



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP


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Town Clerk: Mr. C. P. Wayman

Tuesday, 29 August 2017
Councillor,

You are summoned to a meeting of the **Environment Committee** of Buckingham Town Council will be held on **Monday 4th September 2017** at 7pm in the Town Council Chamber, Cornwall's Meadow, Buckingham.

PP 
Mr. C. P. Wayman
Town Clerk

Please note that the Environment Committee meeting will be preceded by Public Session lasting for a maximum of 15 minutes, in accordance with Standing Order 3.f.

AGENDA

1. Apologies for Absence

Members are asked to receive and accept apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To receive the minutes of the Environment Committee meeting held on Monday 17th July 2017 and approved at Full Council on the 14th August 2017.

Copy previously circulated

4. Action Report

4.1 To receive the following report from Cllrs. Harvey and Smith regarding revisions to the existing Action Report.

At the last Environment Committee meeting on 17 July, it was agreed (Minute 218/17) that Cllr Harvey and I review the current Action report format. We met on 25 July and agreed to suggest the following additions to the current format:

- a) Deleted items be re-scored "0" and deleted immediately following each meeting;
- b) "Parked" items (ie those which currently could not be taken forward) be re-scored "1";
- c) The whole Action Report be transferred to a spreadsheet, so that entries could be more easily re-ordered following each meeting via the final (priority order) column;
- d) A new column on the left be added, containing a simple alphabetical sequence (A to Z), to be re-entered following each meeting so as to ease identification during meetings when Members wished to discuss specific Actions;

Buckingham



Tinned with Mouvoux, France

Members are reminded to declare any prejudicial interest as soon as it becomes apparent

- e) The use of colour-coding to determine what had been actioned or not be discontinued.
- 4.2 Gates at Lace Hill Playground
To receive an update from the Estates Manager
- 4.3 Dog Bin Notices
To receive an update from the Estates Manager
- 4.4 Bourton Park Tree Works
To receive an update from the Estates Manager
- 4.5 To receive the report and note the updated Action Report. **Appendix A**

- 5 **Budgets**
To receive the latest figures **Appendix B**

- 6 **New Toilets**
Members to discuss the actual and formal opening of Cornwall Meadows Toilets

- 7 **Festival of Health**
To receive a written report from the Project Co-ordinator (Festival of Health) **Appendix C**

- 8 **Sports Pitch Provision**
To receive a verbal update from the Town Clerk (*minute 218/17 refers*)

- 9 **Access Awareness**

- 10 **Buckingham Community Wildlife Project**
10.1 Minutes of the BCWP meeting from the 17th July 2017 **Appendix D**

- 11 **News Releases**

- 12 **Chair's Announcements**

- 13 **Date of Next Meeting:** Monday 23rd October 2017.

To:

Cllr. Ms. J Bates
Cllr. T. Bloomfield
Cllr. P. Collins
Cllr. Mrs. M. Gateley
Cllr. J. Harvey- Mayor
Cllr. P. Hirons
Cllr. D. Isham – Vice Chair
Cllr. A. Mahi

Cllr. Ms. R. Newell
Cllr. Mrs. L. O'Donoghue
Cllr. M. Smith - Chair
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury

| Minute No | Action Required | Action Taken | Result | Social Value | Officer Effort | Urgency | Total |
|---------------------------------|-------------------------------------|--|---|--------------|----------------|---------|-------|
| 215/11, 334/11 & 709/14 86.2/16 | Discussion Paper – Renewable Energy | Report regarding fuel poverty – Solar panels for Community centre. Issue with testing of roof to be resolved | Oh hold until transfer complete | 2 | 3 | 2 | 7 |
| 741/11 | Chandos Park lime trees | GSM to produce report regarding planting a replacement row of trees as one of the lime trees had to be removed | Writing Park Management plan | 1 | 2 | 2 | 5 |
| 481/12 & 498.3 | BMX Track | Look into possibilities for new BMX track and if it could be included in the Neighbourhood plan | Under S106 for Moreton Road | 4 | 1 | 3 | 8 |
| 90/15 521/16; 88/17 | Entrance signs for Bourton Park | GSM to install new interpretation boards GSM liaised with the Conservation Group and Canal Society respectively to design the boards. | Entrance signs on order, working on Interpretation boards | 2 | 2 | 3 | 7 |
| 92/15; 904/15;640/16 | Sports Pitch Provision | pursue the area at Verney Park 'triangle' and that funding be sought for the surveys required. | S106 agreed ongoing | 4 | 1 | 2 | 7 |
| 513/16 | Bourton Park Tree Works | GSM to survey trees in Bourton Park | Ongoing | 2 | 3 | 3 | 8 |
| 255/15 & 91/16 | Green Flag Status | Areas to be addressed where the criteria is not currently met, put in an application for Bourton Park. | Working on Park Management Plans | 3 | 1 | 3 | 7 |
| 92/17 | Junior Tree Warden Scheme | Deputy Town Clerk said that Mix 96 had proposed something of the sort, and she would be contacting them for details, and then involving the schools. | | | | | |

