



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: Townclerk@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

Town Clerk: Mr. C. P. Wayman

Wednesday, 01 February 2017

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 6th February 2017** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Mr. C.P.Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.3, which will last for a maximum of 15 minutes

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from Councillors.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To receive the minutes of the Meeting held on Monday 5th December 2016 to be ratified at Full Council on Monday 13th March 2017. (TCE/05/16) **Copy previously circulated**

4. Action List

To receive action reports and updates

Appendix A

5. Markets

To receive a written report from the Deputy Town Clerk

TCE/58/16

6. Budget

To receive the latest budget figures

Appendix B

7. Planters and Hanging Baskets

To discuss and agree a colour scheme for summer 2017

8. Contract for Planters

To discuss the contract renewal for Planters (2018 onwards)

Buckingham



LOCAL COUNCIL
AWARD SCHEME
QUALITY GOLD



Twinned with Mouvaux, France

9. **Charter Fair – Nichols Amusements**
To discuss and agree how to mark the 100th anniversary of Nichols Amusements bringing the Fair to Buckingham
10. **Play around the Parishes**
To agree the summer dates for 2017 **Appendix C**
11. **Spring Fair**
To confirm a date in April 2017
12. **Events Reviews**
 - 13.1 Community Fair verbal Update - to receive a written update from the Events Coordinator
 - 13.2 Christmas Parade verbal Update - to receive a written update from the Events Coordinator
 - 13.3 Comedy Night - to receive a verbal update from the Events Coordinator
13. **Forthcoming Events**

Pancake Race	14 th February 2017
Food Fair	25 th February 2017
Great British Spring Clean	3-5 th March 2017
Commonwealth Day	13 th March 2017
Allotments	
14. **Festival of Health**
To receive a written report from Cllrs. Harvey and Bates **Appendix D**
15. **Funeral Fair**
To receive a verbal update from Cllr. Harvey
16. **Circus**
To discuss requests to bring a Circus to Buckingham **Appendix E**
17. **Power of Traffic Marshalls**
To receive a written update from the Events Coordinator **Appendix F**
18. **Relocation of Desperate Dan**
To receive a verbal update from the Events Coordinator
19. **Youth Projects**
To receive a verbal update from Cllr O'Donoghue
20. **Access**
21. **Visitor Information Centre**
To receive the latest visitor and accommodation statistics **Appendix G**
22. **Shop Buckingham**
To receive a report from the Traders Association
No meetings have taken place in the last few months.
23. **Twinning**
24. **Correspondence**
To note a letter from Cllr. Newell regarding Wine Circle and Community Fair **Appendix H**
25. **Minutes of Buckingham Action Group meeting 24th January 2017** **Appendix I**
26. **News Releases**

27. Chairman's Items

28. Date of the next meeting: Monday 27th March 2017

To:

Cllr. Ms. J. Bates
Cllr. T. Bloomfield Vice Chair
Cllr. Mrs. G. Collins
Cllr. Mrs. M Gateley
Cllr. D. Isham
Cllr. A. Mahi Mayor

Cllr. H. Mordue
Cllr. L. O'Donoghue
Cllr. M. Smith Chairman
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury

Events - Action list**Appendix A**

Subject	Action to be taken		Response/ Agenda no.
	Date	Action	
Disabled Access to Public events		Incorporate relevant parts into Event Management plan	Ongoing Cllr Strain -Clark to assist with assessment of venues for disabled access
		Continue to look at access requirements for the less able	Ongoing Cllr Strain-Clark
	02/02/15	Deputy Town Clerk to compile list of venues within the town including disabled access details.	Ongoing
Market Report	23.05.16	To provide a report taking the Nabma health check report into account	To be reviewed - ongoing
	17/10/16	Deputy Town Clerk and Market Manager to revise market contracts	On going
Licence for Chandos Park	11/07/16	Forms received from AVDC to cancel licence. Contacting Mike Hall, who holds the licence as he needs to complete the form.	Ongoing
Training	30/8/16	Events Coordinator to liaise with Debbie Brook and investigate various options for training on sexual exploitation, terrorism and public place violence.	Ongoing
Visitor Information Centre	17/10/16	Grant of £500 to be allocated to the re-decoration of the Tourist Information Centre from the Charter Fair budget.	Town Clerk
	05/12/16		
Funeral Fair		Proposal from Cllr Harvey to run a Funeral Fair	Cllr Harvey & Cllr Bates to draft a report to outline anticipated production cost and likely officer time
Re-location of desperate Dan		Re-location of Desperate Dan during the Charter Fair	Events Co-ordinator to contact Licensing regarding desperate Dan's street trading license and whether he can be re-located during the fair

BUCKINGHAM TOWN COUNCIL

TOWN CENTRE & EVENTS

MONDAY 6th FEBRUARY 2016

Agenda Item no. 5

Committee Chairman: Cllr Mike Smith

Contact Officer: Claire Childs

Market Rule Query

One of the regular market traders keeps his small van on the market during trading hours. The Market Manager asked him to remove his van, as per the Street Market Rule and Regulations, rule 43. This has caused the trader some distress as he says he has a long standing agreement with the previous market manager and uses the van to tether his awning; as well as keep some stock. He has also said that he has ill health which means it would be difficult to move his van from the market.

The rules do sanction vehicles on the market in the cases of ill health, and in extreme weather and as space allows.

There is one other trader who has been granted permission by Committee to keep his van on the market due to ill health. (TCE meeting 02/16 minute no: 212.2).

The trader has requested that the matter is brought to committee make a decision, in line with the other traders who were permitted this.

A letter and petition from the trader is enclosed.

Recommendation

The van is small and does not impact greatly upon operation on the market. Whilst there is space on the market it is recommended that the van be allowed, so long as its entrance and exit to the market does not cause safety issues to other traders; and whilst the number of traders and space allows. This permission will be reviewed should any circumstances change.

MARKET TRADER

SHIRAZ/RAZ/HARTI

ect

m

MRS. CLAIRE CHILDS

Deputy Town Clerk

BUCKINGHAM TOWN COUNCIL

MK18 1TP

26/01/2017

Dear Maekam,

Further to our phone conversation,
I cannot understand the HEALTH & SAFETY
ISSUES that surround my parking of my
SMALL ESCORT SIZE VAN, because my
REVERSING is very good.

