

Minutes of a meeting of the **Town Centre and Events Committee** of Buckingham Town Council held on **Monday 10th July 2017** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm

Present: Cllr. T. Bloomfield Chair
Cllr. Mrs. G. Collins
Cllr. Mrs. M. Gateley
Cllr. D. Isham
Cllr. A. Mahi Vice-Chair
Cllr. H. Mordue
Cllr. L. O'Donoghue
Cllr. M. Smith
Cllr. R. Stuchbury

Also attending

Ms. A. Brubaker Events Coordinator
Ms. C. Childs Deputy Town Clerk

198/17 Apologies for Absence

Members received and accepted apologies from Cllr. Strain-Clark.

199/17 Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

There were no declarations of interest.

200/17 Minutes

To receive the minutes of the Meeting held on Monday 22nd May 2017 ratified at Full Council on 26th June 2017. (TCE/01/17)

AGREED

201/17 Action List

To receive action reports and updates.

Members noted that there has not been a draft report circulated in relation to the proposed funeral fair.

The Events Coordinator stated that research was ongoing to determine if this year is the 100th anniversary of Nichols Amusements running the Charter Fair.

Cllr. G. Collins arrived at the meeting.

202/17 Flyposting

To receive a verbal report from the Events Coordinator regarding flyposting in the Town Centre.

Members discussed posters being left on lamp posts for long periods of time after events and whether those responsible could be issued with a fine if the Town Council consequently had to remove them. It was noted that the Town Council do not own the lamp posts.

Proposed by Cllr. Stuchbury, seconded by Cllr. Smith, and **AGREED to RECOMMEND** to Full Council that the Town Clerk explore whether a bylaw could be sought to allow the charging of people who leave posters on display.

ACTION: TOWN CLERK / COMMITTEE CLERK

203/17 Advertising Banners

To receive and discuss a request from Mr L. Weston and the Lenborough Singers, to consider reviewing the Advertising policy to allow more than one banner at a time.

The Events Coordinator confirmed that bookings for Advertising space are coordinated by the Administrator, and that only one banner is permitted at a time, in a location that does not block line of sight. The Green Spaces Team remove those that do not have permission. Members discussed the need to publicise the rules around banners.

ACTION: ADMINISTRATOR

204/17 Budget

To receive the latest budget figures

Cllr. Smith queried why budget lines 3997, 3998 and 3999 remain on the budget report. The Deputy Town Clerk confirmed this was because they were included as a result of a committee decision, and could not be changed within six months unless the item was revisited by six signatories.

Cllr. Smith queries why funding for Destination Buckingham did not appear on the budget report (budget line 9033).

ACTION: DEPUTY TOWN CLERK

The Finance Officer has confirmed that this will be done once the bank statement has been received and reconciled.

205/17 Forthcoming Events

205.1 Bandjam

The Events Coordinator reported that there is a meeting with the organisers on 3rd August 2017. Letters will go out to local residents and businesses during the last week in July about road closures and the use of plastic glasses. Four security personnel are booked. Cllr. Smith queried the location of Desperate Dan, the Events Coordinator said he would remain in his usual location.

Cllr. Stuchbury asked about the use of additional / different catering suppliers. Cllr. Smith suggested that suppliers are reminded that a charge for attendance is not made, but a contribution towards the Mayor's Charity would be anticipated.

Cllr. Mordue left the meeting.

205.2 River Rinse - 10th September & 1st October 2017

The Events Coordinator confirmed the first river rinse would start at the Skate Park and continue to the University. The second would start at the University and continue to Fishers Field. The skip will be located in Chandos Park. Cllr. Stuchbury stated that the area under London Road bridge needs to be monitored for silting up. Cllr. Smith said some parts of the river should be addressed more frequently.

ACTION: EVENTS COORDINATOR

205.3 Charter Fair

Cllr. Bloomfield asked if the Charter Fair could be included in the newsletter. The Events Coordinator said letters go out to local residents and businesses, there will be an article in the Advertiser, and Mix 96 has confirmed it will announce the road closure.

ACTION: EVENTS COORDINATOR

206/17 Event Reviews

206.1 Music in the Market

The Events Coordinator stated that the event went well with no reported issues. The event management plan had been sent to the Safety Advisory Group following the terrorist attacks, and was accepted without amendment. The Green Spaces team provided excellent support.