Items not started

ongoing items

completed items

APPENDIX A

| | | | | | | | | | |
|-----------------------------|---|---|---|---|---|---|---|--|--|
| 839/14, 257/15 90/16 | Table Tennis Table Bourton Park | Pricing being sought Option C agreed 31/5/16 | completed | | | | | | |
| 261/15 783/16 | Access Awareness | Consider suitable sites in Town centre for further benches | ongoing | 3 | 2 | 2 | 7 | | |
| 96/17 | Weeding outside Old Post Office | It was felt that the weeds in the surrounding paving needed eradicating, and the white trip rail repainting. Royal Mail would be asked to do this. | completed | | | | | | |
| 502/15 771/15 | Access Awareness | Step from Church Street to Church is a problem for access to church due to high step Cllr. Strain-Clark to supply photos | BCC asked to undertake work should be done on next rotation | 3 | 3 | 3 | 9 | | |
| 522/16 | Access Awareness | IC to investigate the cost of improving access to the Community Centre entrance. Similar to the recent work undertaken on the door to the Council Chamber | Completed | | | | | | |
| 630/15 | Wild flower planting for bees – Bourton Park | Some small Areas along river bank seeded, plans to be made for 2 small paddocks, cutting regime altered to help wild-flowering plants. | Ongoing | 2 | 3 | 1 | 6 | | |
| 520/16 | Bus Shelters | GSM to clarify who owns and maintains the shelter at the Bus Station. | | 1 | 3 | 1 | 5 | | |
| 905/15 (831/14 93/15) | Devolved/Transferable Land & Chris Nicholls Walk | revisit the potential sites and provide further analysis based on cost, liability per year and social value to the town – a potential list of 3-5 sites | Ongoing | 3 | 1 | 2 | 6 | | |
| 787/16 | Lace Hill Community Centre | Given VAT and other booking considerations, hire rates will be reviewed at the October meeting and annually thereafter | | 1 | 4 | 1 | 6 | | |
| 86.4 | Dog bins | To locate a new dog waste bin in | Completed | | | | | | |

Items not started

ongoing items

completed items

APPENDIX A

| | | | | | | | | | | |
|---|--------------------|---|---|---|---|---|---|---|---|--|
| | | Mary MacManus Drive | | | | | | | | |
| 97/16 | Dog Wardens | Greenspaces Manager to report back on the number of recorded visits to Buckingham from the District's Dog Warden. | 3 | 2 | 2 | 3 | 2 | 2 | 7 | |
| 517/16; | | Investigate the idea of a poster competition | 3 | 3 | 2 | 3 | 2 | 2 | 8 | |
| 642/16; | | Investigate the cost of installing bag dispensers and improved signage across the parks. | 3 | 3 | 2 | 3 | 2 | 2 | 8 | |
| 913/16 | | The installation of notices in playgrounds excluding dogs | 3 | 2 | 3 | 3 | 2 | 3 | 8 | |
| 96/16 386/16 783/16 907/16 641/16 | Michaelmas Cottage | write to resident | 1 | 4 | 1 | 4 | 1 | 6 | | |
| | Scenic Walk | Committee agreement to repair fence Members AGREED to carry out an investigation into fights of way along the Railway and Scenic walks. | 4 | 3 | 4 | 3 | 4 | 5 | | |
| 792/16 | CCTV | GSM to produce a report on replacement system including effectiveness of current cameras and indicative costs. | 2 | 2 | 2 | 2 | 2 | 6 | | |
| 909/16 | War Memorial | Town Clerk to investigate if there were any restrictions to be placed on the maintenance and repair of the War Memorial. | | | | | | | | |
| 916/16 | DisabledGo | The sending of a letter to AVDC | | | | | | | | |

Items not started

ongoing items

completed items

APPENDIX A

| | | | | | | | |
|-------|--------------------|---|-----------------------------------|---|---|---|---|
| | | reminding them of the DisabledGo listings, and advocating BDA recognition when setting planning conditions in Buckingham (Town Clerk) | | | | | |
| 84/17 | Roundabouts | Cllr. Bates asked about Roundabout No.4 (A413; Russell & Butler); she felt that it was unattractively plain. Cllr. Stuchbury said that there was a planting scheme for it, and that CCTV was to be installed. GSM to investigate. | Existing planting to be tidied up | 1 | 2 | 2 | 5 |
| 85/17 | Festival of Health | Cllr Harvey to provide written report for meeting 4 th September | | | | | |