I generally arrive around 8 a.m.
I understand from my FELLOW ADJACENT
STALL HOLDERS that an earlier E.T.A.
would be better to ensure a SAFER
PARKING MANOEUVRABILITY PROFILE.

I hope to work with MR. STOKES STAVEY
to arrange a better time to arrive,

Thanking You,
yours Faithfully,
S. Harji

P.S.

I have ENJOYED working at THURSDAY
MARKET @ BUCKINGHAM for over 20 years
and I hope to work for another 10 years
SA.

COPY FOR MR. S. STAVEY +
ONE FOR FILE FOR NMTF
ONE FOR ME

TRADERS

We, the undersigned, being the Market Traders of Buckingham do hereby agree and confirm that Mr. Shiraz Harji has always had his van and his two stalls as his pitch as did his predecessor, Merlin Blinds, before him and it is written into his contract afforded to him by Buckingham Town Council.

STEVE
STALEY

LEAVE HIS VAN ALONE

[illegible]

LEAVE HIS VAN ALONE

We, the undersigned, being the Market Traders of Buckingham do hereby agree and confirm that Mr. Shiraz Harji has always had his van and his two stalls as his pitch as did his predecessor, Merlin Blinds, before him and it is written into his contract afforded to him by Buckingham Town Council.

17-1-17	Alan Carey			Buckingham Kings Head	
17.1.17	Samue Phipps			Western Avenue	
	NORMAN Burgess			2 wealds	
	N Davis			Buckingham	
	M. FLEGG.			M. MORETON	
	C COOKE			M. MORETON	
	D. FLEGG			M. MORETON	
	B.W. KING			BADGERS.	
	STEVE S. HAWARD		CRACKERS suggestion.	Moreton Road.	
	A.R. TRACE		STUPID	STEEDLE CLAYDON	
	PIRIPKOOK			BUCKINGHAM	
	Gemma King			Buckingham	
	Lisa Dohy			Buckingham	
	Rob Brown		CRACKERS	"	

LEAVE ~~THIS~~ HIS VAN ALONE

Clive
Trusley

This Space
is entirely ① Pitch
not like others??

17/1/17

Pave down

CHARBOS

Current pitch,
needs the van!

17/1/17

N CAMP
DOWN AVERN

NEEDS SPACE.

17/1/17

Mike

MAIN STR.

17.1.17

Liz

High Street.
Stupid

17/1/17

Bob

NO 4 THE BUNGALOWS
OVERN AVENUE

17/1/17

@ his

Bourton Road (cant
Leave stall unattended)

17/1/17

CAROLINE KNE

MORETON ROAD

17/01/17

Gawl Cooper

Market Hall
Why change now Lh

17/1/17

Robertson

— u. —

17/1/17

MAD

AYLESBURY

17.1.17

L. WILLIAMS

OVERN AVE

17/1/17

STRZ ECKI

BULLY

17/1/17

JOHN CANNON

17 years no problem
why not

17/01/17

R. ADAMS

A GOOD PERSON IN TRAVE

17/01/17

RAZ
SHIRAZ HART

30/1/17

MS. CLAIRE CHILDS
DEPUTY TOWN CLERK
Dear Madam,

I am really worried about ~~TUESDAY~~ market, being the oldest man on the market I feel ~~that~~ I can contribute with my input.

The NMTF remember their visit in AUGUST 2015, and they ask

- ① How are we attracting new traders?
- ② It would be FOR THE BEST if we could have an INFORMAL MEETING of all traders and MR. Stanley and yourself. TODAY, 3 O'clock any Tuesday. might be a good time so we can all meet and air our views.
- ③ What is the correct procedure at packing up time?

Thanking you,
yours Faithfully,
Shiraz Hart

P.S. All markets need this proposed meeting, some have them every 2 weeks.
SH

30/01/2017

Buckingham Town Council

16:08

Detailed Income & Expenditure by Budget Heading 30/01/2017

Page No 1

Month No : 10

Committee Report

TOWN CENTRE & EVENTS

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
301	<u>TOWN CENTRE & EVENTS</u>							
4078	NEW SIGNS	282	0	500	500		500	0.0 %
4079	FAIR TRADE PROMOTION	352	134	400	266		266	33.5 %
4094	YOUTH PROJECT	1,410	2,840	3,000	160		160	94.7 %
4104	TOWN IN BLOOM	5,529	5,410	6,887	1,477		1,477	78.6 %
4107	PRIDE OF PLACE	267	422	250	-172		-172	168.8 %
4115	RIVER RINSE	320	108	400	292		292	27.0 %
4165	WINTER HANGING BASKET	0	669	1,000	331		331	66.9 %
4201	CHRISTMAS LIGHTS	9,847	3,247	10,000	6,753		6,753	32.5 %
4202	FIREWORK DISPLAY	3,665	3,585	4,000	415		415	89.6 %
4203	COMMUNITY FAIR	358	195	500	306		306	38.9 %
4205	CHRISTMAS PARADE	2,799	2,975	3,000	25		25	99.2 %
4208	SPRING FAIR	0	0	500	500		500	0.0 %
4209	TRAFFIC ORDERS FOR EVENTS	126	0	300	300	850	-550	283.3 %
4210	PANCAKE RACE	109	0	75	75		75	0.0 %
4211	BAND JAM	2,878	3,164	3,500	336		336	90.4 %
4212	CHRISTMAS LIGHT SWITCH ON	375	640	600	-40		-40	106.7 %
4213	DOG AWARENESS	236	374	300	-74		-74	124.7 %
4215	EVENTS PA SYSTEM	200	0	0	0		0	0.0 %
4216	MAY DAY EVENT	43	8	50	42		42	17.0 %
4220	MUSIC IN THE MARKET	3,549	3,515	3,500	-15		-15	100.4 %
4228	ENTERTAINMENTS	1,070	528	1,070	542		542	49.4 %
4241	COMEDY NIGHT EXPENDITURE	2,935	2	3,000	2,998		2,998	0.1 %
4243	CHARTER FAIR EXPENDITURE	1,800	1,778	1,800	22		22	98.8 %
4603	WATER	0	270	0	-270		-270	0.0 %
TOWN CENTRE & EVENTS :- Expenditure		38,150	29,865	44,632	14,767	850	13,917	68.8 %
1013	HANGING BASKETS	542	333	1,000	-667			33.3 %
1062	COMMUNITY FAIR - TABLE	200	180	300	-120			60.0 %
1063	TRAFFIC ORDERS RECHARGED	114	0	150	-150			0.0 %
1066	COMEDY NIGHT INCOME	1,335	0	3,000	-3,000			0.0 %
1069	CHARTER FAIR INCOME	6,146	6,364	6,330	34			100.5 %
TOWN CENTRE & EVENTS :- Income		8,336	6,877	10,780	-3,903			63.8 %
Net Expenditure over Income		29,814	22,988	33,852	10,864			

