



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, THE BUCKINGHAM CENTRE,  
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Town Clerk: Mr C. P. Wayman

Tuesday, 26 September 2017

Councillors,

You are summoned to a meeting of the Full Council of Buckingham Town Council to be held on **Monday 2<sup>nd</sup> October 2017** at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Mr C. P. Wayman  
Town Clerk

Please note that the Full Council will be preceded by a Public Session in accordance with Standing Order 3.f, which will last for a maximum of 15 minutes.

## AGENDA

### 1. Apologies for Absence

Members are asked to receive apologies from members.

### 2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

### 3. Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 14<sup>th</sup> August 2017.

**Copy previously circulated BTC/04/17**

### 4. Interim Minutes

To receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 11<sup>th</sup> September 2017.

**Copy previously circulated IM/03/17**

### 5. Planning Committee

To receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on:

- Monday 21<sup>st</sup> August 2017

**Copy previously circulated PL/05/17**

Proposed by Cllr. Smith, seconded by Cllr. Isham and **RECOMMENDED** to Full Council that the Town Council form a working group to consider revisions to the Buckingham Neighbourhood Development Plan

- Monday 11<sup>th</sup> September 2017

**Copy previously circulated PL/06/17**

**Recommended** to Full Council to consider involvement in the next Access Awareness Day

### 6. Town Centre and Events Committee



Twinned with Mouvaux, France

Members are reminded to declare any prejudicial interest as soon as it becomes apparent.

All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

To receive the minutes and confirm the recommendations therein of the Town Centre and Events Committee meetings held on Tuesday 29<sup>th</sup> August 2017.

**Copy previously circulated TCE/03/17**

Proposed by Cllr. Smith, seconded by Cllr. Stuchbury and **RECOMMENDED** to Full Council to discuss an agree attendance at any forthcoming training on sexual exploitation, terrorism and public place violence

**7. Environment Committee**

To receive the minutes and confirm the recommendations therein of the Environment Committee meeting held on Monday 4<sup>th</sup> September 2017

**Copy previously circulated E/03/17**

**8. Resources Committee**

To receive the minutes and confirm the recommendations therein of the Resources Committee meeting held on Monday 18<sup>th</sup> September 2017.

**Copy previously circulated R/03/17**

**9. To receive and question reports from District and County Councillors**

**10. Action List**

**Appendix A**

**11. Motion – Cllr. Robin Stuchbury**

Buckingham Town Council notes the severe financial pressures on the County Council and their projected reductions in spending on a variety of services, including Children's Services. The Town Council is concerned that changes in the provisions of these services being proposed might result in the closure of the local Children's Centre in George Grenville school that currently helps many vulnerable families. Moreover, it is the Council's view that any changes must be evidence based and must not gamble with the lives of young children. The Council urges residents to respond to the County Council's consultation on these changes to ensure that their voices are heard and that whatever happens does not risk harming local children and young people.

*[Members to note the consultation can be accessed online [here](#). A summary of the questions is attached].*

**Appendix B**

**12. Working Group to Improve Buckinghamshire County Council Communications with Town and Parish Councils**

Members to discuss and agree representatives

**Appendix C**

**13. Judicial Review - 61-bed Care Home etc, land behind the 13 High Street Public House –  
16/03302/APP**

Members to receive a written report from the Town Clerk.

**BTC/23/17**

**14. Parish funded PCSOs**

Members to receive and discuss the following update from Inspector James Davies, TVP.

*"I have had a number of queries in relation to the financing of PCSOs and I would just like to highlight this to any interested parties.*

*A number of parishes have asked if they are able to fund a PCSO. There is plenty of precedence in relation to this and clearly I would support any approach from parishes/towns who would like to look into this more deeply. It is not a panacea... PCSOs have time off, they are called away to emergencies and even if they patrolled your area 24/7 crime and anti-social behaviour would still occur.*

*What it does give you is some ownership over the tasking of the PCSO attached to your area, within the terms of a pre-agreed contract. It gives you the ability to work in partnership with the local police to resolve local issues. It gives people living in the area some level of reassurance.*

*I won't go into the details of how this all works practically but if anyone would like to discuss this further then by all means contact me via [james.davies@thamesvalley.pnn.police.uk](mailto:james.davies@thamesvalley.pnn.police.uk)"*

### 15. New Homes Bonus Application - Slade Bowls Club

Members to consider submitting an application on behalf of the Slade Bowls Club

Appendix D

### 16. Reports from Representatives on Outside Bodies

Members are asked to note the reports listed below:

- 16.1 Access for All 10<sup>th</sup> July 2017
- 16.2 Buckingham Twinning Association 5<sup>th</sup> July 2017
- 16.3 Destination Buckingham 16<sup>th</sup> September 2017

Appendix E

Appendix F

Appendix G

### 17. Mayoral Engagements

To receive a list of events attended by the Mayor and Deputy Mayor.

#### Functions the Mayor has attended:

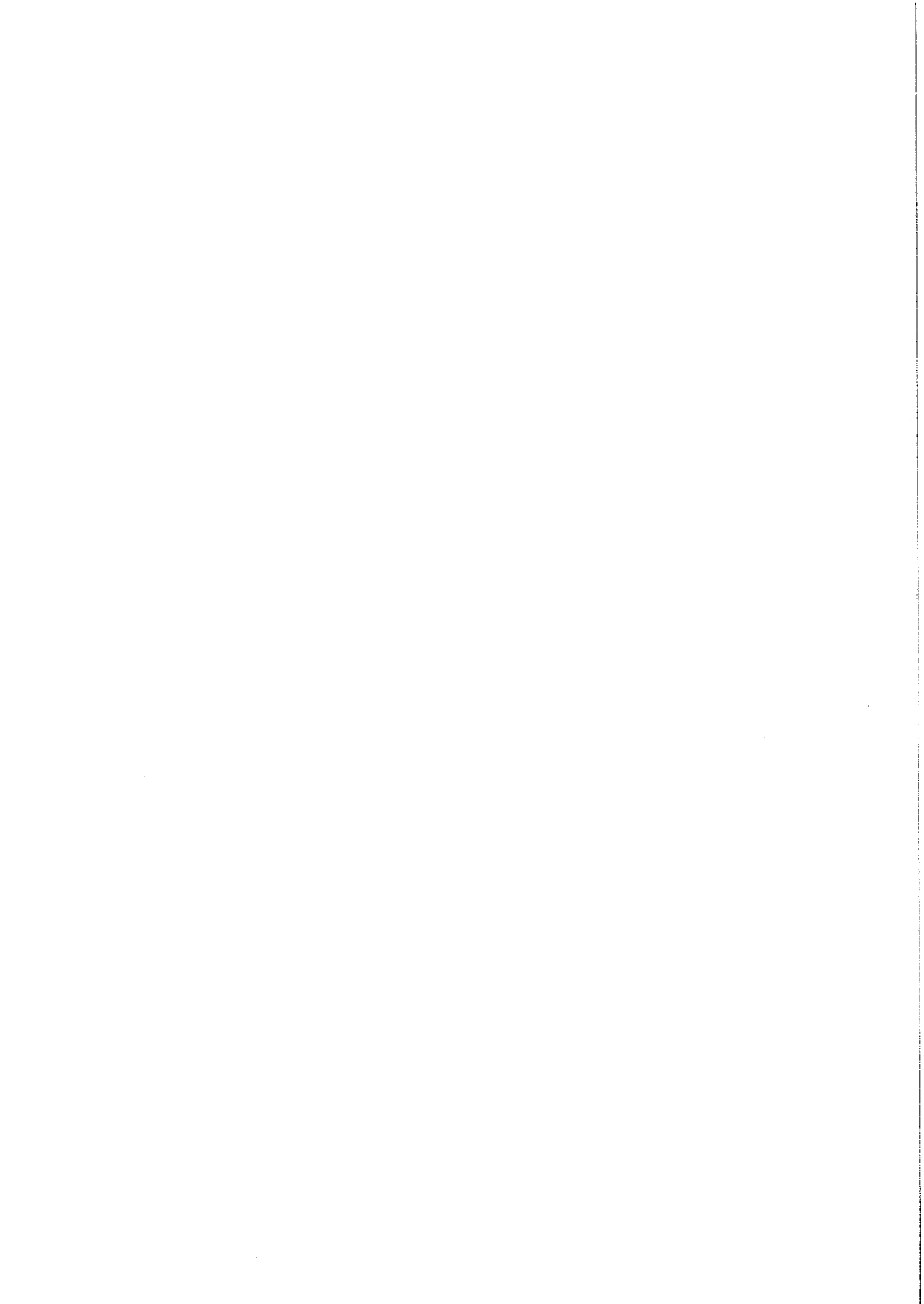
- Fri 25 Aug Reading Library: Donating Jo Cox book
- Fri 25 Aug Reading University Library: Donating Jo Cox book
- Sat 26 Aug Afternoon Tea at Leighton Linlade with Town Mayor and guests
- Sun 27 Aug Bandjam Big Bash
- Thu 31 Aug University Duck Race
- Thu 31 Aug Residents Association meeting at Lace Hill
- Fri 1 Sep Raising the Red Ensign flag for Merchant Navy Day
- Sat 2 Sep Moretonville Pavillion Opening
- Tue 5 Sep Ground breaking ceremony for Buckingham University Vinson Centre
- Wed 6 Sep RAF Halton Annual Reception
- Thu 7 Sep Cafe Crawl
- Fri 8 Sep Buckingham in Bloom awards
- Sat 9 Sep Visiting the Town Markets
- Sun 10 Sep River Rinse
- Sun 10 Sep Buckingham Tennis Club Finals Day
- Thu 14 Sep Launch of Cloudy Group
- 15 September Visited Mrs Liz Zetll on the occasion of her 100th birthday