Items not started

ongoing items

completed items

29/08/2017

Buckingham Town Council

10:29

Detailed Income & Expenditure by Budget Heading 29/08/2017

Page No 1

Month No : 5

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % of Budget |
|---|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| ENVIRONMENT | | | | | | | |
| <u>201</u> ENVIRONMENT | | | | | | | |
| 3995 NI ENVIRONMENT | 0 | 3,496 | 9,460 | 5,964 | | 5,964 | 37.0 % |
| 3996 PENSION ERS ENVIRONMENT | 0 | 9,155 | 18,800 | 9,645 | | 9,645 | 48.7 % |
| 4004 WAGES & SALARIES | 0 | 41,056 | 120,000 | 78,944 | | 78,944 | 34.2 % |
| 4068 COMMUNITY SERVICE | 6,000 | 1,560 | 6,820 | 5,260 | | 5,260 | 22.9 % |
| 4101 SEATS AND BINS | 0 | 0 | 561 | 561 | | 561 | 0.0 % |
| 4112 ENVIRONMENT EQUIPMENT | 5,565 | 2,132 | 6,000 | 3,868 | 24 | 3,844 | 35.9 % |
| 4118 GREEN WASTE DISPOSAL | 371 | 0 | 500 | 500 | | 500 | 0.0 % |
| ENVIRONMENT :- Expenditure | 11,936 | 57,399 | 162,141 | 104,742 | 24 | 104,718 | 35.4 % |
| Net Expenditure over Income | 11,936 | 57,399 | 162,141 | 104,742 | | | |
| <u>202</u> ROUNDABOUTS | | | | | | | |
| 4108 ROUNDABOUT | 1,622 | 270 | 4,590 | 4,320 | 4,320 | 0 | 100.0 % |
| ROUNDABOUTS :- Expenditure | 1,622 | 270 | 4,590 | 4,320 | 4,320 | 0 | 100.0 % |
| 1051 ROUNDABOUT NO 1 OPEN | 2,024 | 2,075 | 2,075 | 0 | | | 100.0 % |
| 1052 ROUNDABOUT NO 2 ELLA | 1,079 | 1,106 | 1,580 | -474 | | | 70.0 % |
| 1053 ROUNDABOUT NO 3 | 1,771 | 1,815 | 1,816 | -1 | | | 100.0 % |
| 1054 ROUNDABOUT NO 4 R & B | 2,258 | 2,314 | 2,258 | 56 | | | 102.5 % |
| 1056 ROUNDABOUT NO 6 EUROLANE | 2,417 | 2,465 | 2,478 | -13 | | | 99.5 % |
| 1057 ROUNDABOUT NO 7 RING ROAD | 1,232 | 1,257 | 1,264 | -7 | | | 99.4 % |
| ROUNDABOUTS :- Income | 10,781 | 11,032 | 11,471 | -439 | | | 96.2 % |
| Net Expenditure over Income | -9,159 | -10,762 | -6,881 | 3,881 | | | |
| <u>203</u> MAINTENANCE | | | | | | | |
| 4063 VEHICLE HIRE AND RUNNING | 6,244 | 1,684 | 5,000 | 3,316 | | 3,316 | 33.7 % |
| 4082 ALLOTMENTS | 1,500 | 1,500 | 1,500 | 0 | | 0 | 100.0 % |
| 4102 DOG BINS | 4,196 | 0 | 4,550 | 4,550 | | 4,550 | 0.0 % |
| MAINTENANCE :- Expenditure | 11,940 | 3,184 | 11,050 | 7,866 | 0 | 7,866 | 28.8 % |
| Net Expenditure over Income | 11,940 | 3,184 | 11,050 | 7,866 | | | |
| <u>204</u> DEVOLVED SERVICES EXPENSES | | | | | | | |
| 4124 DEVOLVED SERVICES | 19,919 | 7,081 | 20,411 | 13,330 | 6,750 | 6,580 | 67.8 % |
| DEVOLVED SERVICES EXPENSES :- Expenditure | 19,919 | 7,081 | 20,411 | 13,330 | 6,750 | 6,580 | 67.8 % |
| 1017 DEVOLVED SERVICES INCOME | 20,353 | 0 | 20,500 | -20,500 | | | 0.0 % |
| DEVOLVED SERVICES EXPENSES :- Income | 20,353 | 0 | 20,500 | -20,500 | | | 0.0 % |
| Net Expenditure over Income | -433 | 7,081 | -89 | -7,170 | | | |

Continued on Page No 2

Month No : 5

Committee Report

| | | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % of Budget |
|------------|------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| <u>248</u> | <u>DEPOT</u> | | | | | | | |
| 4013 | EQUIPMENT PURCHASE | 2,263 | 0 | 400 | 400 | | 400 | 0.0 % |
| 4055 | ALARM | 1,420 | 0 | 400 | 400 | | 400 | 0.0 % |
| 4225 | RATES | 4,398 | 3,868 | 4,500 | 632 | | 632 | 86.0 % |
| 4601 | REPAIRS& MAINTENANCE FUND | 6,325 | 275 | 1,000 | 725 | | 725 | 27.5 % |
| 4602 | ELECTRICITY | 1,138 | 267 | 2,500 | 2,233 | | 2,233 | 10.7 % |
| 4603 | WATER | 113 | 176 | 1,500 | 1,324 | | 1,324 | 11.7 % |
| | DEPOT :- Expenditure | 15,658 | 4,586 | 10,300 | 5,714 | 0 | 5,714 | 44.5 % |
| | Net Expenditure over Income | 15,658 | 4,586 | 10,300 | 5,714 | | | |
| <u>249</u> | <u>PUBLIC TOILETS</u> | | | | | | | |
| 4074 | TOILET CAPITAL | 75,407 | 67,867 | 150,815 | 82,948 | 82,948 | 0 | 100.0 % |
| 4225 | RATES | 0 | 0 | 6,008 | 6,008 | | 6,008 | 0.0 % |
| 4602 | ELECTRICITY | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0 % |
| 4603 | WATER | 0 | 0 | 2,500 | 2,500 | | 2,500 | 0.0 % |
| 4608 | SHOP MOBILITY | 0 | 0 | 3,900 | 3,900 | | 3,900 | 0.0 % |
| 4612 | CONTRACTOR CHARGE | 0 | 0 | 10,000 | 10,000 | | 10,000 | 0.0 % |
| 4709 | MAINTENANCE | 159 | 363 | 1,000 | 637 | | 637 | 36.3 % |
| | PUBLIC TOILETS :- Expenditure | 75,566 | 68,229 | 175,223 | 106,993 | 82,948 | 24,045 | 86.3 % |
| 1078 | NEW HOMES BONUS | 75,407 | 67,867 | 150,815 | -82,948 | | | 45.0 % |
| | PUBLIC TOILETS :- Income | 75,407 | 67,867 | 150,815 | -82,948 | | | 45.0 % |
| | Net Expenditure over Income | 159 | 363 | 24,408 | 24,045 | | | |
| <u>250</u> | <u>LACE HILL</u> | | | | | | | |
| 4050 | LACE HILL PLAYING FIELDS | 7,098 | 10,534 | 13,000 | 2,466 | 411 | 2,054 | 84.2 % |
| 4158 | LACE HILL GAS | 6,667 | 2,445 | 2,500 | 55 | | 55 | 97.8 % |
| 4159 | LACE HILL ELECTRICITY | 3,849 | 1,159 | 2,500 | 1,341 | | 1,341 | 46.3 % |
| 4160 | LACE HILL WATER | 0 | 481 | 2,500 | 2,019 | | 2,019 | 19.2 % |
| 4161 | LACE HILL REPAIRS & MAINT | 6,509 | 1,278 | 10,000 | 8,722 | 706 | 8,016 | 19.8 % |
| 4162 | LACE HILL CONTRACTOR | 8,485 | 1,677 | 10,000 | 8,323 | | 8,323 | 16.8 % |
| 4163 | LACE HILL ALARM | 175 | 104 | 500 | 396 | | 396 | 20.9 % |
| 4164 | LACE HILL EQUIPMENT | 15,491 | 0 | 10,000 | 10,000 | | 10,000 | 0.0 % |
| 4225 | RATES | 9,692 | 9,087 | 9,692 | 605 | | 605 | 93.8 % |
| 4605 | HORTICULTURAL CONTRACT | 0 | 0 | 3,629 | 3,629 | 3,629 | 0 | 100.0 % |
| | LACE HILL :- Expenditure | 57,966 | 26,766 | 64,321 | 37,555 | 4,746 | 32,809 | 49.0 % |
| 1026 | LACE HILL COMMUNITY CENTRE | 33,665 | 9,491 | 25,000 | -15,509 | | | 38.0 % |
| | LACE HILL :- Income | 33,665 | 9,491 | 25,000 | -15,509 | | | 38.0 % |
| | Net Expenditure over Income | 24,301 | 17,275 | 39,321 | 22,046 | | | |

