

Minutes of a meeting of the Full Council of Buckingham Town Council held on **Monday 13th March 2017** in the Council Chamber, Cornwalls Meadow, Buckingham at 7:00pm.

Present:

Cllr. Ms. J. Bates	
Cllr. T. Bloomfield	
Cllr. M. Cole	
Cllr. Mrs. G. Collins	
Cllr. P. Collins	
Cllr. Mrs. M. Gateley	
Cllr. J. Harvey	
Cllr. P. Hirons	
Cllr. D. Isham	
Cllr. A. Mahi	Mayor
Cllr. H. Mordue	
Cllr. Ms. R. Newell	
Cllr. R. Stuchbury	

In attendance:

Mr. C. P. Wayman	Town Clerk
Mrs. N. Stockill	Committee Clerk
Cllr. W. Whyte	County Councillor
Mr. M. Hallstead	Alder King
Mr. A. Wilson	Local Dialogue
Mr. C. Cooper-Davis	Alder King
Ms. Claire Childs	Deputy Town Clerk

835/16 Apologies for Absence

RESOLVED to note that there were apologies from Cllrs. O'Donoghue, Strain-Clark and Smith.

836/16 Declarations of Interest

There were no declarations of interest.

*Members **AGREED** to take agenda item 9 (West End Farm Extra Care development proposal (1600847/APP)) next for the benefit of members of the public present.*

*Members **AGREED** to suspend standing orders to allow Mr. Halstead to present to Members.*

837/16 West End Farm Extra Care development proposal (1600847/APP)

Mr Halstead spoke to Members on the update plans for a care village proposal on the land at West End Farm. Mr Halstead explained that design had been amended to address the Town Council's concerns over previous applications, highlighting the following changes:

- Number of units reduced from 75 to 72
- Unit to reflect townhouse style on Brackley Road
- Car parking rearrangement
- Use of native landscaping species
- Increased natural aesthetic with contemporary design

Mr Halstead explained to Members that a private minibus would be provided (in-perpetuity) to convey residents to and from the care village into the town centre and the proposed village would allegedly attract less vehicular movements than the existing

commercial units. Mr Halstead stated that the AVDC Highway Officer had reviewed the amended plans and his consultation response was in support of the proposal.

Mr Halstead addressed the plan's conformity with Buckingham's Neighbourhood Development Plan and noted that data from the local Housing and Economic Development Needs Assessment identified the need for an additional 748 extra care bed spaces. Following questioning from Cllr. Cole, Mr Halstead admitted the 748 extra care bed spaces was for the whole of Aylesbury Vale, and Buckingham's need is assessed at only 133 extra care bed spaces. Cllr. Cole asked why Minton Healthcare had not answered Buckingham Town Council's call for sites when the BNDP was being prepared, and he admitted that they had missed the deadline. Mr Halstead confirmed that a sequential test had been undertaken and there were no other suitable sites within the settlement boundary. The proposed site was unique as it partly previously developed and partly outside of the settlement boundary. Mr Halstead confirmed that the care village proposal also was in accordance with Policy HP4 (settlement development boundaries and capacities).

Members discussed footpath access into the town Centre and Mr Halstead and Cooper-Davies confirmed that they could make a commitment, via section 106 funding, to improve existing footpaths in and around the town. Mr Cooper-Davies said he could guarantee there would not be any exit fees in resident's agreements, though it was expected that a management company would be employed to deliver care packages and management fees would therefore be entailed in all resident's agreements.

Cllr. Harvey questioned why there was not a 35% provision for affordable housing as stipulated for residential developments (above 10 dwellings) within the Buckingham Neighbour Development Plan (BNDP). Mr Halstead explained that the proposal was not strictly a residential development (C3 open market housing) though people would have the option to buy, rent or purchase a portion of the leasehold (125 year leaseholds).

