



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: Townclerk@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

Town Clerk: Mr. C. P. Wayman

Tuesday, 04 July 2017

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 10th July 2017** in the Council Chamber, Cornwall's Meadow, Buckingham at 7.00pm.

Mr. C.P. Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 3.f, which will last for a maximum of 15 minutes

AGENDA

1. **Apologies for Absence**
Members are asked to receive apologies from Councillors.
2. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
3. **Minutes**
To receive the minutes of the Meeting held on Monday 22nd May 2017 ratified at Full Council on 26th June 2017. (TCE/01/17) **Copy previously circulated**
4. **Action List** **Appendix A**
To receive action reports and updates
5. **Flyposting**
To receive a verbal report from the Events Coordinator regarding flyposting in the Town Centre
6. **Advertising Banners** **Appendix B**
To receive and discuss a request from Mr. L. Weston and the Lenborough Singers, to consider reviewing the Advertising policy allow for more than one banner at a time.
7. **Budget** **Appendix C**
To receive the latest budget figures
8. **Forthcoming Events**
 - 8.1 Bandjam – To receive a verbal report from the Events Coordinator
 - 8.2 River Rinse – To receive a verbal report from the Events Coordinator
 - 8.3 Charter Fair – To receive a verbal report from the Events Coordinator

Buckingham



LOCAL COUNCIL
AWARD SCHEME
QUALITY GOLD



Twinned with Mouvaux, France

9. Event Reviews

- 9.1 Music in the Market – To receive a verbal report from the Events Coordinator
- 9.2 Buckingham Fringe– To receive a verbal report from the Events Coordinator
- 9.3 Dog Show – To receive a verbal report from the Events Coordinator
- 9.4 Buckingham in Bloom – To receive a verbal report from the Events Coordinator

10. Buckingham Action Group (BAG)

To receive a verbal update from Cllr O'Donoghue

11. Access

12. Visitor Information Centre

To receive the latest visitor and accommodation statistics

Appendix D

13. Twinning

14. Correspondence

14.1 To receive and discuss a request from Mr. A. Savage regarding a car boot sale outside of the Buckingham Community Centre

Appendix E

14.2 To receive and discuss an invitation from Seafarer UK to participate in Merchant Navy Day on the 3rd September 2017.

Appendix F

14.3 To receive and discuss an email request from Mr. G. Pinnegar to host a music event outside of the Old Gaol on the 7th August 2017.

Appendix G

15. News Releases

16. Chairman's Items

17. Date of the next meeting: Tuesday 29th August 2017

To:

Cllr. T. Bloomfield	Chair	Cllr. H. Mordue
Cllr. Mrs. G. Collins		Cllr. L. O'Donoghue
Cllr. Mrs. M Gateley		Cllr. M. Smith
Cllr. J. Harvey	Mayor	Cllr. Mrs. C. Strain-Clark
Cllr. D. Isham		Cllr. R. Stuchbury
Cllr. A. Mahi	Vice-Chair	

Events - Action list

Appendix A

Subject	Action to be taken		Response/ Agenda no.
	Date	Action	
Disabled Access to Public events		Incorporate relevant parts into Event Management plan	Ongoing Cllr Strain -Clark to assist with assessment of venues for disabled access
		Continue to look at access requirements for the less able	Ongoing Cllr Strain-Clark
	02/02/15	Deputy Town Clerk to compile list of venues within the town including disabled access details.	Ongoing
Market Report	23.05.16	To provide a report taking the Nabma health check report into account	To be reviewed - ongoing
	17/10/16	Deputy Town Clerk and Market Manager to revise market contracts	On going
Licence for Chandos Park	11/07/16	Forms received from AVDC to cancel licence. Contacting Mike Hall, who holds the licence as he needs to complete the form.	Ongoing 3 May – Mike Hall is filling out the surrender form 11 May – completed form received sent to AVDC
Training	30/8/16	Events Coordinator to liaise with Debbie Brook and investigate various options for training on sexual exploitation, terrorism and public place violence.	Ongoing
	05/12/16		
Funeral Fair		Proposal from Cllr Harvey to run a Funeral Fair	Cllr Harvey & Cllr Bates to draft a report to outline anticipated production cost and likely officer time
Events Report	58/17	Cllr Smith said this action was originally proposed by the Town Clerk and nothing has transpired, despite repeated requests for a report. Members discussed and AGREED that the Town Clerk be asked to confirm if and when a report will be provided.	03/07/17 Ongoing – Town Clerk to submit a report
Budgets		DTC to investigate whether budget line 505 Aylesbury Vale Shortfall should have been deleted.	DTC – This has been re-named to Aylesbury Vale Rate as per 2015 precept report.