302 **STREET MARKET**

4017	SUBSCRIPTIONS	0	318	330	12		12	96.4 %
4203	COMMUNITY FAIR	0	20	0	-20		-20	0.0 %

Month No : 10

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4225	RATES	3,696	3,354	4,000	646		646	83.8 %
4226	SUPERVISORS	4,550	3,898	4,000	102		102	97.5 %
4235	MARKET INFRASTRUCTURE &	2,568	1,544	2,400	856		856	64.4 %
	STREET MARKET :- Expenditure	10,814	9,134	10,730	1,596	0	1,596	85.1 %
1005	STREET MARKET	18,331	12,450	19,000	-6,550			65.5 %
1006	FLEA MARKET	4,340	3,069	5,000	-1,931			61.4 %
1007	CONTINENTAL MARKET	166	0	0	0			0.0 %
	STREET MARKET :- Income	22,837	15,519	24,000	-8,481			64.7 %
	Net Expenditure over Income	-12,023	-6,385	-13,270	-6,885			
<u>303</u>	<u>SPECIAL EVENTS</u>							
4242	FOOD FAIR	343	0	1,200	1,200		1,200	0.0 %
4260	TWINNING	0	0	1,000	1,000		1,000	0.0 %
	SPECIAL EVENTS :- Expenditure	343	0	2,200	2,200	0	2,200	0.0 %
1020	FOOD FAIR INCOME	350	131	450	-319			29.1 %
	SPECIAL EVENTS :- Income	350	131	450	-319			29.1 %
	Net Expenditure over Income	-7	-131	1,750	1,881			
	TOWN CENTRE & EVENTS :- Expenditure	49,307	38,999	57,562	18,563	850	17,713	69.2 %
	Income	31,523	22,527	35,230	-12,703			63.9 %
	Net Expenditure over Income	17,784	16,472	22,332	5,860			

PARTNERSHIPS**505 AYLESBURY VALE SHORTFALL**

4219	BUCKINGHAM FRINGE	8,519	4,511	9,000	4,489		4,489	50.1 %
5001	TIC GRANT	26,000	26,000	26,000	0		0	100.0 %

AYLESBURY VALE SHORTFALL :- Expenditure		34,519	30,511	35,000	4,489	0	4,489	87.2 %
1065	BUCKINGHAM FRINGE INCOME	2,460	2,267	4,000	-1,733			56.7 %
1068	COUNCIL TAX TOP UP GRANT	18,130	0	0	0			0.0 %
AYLESBURY VALE SHORTFALL :- Income		20,590	2,267	4,000	-1,733			56.7 %

Net Expenditure over Income	13,929	28,244	31,000	2,756				
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PARTNERSHIPS :- Expenditure	34,519	30,511	35,000	4,489	0	4,489	87.2 %
Income	20,590	2,267	4,000	-1,733			56.7 %
Net Expenditure over Income	13,929	28,244	31,000	2,756			

EARMARKED RESERVES**901 EARMARKED RESERVES**

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4226	SUPERVISORS	0	0	0	0		0	0.0 %
9006	NAG	372	0	1,598	1,598		1,598	0.0 %
9009	CAPITAL RESERVE	43,547	66,453	66,453	0		0	100.0 %
9011	WAR MEMORIAL	0	0	931	931		931	0.0 %
9012	CHRISTMAS LIGHTS	0	0	6,753	6,753		6,753	0.0 %
9013	YOUTH PROJECTS	0	0	3,270	3,270		3,270	0.0 %
9015	CHARTER FAIRS	1,606	763	7,795	7,032		7,032	9.8 %
9018	REPAIR OF FOOTPATHS	2,965	2,966	2,966	0		0	100.0 %
9019	MEMORIAL TESTING	0	0	2,874	2,874		2,874	0.0 %
9025	PLAY AREA REPLACEMENT	0	0	17,121	17,121		17,121	0.0 %
9027	GREEN BUCKINGHAM GROUP	0	0	226	226		226	0.0 %
9029	CIRCULAR WALK MAINT	0	0	5,399	5,399		5,399	0.0 %
9030	TOURISM LEAFLETS	0	0	3,402	3,402		3,402	0.0 %
9032	BUCK NEIGHBOURHOOD DEV	18,601	0	1,200	1,200		1,200	0.0 %
9033	DESTINATION BUCKINGHAM	9,717	2,965	4,902	1,938		1,938	60.5 %
9034	RIVER AND POND MAINTENANCE	1,507	0	0	0		0	0.0 %
9035	PARKS DEVELOPMENT	11,355	35,842	43,192	7,350	3,075	4,275	90.1 %
9036	ELECTION COSTS	2,812	0	3,188	3,188		3,188	0.0 %
9037	JUBILEE BOOK	1,358	0	0	0		0	0.0 %
9038	NEW VEHICLE	15,180	13,815	13,815	0		0	100.0 %
9039	BARRIERS FOR EVENTS	560	409	2,608	2,199		2,199	15.7 %
9040	PARK RUN	98	20	0	-20		-20	0.0 %
9041	MVAS	1,818	0	0	0		0	0.0 %
9042	HOSTING OF TWINNING EVENT	0	1,938	2,000	62		62	96.9 %
9043	NEW BAGS AND LEAFLETS	0	0	1,532	1,532		1,532	0.0 %
9044	COMEDY NIGHT	0	0	2,057	2,057		2,057	0.0 %
9045	ACCESS FOR ALL	-500	15	500	485		485	3.1 %
9046	PLANNING DISPLAY EQUIPMENT	0	0	5,242	5,242		5,242	0.0 %
9047	FUTURE EVENTS	0	335	2,760	2,425		2,425	12.1 %