*Members **AGREED** to reinstate standing orders.*

Proposed by Cllr. Harvey, seconded by Cllr. Isham and **AGREED** unanimously to hold an Extraordinary meeting of Full Council on the 27th March 2017 to reconsider an amended application for West End Farm Extra Care development proposal (1600847/APP). **ACTION TOWN CLERK**

Messrs. Malstead, Cooper-Davies and Wilson left the Chamber at 19.38

*Members **AGREED** to take agenda item 11 'Review of long-term hire – Mind the Gap (Lace Hill Day Nursery)' next for the benefit of the Deputy Town Clerk.*

838/16 Review of Long-term Hire – Mind the Gap (Lace Hill Day Nursery)

To receive a written report from the Town Clerk and Deputy Town Clerk

The Deputy Town Clerk explained that the current hire agreement expires at the end of March 2017, and as the next Environment Committee was not until April, it was agreed that this report would be reviewed at Full Council in order to be resolved before the end of the current hire period.

Cllr. Stuchbury questioned the cost implication to Buckingham Town Council if members were decided not to agree the recommendation. The Deputy Town Clerk identified two potential hires for the use of this space that have been lost, during the period October 2016 to January 2017 totalling £426. The Deputy Town Clerk said that Mind the Gap were currently being charged £1,000 per month for the use of Lace Hill facilities and that amount would be lost to the Council if the report recommendations were not agreed.

Cllr. P. Collins said the proposed figure was too low and Members should ask for more data on the number of children using the facility and its value to the community before agreeing an increased rent of £1,200 per month. Cllr. Gately said that Members could not ignore that the nursery were delivering a vital community service and it was important the Buckingham Town Council enables a nursery to remain at Lace Hill Sports and Community Centre.

Proposed by Cllr. Stuchbury, seconded by Cllr. Newell to AGREE the report recommendation. A vote was taken and the result was:

8 in favour

3 against

2 abstentions

Motion carried

Proposed by Cllr. P. Collins, seconded by Cllr. G. Collins to AGREE an amended rental figure of £1,200 per month. A vote was taken and the result was:

5 in favour

6 against

3 abstentions

Motion fell

839/16 Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 23rd January 2017

AGREED

840/16 Interim Minutes

To receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 20th February 2017.

AGREED

The Deputy town Clerk left the Chamber at 19.48

841/16 Planning Committee

To receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on:

- Monday 16th January 2017
AGREED
- Monday 30th January 2017
AGREED
- Monday 20th February 2017
AGREED

842/16 Town Centre and Events Committee

To receive the minutes and confirm the recommendations therein of the Town Centre and Events Committee meetings held on:

- Monday 6th February 2017
AGREED
- Monday 5th December 2016
AGREED

843/16 Environment Committee

To receive the minutes and confirm the recommendations therein of the Environment Committee meeting held on Monday 2017.

Proposed by Cllr. Smith and seconded by Cllr. Harvey to **RECOMMEND** to Full Council that all Members use Disabled Go website and feedback on improvements to any properties.

Proposed by Cllr. Harvey, seconded by Cllr. Stuchbury and **AGREED** the minutes and recommendation within.
ACTION TOWN CLERK

844/16 Resources Committee

To receive the minutes and confirm the recommendations therein of the Resources Committee meeting held on Monday 27th February 2016.

AGREED

845/16 To receive reports from District and County Councillors

Cllr Stuchbury

Cllr. Stuchbury said he was attending Select Committee on the 21/3/17 to review Children Services Standards in Buckinghamshire.

Cllr. Stuchbury informed Members that it had ben agree there would be uplift to the A421 and creation of a roundabout at the Tingewick Road junction.

Cllr Mordue

Cllr Mordue advised Members that he had spoken at planning Committee on behalf of two Buckingham businesses whose applications were subsequently approved.

*Members **AGREED** to suspend Standing Order to allow Cllr. Whyte to speak.*

Cllr Whyte

Cllr. Whyte informed Members that the Buckingham Transport Strategy was now approved and the summary document could be accessed online via the council's website.

Cllr. Whyte advised Members that he had taken part in the Economic Heartlands Conference where the East West Expressway had been debated. Cllr. Whyte reported there being more support for the southern route (via Aylesbury) offering more potential for North Buckinghamshire. Cllr. Whyte informed Members that any agreed route would be allocated an additional housing location above and beyond the existing Neighbourhood Development Plan levels.