Buckingham in Bloom	62/17	Members discussed and AGREED for Cllr. Stuchbury to talk to the Buckingham Allotments Society and see if they would be interested in participating in the competition for 2018/19.	
Planter Contract		Undertake tender exercise for planters contract	Ongoing
Charter Fair 100 th Anniversary Nichols Amusements		Events Coordinator and Chair to come back to Committee with recommendation of a gift and the budget from which it will be paid.	Ongoing – Conversation with Robert Nichols he does not think this is the 100 th year. He is going to check with a relation who may know.
Comedy Nights		Advertorial on the success of previous acts	
Access – Pavements		Town Clerk to write to Cllr Warren Whyte regarding the state of the pavement outside clay's butchers sets by the market and the section of pavement from Binn's Restaurant to the Post Office.	
Fringe Week	63/17	The Events Coordinator was awaiting quotations for catering and Cllr Smith suggested contacting the WI. Members also discussed and AGREED for the Events Coordinator to investigate a local Public house sponsoring the event and providing catering.	
Budgets	61/17	Proposed by Cllr. Smith, seconded by Cllr Mahi and AGREED Cllr Smith to delete lines 3997, 3998 and 3999 from the budget report (as per 58/17 above).	

Sent: 04 June 2017 21:05
To: admin@buckingham-tc.gov.uk
Cc: Lionel Weston
Subject: Re: Lenborough Singers Banner

Dear Elouise,

This is so disappointing; the banner, assuming it can be displayed, will be promoting a concert, to be held on 25 June, that will raise funds for the Child Brain Injury Trust - a charity that provides support in our local community and others. I doubt many (if any) other advertisers are consistently donating significant sums of money to national and local charities all of whom have a positive impact on Buckingham residents. The Lenborough Singers recent track record of charitable donations arising from their concerts includes eg

March 2017 - Emily's Fund

(Meningitis Now) £1600

December 2016 - UCARE £1500

June 2016 - Willen Hospice £1750

Please will you raise this issue with the relevant Council Member(s) and let me know the outcome of their discussions. I would like on this occasion for an exception to the policy to be made and for the Lenborough Singers Banner to be displayed. I hope that the Town Council would be willing to make an exception on this occasion.

I look forward to your response.

Kind regards

Morag Shaw

Good Morning

I'm afraid we have had no cancellations so the next space is still not until August.

Thank you for letting me know about the extra banners though, only one is booked, so the outdoors team will take the others down.