#### Functions the Deputy Mayor has attended:

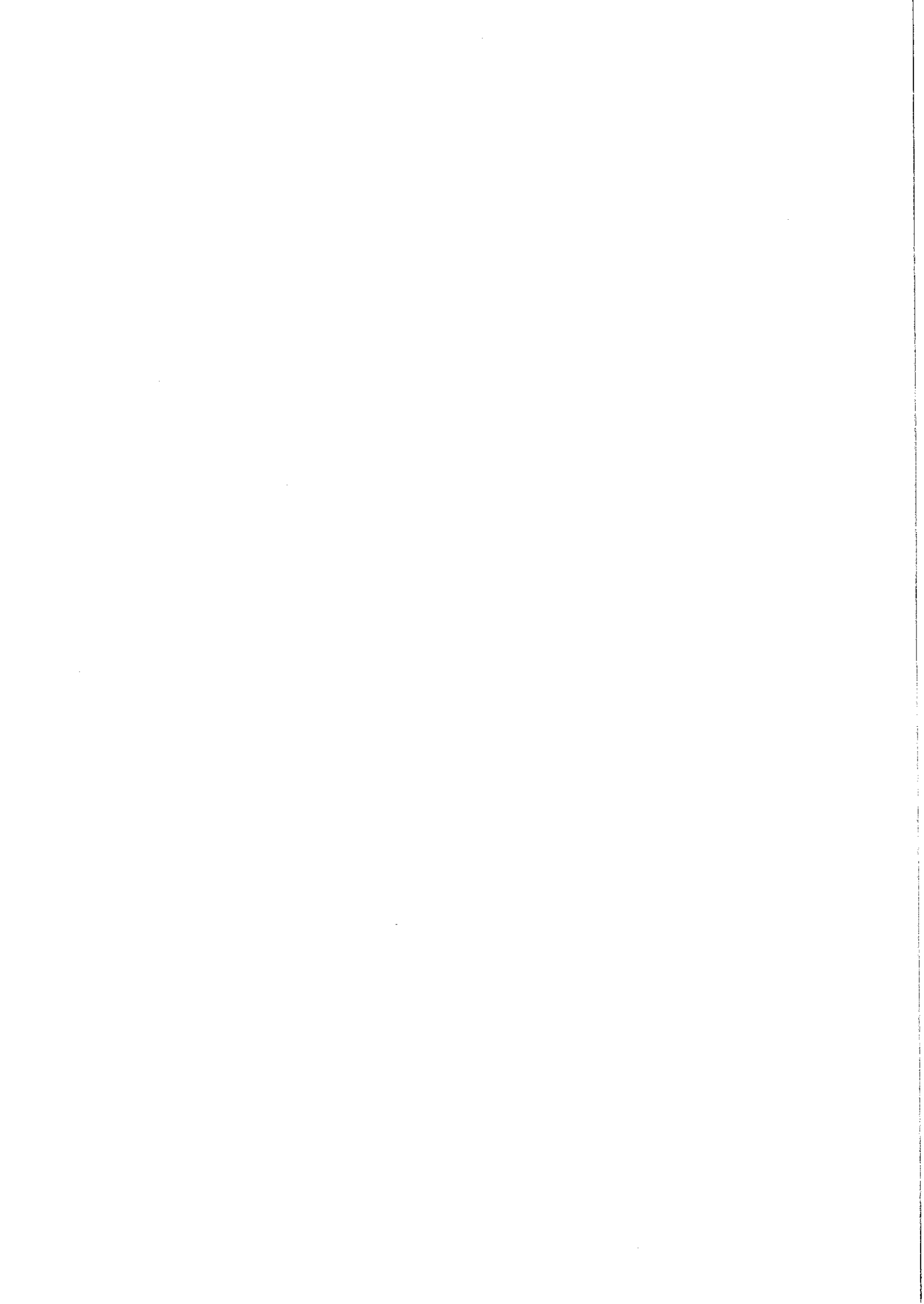
- Sept 5<sup>th</sup> University of Buckingham – Vinson Centre Ground-breaking
- Sept 6<sup>th</sup> RAF Halton – Annual Reception
- Sept 16<sup>th</sup> Old Gaol – Buckingham Fair Trade Status 10<sup>th</sup> Anniversary
- Sept 25<sup>th</sup> BTC Office – Buckingham in Bloom Awards
- Sept 29<sup>th</sup> Macmillan Coffee Morning, Buckingham

### 18. Chair's Announcements

19. Date of the next meeting: Interim Council – Monday 30<sup>th</sup> October 2017  
Full Council - Monday 20<sup>th</sup> November 2017