Bourton Meadow Academy held a meeting to discuss staff and parent parking options; Cllr. Whyte commented that no clear action plan was formulated but discussions were ongoing.

The Community Transport Working Group was seeking a representative from Buckingham and Cllr Whyte suggested that Members propose a nomination and/or recommend to any interested parties outside of the Town Council.

Cllr. Whyte explained that work on the Addington Road one way system was ongoing; a scheme had been agreed by the Developers and residents with a realistic installation during the summer months.

*Members **AGREED** to reinstate Standing Orders*

846/16 Action List

To receive the list and discuss any items

Moreton Road Toilets – Cllr. Harvey recommended the action status be increased to a level 3. Members were in agreement and the Town Clerk agreed to pursue.

ACTION TOWN CLERK

846/16 Financial Documents for approval

846.1/16 To review and approve the Financial Regulations

AGREED

846.2/16 To review and approve the Standing Orders

Proposed by Cllr. Stuchbury, seconded by Cllr. Newell and **AGREED** with an amendment to page 16. Deletion of section 18f and amendment of section 18c to read "Where the value of a contract is likely to exceed £25,000 the Council will comply with the Public Contracts Regulations 2015 as per the Council Financial Regulations"

ACTION TOWN CLERK

846.3/16 To review and approve the Financial Risk Assessment

AGREED

847/16 Council Chamber

Members held a discussion over the features of the redesign. Cllr. Harvey expressed a wish for air conditioning and noise reducing insulation to be included in the redesign. Cllr. P. Collins said, in his opinion, there should be no alterations to Chamber until the freehold of the property is owned by the Town Council. Cllr. Stuchbury said there was an urgent need to improve access to disabled toilets from the Chamber and that shouldn't be held up by the lengthy legal proceeding involved in purchasing the Community Centre. Cllr. Stuchbury asked the Town Clerk for his opinion on the matter. The Town Clerk informed Members that Chandler Ray had been appointed as the Council solicitors and he was assured that they were moving matters forward on their behalf.

Proposed by Cllr. Harvey and seconded by Cllr. Hirons to remit the Town Clerk to progress with the purchase and redesign of the Council Chamber. A vote was taken and the result was:

9 in favour

1 against

3 abstentions

Motion carried

ACTION TOWN CLERK

848/16 Buckingham Community Centre Entrance

To receive a written report from the Town Clerk

Proposed by Cllr. Hirons and seconded by Cllr. Harvey to class the alteration as general maintenance to the building. A vote was taken and the result was:

12 in favour

1 abstention

Motion Carried

ACTION TOWN CLERK

849/16 Sports & Drama Awards

To discuss and agree whether to make an award in 2017 (to be awarded a silver salver at the Mayor's Reception in May)

Members discussed the history of the award and previous recipients.

Proposed by Cllr. Stuchbury to give an award to the Buckingham Town Cricket Club's Junior Team. No Member stood as seconder and therefore the motion fell.

Proposed by Cllr. P. Collins, seconded by Cllr. Harvey and **AGREED** not to award within 2017 and review again in March 2018.

850/16 The Buckinghamshire, Oxfordshire, Berkshire West Sustainability Transformation Plan 2016

Cllr. Stuchbury to lead a discussion and agree any action to the Buckinghamshire, Oxfordshire, Berkshire West Sustainability Transformation Plan 2016

Cllr Stuchbury informed Members that the report sets out the NHS's five year forward view and plans for how it will be delivered locally. Proposed by Cllr. Stuchbury, seconded by Cllr. Bloomfield and **AGREED** for the Town Council facilitate a workshop between local GP surgeries, members of the community, Councillors and other local healthcare representatives. A vote was taken and the result was:

12 in favour

1 abstention

Motion Carried

ACTION TOWN CLERK

851/16 Tingewick Road Cemetery Action Plan

To receive a written report from the Town Clerk

The Town Clerk explained that planning permission had been granted for 400 homes on the Tingewick Road triangle and the other planning application which incorporates the Cemetery and Allotment land will be decided shortly.