Month No : 5

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % of Budget |
|------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| <u>251</u> CHANDOS PARK | | | | | | | |
| 4106 PLAY AREA MAINTENANCE | 119 | 0 | 500 | 500 | 89 | 411 | 17.8 % |
| 4601 REPAIRS& MAINTENANCE FUND | 4,627 | 270 | 3,000 | 2,730 | 50 | 2,680 | 10.7 % |
| 4602 ELECTRICITY | 0 | 0 | 500 | 500 | | 500 | 0.0 % |
| 4603 WATER | 1,246 | 707 | 1,500 | 793 | | 793 | 47.1 % |
| 4605 HORTICULTURAL CONTRACT | 2,881 | 495 | 4,251 | 3,756 | 3,756 | 0 | 100.0 % |
| CHANDOS PARK :- Expenditure | 8,874 | 1,472 | 9,751 | 8,279 | 3,895 | 4,385 | 55.0 % |
| 1030 BOWLS INCOME | 550 | 0 | 550 | -550 | | | 0.0 % |
| 1035 TENNIS COURT RENT | 625 | 0 | 625 | -625 | | | 0.0 % |
| CHANDOS PARK :- Income | 1,175 | 0 | 1,175 | -1,175 | | | 0.0 % |
| Net Expenditure over Income | 7,699 | 1,472 | 8,576 | 7,104 | | | |
| <u>252</u> BOURTON PARK | | | | | | | |
| 4106 PLAY AREA MAINTENANCE | 329 | 168 | 500 | 332 | 222 | 110 | 78.1 % |
| 4122 TREE WORKS | 0 | 0 | 7,000 | 7,000 | | 7,000 | 0.0 % |
| 4601 REPAIRS& MAINTENANCE FUND | 6,068 | 764 | 9,618 | 8,854 | 3,521 | 5,333 | 44.6 % |
| 4605 HORTICULTURAL CONTRACT | 9,959 | 1,660 | 11,096 | 9,436 | 9,436 | 0 | 100.0 % |
| BOURTON PARK :- Expenditure | 16,356 | 2,592 | 28,214 | 25,622 | 13,179 | 12,443 | 55.9 % |
| Net Expenditure over Income | 16,356 | 2,592 | 28,214 | 25,622 | | | |
| <u>253</u> CEMETERY | | | | | | | |
| 4225 RATES | 968 | 106 | 1,300 | 1,194 | | 1,194 | 8.1 % |
| 4601 REPAIRS& MAINTENANCE FUND | 2,162 | 291 | 3,000 | 2,709 | | 2,709 | 9.7 % |
| 4602 ELECTRICITY | 471 | 227 | 400 | 173 | | 173 | 56.8 % |
| 4605 HORTICULTURAL CONTRACT | 6,275 | 1,538 | 5,832 | 4,294 | 4,294 | 0 | 100.0 % |
| 4617 MEMORIAL TESTING | 0 | 0 | 2,000 | 2,000 | | 2,000 | 0.0 % |
| 4620 EXPENSES RE BURIAL DUTIES | 8,478 | 1,675 | 6,500 | 4,825 | | 4,825 | 25.8 % |
| 4621 NEW CEMETERY PLANNING | 0 | 0 | 20,000 | 20,000 | | 20,000 | 0.0 % |
| CEMETERY :- Expenditure | 18,354 | 3,837 | 39,032 | 35,195 | 4,294 | 30,901 | 20.8 % |
| 1041 BURIAL FEES | 17,403 | 8,584 | 12,500 | -3,916 | | | 68.7 % |
| CEMETERY :- Income | 17,403 | 8,584 | 12,500 | -3,916 | | | 68.7 % |
| Net Expenditure over Income | 951 | -4,747 | 26,532 | 31,279 | | | |
| <u>254</u> CHANDOS PARK TOILETS | | | | | | | |
| 4602 ELECTRICITY | 0 | 106 | 0 | -106 | | -106 | 0.0 % |
| 4612 CONTRACTOR CHARGE | 6,386 | 2,719 | 12,500 | 9,781 | | 9,781 | 21.7 % |