Action Item	Minute No.	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
A	289/17	New toilets	Toilets to be opened as soon as possible and a subsequent formal opening ceremony to be arranged for the toilets and Shop mobility in the near future.		4	1	4	9
B	389/17	New Toilets CCTV	Members AGREED to delegate the decision on the CCTV purchase to the Town Clerk, The Mayor and the Chair of Environment following three quotes.					
C	712/15	Community Land Trust	Proceed with interest and advertising for local interest	Oct 17: Longterm	4	1	3	8
D	837/15; 303/16	Moreton Road Toilets	Prepare report on the costs of keeping the facility open. Town Clerk to investigate proposal with AVDC.	Awaiting information from AVDC Officer	3	2	1	5
E	841/15	Mayor Admin Support	Report to Resources	Oct 17: Longterm	1	3	1	5
F	232/17	New Homes Bonus	Members AGREED for the Town Clerk to seek advice from AVDC as to whether one combined (or several) should be submitted.					
G	284/17	Posters Bylaw	Members AGREED for the Town Clerk to explore whether a bylaw could be sought to allow that charging of people who leave posters on display one week after the event date.					
H	367/17	Judicial Review	Members discussed and AGREED unanimously for the Town Clerk to approach a Barrister for the estimated cost of reviewing the Town Council's case to see whether a judicial review would be worth pursuing or not, and for the information to be presented at the next Full Council.	Agenda for October 2017				
I	366/17	Children's Home, Westfield	It was AGREED Rhodes-White to forward the Town Clerk a list of the local services they had already been in consultation with. ACTION MS RHODES-WHITE					



This consultation is open to residents and organisations.

Please be assured that all the information we collect will be kept in the strictest confidence, and used for the purposes of this consultation only.

\* 1. Please tell us whether you are completing this survey as a resident or as a representative of an organisation?

- As a resident
- As a representative of an organisation\*

\* By a representative of an organisation we mean either you are representing an organisation as a whole (e.g. Headteacher, Chief Executive of a voluntary organisation) or you are a professional living outside of Buckinghamshire (e.g. health visitor, social worker).

6%

Next



**Improving services for children and families in Buckinghamshire**

\* 2. Before you start the questionnaire, we just need to confirm your age.

- Under 16
- 16 - 24
- 25 - 34
- 35 - 44
- 45 - 54
- 55 - 64
- 65 - 74
- 75+

10%

Prev Next



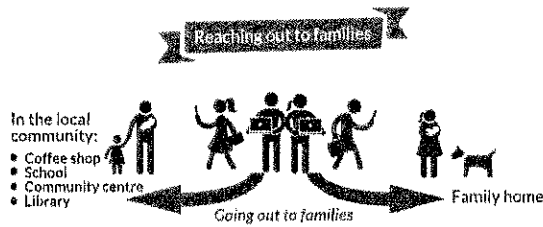
We want to understand your views on our proposed solution to bring together, all the people who work with children and young people aged 0 - 19, and their families, in those early days when problems are getting tough, by creating one service: the Early Help Service.

We want to:

- ▶ Support families earlier, so their circumstances improve quicker and problems don't become too difficult to manage
- ▶ Give families the tools to help them solve their own problems and also be more resilient in the future – so they know where they can go for help when they need it
- ▶ Work more collaboratively with schools and community groups to support children and young people to achieve their potential

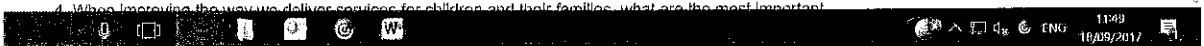
This new service would be modelled around family workers who will be based in the community so they are closer to where the families who need our support live. This will mean they can reach out to these families to work with them at home or in places they are most comfortable. This could be a local community venue or a coffee shop. Informal venues like coffee shops are often preferred by families we have worked with who feel more able to have an open and honest conversation in a relaxed environment, creating a better relationship between the individual and the worker.

Reaching out to families



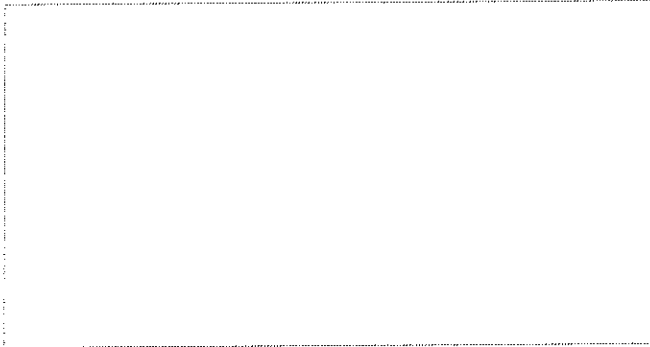
3. To what extent do you agree, or disagree with our proposal for a new Early Help Service?

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- I don't know





4. When improving the way we deliver services for children and their families, what are the most important things we should consider?



31%

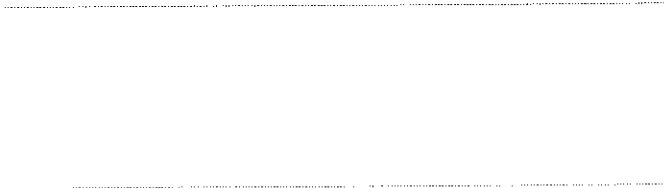
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**Improving services for children and families in Buckinghamshire**

5. Do you have any other comments on our proposal for the Early Help service?



38%

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As part of our plans, we are also looking to improve the way families find information, advice and activities that are already available across the county such as 'stay and play' sessions, toddler groups and youth clubs.

To do this we want to understand how you find out about activities, information and advice for you and your family.

6. In the last 12 months, have you or your family used any of the following services? (Select all that apply)

- Play Groups (e.g. 'stay and play' sessions, toddler groups)
- Health and Wellbeing activities (e.g. baby massage/swimming, ante-natal classes, sports activities)
- Support Groups (e.g. SEN support groups, twins, mental health, lone parents)
- Clubs (arts, drama, holiday clubs, youth clubs)
- Buckinghamshire Family Information Service
- None of the above

44%

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Next



7. How did you find out about these services? (Select all that apply)

- In your local area (posters, advertising)
- Through someone you already know (e.g. health visitor, family worker)
- Through friends or family
- By phone via the Buckinghamshire Family Information Service
- By phone via the customer service number at the county council
- On social media e.g. Facebook & Twitter
- Via the Internet Buckinghamshire Family Information Service website
- Via the Internet using a search engine (e.g. Google, Bing)
- Via a blog or forum (e.g. Mumsnet)

Other (please specify)

.....



8. How easy or difficult was it to find the information you needed?

- Very easy
- Fairly easy
- Neither easy nor difficult
- Fairly difficult
- Very difficult