Burial space at the Brackley road cemetery was becoming limited with few spaces left. The Green Spaces Manager was investigating if there were further individual spaces within the cemetery to use.

The Town Clerk informed Members that New College's position as a Charity meant they are unable to gift the land to the Town Council. Therefore they are asking the Town Council to make an offer for the purchase of the land.

Cllr. P. Collins stated there was a serious financial risk if the Town Council should incur any expenditure on the new cemetery until they own the land. Cllr. Stuchbury said that there was a serious risk that Buckingham Town Council would not be able to fulfil their duties as a burial authority if another cemetery was not purchased. Members expressed their surprise and disappointment that purchase of the new cemetery would not be funded through Section 106 monies. The town Clerk explained that Section 106 funding from the Tingewick Road Triangle was to be allocated to sports and leisure projects across Buckingham. Cllr. Stuchbury recommended that Members seek clarification from AVDC as to why section 106 monies were allocated contrary to Buckingham's Neighbourhood Development Plan.

ACTION TOWN CLERK

Proposed by Cllr. P. Collins, seconded by Cllr. Stuchbury and **AGREED** unanimously to amend the report recommendation as follows: *"That subject to the discussion under agenda item 25 and subsequent exchange of contracts on the land the process above is followed through to obtain a new cemetery and allotment land."*

ACTION TOWN CLERK

Proposed by Cllr. Bates, seconded by Cllr. Stuchbury and **AGREED** unanimously to write to AVDC requesting clarification on the allocation of section 106 funding from the Tingewick Road Triangle.

ACTION TOWN CLERK

Cllr. Bates suggested that, subject to a successful planning application, section 106 funding arising from the West End Farm Extra Care Development could be considered for the purchase of the new cemetery.

852/16 Reports from Representatives on Outside Bodies

Members are asked to note the reports listed below:

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Initial.....

- 852.1 Buckingham Community Hall Association – 28th July 2016
AGREED
852.2 Buckingham Community Hall Association – 22nd September 2016
AGREED
852.3 Buckingham Community Hall Association – 17th November 2016
AGREED
852.4 Access for All – 14th February 2017
AGREED
852.5 Destination Buckingham – 21st February 2017
NOTED

853/16 Mayoral Engagements

To receive a list of events attended by the Mayor and Deputy Mayor.

Functions the Mayor has attended:

- 26/01/17 - Holocaust Memorial Day at Milton Keynes
- 31/01/17 - Meet pupils at Buckingham Primary School in Full Mayoral Regalia
- 03/02/17 - RAF Croughton winter reception
- 04/02/17 - Buckingham Library Birthday
- 04/02/17 - Buckingham Twinning coffee morning
- 14/02/17 - Pancake race
- 18/02/17 - 'Beat the Stereotype' lunch at Well St. Church
- 22/02/17 - Open Boots Opticians
- 23/02/17 - Attend AVDC meeting in Aylesbury
- 25/02/17 - Cake Judging of Youth Bake-off cakes at the Food Fair
- 09/03/17 - Sit for Art School in Mayoral Regalia
- 11/03/17 - Chairman of AVDC's invite to Waterside Theatre

854/16 News Releases

There were none.

855/16 Chair's Announcements

Cllr. Cole informed Members that a team from the Royal Latin School had recently entered and won the North Bucks Mock Trials competition at Milton Keynes Magistrates Court. Members **AGREED** to send a letter of congratulations.

ACTION TOWN CLERK

856/16 Date of the next meeting:

Interim Council – Monday 10th April 2017
Full Council - Monday 8th May 2017

857/16 Exclusion of Public and Press

AGREED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **AGREED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

858/16 Purchase of land at Tingewick Road Cemetery

Members discussed the practicalities of purchasing the cemetery and **AGREED** that the Town Clerk negotiate a price to be discussed by the Council.

Meeting closed at: 21.25

Signed Date

Town Mayor