Month No : 5

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % of Budget |
|---|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| 4709 MAINTENANCE | 638 | 266 | 1,000 | 734 | | 734 | 26.6 % |
| CHANDOS PARK TOILETS :- Expenditure | 7,024 | 3,091 | 13,500 | 10,409 | 0 | 10,409 | 22.9 % |
| Net Expenditure over Income | 7,024 | 3,091 | 13,500 | 10,409 | | | |
| <u>255 RAILWAY WALK & CASTLE HILL</u> | | | | | | | |
| 4120 FRIENDS OF GROUPS | 663 | 132 | 1,631 | 1,500 | 1,500 | -1 | 100.0 % |
| 4122 TREE WORKS | 0 | 0 | 1,500 | 1,500 | | 1,500 | 0.0 % |
| RAILWAY WALK & CASTLE HILL :- Expenditure | 663 | 132 | 3,131 | 3,000 | 1,500 | 1,500 | 52.1 % |
| Net Expenditure over Income | 663 | 132 | 3,131 | 3,000 | | | |
| <u>256 STORAGE PREMISES</u> | | | | | | | |
| 4066 GRENVILLE GARAGE RENT | 599 | 200 | 650 | 450 | | 450 | 30.7 % |
| 4073 COLLEGE FARM | -1,083 | 0 | 0 | 0 | | 0 | 0.0 % |
| STORAGE PREMISES :- Expenditure | -485 | 200 | 650 | 450 | 0 | 450 | 30.7 % |
| Net Expenditure over Income | -485 | 200 | 650 | 450 | | | |
| <u>257 KEN TAGG PLAYGROUND</u> | | | | | | | |
| 4106 PLAY AREA MAINTENANCE | 111 | 0 | 100 | 100 | 92 | 8 | 91.6 % |
| 4122 TREE WORKS | 0 | 0 | 500 | 500 | | 500 | 0.0 % |
| 4123 PLAYGROUND REFURBISHMENT | 1,113 | 0 | 0 | 0 | | 0 | 0.0 % |
| 4605 HORTICULTURAL CONTRACT | 223 | 37 | 503 | 466 | 466 | 0 | 100.0 % |
| KEN TAGG PLAYGROUND :- Expenditure | 1,447 | 37 | 1,103 | 1,066 | 558 | 508 | 53.9 % |
| Net Expenditure over Income | 1,447 | 37 | 1,103 | 1,066 | | | |
| <u>258 CEMETERY LODGE</u> | | | | | | | |
| 4034 PWLB REPAYMENTS INCL | 4,702 | 0 | 4,702 | 4,702 | | 4,702 | 0.0 % |
| 4609 CEMETERY LODGE MAINT | 416 | 0 | 1,000 | 1,000 | | 1,000 | 0.0 % |
| CEMETERY LODGE :- Expenditure | 5,118 | 0 | 5,702 | 5,702 | 0 | 5,702 | 0.0 % |
| 1061 CEMETERY LODGE RENTAL | 8,173 | 3,432 | 10,530 | -7,098 | | | 32.6 % |
| CEMETERY LODGE :- Income | 8,173 | 3,432 | 10,530 | -7,098 | | | 32.6 % |
| Net Expenditure over Income | -3,054 | -3,432 | -4,828 | -1,396 | | | |
| <u>259 OTTERS BROOK</u> | | | | | | | |
| 4106 PLAY AREA MAINTENANCE | 111 | 0 | 500 | 500 | 197 | 303 | 39.3 % |
| 4122 TREE WORKS | 125 | 0 | 150 | 150 | | 150 | 0.0 % |

Month No : 5

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % of Budget |
|------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| 4605 HORTICULTURAL CONTRACT | 898 | 150 | 1,683 | 1,533 | 1,533 | 0 | 100.0 % |
| OTTERS BROOK :- Expenditure | <u>1,134</u> | <u>150</u> | <u>2,333</u> | <u>2,183</u> | <u>1,730</u> | <u>454</u> | <u>80.6 %</u> |
| Net Expenditure over Income | <u>1,134</u> | <u>150</u> | <u>2,333</u> | <u>2,183</u> | | | |
| <u>260</u> <u>CCTV</u> | | | | | | | |
| 4100 CCTV ONGOING COSTS | 450 | 0 | 800 | 800 | | 800 | 0.0 % |
| CCTV :- Expenditure | <u>450</u> | <u>0</u> | <u>800</u> | <u>800</u> | <u>0</u> | <u>800</u> | <u>0.0 %</u> |
| Net Expenditure over Income | <u>450</u> | <u>0</u> | <u>800</u> | <u>800</u> | | | |
| ENVIRONMENT :- Expenditure | <u>253,542</u> | <u>179,024</u> | <u>552,252</u> | <u>373,227</u> | <u>123,944</u> | <u>249,284</u> | <u>54.9 %</u> |
| Income | <u>166,957</u> | <u>100,406</u> | <u>231,991</u> | <u>-131,585</u> | | | <u>43.3 %</u> |
| Net Expenditure over Income | <u>86,585</u> | <u>78,618</u> | <u>320,261</u> | <u>241,642</u> | | | |

Buckingham Festival of Health 2017



Well Buckingham | Well World

250 Years of rural community health

Wider Celebrations

The Buckingham Festival of Health will run from the 6th November 2017 – 11th November 2017 and throughout the week, there will be several events taking place for the community to get involved. There is a Town Council Facebook Event page, please do like and share it to your network!