50%

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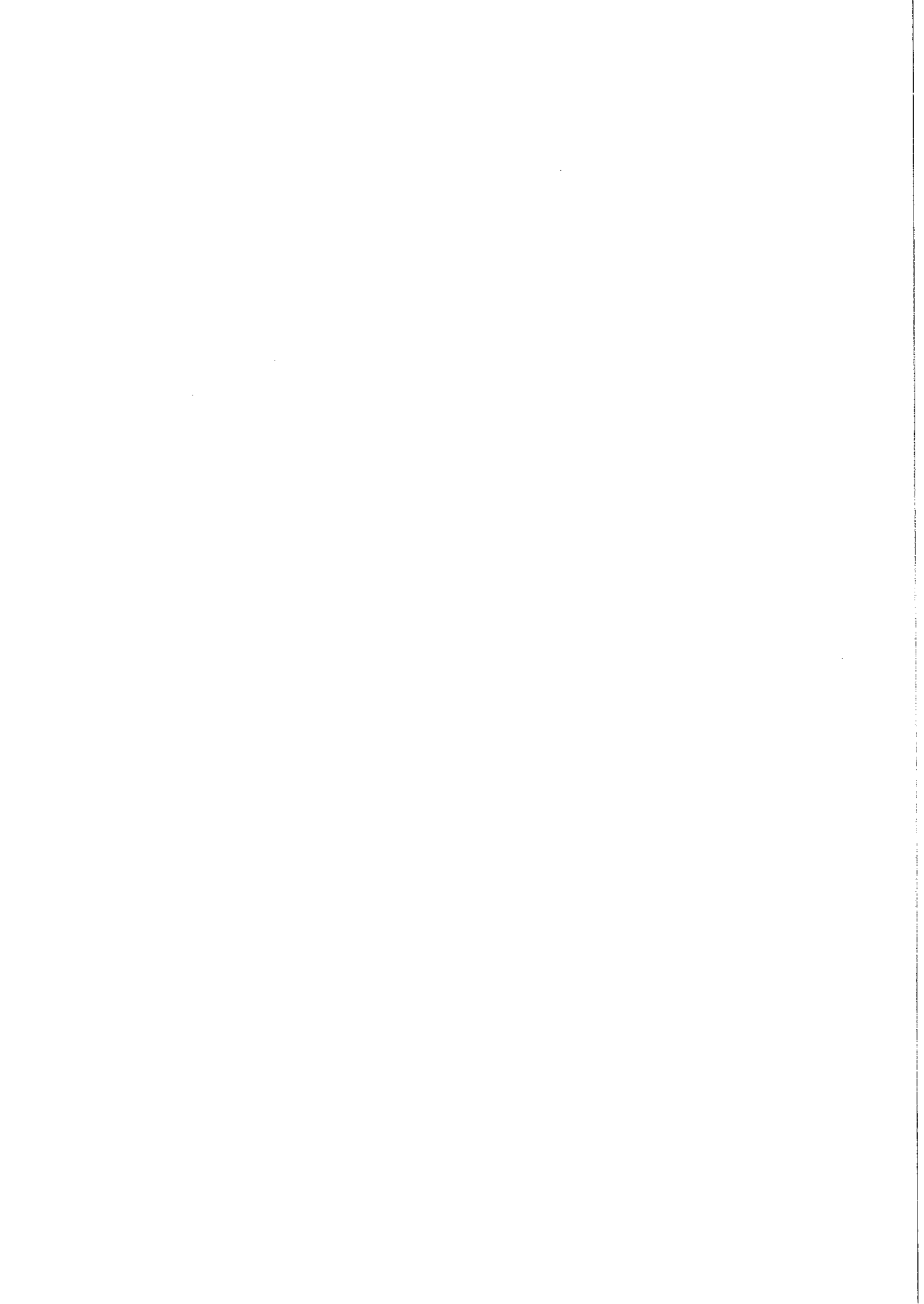


**Improving services for children and families in Buckinghamshire**

9. Do you have any comments about how we can improve how you find information, advice and activities for you and your family?

50%





**From:** Hodson, Paul [<mailto:phodson@buckscc.gov.uk>]

**Sent:** 13 September 2017 16:24

**To:** Chris Wayman

**Subject:** Invitation to join Working Group to Improve Buckinghamshire County Council Communications with Town and Parish Councils

Dear Christopher,

I am writing to invite you to take part in the new Town and Parish Councils Customer Relationship Working Group as Clerk for Buckingham Town Council.

As you may be aware, there was a discussion at the last BMKALC Liaison Meeting with Buckinghamshire County Council about the challenges facing town and parish council clerks in getting timely and accurate responses and information from the County Council.

It was agreed to set up a working group to clarify the issues and to support the development of changes and possibly an electronic solution which will address this.

The first meeting of the working group is scheduled for Tuesday 10 October from 11.00 to 13.00 in the Exhibition Suite, Aylesbury. Could you please let me know whether you would like to be part of the group, whether you can attend the first meeting date, and whether you would like to also send a councillor? The group will be chaired and supported by officers from the County Council, given the practical focus.

The meeting would also be open to councillors; if you have a councillor who would also like to attend, please do invite them, and let me know.

I have detailed the aim, objectives, focus, and scope below. The first agenda item will be to review these and make any changes the group feels appropriate.

### **Aim for this working group**

To develop a structured and formal approach to the communication and engagement between local town and parish councils, as well as parish meetings (here on known as local councils), and the County Council; together with stronger mechanisms for quality assurance of regular contact

### **Rationale for creating this working group**

#### *Quality assurance:*

- The County Council currently has no mechanism for overseeing the relationship with an individual local council
- There is no facility to enable local councils to track their interaction with the County Council.

#### *Points of Contact, Roles & Responsibilities:*

- Insufficient contact information and access to info re. BCC services – *Clerk feedback on this issue indicates that time is being spent fielding questions*

*regarding BCC services/resolve local issues, but that they don't always know who to contact or cannot get through to the right person*

- BCC officers do not always understand the role and legal status of local councils

Residents are not always clear on which services are undertaken by which council and approach local councils with queries about County Council services. A Customer Relationship Management tool may allow parishes to answer these queries directly, rather than having to refer to colleagues in other organisations. This will also empower them to take on more responsibility.

### **Focus for the working group**

The main area of focus will be customer relationship management between Buckinghamshire county council and local councils. This workstream will seek to establish a digital tool which will provide information in order to monitor and identify what the big themes/issues and concerns are for local councils, which in turn should help to improve the relationship.

In order to understand the improvement, a baseline needs to be set. It is likely that this will look at the communications between BCC and the local councils in order to understand complaint/compliment levels.

### **What we are committed to doing:**

- ✓ Creating and supporting a Local Council working group
- ✓ Creating a Customer Service Charter, which clarifies expectations, response times, communication channels etc.
- ✓ Creating an online resource in order to assist in improving communication and engagement
- ✓ Reviewing Local Council-related website pages in order to ensure these are fit for purpose and suggest/implement improvements

### **Not included within this workstream:**

- × Items regarding the previous devolution deals where these are not strictly related to a CRM tool
- × Training for members and non-members
- × Surgery Sessions on issues affecting individual councils
- × Modernising Local Government Working Group chaired by Mark Shaw
- × Newsletter content

Kind regards,

Paul

Paul Hodson

Area Manager, Community Engagement and Development  
Communities Engagement and Development Team  
Communities, Health, Adults and Social Care  
Buckinghamshire County Council  
County Hall  
Walton Street  
Aylesbury  
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Tel: 01296 383479  
Mobile: 07771 952956  
Email: [phodson@buckscc.gov.uk](mailto:phodson@buckscc.gov.uk)  
Facebook: [www.facebook.com/bcccommunities](http://www.facebook.com/bcccommunities)  
Twitter: <https://twitter.com/CommunitiesBCC>