Buses had been diverted away due to an error. For future events, arrangements will be confirmed with Bucks County Council.

ACTION: EVENTS COORDINATOR

206.2 Fringe Week – 15 - 23rd July 2017

The Events Coordinator confirmed that the brochures had been sent out. There is a photo competition on the theme of Aspects of Community. Entries must be submitted by the Wednesday following the Fringe (26th July) with judging on 29th July.

There is a quiz night on 15th July, sponsored by the Woolpack and Kings Head. The Mayor is the quizmaster, with Cllrs. Bloomfield and Gateley checking and marking.

206.3 Dog Show – 16th July 2017

Vets for Pets would be providing the Winners' Cup for the Best In Show, and a prize for best dog walk. Maids Moreton vets would be providing the rosettes. Winners would also receive a goody bag which this year includes a dog waste bag dispenser, and dog food (courtesy of Arden Grange). Leaders Estate Agents had put up signs advertising the event. The Mayor is to commentate. Registration starts at 10am, with judging from 11am.

206.4 Buckingham in Bloom

Cllrs. Bloomfield, G. Collins, O'Donoghue and Mahi will be judging entries on Wednesday 12th July.

Cllr. Smith noted that 206.2, 206.3 and 206.4 should have been included under Forthcoming Events

207/17 Buckingham Action Group (BAG)

To receive a verbal update from Cllr. O'Donoghue
Cllr O'Donoghue reported the minutes from the last meeting had not been received. A survey was going to be circulated but had not been. The BAG meeting suggested that as Detached Youth workers are no longer available, those representatives who work with Young People may carry out this work.

Addaction may be carrying out some work at the skate park. Cllr. O'Donoghue has asked for dates.

Proposed by Cllr. Stuchbury and seconded by Cllr. Smith, Members AGREED that Aylesbury Vale District Council and Bucks County Council be approached to ask what safeguarding provisions there are currently available for Buckingham, and that this response be followed up with the Bucks Safeguarding Board.

ACTION: TOWN CLERK

208/17 Access

Cllr. Smith said the new Disabled Go window stickers had been issued to participating shops and restaurants. Cllr. Isham said the website had had 1200 hits and he had asked the Access Group whether this had resulted in an increase in visitors to participating shops. Members asked if Access for All minutes were available to all. Cllr. J. Bates asked to confirm if these are circulated with Full Council minutes.

ACTION: CLLR. J BATES

209/17 Visitor Information Centre

To receive the visitor and accommodation statistics up to the end of April 2017
Cllr. Smith said that due to staff absence some figures were not available. Statistics for visitors to the Old Gaol for April, May and June were 381, 312 and 264.

210/17 Twinning

The annual Boules competition is on Friday 14th July in the Cattle Pens.

211/17 Correspondence

211.1 To receive and discuss a request from Mr A. Savage regarding a car boot sale outside of Buckingham Community Centre.

Members AGREED they had no objections; however, it was pointed out by Cllr Mrs G Collins that there is insufficient room around the Community Centre and the Centre did not own the majority of the land. Mr Savage would need to seek the necessary consents from the landowners (AVDC) and make arrangements directly, though he may seek advice from the Town Clerk if needed.

ACTION: TOWN CLERK

211.2 To receive and discuss an invitation from Seafarer UK to participate in Merchant Navy Day on 3rd September 2017.

Proposed by Cllr. Smith, seconded by Cllr. Stuchbury, and AGREED that the event be supported, and that a flag be purchased (cost of £45.71 from budget 4220), and that the Mayor is asked to raise the flag on Friday 1st September, which should be flown until Monday 4th September.

ACTION: EVENTS COORDINATOR

211.3 To receive and discuss an email request from Mr G. Pinnegar to host a music event outside of the Old Gaol on 7th August 2017. Members felt there was too little information to make a decision. More detail would be sought about times, locations, requirement for power, and the date (as 7th August is a Thursday, not a Saturday).

ACTION: EVENTS COORDINATOR

212/17 News Releases

Members AGREED news releases on the following subjects:

- 212.1 Flyposting
- 212.2 Seafarer Event

213/17 Chairman's Items

None.

214/17 Date of the next meeting:

Tuesday 29th August 2017

Meeting closed at 20.32pm

Signed Date
Chairman