-> I am currently in discussion with Swan Pool about some free taster or special rates on fitness/exercise classes at the beginning of the week and or a potential nutrition seminar.

-> There will be an event on Tuesday 7th at the library. Along with the Exhibition there is the idea of a pop-up museum. I am currently in discussion with a 1940s Nurse reenactor who could bring along posters and artefacts and talk about healthcare at that time. Local Primary Schools will be invited to come along.

->The Exhibition on the history of community nursing locally and nationally will be running a week prior for two weeks to engage people. Archivists at the Centre for Buckinghamshire Studies and Claydon Estate have provided some material. The local library is on board in terms of searching for information and the Buckingham Hospital League of Friends are very keen on being involved and should be able to loan some display material.

-> The Free NHS Health Checks program for people who meet the criteria will be running on Wednesday 8th and Thursday 9th at the library.

-> An Afternoon Tea-Party for retired nurses will take place on Thursday 9th November - to be hosted at Villiers.

-> Local Schools were initially contacted, and The Royal Latin School, Bourton Meadow and The Buckingham School have expressed keen interest and have confirmed they will do something special to promote health during the week. The intention is to get all local schools on board to do something big, this is being re-communicated early September to get them all on board.

-> A poster with the weekly schedule is currently being designed.

-> A Budget Sheet is in use. There is the need to advertise the whole event on big promotional roadside banners and possible merchandise i.e. printed bags. Sales have been forecasted and some quotes have been sourced.

Professional Development Conference

-> A save the date letter was created and is currently being circulated through relevant professional networks by project team members (see below). Several tickets have been reserved by Carers Bucks, Prevention Matters, School Nursing team at Buckingham Hospital and Health Visitors.

Buckingham Festival of Health 2017

Well Buckingham | Well World

250 years of rural community health

On Friday 10th November 2017 a rather special professional development conference is happening in Buckingham, Bucks.



125 years ago, rural community nursing was born in Buckingham. To celebrate this historic anniversary, the Town Council decided to mount a Health Festival. The council has been working closely with representatives from NHS England, the Queen's Nursing Institute and other senior nurses, midwives and clinicians to assemble a conference to focus on learning from the past and shape the next 125 years of community nursing and health. *NHS England has kindly sponsored the festival.*

We already have **Professor Viv Bennett CBE (Chief Nurse, Public Health England)** confirmed as a keynote speaker. Other high profile speakers will be announced soon.

The fee will be nominal at £30 (healthy lunch included) and CPD certificates will be available.
9.45am to 4.00pm | Buckingham Community Centre, Cornwalls Meadow, MK18 1RP.
Parking close by in Cornwalls Meadow car park.

If you would like to be present at what promises to be an historic conference that may well set the future for nursing and community well-being for the next 125 years, **please mark this date in your calendar now** and register your interest with Samantha Hoareau, Coordinator: facehillcentre@buckingham-tc.gov.uk We will send further details when everything is confirmed.

We look forward to welcoming you to Buckingham
 Councillor Jon Harvey, Town Mayor and Councillor Jenny Bates



Thames Valley and Wessex
 Leadership Academy

OXFORD
BROOKES
 UNIVERSITY

 THE UNIVERSITY OF
BUCKINGHAM
 MEDICAL SCHOOL

Figure 1: Save the Date Letter

-> The Buckingham WI has confirmed that they would like to provide the catering for this event, still waiting for their proposed quote.

-> Tickets/Badges for all attendees and guest speakers are designed, see below:



Figure 2: Ticket/Badge (recto-verso)

Health and Well-Being Day

Stall holder email invitations were sent out to local businesses and organisations to drum up interest followed by Registration of Interest forms for those who were interested.

-> 9 completed forms have been received up until now:

- Health Watch Bucks,
- Terence Higgins Trust,
- a local Chiropractor,
- CBT specialist,
- Physio Therapist,
- Cambridge Weight Plan team,
- Pilates Exercise Instructor,
- AcuEnergetics Practitioner (alternative therapist)
- and a Hypnotherapist.

-> During the previous project team meeting, it was agreed that we should offer a free corner space to organisations that are challenged financially. Currently, this space will be occupied by Public Health Team, NHS/CCGs, Health Visitors, The Family Nurse, and the Buckingham Hospital League of Friends.

-> Poster designed and has been promoted on social media (see below). I am currently awaiting permission from organisations to have copies of their logos to include on the poster. They will then be asked to promote through their contact networks.