**CHILD SEXUAL EXPLOITATION IS HARD TO IDENTIFY.  
MAKE SURE YOU KNOW HOW TO SPOT IT... AND STOP IT.**

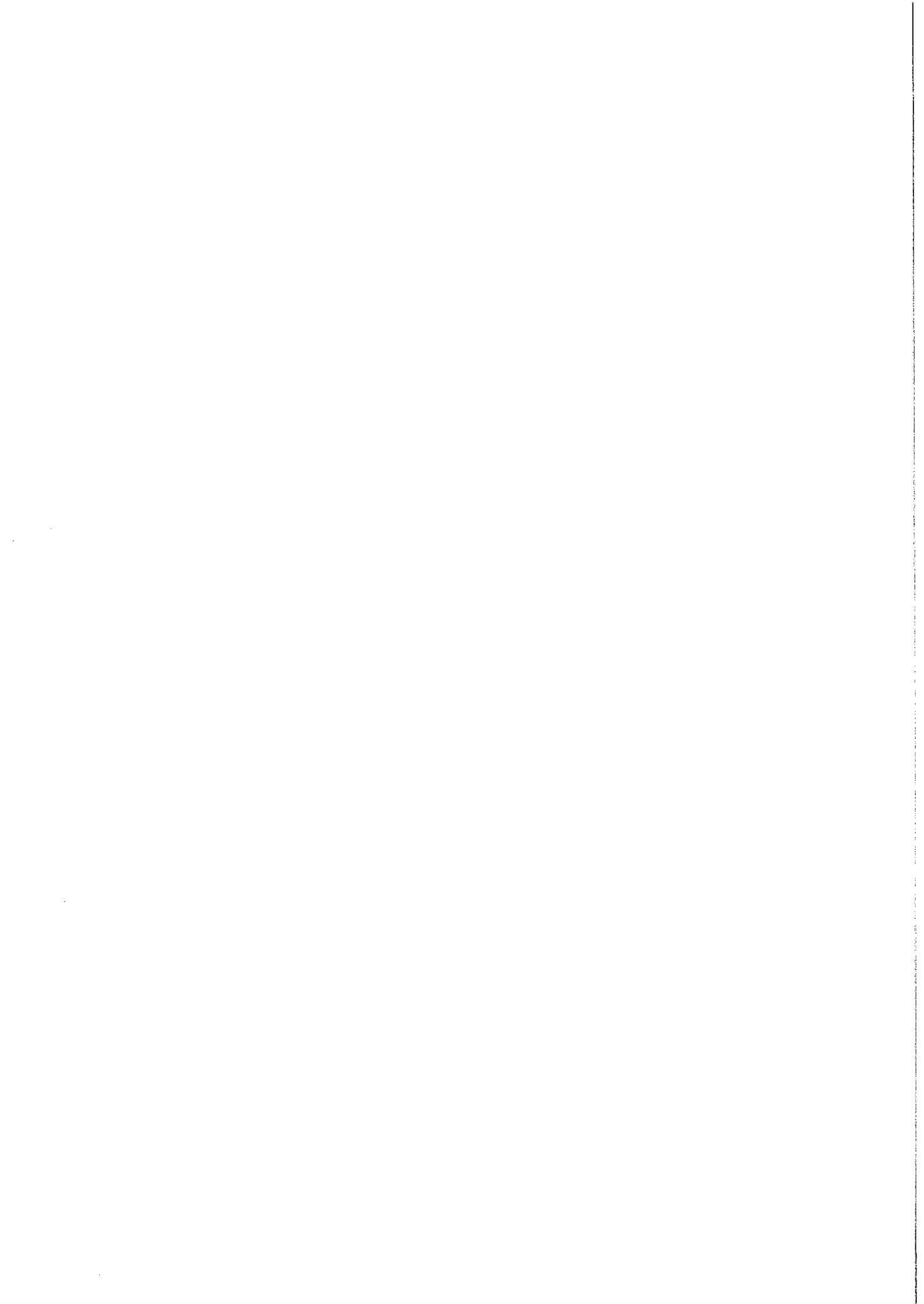
**RUWISE2IT.CO.UK**

**@RUWiseBucks**

[www.ruwise2it.co.uk](http://www.ruwise2it.co.uk)

Partners in Buckinghamshire work together as part of the Buckinghamshire Safeguarding Children Board to safeguard and promote the welfare of all children and young people in the county.

**Buckinghamshire County Council**





**BUCKINGHAM TOWN COUNCIL**

**FULL COUNCIL**

**MONDAY 2<sup>ND</sup> OCTOBER 2017**

**Agenda Item no. 13**

**Contact Officer: Mr. C.P. Wayman**

**Background**

A planning application – (16/03302/APP) was submitted for the "land to the rear of the Grand Junction". This was for a "61 bed care home with 14 assisted living apartments with associated access, parking and landscaping".

The Buckingham Neighbourhood Development Plan EE5 allocates a large proportion of the land for Town Centre Parking and that this area should "accommodate a seating and picnic area and an extension to the existing riverside walk". It is noted that this allocation "will allow the further expansion of retail provision in the town centre".

One of the District Ward Councillors commented on the application "The Buckingham NDP has been adopted and should be given substantial weight" and highlighted part of the policy above.

Despite this the District Council agreed for the planning application to proceed subject to Section 106 agreement.

A request to the Secretary of State for review as the application goes against the Neighbourhood Plan was denied.

The Town Clerk was informed that another party was looking at taking the District Council to Judicial Review.

The Town Clerk was previously asked to obtain legal advice from NALC regarding the possibility of the Town Council undertaking a Judicial Review. The advice received was that the process was very costly and that it would be more appropriate to wait for the other party to lodge a judicial review and act as a witness for them.

At the last Interim Meeting of the Council the following was agreed:

Cllr Stuchbury spoke to the above recommendation stating that it was important for Members to consider whether it was financially viable for the Council to proceed with a judicial review and that any decision should be based on accurate costings. Members discussed and **AGREED** unanimously for the Town Clerk to approach a Barrister for the estimated cost of reviewing the Town Council's case to see whether a judicial review would be worth pursuing or not, and for the information to be presented at the next Full Council.

## **Information**

Three Quotations were sought for the work. These were from Town Legal LLP (who worked for Bellway on the Phase 3 of Moreton Road application), Landmark Chambers and FTB Chambers (who worked for AVDC on the Inquiry in to Phase 3 of Moreton Road). Where at the Planning Inquiry Town Legal LLP supplied a partner and FTB supplied a senior barrister the prices below all relate to juniors:

### **Company 1:**

Consideration of the papers and advice on the prospects of success £1,000

Total costs (Depending on a number of issues) to progress to the end of the case: £6,500

### **Company 2**

Review of the case to form a view on the chances of success £2,500

Total Cost: £40,000

### **Company 3**

To review the case to form a view on the chances of success £2,000

No price was supplied for the total cost of the case due to that being formed after the initial stage.

## **Recommendation**

That if the Town Council agrees not to proceed any further.

The costs of an initial opinion are fairly high with the two costs ben given for the whole process varying dramatically.

In addition another party who is more likely to be better resources with better access to resources may submit a Judicial Review. It is most likely that they will base their decision on the likelihood of success.

If the third party does proceed then the Council could put its views forward in relation to that without having to spend this level of money. For which there is currently no budget.

[Type text]



# NEW HOMES BONUS PROJECT GRANT FUNDING SCHEME

## Application Form 2017/18

- Please read the guidance notes under each question on the application form carefully and also the Information and Guidance notes for Parishes and Town Councils, before completing the application form.
- Please answer the questions on the form itself and do not attach documents unless they are specifically asked for in the Application Checklist at the end of the form.
- Please complete the form electronically in MS Word. We do not accept handwritten applications.
- To submit a robust application, please include as much information that is relevant to each question as possible – the boxes will expand to accommodate your answers.