EARMARKED RESERVES :- Expenditure	110,997	125,521	201,784	76,263	3,075	73,188	63.7 %
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Net Expenditure over Income	110,997	125,521	201,784	76,263
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EARMARKED RESERVES :- Expenditure	110,997	125,521	201,784	76,263	3,075	73,188	63.7 %
Income	0	0	0	0			0.0 %

Net Expenditure over Income	110,997	125,521	201,784	76,263
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AYLESBURY VALE DISTRICT COUNCIL

Communities Team

Please ask for: Helen White
 Direct Line: 01296 5855195
 Switchboard: 01296 585858
 Text Relay: prefix telephone number with 18001
 Email: playaroundtheparishes@aylesburyvaledc.gov.uk
 Our Ref: Play Around the Parishes
 Your Ref:



14 December 2016

Dear Parish Representative,

Holiday Activities Programmes – Book a session for your Parish in 2017

We are writing to invite you to book a *Play Around the Parishes* activity session for your area during the Summer school holidays in 2017. These events were well received in the Easter and Summer holidays of 2016 and it is our intention to start booking sessions for Summer 2017 as soon as possible.

Why book a *Play Around the Parishes* session?

Aylesbury Vale District Council works in partnership with Parishes to provide a wide range of play activities for 1-11 year olds on green spaces or (if wet) inside village halls, pavilions and community centres. The session offers crafts, toys, giant games, a bouncy castle, sports equipment and much more.

After receiving feedback from parish representatives and participant surveys, we have decided to again offer 3 hour sessions. These sessions can be delivered either with or without sports. Since making this decision we have spoken again to some of the parish representatives and their feedback has been positive. 2 hour sessions and 5 hour Fun Days are still available.

There is the option to extend the session to include more specialist sports activities which may include obstacle relays, rounders, kwik cricket, football, giant badminton, as well as other traditional fun activities.

It's a great way to provide fantastic family activities for your local residents. It's hassle free for your Parish, as AVDC do all the organisation for you.

- All staff are fully trained to work with children and young people and have enhanced DBS (formerly CRB) checks
- Every event will have a qualified first aider on site
- All events have Public Liability Insurance of £5,000,000 and have a full risk assessment
- The event will be publicised on the AVDC website and other local websites
- Site specific posters are provided to the Parish representative for display in the local area

All of the sessions will be led by AVDC staff, however, parents and guardians are expected to be present and ideally get involved with all of the fun.

How much do sessions cost?

In the past, we have been able to deliver the *Play Around the Parishes* programme for a small fee, across Aylesbury Vale with great success. We want to continue to deliver this highly popular programme but due to ongoing financial pressure, we need to reduce AVDC's substantial subsidy. Therefore we have increased the cost of sessions for 2017 and there may be further increases in future years. If you are interested to know the breakdown of how much it costs for the sessions to be provided please let me know and I will send you a copy of the cost breakdown.

If you would like to participate in the project, and allow children, young people and families in your Parish to benefit from this successful activity, please note it will be a partnership between AVDC and your Parish, so it does require a level of commitment from your Parish Council Members.

Pricing structure:

	Staff	2 Hour Event	3 Hour Event	5 Hour Fun Day
Play Around the Parishes	3	£340	£370	N/A
Play Around the Parishes plus Sports	5	£430	£475	N/A
Family Fun Day	8	N/A	N/A	£780

We suggest that if parishes feel the need to offset some of the cost of the event, a small charge could be made to those families attending or a donation requested. In the summer of 2015 we asked those who attended sessions on the feedback survey if they would be prepared to pay, 91.6% of those who responded said they would still come if a small charge was made. There is also the option for the Parish to provide a refreshment stand or another service that families may pay for.

Session structure:

The 2 hour sessions run either 10am to 12pm or 2pm to 4pm, and the 5 hour Fun Days run from 10am to 3pm. We suggest that the new 3 hour sessions run from 10am to 1pm or 11am to 2pm.

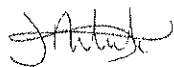
How to book a session:

We hope that you will take this opportunity to get involved with the *Play Around the Parishes* programme. If you are not in a position to organise these events for your village please pass on the information to an individual or group, such as your local church, village hall committee or school PTA, who may be interested in co-ordinating one of these events.

To book a session, simply complete the enclosed response form. I would be grateful if this could be returned to me before **Friday 3 February 2017**, so that I can try to accommodate all the requests.

If you have any further questions about the project please do not hesitate to contact me.

Yours sincerely



Helen White
Community Development Officer (Delivery)

Play Around the Parishes Response Form

Name:	Role:
Parish / Organisation:	
Contact No:	Email:

Please tick as appropriate:

- ☐ We are very interested in the programme and would like to book one or more session
- ☐ We are not interested in the programme and will not be booking any sessions

If you would like to book one or more Play Around the Parishes sessions, please indicate below suitable dates and times and which type of session you would like to book.

Please return this form to playaroundtheparishes@aylesburyvaldc.gov.uk before **Friday 3 February 2017**.

