per month) for the term of the next hire, which Mind the Gap requested was for six-months.

Updated hire rates for the community centre were agreed by this committee (Min No: 787/16 from 13/2/2017). In line with these rates, the hire review meeting for Mind the Gap offered the following two options:

Option 1: a 6-month or 1-year hire rate of £1,300 per month from Nov-2017

or

Option 2: a month-on-month hire, with 1 months notice at £1,560.00 per month from Nov-2017

Mind the Gap opted for option one on a six month contract, and have therefore been given a contract from Nov-17 to Apr-18 for £1,300.00 per month.



## BUCKINGHAM TOWN COUNCIL

## ENVIRONMENT

MONDAY 23<sup>rd</sup> October 2017

**Committee Chairman:** Cllr. M. Smith

**Contact Officer:** Christopher Wayman

**Rights of Way – Railway Walk**

The Town Council have said that they would look into having the length of the Railway Walk allocated as a right of way.

**Background**

The length of the railway walk has been used as a footpath since the closure of the railway. However, crossing points – notably from Station Terrace have existed since before then. The ownership is divided into three sections. From Tingewick Road to Station Terrace belongs to AVDC. From The A421 to the end of the pond near Chandos Road is owned by the Town Council. The area in between which used to have the station and platform on belongs to the University of Buckingham.

AVDC were approached about designating their land as a Right of Way. However, they did not wish to do this, but were happy to transfer the land to the Town Council. This was brought back to committee. Members were concerned about the liability of taking on the bridges which run over Bath Lane and Hunter Street. As a result surveys of the bridges were obtained and brought back to committee which showed that they were structurally safe and needed some minor clearance works.

The University of Buckingham were also approached. They have said that they do not wish to designate their land as a right of way. The Town Clerk has highlighted that the right of way doesn't prevent development, could be altered and that the Town Council would be happy for the route to be designated after the completion of the development on Chandos Road Car Park. However, this has not resulted in a positive reply.

A discussion has been had with a Rights of Way Officer from Buckinghamshire County Council. The Town Council can request it all to be designated as a right of way. However, their department is backed up and it could take up to 4 years to have it designated.

**Recommendation**

That due to the fact the two other land owners don't want the route to be designed, coupled with the length of time taken for it to be progressed, that there is no further action.