Applications should include a business case and delivery plan which should evidence:

- The impact of growth on your area - this may be as a result of new development in your parish, or in neighbouring areas. Please explain why the project is needed because of growth (e.g. to provide fit for purpose facilities for a growing community).
- The need or community desire for the investment proposed.
- Firm costings together with a funding and delivery plan.

**N.B. The NHB will not fund consultation exercises or feasibility studies, which should be commissioned and completed prior the application deadline.**

Applications and all the required supporting documentation must be submitted by 5pm on Friday 15th December 2017

Section A – About your Parish or Town Council	
1. Name of Parish/Town Council applying	BUCKINGHAM TOWN COUNCIL
2. Contact person Position in organisation	CHRISTOPHER WAYMAN TOWN CLERK
3. Correspondence address	TOWN COUNCIL OFFICES BUCKINGHAM CENTRE VERNEY CLOSE, BUCKINGHAM Post code MK18 1JP
4. Email address	townclerk@buckingham-ke.gov.uk
5. Telephone number	01280 816426
6. Website address	www.buckingham-ke.gov.uk

It is therefore essential that repairs are carried out and a protective coating applied to the roofing panels to avoid further corrosion. It has also been discovered within the past three months that the rain water gully down one side of the building needs to be replaced or a liner inserted to avoid further ingress of water into the snooker room.

11 Why is your project needed

The project is needed primarily to preserve an asset which is jointly owned by AVDC/ Akeman management company. A new lease was granted to The Slade in November 2015 and has a further nineteen years to run. The facility is used extensively by the local community and there is not a similar facility within twenty miles.

Buckingham is an expanding community with a large housing development recently completed and more being planned in the immediate future. It is essential that adequate and first class facilities are available to cater for a growing community, and that such a facility is available for all sectors of the community both young and old.

12. Not relevant

13. Not applicable

14. No

15. The Bowls Club and The Snooker Club have a combined membership of 181 predominantly comprised of the older generations. The bowls club has an extensive program of matches over the period October to April (44 scheduled) for the current winter program resulting in a footfall of 6000 persons entering the premises over a twelve month period.

The club has encouraged other community groups within the Buckingham area to use the facility for social events, in particular Scout Groups, Young careers and other social organisations within the Buckingham area.

Two 'Open Days' are organised to which all members of the public are invited to come and try a new activity. The Club has five qualified coaches to assist.

16. People within the demographic area of Buckingham and the surrounding villages.

17. Not Applicable

18. Not Applicable

19. Not Applicable

20. The project will commence as soon as funds are allocated to the project.

21. The necessary work will be contracted out to a local building company.

22. The project will have to be delayed until funds become available.

23. On completion of the proposed work and no further water enters the building.

# NEW HOMES BONUS PROJECT GRANT FUNDING SCHEME

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Section A – About your Parish or Town Council	
1. Name of Parish/Town Council applying	
2. Contact person Position in organisation	
3. Correspondence address	
4. Email address	Post code
5. Telephone number	
6. Website address	

<p>14. Has a feasibility study been completed? Please click on the relevant box. Where appropriate, we would expect a feasibility study e.g. by Transport for Bucks, to have been completed and submitted with the application (see the Application Checklist) <b>Please note the NHB will not fund feasibility studies.</b></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable
<p>15. Who will benefit from the project? Explain who will benefit from the project e.g. community groups, young people, older people, please specify.</p>	
<p>16. Which geographic communities will be served by this project?</p>	
<p>17. Which parish priorities will be met by this project and how? e.g. as identified through a Neighbourhood, Community Led or Parish Plan.</p>	
<p>18. Who have you consulted with about this project? Please tell us who you have consulted, when, and say something about the feedback received. <b>Please provide evidence of the consultation</b> (see the Application Checklist)</p>	
<p>19. Who has been/will be working on the project with you? Provide details of all the organisations that have been involved with the project and explain how these organisations will work together.</p>	
<p>20. What are the key milestones for your project? When will the project start? When will it be completed? If this application is for part of a wider project, please provide the key milestones for both. (NB that projects should not begin until funding has been confirmed.)</p>	

Funding source	Amount	Outcome
	£	£
	£	£
	£	£
<b>Total amount</b>	£	£
27. Are there any contributions in addition to the funding sources detailed above that will be used in the project? Please provide details of any in-kind contributions as well as other funding sources e.g. reserves, user charges, income generation, business sponsorship, local fundraising activities.		

<b>Section D – Financial Information</b>			
28. What is the budgeted total annual income and expenditure of your organisation in the current financial year? Current year refers to the year in which you are making this application.			
Income	£	Expenditure	£
When does your financial year end?			
a. Total income	£		
b. Total expenditure	£		
c. Surplus/deficit for the year (profit/loss)	£		
d. Savings (reserves, cash or investments)	£		
29. If reserves exceed 6 months expenditure, please explain what the reserves are being held for and the likely timescales for the use of the funds:			

<b>Section E – Grant Payment Information</b> (please complete your parish/town council bank or building society details in order to assist us with the payment of any grant awarded.)	
30. Please give us your bank or building society account details. If approved, your grant will be paid into this account by BACS transfer.	
Account Name	
Bank/Building Society Name	
Branch Name and Postcode	
Sort code (please insert a number in each box and tab between boxes)	(6 digits)
Bank account number (please insert a number in each box and tab between boxes)	(8 digits)
Building society roll number	
<b>Please check these numbers carefully and ensure they are for the correct account.</b>	

## Access for All

## Minutes of July 2017 meeting

10 July 2017  
Council Chamber

Actions from the meeting:	
<b>All members</b>	<p>To continue to monitor the Buckingham DisabledGo website to check details, make corrections and add comments</p> <p>To report problems with roads and pavements to Transport for Bucks as they arise using the TFB website</p> <p>To continue to note and report the locations of A boards in the town which are causing problems for the disabled and buggies – <i>The proprietors of the new shop next to Clays had placed an A board on the pavement which was causing an obstruction but have removed it after the problem was pointed out to them.</i></p>
<b>Chris and Peter</b>	<p>To visit the Looby-Lu Teashop.</p> <p>To write to the GP practice about the inaccessibility of the reception button at the Verney Close surgery.</p>
<b>Pam</b>	<p>To provide further information about the Lloyds home optician service. – <i>Pam circulated information about the home optician service that she has used and found to provide a good service. All the opticians live within 50 miles of Buckingham and can provide a morning or afternoon service. The company can also carry out free hearing tests. More information is available at <a href="http://www.outsideclinic.co.uk">www.outsideclinic.co.uk</a> or on Freephone 0800 854477.</i></p>

In attendance: Cllr Jenny Bates, Mary Buckingham, Joy Fuchter, John Russell, Cllr Mike Smith, John Squires, Pam Tonge, Cllr Derrick Isham, Una Robinson, Philip Holt (DisabledGo) (as a guest)

Apologies: Ed Grimsdale, Cllr Warren Whyte, Graham White, Pat Knibbs, Cllr Christine and Peter Strain-Clark, Cllr Ruth Newell

1. **Welcome, introductions and apologies**

John Russell welcomed all to the meeting.

2. **Minutes of the Meeting** held on 12 June 2017 (previously circulated)

Agreed.

3. **Matters arising** if not elsewhere on the Agenda.

None

4. **DisabledGo update from Philip Holt**

Since September 2016, the access guide to Buckingham has been viewed over 3,200 times. The most popular Access Guides are for Restaurants, Hotels and Transport. 40% of the traffic is coming from Google, and roughly 30% comes from social media channels like Facebook and Twitter. All this makes



the Buckingham Access Guide one of the fastest growing Access Guides since its launch.