Summer Holiday 24th July to 25th August 2017	2 Hours AM £340	2 Hours PM £340	2 Hours with Sports AM £430	2 Hours with Sports PM £430	3 Hours £370	3 Hours with Sports £475	Family Fun Day 5 Hours including sports £780
Monday 24 th July							
Tuesday 25 th July							
Wednesday 26 th July							
Thursday 27 th July							
Friday 28 th July							
Monday 31 st July							
Tuesday 1 st August							
Wednesday 2 nd August	PLAY IN THE PARK – VALE PARK AYLESBURY 11am to 4pm						
Thursday 3 rd August							
Friday 4 th August							
Monday 7 th August							
Tuesday 8 th August							
Wednesday 9 th August							
Thursday 10 th August							
Friday 11 th August							
Monday 14 th August							
Tuesday 15 th August							
Wednesday 16 th August							
Thursday 17 th August							
Friday 18 th August							
Monday 21 st August							
Tuesday 22 nd August							
Wednesday 23 rd August							
Thursday 24 th August							
Friday 25 th August							

If you have any further comments or specific requirements, please write them overleaf.

Progress report on the

Well Buckingham | Well World
*250 Years of rural community health***Event being organised by the Town Council**

This report is being submitted to both the Town Centre & Events Committee (6/2/17) and Environment Committee (13/2/17) for agreement to proceed. (TCE because of the resource implications and the Environment Committee as the initiative began and was agreed in principle there some months ago.)

A small working group has now met three times and has included voluminous ideas, huge support and great enthusiasm from Dr Marion Lynch (Deputy Medical Director, NHS England South Central - and who happens to be Buckingham based), Jennifer Kirman (Queens Nurse and Senior Lecturer in Public Health Nursing at Oxford Brookes University), Carolyn Rooth (Consultant Midwife from Milton Keynes University Hospital NHS Foundation Trust), Julie Uglow (Senior nurse working for the local NHS) and councillors Bates and Harvey.

The Community Centre has been provisionally booked for the dates below and there is a possibility of a grant from NHS England to support the administration of the event. This can be confirmed once we have the clear go ahead from the Council. (Also see attached letter in support of the event from NHS England - which also invites wider involvement of the town.)

Cllrs Bates and Harvey will continue to lead this event and work closely with TC staff to make this happen.

This promises to be a high profile event that will attract people to our town and place Buckingham firmly and squarely in the middle of the history and development of nursing and midwifery services for the country and possibly the world.

This event will also provide a springboard for partnership working with local health care providers (GP practices and CCG), the University, local schools, the County Library and other agencies and businesses.

Recommendation: to continue to support this event.

Well Buckingham | Well World

250 Years of rural community health

The world's first conference for health missionaries was held at the Buckingham Nursing Home in 1892.

Through the passionate advocacy of Frederick Verney the conference was financed by the new County Council and George De'Ath was its tutor. The health visitors it trained rode around north Bucks on bicycles advising women how to improve their family's health through better sanitation and hygiene in their cottages. Within 10 years, Buckingham had the lowest death rate of any town in England. From this humble beginning led by George De'Ath in north Bucks, the concept of health visitors and district nurses spread worldwide. (Ed Grimsdale, local Buckingham historian)

Buckingham Town Council has decided to organise a conference/festival to celebrate the birth of community nursing in the town 125 years ago. Moreover, we will take the opportunity to look forward to the next 25-125 years of actions, changes and challenges needed to sustain and improve the health for all in rural parts of the UK and beyond.

Friday 10 November 2017: **Professional Development conference**
Community nursing: learning from the past, building the future

Saturday 11 November 2017: **Community Development market**
Health for all in North Bucks

Both days: **Exhibition of the history of community nursing locally & nationally**
Photographs, publications and artefacts

During the whole week: **Festival of Health**
Local schools, businesses and organisations play their part in celebrating this unique part of Buckingham's history and take action to promote health - and inviting people to make their contribution to the Town's Health.

Location: Buckingham Community Centre, Cornwalls Meadow,
Buckingham, MK18 1RP

Further information: Buckingham Town Council, The Buckingham Centre, Verney Cl,
Buckingham, MK18 1JP
Phone: 01280 816426
Email: office@buckingham-tc.gov.uk | Website: buckingham-tc.gov.uk

Supported by:
(Hopefully!)

The Queen's Nursing Institute
The Royal College of Nursing
The Royal College of Midwives
The Royal College of General Practitioners
Community Practitioners and Health Visitors Association

NHS England
Universities of Brookes and Buckingham

Professional Development conference: 10 November 2017

It is only fitting that since we are celebrating 125 years since the world's first conference for health missionaries, that the events should feature an opportunity to think about the next 25-125 years of community nursing. Our aim is to bring together professionals and wider stakeholders in a big conversation about the future of community nursing.

- What kind of staff are needed for the future as our world changes?
- What are the particular challenges for developing health in a rural community?
- How do we (really) get more health 'bangs' for our tax 'buck'?
- What part does everyone and every organisation have to play in ensuring there is health for all (and not just the few who can afford easy access and healthy food etc)?
- How will the roles, training and funding of community health practitioners (including nurses, midwives, GPs, paramedics, pharmacists, therapists etc) need to change?
- How can we make mental health as important as physical health?
- What really needs to happen in the first and last 100 days of life to make all the days inbetween as best as they can be?!

These and many other questions will be addressed at this event which will include some keynote speakers (from the Queens Nursing Institute, Royal College of Midwives and NHS England) and everyone having the chance to shape the agenda, on the day

An outstanding issue to be decided: how much do we charge participants to cover costs, food, speaker expenses etc?

Community Development market: Saturday 11 November 2017

On Saturday, the community centre will be transformed into a jamboree of health where local groups, agencies, businesses and practitioners will be invited to set up stall to help local people learn more about health and how they can stay well in Buckingham. It is not possible to predict who will be there but it will probably include:

- Local health agencies explaining their offers
- Complementary therapists and others who offer local services
- Healthy food stalls
- Accessing health - health for all
- Health promotion - public health
- Free or paid for flu jabs
- Recruitment for new community health staff
- Health campaigns
- Etc

Exhibition of the history of community nursing locally & nationally

The Queen's Nursing Institute have many photographs that may be able to be shown - perhaps in hard copy or on a rolling electronic projection. Local people - retired nurses / medics / others may well have photos too - as might others from their older relatives. There may be some artefacts available too. Perhaps the Wellcome Unit for the History of Medicine in Oxford might be able to donate some objects too?