Thank you,

Kind Regards,

Eloise-Mary Medland
General Administrator
Buckingham Town Council
01280 816426

From: Lionel Weston [

Sent: 01 June 2017 07:59

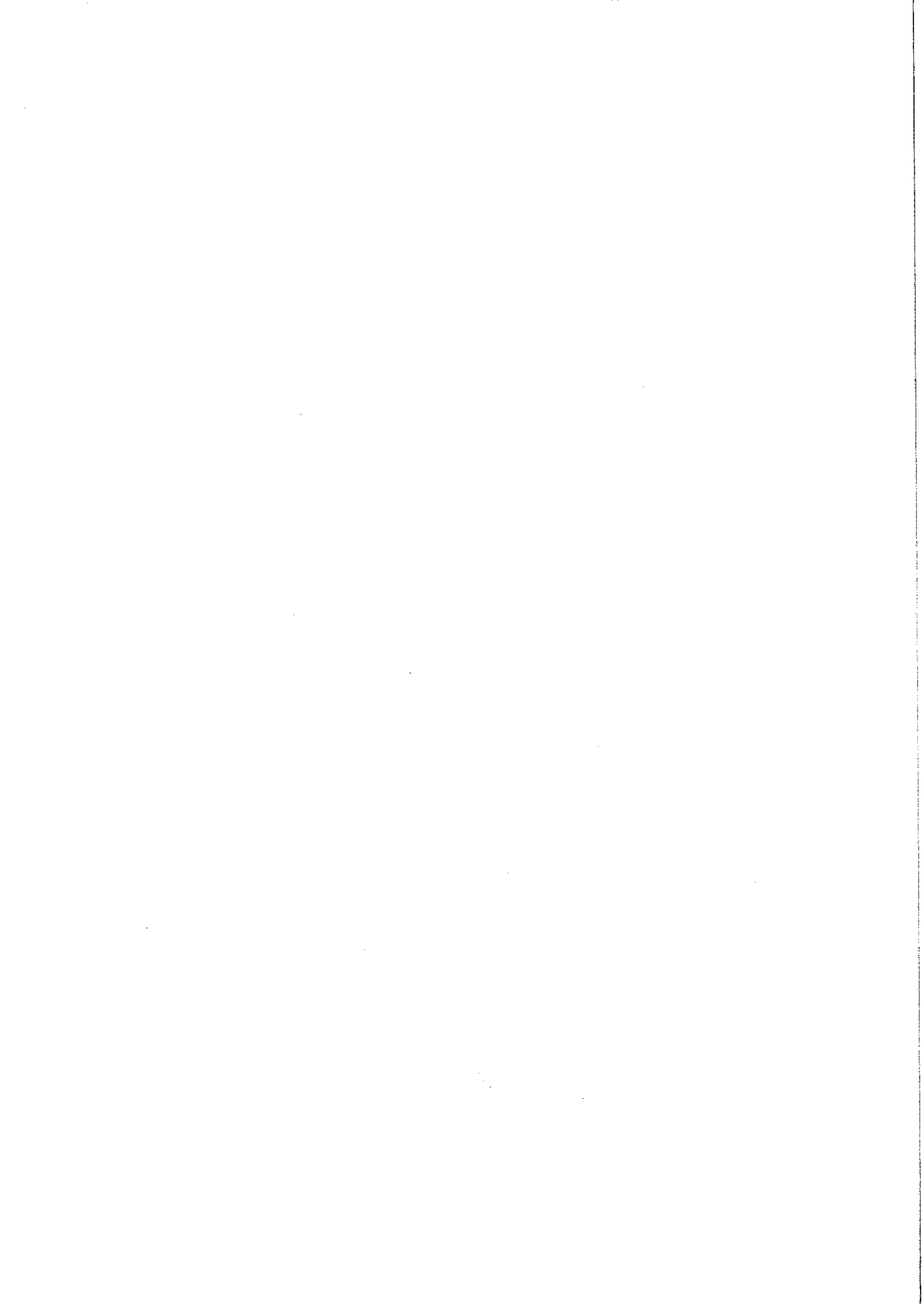
To: Eloise Medland

Subject: Lenborough Singers Banner

Dear Eloise,

My apologies for contacting you again but I was hoping that one of the organisations posting banners over the next few weeks may have cancelled perhaps? If so please may the Lenborough Singers have a slot either at the OG or the exit to Waitrose railings ? Just for information at the moment there are 5 banners currently on display on those railings and only one at the OG. I am wondering whether you might have changed policy and it may now be possible to hang more than two banners perhaps?

Best wishes, Lionel



03/07/2017

Buckingham Town Council

13:45 Detailed Income & Expenditure by Budget Heading 30/06/2017

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Month No : 3

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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TOWN CENTRE & EVENTS

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
301 TOWN CENTRE & EVENTS							
3997 NI TC & E	0	431	1,980	1,549		1,549	21.7 %
3998 PENSION EES TC & E	0	1,152	3,900	2,748		2,748	29.5 %
3999 WAGES & SALARIES TC & E	0	6,730	26,500	19,770		19,770	25.4 %
4079 FAIR TRADE PROMOTION	192	0	400	400		400	0.0 %
4094 YOUTH PROJECT	2,840	1,560	3,000	1,440		1,440	52.0 %
4104 TOWN IN BLOOM	5,410	3,370	6,300	2,930		2,930	53.5 %
4107 PRIDE OF PLACE	242	135	250	115		115	53.9 %
4115 RIVER RINSE	108	0	400	400		400	0.0 %
4165 WINTER HANGING BASKET	669	0	0	0		0	0.0 %
4201 CHRISTMAS LIGHTS	7,997	0	10,000	10,000		10,000	0.0 %
4202 FIREWORK DISPLAY	3,654	0	5,000	5,000		5,000	0.0 %
4203 COMMUNITY FAIR	307	0	500	500		500	0.0 %
4205 CHRISTMAS PARADE	3,180	0	3,000	3,000		3,000	0.0 %
4208 SPRING FAIR	0	0	500	500		500	0.0 %
4209 TRAFFIC ORDERS FOR EVENTS	0	0	1,100	1,100	850	250	77.3 %
4210 PANCAKE RACE	104	0	75	75		75	0.0 %
4211 BAND JAM	3,417	0	3,500	3,500		3,500	0.0 %
4212 CHRISTMAS LIGHT SWITCH ON	640	0	1,300	1,300		1,300	0.0 %
4213 DOG AWARENESS	374	0	300	300	300	0	100.0 %
4215 EVENTS PA SYSTEM	0	0	200	200		200	0.0 %
4216 MAY DAY EVENT	8	20	50	30		30	40.3 %
4220 MUSIC IN THE MARKET	3,515	3,323	3,500	177		177	95.0 %
4228 ENTERTAINMENTS	528	0	0	0		0	0.0 %
4230 SCOUT PARADE	0	0	50	50		50	0.0 %
4241 COMEDY NIGHT EXPENDITURE	1,497	0	3,000	3,000		3,000	0.0 %
4243 CHARTER FAIR EXPENDITURE	1,778	0	3,700	3,700		3,700	0.0 %
TOWN CENTRE & EVENTS :- Expenditure	36,461	16,720	78,505	61,785	1,150	60,635	22.8 %
1013 HANGING BASKETS	323	0	400	-400			0.0 %
1062 COMMUNITY FAIR - TABLE	180	0	300	-300			0.0 %
1066 COMEDY NIGHT INCOME	1,339	0	3,000	-3,000			0.0 %
1069 CHARTER FAIR INCOME	6,364	0	6,400	-6,400			0.0 %
1072 BUCKINGHAM ACTION GROUP	1,250	0	0	0			0.0 %
TOWN CENTRE & EVENTS :- Income	9,456	0	10,100	-10,100			0.0 %
Net Expenditure over Income	27,005	16,720	68,405	51,685			