In response to a question from Derrick, Philip said that there is no evidence that visiting the DisabledGo site results in people visiting the town. Another question was whether DisabledGo can survey pavements. Philip responded that they are able to do a pavement survey but there is a cost involved. A new feature planned for the DisabledGo site next year is a link to Trip Advisor.

**5. Acting Chairman's Report**

John has contacted the police about whether it would be legal to produce windscreen cards to highlight when someone's parking is causing an obstruction. Their response was that it is alright if the message is not offensive. It was agreed that the text should be 'Your vehicle is causing an obstruction. Please do not park here' and that 100 should be printed initially.

There was a discussion about whether anything could be done about parking on the pavement next to the Cemetery but Derrick pointed out that it is not illegal.

**6. Treasurer's Report**

There is currently £1065.78 in the bank account.

**7. Secretary's Report**

Nothing to report.

**8. Priority Dental Service/Buckingham House**

Nothing more to report.

**9. Swan Practice**

There was concern about the likely closure of the town centre GP surgeries if the proposed Medical Centre at Lace Hill goes ahead. It was felt that a surgery was needed in town to make it accessible to those without their own transport. There was also concern about the future of Buckingham Hospital. It was agreed that it was important that A4A attend the upcoming public meeting at Lace Hill and voice their concerns. Pam said she would submit a question in advance on behalf of A4A about the possible closure of the town centre surgeries.

**10. Other Accessibility Issues**

Nothing to report.

**11. Website and other Publicity ideas**

Nothing to report.

**12. Next meeting – Monday 11 September 2017, 2:00 – 3:30pm, Council Chamber (opposite Waitrose)**

## BUCKINGHAM ASSOCIATION

## Minutes of meeting, Wednesday 5 July 2017

**Present:** Stephanie Scrase (Chair), Cllr Paul Hirons, Cllr Ruth Newell, Cllr Howard Mordue (Treasurer), Stephanie Le Pelletier (for item 4.2.1), Janet May, John Murray, Jane Mordue, Pat Phillips and Sue Watkins.

1. **Apologies for absence** - none
2. **Minutes** of the meeting on 3 May 2017 were agreed and signed, with the addition of Janet's name to those present.
3. **Matters arising** – the pop up banner was displayed and applauded. Cost £75.
4. **Events**
  - 4.1 **Review**
    - 4.1.1 Reception chez Stephanie et Henri, Fri 19 May – much enjoyed by all; a good opportunity to engage with our members.
    - 4.1.2 Prize giving at The Royal Latin School, Thurs 29 June – twinning prize awarded to Jaylene Mbararia. A photo to be sought from official photographer. **Action: Ruth Newell**
  - 4.2 **Future Events**
    - 4.2.1 **Boules competition, Friday 14 July**  
 Following a v helpful meeting with Ron Gleeson and Peter Bartlett who had kindly agreed to comper the event, Stephanie reported that most of the arrangements were in place. Helpers included Terry Bloomfield, Paul Hirons, Stephanie Le Pelletier (afternoon) and Sue Watkins (evening).  
 Howard and Jane to be down there from mid afternoon.  
**Compere:** Peter Bartlett. Send him useful facts e.g. how long has competition been held?  
**Umpires:** John Murray, Geoff Shaw and (*subsequently confirmed*) Bryan Weston-Thomas.  
**Scorer:** Valerie Shaw  
**Posters:** Ron had created. Howard to print/laminate and put round town; also on social media. Ruth to put in Advertiser. Jane to email everyone and ask them to tell their friends.  
**Sheet** (literally!) advertising the event: Jane to put up 2 days before on railings.  
**Pistes:** Howard to liaise with AVDC re sand and Colin Whitehead re bales. Buy voucher for Colin in thanks.  
 Stephanie LePelletier asked permission to bring the little children to play from 5.30 p.m., agreed.  
**Bunting** (from Town Council), **display boards, gazebo, twinning banners:** Howard and Jane to bring. Help please from 5 p.m. to set up!  
**Boules, rakes, scoresheets, table and chair for scorer:** Ron to bring.  
**Wine:** Ron to bring (or his daughter, Janet, who would be there)  
**Donations basket:** Ron to bring  
**Soft drinks:** Howard to get from CostCo.  
**Table for soft drinks/serving BBQ** Howard and Jane  
**Music and PA:** Howard and Peter to liaise – borrow Town Council system plus use Peter's. Peter, Ron to bring CDs. Stephanie also offered some.  
**Lighting:** John to ask his son, Ian Murray.  
**BBQ:** Howard and Jane to provide BBQ, briquettes and food. Meat from Clays. Plus veggie burgers and onions. Stephanie LeP's family kindly offered to cook and sell.  
**Float:** Howard  
**Insurance:** Howard to arrange private cover. Will discuss with Town Clerk for future years.  
**Trophy:** Ron and Stephanie Scrase to organise.  
**Prizes:** 2 bottles of pink fizz for the winning team; Ron to bring (cost £6.50)

#### 4.2.2 **Heritage Open House weekend**, Mouvaux 16/17 September

A party of six to go by Eurostar, including Geoffrey and Valerie Shaw.

Stephanie had received an invitation to the opening of the new Cultural Centre in Mouvaux and would ask Valerie if they would like to attend in her place. **Action: Stephanie Scrase**

#### 4.2.3 **German square dancers visit** to Buckingham 30 Sept to 2 October

All keen and Susie Kelly had been busy organising this. Accommodation lined up. Numbers and names still awaited from Neukirchen Vluyn, Sue Watkins chasing. Hoping to have show at Gawcott Village Hall on the Saturday evening (SK booked). Although not formal visit, Stephanie Scrase to tell our Mayor, in case wishes to greet guests. **Action: Stephanie**

#### 4.2.4 **St Martinsmarkt**, Neukirchen Vluyn Saturday 11 November

Stephanie to lead group and have a stall selling English products eg mince pies, shortbread plus? Helpers could include; Sue Watkins, Sandra Truscott, Robert Winks, Jo Veglia.

Stephanie to organise stock; Sue to confirm helpers? **Action; Stephanie, Sue Watkins**

#### 4.2.5 **Beaujolais event**, Buckingham 17 November

Ruth reported on discussions with Geoff Shaw. Given his concerns about publicity and as this date now clashed with a BACAB Quiz night at The Royal Latin School with John Bercow and the Vice Chancellor, it was agreed to postpone. The possibility of a re-run of the Race Night at the Well St Centre would be followed up, having been 'a hoot' last time.

**Action: Ruth, Stephanie, Geoff Shaw**

#### 4.2.6 **Annual General Meeting and Film**, date and venue tbc

Stephanie to check possible dates in November to avoid clash with Buckingham Society and the University, and fix a date. **Action: Stephanie**

#### 4.2.7 **Marche de Noël**, Mouvaux, 1-3 December

To be led by Jane and Howard. Stephanie to organise stock. Volunteers requested. To discuss further at next meeting.

#### 4.2.8 **Karate Exchange**, 31 March to 2 April 2018

Following enthusiasm from both clubs in Mouvaux and in Buckingham, dates had been confirmed. Jane reported that the Karate Club already had 16 adults and 10 children keen to go, and, depending on costs eg price of travel, more were interested. The cost of hiring a coach was being checked by Howard with Motts.