Festival of Health: from 5 to 11 November 2017

This is perhaps the most ambitious part of the plan: an aim to get lots of local agencies to do something special during the week running up to the events on 10 and 11 November. The offer could be made and see what comes forward. It might include:

- Projects in the local schools - I understand the Royal Latin are keen to be involved in some way
- Garden centres and local allotments promoting grow your own health
- Special offers from local therapists or shops promoting healthy diets
- Tea parties for local health practitioners (retired or otherwise) to get together
- Sports clubs making a push to involve local people
- Various charities doing something special for (say) Dementia, Foot health or Suicide prevention
- University of the Third Age arranging a series of meetings relating to health
- Spiritual health in local churches
- Etc
- Etc...
-



South (South Central)
Jubilee House
5510 John Smith Drive
Oxford Business Park South, Cowley Oxford,
OX4 2LH

Dear Jon

NHS England are working across the country to enable organisations to develop sustainability and transformation plans (STPs) and communities to deliver said plans.

The aim is to develop place based health systems to deliver health needs of the future

We would be very keen to work with you to support the community nurse celebration and health and well being event planned for Buckingham in November 2017. I would envisage that we could add the event to our calendar of activity.

There would be an opportunity to establish the event as a national one, linking in learning from the past to inform staff design of the future.

A health and well being element would link into the place based prevention work advocated in the STPs.

We are wondering if you would therefore be interested in the idea of being a virtual STP town? This would be an opportunity to imagine a town in the future and the associated health services and health needs.

We will also be seeking STP schools - linking into the health workforce of the future to imagine how it could be. The Royal Latin has expressed an interest - in principle.

I look forward to hearing from you and exploring how we may take this forward in January.

Best wishes and Merry Christmas

A handwritten signature in black ink, appearing to read 'Marion Lynch'.

Marion

Dr Marion Lynch | Deputy Medical Director | STP Workforce Lead
NHS England South (South Central) | Jubilee House | 5510 John Smith Drive | Oxford Business
Park South | Oxford | OX4 2LH | | Mobile: 07795 127194 | Email: marionlynch1@nhs.net |
Web: www.england.nhs.uk

Programmes Lead for Quality Improvement and for Patient Leadership
| Thames Valley and Wessex Leadership Academy

High quality care for all, now and for future generations

Received 16/12/16

I operate Pinders Circus and it tours from February till November every year, I have contact your office by phone but think email would be better.

We do visit other areas near to you such as Olney, Houghton Regis Bletchley etc through the different councils

I am contacting you to see if the council would consider an application by me to visit Buckingham if there is a recreation ground or sports field and if so I would like to seek permission for the circus to visit next year 2017 in April

Its a non animal human production circus and the shows last for 1hr and 40mins as an example on a Monday there would be one show 6pm a so everything is finished by 8pm. And on the last day Wednesday one show at 4.30pm we then pull down and off site that day by 9pm and on to the next venue, we have (3) small lorries and (4) caravans plus vans and there are (11) persons connected with the show.

We visit some venues on a yearly basis and are very careful with ground conditions and do not have any heavy equipment that other shows and fairgrounds may have had that has visited you in the past.

We are quite compact and can avoid pitch areas we can fit into a space 45 metres in each direction and can seat 150 patrons when full, we are members of the Showmans Guild have all the correct paper work and £10.000,000 public liability insurance.

We have a family orientated based show suitable for all ages providing clowns , magicians, acrobats trapeze wild west acts and cartoon characters, dancers etc We use and play over 60 parks and football fields in a season in different parts of the country and would like to include Buckingham ,if there is a possibility I would be extremely pleased to hear from you.

We offer a daily rental and a deposit returned after the visit at the councils satisfaction.

Regards

Mike Lea
Pinders Circus Director

My name is Lisandra Austin, I am part of the Ginnett Circus family one of the oldest circus families in the Uk, touring since 1800.

We are now planning our 2017 tour and we would like to see the possibility of hire a space in Bourton Park or Stratford fields if possible. We are just small family circus, we set our tent in 32 meters of space and we don't have many lorries or transports. We are looking forward to the dates from Wednesday 3rd to Sunday 7th of May?

We are also open to hear about other ground in case this ones are not available.

For more info about us you can have a look in our Facebook page
https://www.facebook.com/Circus-Ginnett-153935441303996/posts_to_page?ref=page_internal
or check our website www.circusginnett.com

- > Hi Lisandra
- >
- > Please can you let me know what type of circus you have and whether it
- > includes any animals.
- >
- > Do you bring your own generators for power?
- >
- > I look forward to hearing from you as soon as possible.

We are Circus Ginnett, one of the oldest traditional circuses travelling the country dating back to the early 1800. We are small and we set up our tent in just 32 meters of space. We travel in family, so we don't cause troubles or loud noises, we don't have many transports and we have a dog wich is also part of the family :)

We have our own generator for power.

Please let me know if you need any other detail.

What legal force do road closure orders have?

Road closures are a legal document under the act they are issued. It is the correct signage according to chapter 8 and its lawful display that makes the order lawful.

Traffic Signs Manual Chapter 8 Road Works and Temporary Situations provides guidance for what has to be done on the road during road works and temporary situations and is referred to as 'Chapter 8'

How are they enforced (apart from by use of approved signage)?

It is the signage that is key, stewards have no powers, hence many road closures have not only a Road Closed sign but also re-enforced by barriers that hopefully stops traffic going around the closure sign and are more visible

Are marshalls essential and , if so, what are their powers and responsibilities? We accept that part of their role is to assist drivers with alternative routes, to remove barriers for emergency vehicles, etc – but what else specifically?

The steward is both a visual presence to deter drivers who may think they can drive through unseen, and also to advise how long a closure is in place and alternate routes. The steward has no legal powers. The road closure is in the name of the Town Council and we have a duty of care to both those involved in the event and other road users. TFB and the Police look at the overall traffic management plan, including its signage and stewarding when an application for a closure is submitted. Marshals are part of the overall safety plan and are important to the success of an event.

If anyone breaches the road closure (ie ignores it and/or insists on driving through), what should marshalls do? For example, should they record the registration numbers? If so, to whom should these be sent, and what action will be taken?