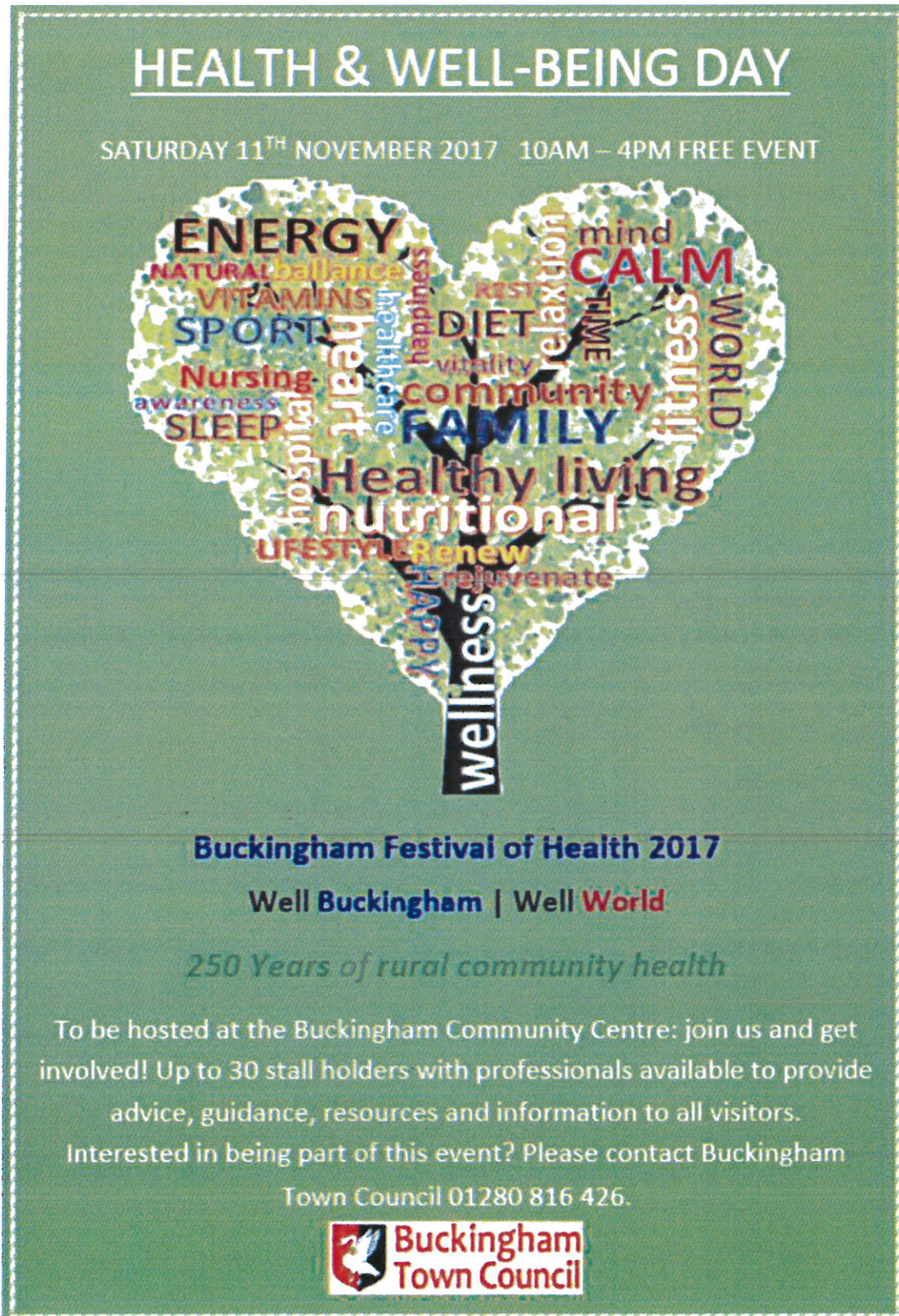


Figure 3: Social Media Poster

Notes from a meeting of the Buckingham Community Wildlife Project Steering Group held on 17th July 2017 in the Town Council Chamber.

Present:

| | |
|---|---------------------------------|
| Ruth Newell in the chair & notes | Buckingham Town Council |
| Athina Beckett | Buckingham Canal Society |
| Terry Bloomfield | Buckingham Town Council |
| Ian Orton | Buckingham Society |
| Lee Phillips | Green Spaces Manager |
| Bill Truscott | Maids Moreton Avenue |

1. **Apologies:** received from Paul Holton, Derrick Isham, and Jenny Manning
2. Ruth agreed to take notes.
3. **Notes** of Meeting held on 13 February 2017, were agreed as a correct record.
4. **Matters Arising** from previous meeting none all on the Agenda.
5. **Buckingham Railway Walk Conservation Group**

Jenny had sent in a written report as follows:-

- We have purchased an endoscope, a little too late for the nesting season, but plan to use it in the pond.
- We collected several bags of rubbish and other large articles during the litter pick.
- A featured 'Tree of the month' appears regularly on our Facebook page, highlighting the trees along the walkway and if possible refers to trees of the same family in other areas of Buckingham.
- So far this year we have dealt with a fallen tree which was across a path in the orchard and also restoratively pruned older fruit trees and pruned the apple and plum trees we have planted in recent years.
- We have finalised the choice of trees to label and ordered engraved labels and fixings which we hope will arrive in time to put in place during our next session in August. A total of 26 trees will be labelled, but this could be added to at a later date.
- In July we removed the hawthorn tree that had toppled into the pond. While cutting it up to reduce the stump and produce logs, it became obvious that the tree was rotten and would not have stood for much longer. We also felled a willow which was leaning on the fence at the bottom of the pond.
- In August we hope to label the trees and also clean and preserve the wooden signage for the Scenic Walk and clean the information board near Berties' Walk.
- As a group we are concerned about the possible impact on the pond as a consequence of the introduction of any drainage needed for the linear path to be built in the old track-bed alongside the proposed University residential accommodation, on the site of car park at the top of Chandos Road. We would like some reassurance that the integrity of the pond, especially the retaining wall will not be affected. If drains are introduced to deal with the water logged area of track-bed it might cause the clay based dam to dry out and crack and leak, or reveal other areas which are constantly leaking. The pond is a major habitat for so many species including amphibians, birds and aquatic insects throughout their lifecycles. It is also a much enjoyed resource for local residents to

encounter wildlife. It would be a shame to lose it, so hope that it is recognised as an area to be conserved.