Continued on Page No 2

Month No : 3

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
302 STREET MARKET							
4017 SUBSCRIPTIONS	318	0	330	330		330	0.0 %
4225 RATES	3,727	609	4,000	3,391		3,391	15.2 %
4226 SUPERVISORS	4,718	0	0	0		0	0.0 %
4235 MARKET INFRASTRUCTURE &	2,529	537	2,200	1,663		1,663	24.4 %
STREET MARKET :- Expenditure	11,292	1,146	6,530	5,384	0	5,384	17.5 %
1005 STREET MARKET	16,690	3,178	18,000	-14,823			17.7 %
1006 FLEA MARKET	3,658	2,343	4,000	-1,657			58.6 %
STREET MARKET :- Income	20,348	5,521	22,000	-16,480			25.1 %
Net Expenditure over Income	-9,056	-4,375	-15,470	-11,095			
303 SPECIAL EVENTS							
4242 FOOD FAIR	343	0	500	500		500	0.0 %
4260 TWINNING	1,000	0	0	0		0	0.0 %
SPECIAL EVENTS :- Expenditure	1,343	0	500	500	0	500	0.0 %
1020 FOOD FAIR INCOME	625	0	400	-400			0.0 %
1034 FESTIVAL OF HEALTH	2,000	0	0	0			0.0 %
SPECIAL EVENTS :- Income	2,625	0	400	-400			0.0 %
Net Expenditure over Income	-1,282	0	100	100			
TOWN CENTRE & EVENTS :- Expenditure	49,096	17,866	85,535	67,669	1,150	66,519	22.2 %
Income	32,429	5,521	32,500	-26,980			17.0 %
Net Expenditure over Income	16,667	12,346	53,035	40,689			
<u>PARTNERSHIPS</u>							
505 AYLESBURY VALE RATE							
4219 BUCKINGHAM FRINGE	4,507	1,456	9,000	7,544	265	7,279	19.1 %
5001 TIC GRANT	26,000	27,000	27,000	0		0	100.0 %
AYLESBURY VALE RATE :- Expenditure	30,507	28,456	36,000	7,544	265	7,279	79.8 %
1065 BUCKINGHAM FRINGE INCOME	2,267	60	3,000	-2,940			2.0 %
1068 COUNCIL TAX TOP UP GRANT	9,065	0	0	0			0.0 %
AYLESBURY VALE RATE :- Income	11,332	60	3,000	-2,940			2.0 %
Net Expenditure over Income	19,175	28,396	33,000	4,604			
PARTNERSHIPS :- Expenditure	30,507	28,456	36,000	7,544	265	7,279	79.8 %
Income	11,332	60	3,000	-2,940			2.0 %
Net Expenditure over Income	19,175	28,396	33,000	4,604			