The marshal needs to be in contact with other marshals, to notify that someone has breached the closure, the safety of others on the road is most Important. Evidence of the marshal is essential, as is any other person that witness the offence. Time / Date / Location, registration number and type of vehicle, direction it was travelling, If the steward can see into the vehicle was the driver male or female, alone or where there any passengers?

The information should be reported directly to the event organiser in the case of the Christmas parade, either the chairman of the parade committee, Deputy Town Clerk or the Events Co-ordinator who will immediately contact the Police. Based on the evidence given to the police it will be up to them how they proceed with the matter.

TIC Daily Enquiries 16/17

Buckingham MONTHLY VISITOR & ACCOMMODATION STATISTICS 2016

Buckingham	Personal		Telephone	Social Media	Email	Total number of enquiries	Local bookings		Bed nights booked	Total People booked	Value of local bookings	Incoming BABA		Value of local bookings in	Outgoing BABA	
	Walk-in visitors	Walk-in overseas visitors	Calls received	Twitter/Facebook/LinkedIn followers	Emails received		Local bookings	Telephone bookings				Incoming BABA bookings	Incoming BABA Bed nights		Outgoing BABA bookings	Outgoing BABA Bed nights
April	2,632	70	118	123	3	2,946	0	0	0	0	0.00	0	0	0	0	0
May	2,493	114	122	314	2	3,045	0	4	10	5	290.00	0	0	0	0	0
June	2,767	116	141	133	10	3,167	0	0	0	0	0.00	0	0	0	0	0
July	2,765	174	166	103	3	3,211	0	0	0	0	0.00	0	0	0	0	0
August	3,128	137	141	60	1	3,467	0	0	0	0	0.00	0	0	0	0	0
September	2,276	94	111	80	0	2,561	0	1	2	2	80.00	0	0	0	0	0
October	2,609	75	87	67	1	2,839	0	0	0	0	0.00	0	0	0	0	0
November	1,795	45	90	68	11	2,009	0	0	0	0	0.00	0	0	0	0	0
December	2,055	36	78	88	4	2,261	0	0	0	0	0.00	0	0	0	0	0
January	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0
February	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0
March	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0
Total	22,520	891	1,054	1,036	35	25,506	0	5	12	7	370.00	0	0	370.00	0	0.00

BUCKINGHAM OLD GAOL MUSEUM & TIC VISITOR NUMBERS

YEAR	MUSEUM				TOURIST INFORMATION CENTRE					
	Adults	Children	Families		TOTAL	UK Local	Wider UK	Overseas	TOTAL	
			Tickets*	Number						
2010	2,233	237	128	512	2,982	NO BREAKDOWN OF FIGURES				35,470
2011	2,422	371	140	564	3,357	AVAILABLE				41,005
2012	2,513	254	187	748	3,515	32,708				33,392
2013	2,655	270	165	660	3,585	7,082	20,574	1,165	28,821	
2014	2,635	320	145	580	3,535	14,616	15,010	1,207	30,833	
2015	2844	483	176	704	4031	15,210	14,758	1,234	31,202	

** Museum closed for 11 days for new lighting installation

2016	185	5	5	20	210	1,340	846	30	2,216
Jan	185	5	5	20	210	1,340	846	30	2,216
Feb	246	11	14	56	313	1,432	891	54	2,377
Mar	346	38	21	84	468	1,488	1,110	68	2,666
Apr	278	48	19	80	406	1,482	1,150	66	2,698
May	248	10	14	56	314	1,123	1,370	114	2,607
Jun	236	12	9	36	284	1,444	1,308	116	2,868
Jul	282	44	8	32	358	1,283	1,488	174	2,945
Aug	358	70	32	128	556	1,430	1,698	137	3,265
Sep	401	15	4	16	432	1,036	1,348	108	2,492
Oct	210	31	16	64	305	1,408	1,200	75	2,683
Nov	237	7	4	16	260	1,091	648	45	1,784
Dec	319	23	7	28	370	1,280	765	36	2,081
TOTALS	3346	314	153	616	4276	15,837	13,822	1,023	30,682

* Family tickets are for up to five people (2 adults and up to 3 children)

Wine Circle Muller Wine for

Mayor's Charity 10-12-16

We did not have the Mayor's collection
bottle as promised, it may have helped?

Very disappointing - Muller wine not
popular we were in a different location.
People preferred tea, coffee, cakes, etc
of 1 hour week - they had over £200 in
donations.
Not worth doing another year.

£

Donations

49-42.

Less expense for spices,
orange, lemon, cloves orange
juice, lemonade paid
by Nisha Taylor.

- 16 - 00.

Less expenses for cardboard
appt f. Watrose
6 pads of 8 @ £2-20
paid by Ruth Nicholl.

- 13 - 20.

Chq for Mayor's Charity
Ruth Nicholl

£ 20 - 22



Minutes Tuesday 24th January 2017
Lace Hill Sports & Community Centre

Present: Cllr Mike Smith – Buckingham Town Council (in the Chair)
Amanda Brubaker – Buckingham Town Council
Cllr Lisa O'Donoghue – Buckingham Town Council/Buckingham Youth Centre
PC Becky Jones – Thames Valley Police
PCSO Unita Hopkins – Thames Valley Police
Becca Acres – Aylesbury Youth Action
Becca Nutley – Youth Services Bucks County Council
Inaam Mansha – Youth Services Bucks County Council
Margret Heggerty – Community Engagement Bucks County Council
Sam Rowett – Vale of Aylesbury Housing Trust

Apologies: Elaine Hassall – Aylesbury Vale District Council
Sandra Blair – Vale of Aylesbury Housing Trust
Pete Downing – Project Street Life
Simon Garwood – Area Manager – Bucks County Council

1. Last Minutes

Corrections to the set of Minutes of the meeting held on 29th November 2016.

It was agreed that any confidential information shared in BAG meetings shall exclude names of those disclosing and be sensitive to where information could have come from, as these minutes are not private.