- I have contacted Lee to ask if we will still be able to store the tools used by the groups in the secure locked room at the side of the current toilet block once the new public conveniences are opened. I believe he was seeking some assurance and also making enquiries for an alternative secure storage area should the AVDC building not be available in future.

The following items were discussed:-

It was confirmed that the orchard was next to Bertie's Walk.

It was understood the path would involve the track bed hence the concerns about damage to the pond and drainage.

Terry mentioned the possibility of using the old substation at the Old Gaol for a tool storage area. There was double door access available, but no water for the bowser.

6. Maids Moreton Avenue Conservation Group

Bill Truscott reported that the Orchard area was in good health and seems to be growing well. The mistletoe was doing remarkably well. A number of old trees had been felled in the Avenue, and some of the beech trees are dead, and presume they will be taken down when no longer safe. Other beeches have fungus. Sometime in the future the Avenue will look very different when big trees get to the end of their lives. Beech and Sycamore saplings were competing, and Ian suggested pulling out sycamores, and Bill suggested a big sycamore removal exercise once a year, when in leaf, and felt AVDC should be supportive. Agreed Town Council would ask AVDC for a copy of the current management plan.

ACTION LEE / RUTH

7. Buckingham Town Council - Bourton Park, Heartlands, Chandos Park and Tree Wardens

Lee had been very busy with the changes to the grass cutting contract, but the new contract was going well and other parts had been taken in house e.g. hedge cutting in house, and machinery had been taken on for cutting the grass in the cemetery for this year.

The wildflower development of the paddocks was still planned. Discussed the problems with weed growth in river, silting up, and the Environment Agency policy to leave it.

More new tree wardens had been signed up and the information booklet had been produced and Ian Orton suggested bringing copies to the Buckingham Society Annual Lecture on Thursday evening. Lee would ask for them to be printed for Ruth to take them on Thursday.

ACTION LEE and RUTH

Terry reminded all that there would be 2 river rinses on 23 September from the Skate Park to the University and then to Fishers Field in October. All were welcome to help and agreed we should also publicise them to the University and on noticeboards.

ACTION TERRY / LEE

8. Buckingham Canal Society

Athina reported that this weekend was the annual fund raising festival at Cosgrove with a craft sale, on Saturday 22 July from 10am to 6pm and on Sunday 23rd July from 10am to 4pm. There would be crafts in the village hall and on barges on the canal, including trade stalls. Posters were offered for display and Terry took one for the community centre and

Lee for the park noticeboards.

ACTION TERRY AND LEE

The Ouse Valley Walk was going very well and the new leaflets had run out and were being filled up, and leaflets were offered to the meeting.

Bourton Meadow canal was looking good and the solar pump that pumps water from the river to the canal stops when the river level is too low, and it wasn't pumping at the moment. There were fish and ducklings in the canal

Athina would like help with trimming and strimming and Lee would see what could be done. Athina also asked for the path to be sprayed.

ACTION LEE

The nature reserve next to Hyde Lane was looking well with oak planking where the towpath was. The canal society was hoping to get part of site in water from the reservoir in the winter. It was a lovely quiet area with seating.

9. Buckingham Society

Ian reported that at the Society's Civic day a 'name your favourite tree in Buckingham' had taken place, and the Society were exploring producing a poster / leaflet.

Ian had worked on the Town Council's action commission, and the report had been taken on board by the Town Council, and geared up to help implement that.

Ian was also involved with the Old Churchyard friends who had their first clear up of the year a week last Saturday. Ian Orton would meet with Ian Hopcroft to talk about the possible works to the laurel and the elder that needed work in the form of crown reduction from the thinning out point of view. There were 3 sycamore seedlings entrenched on the Bartlett tomb. Lee advised treating the stump.

The Annual lecture would be delivered by the Head Gardener at Stowe.

10. Wildlife update from AVDC Ecologist

Paul had sent in the following report:-

- AVDC finished the restructuring I have been reappointed Ecologist and sit in the Environment Team.
- Coronation meadow will need some further sowing and extra cuts next year BBOWT have inspected the site and are a little disappointed with the growth. Extra management to commence in the Autumn.
- Conservation cuts will be commencing on meadows from the 15th July
- Clarence Park wildlife buffer strip retained I am in communication with Taylor Wimpy to ensure the site has the extra planning required and is not mown.
- Buckingham Sandpit has had some repairs carried out on site on the board walks with path clearance and glade management. Three geological trips have been carried out on site.
- Large Beech tree came down on Maids Moreton Avenue tree still has some management to be carried out as it's inside the Sandpit fence this has been left as it is deemed safe.
- Buckingham Railway Walk management planned on glades later in August. No pond dipping or bat event happened in 2017 due to uncertainty over position. Plan to get a 2018 event booked in as early as possible will be liaising with BRWCG on this.
- Holloway spinney has some tree works proposed the tree officer is off with a broken ankle at the moment so works are delayed. On his return I will ask for information on what is proposed and ensure he communicates with the group.

11. AOB

All were thanked for all the work they were continuing to do for Buckingham's Environment and Green Spaces.

12. Date and time of next meetings **Monday 12 December 2017 at 6pm**

The meeting closed at 6:30 p.m.

Ruth Newell
17 July 2017