She proposed that the twinning association paid for the youngsters' share of travel. We raise funds to support youngsters to take part in twinning. In discussion, it was suggested this might be restricted to those whose parents absolutely couldn't afford it. The majority view was that we should pay for all youngsters and this was agreed.

Stephanie mentioned that she was asking the Swan Wheelers cycling Club if they would like to join that trip. Jane liaising with Karate Clubs. **Action: Howard Mordue, Jane Mordue**

#### 4.2.9 **Walkers**

Jane reported on a helpful exchange with Margaret White and will follow up.

Nordic walking: there were keen protagonists in Neukirchen-Vluyn! (Pflugrad family). Ruth mentioned a club in Milton Keynes. **Action: Jane Mordue**

#### 4.2.10 **Cyclists** – likely to be Spring 2018 – see Karate above.

#### 4.2.11 **Book exchange** - Stephanie LePelletier arranging exchange of books in each others' languages between Buckingham Library and Mouvaux bibliothèque.

### 5. **Finance Report**

Howard reported that there is £1497 in the current account as well as funds held on deposit.

**6. Membership report**

Terry Bloomfield had reported that there are 52 paid up members plus any others who had renewed online.

**7. Communications**

Noted Geoff's points re need to improve communication which were valid. Stephanie suggested a meeting with Geoff, Ruth and Jane to take forward. **Action: Stephanie**  
Club Voice: Ruth Newell to send piece to the Advertiser. **Action: Ruth**  
Website: Geoffrey Shaw keeping up to date. **Action: Geoff**  
Social media/email newsletter

**8. Any Other Business - none**

**9. Date of next meeting**                      Wednesday 6 September 2017

JM 10.7.17

# DESTINATION BUCKINGHAM GROUP

*Thoroughly* MODERN  
**Traditional**  
BUCKINGHAM

## NOTE OF MEETING HELD ON 12 SEPTEMBER 2017

**Attendees:** Henry Cooper (HC) Roger Edwards (RE) Margaret Gateley (MG)  
Nigel Morrison (NM) Mary Simons (MaS) Mike Smith (MS)  
Chris Wayman (CW) Warren Whyte (WW)

**Apologies:** John Harvey (JH) Riches (JR)

ITEM	DISCUSSION	ACTION BY
1	<b>Apologies and Introductions</b>	
1.1	The Apologies for Absence were noted.	
2	<b>Note of 20 June meeting</b>	
2.1	The draft Note was approved.	
3	<b>Financial Position</b>	
3.1	MS reported that the balance of funds stood at £10,596.57 including £10,000.00 earmarked for Wayfinding Totems (see 5.1 below) and £1,220.00 for specific future events (disposable balance £596.57).	
4	<b>Town Centre Enhancement</b>	
4.1	<b>Bunting</b> – JH had found considerable social media support for his proposal to string bunting between The Old Gaol and the Buckingham Tea Rooms/Jardines Chemist shops. It was agreed that this would require supporting wires, and should be restricted to short periods during the spring/summer. JH had also reported potential costs as low as £12.99 for 120m (plus supporting wires and fixings). It was agreed that CW seek landlord consents for the supporting wires.	CW
4.2	<b>Busking</b> – JH had also progressed this by establishing “Buskingham” on the <a href="http://buskinlondon.com/map">http://buskinlondon.com/map</a> website, on the designated and signed site outside the Town Council Chamber; and noted a successful rendition of folk songs on International Busking Day.	
4.3	<b>Railings outside Sorting Office</b> – these were looking a little sorry now that the planters were properly managed, but the Town Council would be arranging for them to be repainted.	
4.4	<b>Steps between market area and Old Gaol paved area</b> – it was noted that these were beginning to shift, and RE agreed to raise the matter with AVDC on behalf of Buckingham Society.	RE
4.5	<b>Town Centre pavements</b> – WW was pressing BCC to make good the missing flagstones that had been removed last year for safety reasons, and added that there was a potential fund that he could tap into in order to improve the paving between Barclays Bank and Lloyds Bank.	
4.6	<b>Lamp Post banner near Bletchley roundabout</b> – it was agreed that CW have it replaced (if a spare was available) or removed.	CW

5	<b>Wayfinding Totems</b>	
5.1	AVDC (Jill Hemmings) had offered dates to visit and advise, but had not confirmed any with MS despite him issuing reminders. He would continue to expedite matters.	MS
6	<b>Widening Buckingham's Links</b>	
6.1	<b>Silverstone</b> – WW had advised a possibility of s106 monies being used to enhance cycling provision between Buckingham and Silverstone.	
6.2	NM would shortly meet with the new commercial director, who is keen to grow local interest in the circuit, to discuss closing the Bicester Village, Silverstone and Buckingham link. Since the last meeting, NM had also received confirmation that:	
6.3	Negotiations were on-going over the future of the FF1 GP post-2019;	
6.4	This would not affect the development of <i>The Silverstone Experience</i> museum project;	
6.5	Co-operation over development of the MEPC Business Park continued on a daily basis; and	
6.6	The new hotel could be operational by the spring of 2019.	
6.7	<b>Stowe</b> - NM had recently replaced about 20 of each leaflet at Stowe, and would continue to keep an eye on leaflet stock levels there.	
6.8	RE said that a booklet by U3A and Stowe House Preservation Trust, which drew attention to links between Stowe and Buckingham, would soon be available.	
6.9	<b>Hotel etc Leaflets</b> – HC continued to replenish leaflet stocks at the Best Western and Villiers hotels, and agreed to also take on the Travel Lodge.	HC
6.10	<b>Community Bus</b> – WW referred to the new Buckingham Bus community transport project that he had just launched, supported by the LAF. He was hopeful for some pilot services being trialled later in the financial year, probably along the lines of the Winslow model; and encouraged tourism and traders involved with the scheme as there was potential for sponsorship/advertising.	
7	<b>Fair Trade 10<sup>th</sup> Anniversary</b>	
7.1	MG reminded everyone of the Coffee Morning at The Old Gaol on 16 September; and the service at Well Street Church on 17 September where the anniversary cake designed by a young person would be ceremoniously cut.	
7.2	MaS also referred to the " <i>Fair Trade Hunt</i> " around the town, and agreed to provide MS with a poster that could be added to social media.	MaS
8	<b>ShopBuckingham Report</b>	
8.1	<b>Christmas "Big Event"</b> – MaS said that it was planned to have shops open on the afternoon and into the evening of Sunday 26 November. In addition, there would be stalls around the town, including the Bull Ring and other various locations. There was a possibility of food and drink stalls, plus an indoor event at The Cote (Woolpack).	
8.2	BTC were arranging a Continental Food Market in the Cattle Pens.	
8.3	RE said that he would explore whether the Pantomime could be involved in some way.	RE
9	<b>Trader of the Year</b>	
9.1	It was suggested that this be presented to the chosen trader(s) and cafe/restaurant at the very start of the Christmas Lights switch-on, possibly by the Mayor; following which the WI could be thanked for providing the Christmas Tree star.	JH

10	<b>Outstanding Actions</b>	
10.1	<b>Extending Christmas Tree brackets and/or lights along Bridge Street into Well Street</b> – MaS had yet to approach landlords about extending Christmas tree brackets and/or lights along Bridge Street into Well Street.	MaS
11	<b>Next Meeting</b>	
11.1	It was agreed to meet again from 1200 hrs on <b>Tuesday 24 October</b> , in the Town Council Chamber.	ALL