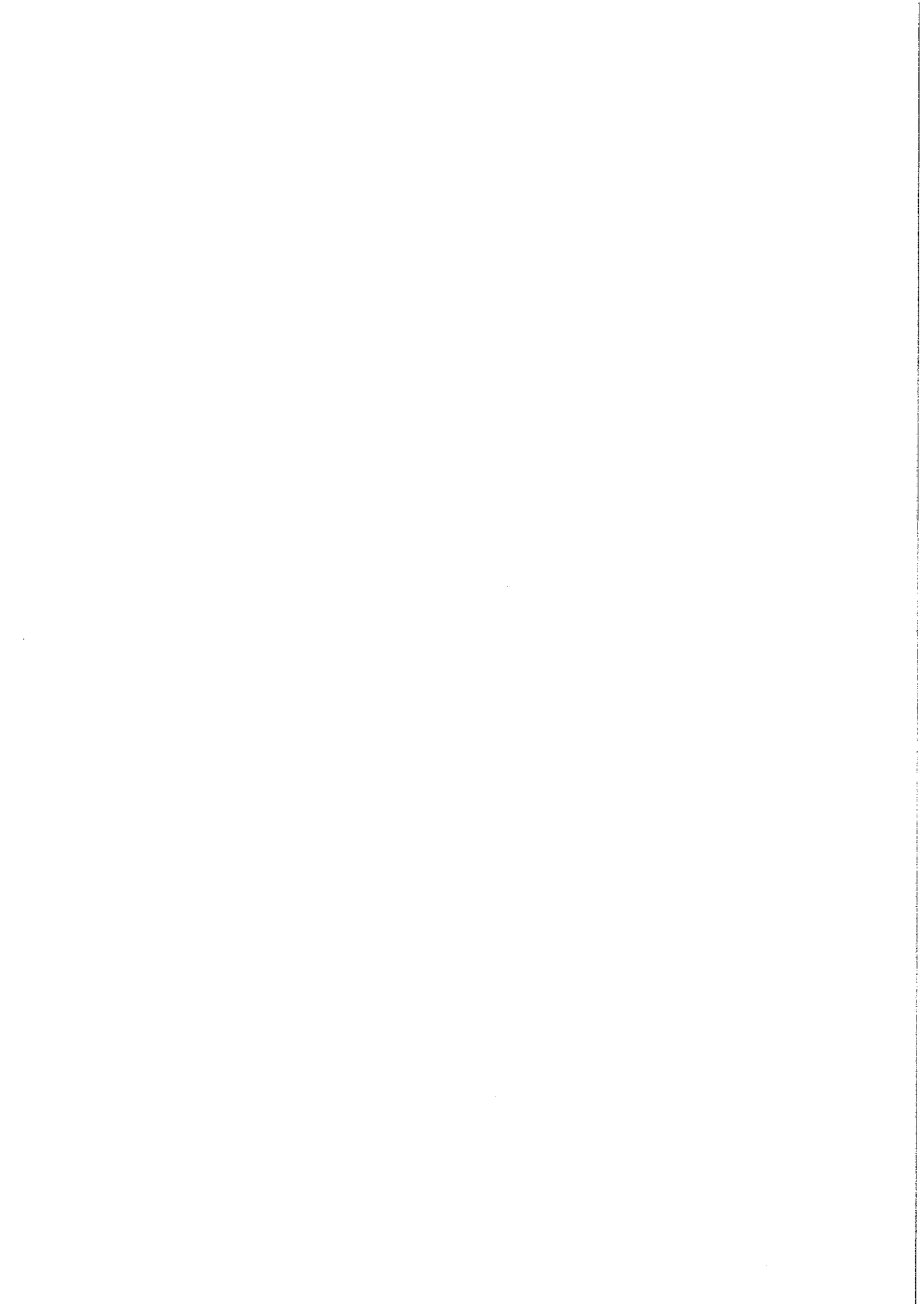
Month No : 3

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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EARMARKED RESERVES

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
901	<u>EARMARKED RESERVES</u>							
9006	0	0	598	598		598	0.0 %	
9009	66,453	0	0	0		0	0.0 %	
9012	1,285	0	6,753	6,753		6,753	0.0 %	
9015	803	2,864	7,000	4,136		4,136	40.9 %	
9018	2,966	0	0	0		0	0.0 %	
9025	0	0	17,121	17,121		17,121	0.0 %	
9027	0	0	226	226		226	0.0 %	
9029	0	0	5,399	5,399		5,399	0.0 %	
9030	0	0	3,402	3,402		3,402	0.0 %	
9032	1,200	0	0	0		0	0.0 %	
9033	3,601	2,030	1,938	-92		-92	104.7 %	
9035	35,842	2,100	4,275	2,175		2,175	49.1 %	
9036	0	0	3,188	3,188		3,188	0.0 %	
9038	13,815	0	0	0		0	0.0 %	
9039	409	0	0	0		0	0.0 %	
9040	20	0	132	132		132	0.0 %	
9042	938	0	0	0		0	0.0 %	
9045	13	265	485	220		220	54.6 %	
9046	0	0	5,242	5,242		5,242	0.0 %	
9047	335	0	0	0		0	0.0 %	
9048	0	-1,500	1,000	2,500		2,500	-150.0 %	
	EARMARKED RESERVES :- Expenditure	127,680	5,759	56,759	51,000	0	51,000	10.1 %
1070	DESTINATION BUCKINGHAM	0	10,000	0	10,000			0.0 %
	EARMARKED RESERVES :- Income	0	10,000	0	10,000			
	Net Expenditure over Income	127,680	-4,241	56,759	61,000			
<hr/>								
	EARMARKED RESERVES :- Expenditure	127,680	5,759	56,759	51,000	0	51,000	10.1 %
	Income	0	10,000	0	10,000			0.0 %
	Net Expenditure over Income	127,680	-4,241	56,759	61,000			



Appendix E

Could we please put the car boot idea on the agenda for TC& provisionally and I will pass over any response from AVDC.