Amanda Brubaker informed the group that the last sentence in paragraph one was incorrect. The CCTV footage was of the young people taking the bench in Chandos Park. The young people that set the fire in the tree house in Bourton Park appeared

to be from the Royal Latin School, as two of them were seen in town the following Monday lunchtime.

TVP have submitted some information regarding the drug use and this is currently work in progress.

It was agreed that once these amendments had been incorporated, the Minutes were acceptable.

2. ASB Figures

Reports of gangs and 'gang recruitment' in the skate park had been reported to the TVP Buckingham Neighbourhood Team by a member of the public. However, no contact had been made by TVP to the caller, who was still concerned about the incident. PC Jones asked if they had a crime number as without this it is difficult to follow up on.

PCSO Hopkins reported that the 'problem' people from the past have now moved on and have got jobs or left the area.

3. Future Planning

The Junior Great Buckingham Bake Off will be held at the Buckingham Food Fair on Saturday 25th February. Pete Downing – Project Street Life - has marketed the event with the help of the Town Council. Posters have been sent to all the Buckingham schools and groups such as the scouts and guides and the posters have been put in the noticeboards around town and on Facebook and Twitter.

Cllr O'Donoghue hoped next year's Bake Off could be done jointly between the two clubs.

Sam Rowett requested that a poster for the Bake Off be sent to her so that she can promote the event through VAHT residents, this was echoed across the group who are happy to promote.

Blood, Guts & Gore - Cllr O'Donoghue informed the group that there is interest from a group of young people at the Youth Club and that they are mostly from year 7. The event can go ahead at the Youth Club.

Basketball - Cllr. O'Donoghue asked the group if the free sessions held in Bourton Park and Chandos Park could be booked and paid for out of the remaining LAF funding (see Item 4). Amanda Brubaker gave the group a breakdown of the cost per session and everyone agreed this would be a good use of the money.

Cage Cricket – Becca Nutley, BCC Youth Services informed the group that they have funding through LAF to run Cage Cricket at the Youth Club. A taster session will be held on Wednesday 15th February and then sessions will start on w/c 20th Feb and run until September, posters and fliers were handed out. This activity is new to Buckinghamshire.

Becca Acres had also put in a bid to run Cage Cricket

Youth Survey - Cllr. O'Donoghue was cautious of planning things young people wouldn't attend, so thought the group should survey/consult young people for ideas. Sam Rowett, said that she was looking at doing a survey across VAHT residents living in Buckingham and Winslow, she was happy to send the form she was using to the group, so the same format was used across the board to make it easier to correlate the answers.

Sam said that some of the young people she has already spoken to have expressed an interest in cycling but thought Buckingham didn't have a cycle group, she was told about the Swan Wheelers and to email Chris Wayman, Town Clerk for information.

4. LAF Funding

Cllr Mike Smith asked what the LAF money had been spent on in 2016;

We only received £1,500 not the full amount that the bid was for. Some of the money had been spent on FIFA and some went to the Junior Bake Off as well as publicity for other events. The group thought they should get a breakdown from Elaine or Deborah for the cost of the FIFA tournament.

As per the Minutes, a sum of £1,246.60 was left and needed to be claimed before the end of this financial year. Cllr. O'Donoghue asked if the money could be transferred (held by) Buckingham Town Council, this was agreed.

Cllr. Smith suggested £900 would be used for the basketball sessions, £250 towards the Bake Off and any other money towards the Blood, Guts and Gore, this was also agreed.

4. Any Other Business

FIFA Tournament

Cllr Smith was disappointed that the FIFA event didn't work. A discussion took place where the group felt perhaps the £5 entrance fee put young people off, plus the pre-booking and the fact that the idea was over a year old, so those who requested the tournament had given up waiting.

Another FIFA event could be organised if the games were made available and if those with the games and consoles could get together to organise the event.

The group was told that prior to the tournament, it had been understood that all of the groups who had either lent equipment, venue or manpower would be given a copy of FIFA 17, for their young people to enjoy, then if another tournament was organised the groups would lend the games and equipment back to the BAG. Despite the venue given for free and their time/involvement on the day both Cllr. O'Donoghue and Becca Acres said they hadn't received a game. The group agreed this should be looked into.

Youth Bus

Becca Nutley, Youth Services, BCC said that they are looking for things to do around the county and that the bus they have is not being utilised properly. They need funding to be able to get a driver. Cllr O'Donoghue suggested that the bus went to the Youth Club on a Thursday night and Cllr Smith suggested that consideration be given to again utilising it in Cornwalls Meadow car park, as in previous years.

Music

Margret Haggerty, Community Engagement, BCC asked if there were any groups where young people could go along and learn to play different instruments. Cllr O'Donoghue said that the Youth Centre has a 'music club' that has been running a number of years, but without any volunteer teachers. As of last Friday 3 complete bands were using separate rooms in the youth centre, plus young people who wanted to learn drums, singing etc, however without teachers, those wishing to learn are reliant on the band members being willing to help. Margret and Inaam seemed interested in the music club and Kingsley's number was given to them.

Becca Nutley thought the music club might be able to use Young Leaders with musical ability.

5. E-mail addresses

Cllr Smith requested that members of the group e-mail addresses be included in the minutes

Amanda Brubaker	events@buckingham-tc.gov.uk
Cllr Lisa O'Donoghue	cllr.odonoghue@gmail.com
Rebecca Acres	Rebecca@aylesburyouthaction.co.uk
Becca Nutley	rnutley@buckscc.gov.uk

Inaam Mansha	<u>imansha@buckscc.gov.uk</u>
Margrert Haggerty	<u>mhaggerty@buckscc.gov.uk</u>
PSCO Unita Hopkins	<u>unita.hopkins@thamesvalley.pnn.police.uk</u>
PC Becky Jones	<u>Rebecca.jones@thamesvalley.pnn.police.uk</u>
Sam Rowett	<u>samrowett@vaht.co.uk</u>
Cllr Mike Smith	<u>mns47@tiscali.co.uk</u>

6. Next Meeting

It was agreed to canvas meeting date and time preferences and availability, via Doodle Pollaround the last week in February. It was also agreed that the next meeting would be chaired by Cllr Lisa O'Donoghue