Chris

Christopher Wayman
Town Clerk
Buckingham Town Council
01280 816426

Email: office@buckingham-tc.gov.uk

Web Site www.buckingham-tc.gov.uk

From: Andy Savage
Sent: 27 June 2017 16:17
To: townclerk@buckingham-tc.gov.uk
Subject: Re: Possible Car Boot sale in Cornwall's Meadow

Hi Chris

I await the feedback with interest. I can look out on the Hartridge site from where I'm sitting and I think it's going to be busy for a while yet (I expect development work to start soon). Another alternative might be Ford Meadow, also owned by the University, but car access from Bridge Street/London Road could be a nightmare. Let's see what AVDC says. If they turn the idea down, I hope they give a reasoned argument.

Regards

Andy

On 27 Jun 2017, at 16:13, Town Clerk <townclerk@buckingham-tc.gov.uk> wrote:

Hi Andy,

I have sent information requests off to District I think that there is a need to obtain permission first. We have had a little discussion in the office of other potential site should AVDC say that a boot sale could be held, but no on their land. The other car parks aren't really big enough to have the boot sale and for others to park (should they not wish to drive), Cornwall's Meadow is ideal for catching people's eyes as well. The only suggestion (without looking at fields which would possibly hamper the number of boot sales (bogged earth from previous days rain)) that would have enough space for sellers and buyers is the old Hartridge site (while the university are not developing it). I think it is important to see what the result of the requests are and then take it to the Town Centre and Events committee.

Chris

Christopher Wayman
Town Clerk

From: Andy Savage
Sent: 26 June 2017 17:11
To: townclerk@buckingham-tc.gov.uk
Subject: Re: Possible Car Boot sale in Cornwall's Meadow

Hi Chris

As I said, it's early days yet and no volunteers have been recruited. One of the first jobs on that front might be to recruit a volunteer committee to assign some of the roles that you have described.

It's a little bit 'chicken and egg'; do we recruit volunteers first or get agreement in principle to the idea?

Suggestions via facebook are that it be held on Sunday afternoons but that's about it so far. My thoughts are that it would be a 'normal' car-boot sale with some sensible rules like: no new stuff, no electrical stuff, no blades. Getting advice from Trading Standards sounds like a very good way to start the ball rolling.

Anything else we could be doing to move this idea forward?

Thanks for your help

Andy

On 26 Jun 2017, at 16:52, Town Clerk <townclerk@buckingham-tc.gov.uk> wrote:

Hi Andy,

I have contacted Kerryann and will message AVDC over the car park. If you are able to provide who might volunteer – to put out the signs, collect the money and monitor what is being sold (will try and find some advice from Trading Standards). Also if there is anything else you might want to add for the Council to consider would be good.

Thanks

Chris

Christopher Wayman
Town Clerk

From: Andy Savage [
Sent: 26 June 2017 16:39
To: townclerk@buckingham-tc.gov.uk
Subject: Re: Possible Car Boot sale in Cornwall's Meadow

Hi Chris

Thanks for the prompt response.

In your opinion, what is the next step?

Should I contact Kerry-Ann or should it go before the Town Centre and Events committee first?

If it's the latter, what information do you need before the 3rd July?

Please bear in mind this is only a partially formed idea at the moment.

Regards

Andy Savage

On 26 Jun 2017, at 14:15, Town Clerk <townclerk@buckingham-tc.gov.uk> wrote:

Hello Andy,

It is something that the Town Council could look into to manage, however, it would be good if there was a community/volunteer ownership of it.

There would need to be a check done with AVDC's Licensing team to ensure that it would be acceptable to hold a car boot sale (They may required some forms to be completed) – Kerry-Ann Ashton is our contact there KAshton@aylesburyvaledc.gov.uk . In addition AVDC own the car park and permission (and possibly a fee paid to them) would need to be agreed Martin Roberts is the contact in Estates who might be able to agree it.

I personally like the idea of setting it up in that area but barriers and closure signs would likely be required, as would the normal risk assessments and insurance.

If you would like any information, or a formal request to be considered by the Town Council then it would be considered by the Town Centre and Events committee, the committees next meeting is on the 10th July (I would need information for the agenda by the 3rd of July.)

If you have any other questions please just ask.

Chris

Christopher Wayman
Town Clerk
Buckingham Town Council

From: Andy Savage [
Sent: 25 June 2017 12:31
To: townclerk@buckingham-tc.gov.uk
Subject: Possible Car Boot sale in Cornwall's Meadow

Hi Chris

Yesterday on Facebook I floated the idea of having a regular car boot sale in Cornwall's Meadow car park.

There was a reasonable amount of interest expressed and Jon Harvey suggested that I write to you so that the Town Council could consider the matter.

I thought that the lobe of the car park nearest the river could be used so that it would not interfere with regular car park users and that Sundays would be a good day because:

- the car park is pretty much unused on a Sunday
- car boot sales in neighbouring areas, notably Fimmere, are on Saturdays
- it may attract more people into the town on a quiet day and provide a boost to those shops that do open on Sundays.

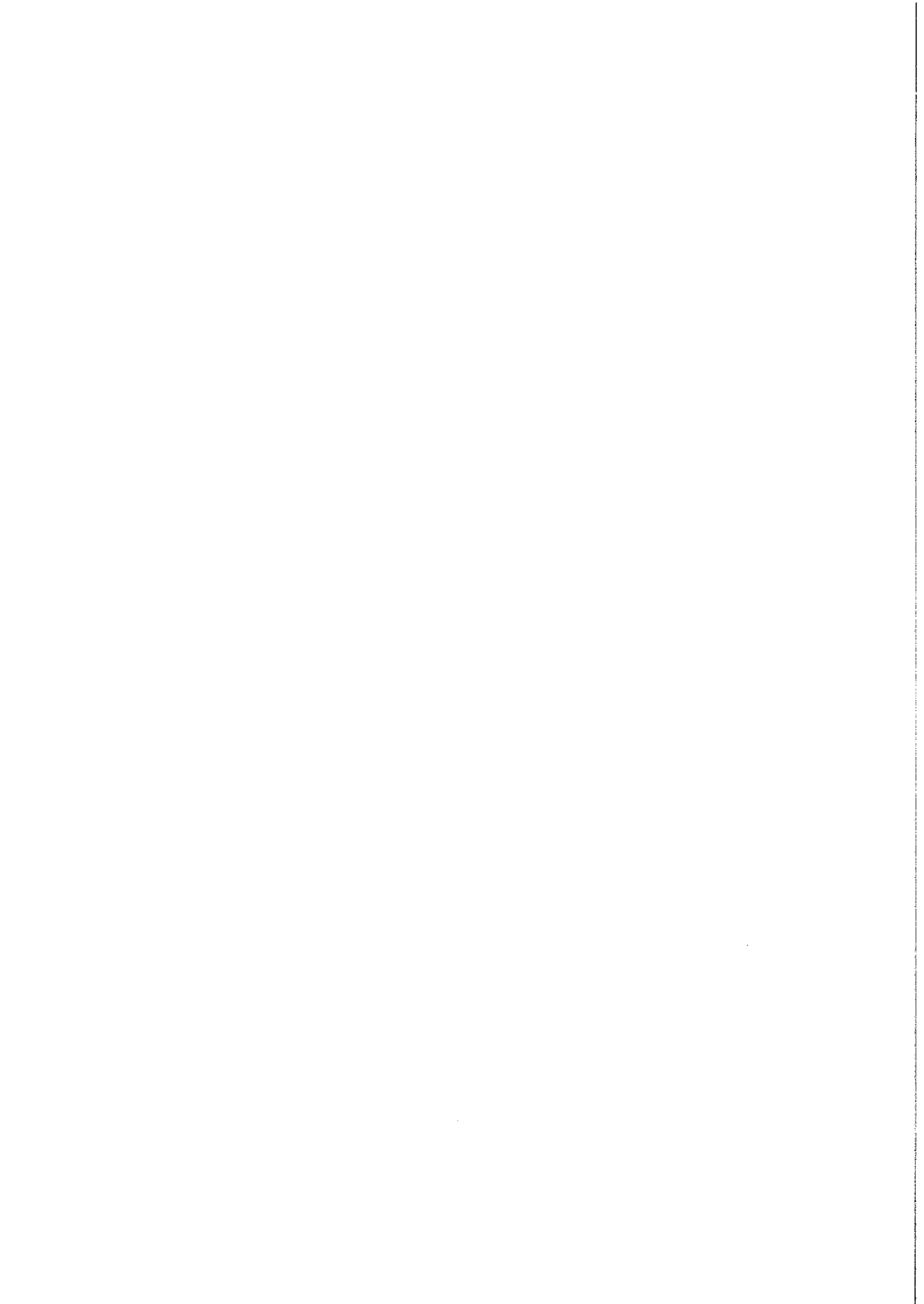
I was wondering if this is something that the Town Council would take on the management of or, if not, could they permit/support the running of such a sale by volunteers.

It would probably be sensible to start off as a monthly event to see how it goes and a nominal charge (e.g. £5) could be made to stall-holders which could go to a local charity, perhaps the Mayor's fund.

I'd welcome your thoughts on this.

Regards

Andy Savage





Seafarers UK
8 Hatherley Street
London SW1P 2QT

Telephone 020 7932 0000
Fax 020 7932 0095
Email seafarers@seafarers.uk
Website www.seafarers.uk

Mr Christopher Wayman
Clerk
Buckingham Town Council
Room 32, The Buckingham Centre
Verney Close
Buckingham
Buckinghamshire
MK18 1JP

34311

26th May 2017

Dear Mr Wayman

Please fly the Red Ensign for Merchant Navy Day

The Red Ensign is the official flag of the British Merchant Navy and those men and women on whom we depend to keep our island nation supplied with food, fuel and other imports.

Merchant Navy Day on 3rd September has been commemorated since 2000, but only for the past two years has it been the focus of our nationwide campaign to raise public awareness of our ongoing reliance on seafarers and shipping.

Flying the Red Ensign on a civic building or prominent flagpole provides an ideal opportunity for you to issue a press release with a photograph and to use your social media channels for publicity.

You may wish to arrange a flag-hoisting ceremony, inviting Merchant Navy veterans alongside your own councillors and local VIPs? In which case please feel free to read out the message of support from HRH The Earl of Wessex that is in the enclosed guide - along with plenty of other information.

Please let us know what you plan to do by completing the online form at www.merchantnavyday.uk

Participating parish, town and community councils will be added to a prestigious 'Roll of Honour' on that website. And all those who send us a photograph will receive a commemorative certificate.

On behalf of Seafarers UK may I thank you in advance for supporting this important initiative.

Yours sincerely

Nick Harvey
Campaigns Manager

P.S. As Merchant Navy Day falls on a Sunday this year, you may wish to arrange for your Red Ensign to be flown from Friday 1st to Monday 4th September?

FLY THE RED ENSIGN

FOR MERCHANT NAVY DAY
3rd SEPTEMBER 2017

HOW TO TAKE PART

1. Please arrange for a Red Ensign to be flown on a civic/public/historic/landmark building or prominent flagpole on Sunday 3rd September 2017. Note that the Red Ensign may be freely flown ashore anywhere in the UK at any time of year. For example it is permissible for it be flown from Friday 1st to Monday 4th September.
2. Organise a 'flag-hoisting' ceremony involving local dignitaries and VIPs, Merchant Navy veterans, Sea Cadets, etc. This does not have to be on Merchant Navy Day, 3rd September (when the Merchant Navy Association's own Commemorative Service & Reunion will be held at the CWGC Merchant Navy Memorial in London). For example, you may wish to organise your event on Friday 1st September. You may wish to read out the message from HRH The Earl of Wessex, President of Seafarers UK, on page two of this guide. Promote your event using local media and social media channels. Arrange for photographs to be taken on the day. Please note that if the Red Ensign is being held for a photograph (i.e. not hoisted on a flagpole) it must be shown with the solid red to the right hand side.
3. Confirm your involvement by providing information to Seafarers UK, either online at www.merchantnavyday.co.uk or by completing the registration form that is available to download from that website (or on request from Seafarers UK). Your participation (excluding personal details) will be promoted on the 2017 'Roll of Honour' on the Merchant Navy Day website.
4. Order a Red Ensign. Red Ensigns are available from many flag suppliers, including online sources. You may wish to consult the Flag Institute (www.flaginstitute.org/) which also provides advice on flag-flying protocol.

For this year's Fly the Red Ensign for Merchant Navy Day campaign our preferred supplier is Hampshire Flag Company, Unit 11, Pipers Wood Industrial Park, Waterberry Drive, Waterlooville, PO7 7XU. Phone 02392 237130, email info@hampshireflag.co.uk, website www.hampshireflag.co.uk

Red Ensigns may be ordered in a wide range of standard sizes. Quality woven polyester example prices (including UK mainland delivery but excluding VAT) are:

108"x54" (274cm x 137cm or 3 yard) - £45.71
90"x45" (229cm x 114cm or 2½ yard) - £35.30
72"x36" (183cm x 91cm or 2 yard) - £28.00

(These are special offer prices; please quote 'HFlag REnsign' when ordering).

Hand waving flags (pack of 10) are available from Hampshire Flag Company at a cost of £14.94 including UK mainland delivery (plus VAT).
5. On the day of your flag-hoisting and/or ceremony use social media including Twitter (#MerchantNavyDay) to publicise your activity. Send a copyright-free photograph (high-resolution JPEG please) to Seafarers UK (see back cover for contact details).
6. Merchant Navy Day provides an opportunity if you wish to raise funds for Seafarers UK's Merchant Navy Fund, that exists to support British Merchant Navy seafarers in need and their families. If you are able to support the charity in this way and require collecting tins, etc, please email mfund@seafarers.uk or phone Carole Hunt on 020 7932 5986.



Amanda Brubaker

From: George Pinnegar <george.pinnegar@[REDACTED]>
Sent: Monday, June 12, 2017 10:24 PM
To: events@buckingham-tc.gov.uk
Subject: music in the market

Hey!

Could myself and a friend DJ some light dance music and pop music Saturday 7th August in the market outside the Old Gaol?

We can provide a PA system.

Thanks,

George

