

Minutes of a meeting of the **Town Centre and Events Committee** of Buckingham Town Council held on **Monday 1st September 2015** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm

Present:

Cllr. Ms. J. Bates	
Cllr. T. Bloomfield	Vice Chair
Cllr. D. Isham	
Cllr. A. Mahi	Town Mayor
Cllr. Ms. R. Newell	
Cllr. L. O'Donoghue	
Cllr. J. Quayle	
Cllr. M. Smith	Chair
Cllr. R. Stuchbury	
Cllr. Mrs. Strain-Clark	

Also attending

Mrs. A. Brubaker	Events Co-ordinator
Mrs. C. Bolton	Committee Clerk

348/15 Apologies for Absence

Apologies were received and accepted from Cllr Mordue

349/15 Declarations of Interest

None

350/15 Minutes

The minutes of the meetings held on Monday 13th July 2015 ratified at Full Council on 17th August 2015 were received and accepted. (TCE/02/15)

351/15 Action List

The Events Co-Ordinator advised Members that the Memory Book was now being printed.

Cllr Strain-Clark commented that it was sad to have lost the Deputy Town Clerk who had been doing such good work on access issues, and hoped the replacement would be just as committed.

Cllr Smith said that the Public Entertainment Licence point would be picked up on next meeting.

352/15 Markets

352.1 To receive a written update from the Deputy Town Clerk

Members commented that planters had been damaged by continual movement that was not necessary. There was plenty of room on the market place for the traders to set up without needing to pull vehicles onto the area. The Market Manager was requested to enforce no movement of the planters by traders.

ACTION: EVENTS CO-ORDINATOR/TOWN CLERK

352.2 To receive information on proposed promotional Market video

Members **AGREED** to go ahead with the proposal at £350.

ACTION: EVENTS CO-ORDINATOR

353/15 **Budgets**

Noted

354/15 **Forthcoming Events**

354.1 Charter Fair

To note the cost of removal of the bollards before the event

Members were appalled at the increase in cost by 14.3% and felt it to be excessive. A letter would be sent to Luisa Marrow, copying in the head of Transport for Bucks, Cllr Mark Shaw and Cllr Martin Tett to ascertain Buckinghamshire County Council's viewpoint on the increase.

354.2 To note minute 298/15 from Resources Committee

Cllr Stuchbury said he thought the way that the Town Council ran the fair had been misunderstood and that the Resources Committee needed further information; the need to review contracts was however appreciated. Cllr Smith commented that the points raised at the Resources Committee would be discussed with Marshall Nichols at the first meeting.

Cllr Strain-Clark reminded Members that it had been agreed point to work on accessible routes through the fair.

The Events Co-Ordinator said that the Health and Safety aspects would need reviewing by Mr Nichols.

Members reminded the Town Clerk to also look into the Council's liability cover.

ACTION: EVENTS CO-ORDINATOR/TOWN CLERK

354.3 River Rinse 13th September & 4th October

The Events Co-ordinator reported that on 13th September the River Rinse would meet in Hunter St car park at the University. The rinse would finish at Fisher's Field. On 4 October it would be from Bourton Park bridge to the Cricket field.

Members of the Youth Council had expressed interest in helping, the fire service and sub aqua group would also be in attendance.

354.4 Bonfire & Fireworks - To note the cost of this year's fireworks

Noted.

The Events Co-Ordinator commented that the price had been held 3 years.

355/15 **Event Reviews**

355.1 Bandjam – to receive a verbal report from the Events Co-ordinator

The Events Co-Ordinator thanked all Councillors and staff who had helped at the event and said that no incidents had been reported, with up to 400 in the audience towards the end of the evening. The event had overrun slightly, but all had been cleared away by 11.30pm.

Members recorded special thanks to the Green Spaces Team.

Members discussed the possibility of investigating the provision of an outside toilet for next year.

ACTION: EVENTS CO-ORDINATOR

355.2 Play Around the Parishes – to receive a verbal report from the Events Co-ordinator

This event was organised by AVDC, but sponsored by the Town Council in Buckingham. Three sessions had taken place over the summer with numbers of 374 in Chandos Park, yet only 39 in Bourton Meadow Academy (moved due to wet weather); final figures were still to come for the third session. The Events Co-Ordinator commented that the sessions were always very successful with families returning each year to attend from as far as Winslow and Twyford.

Pricing for the 2016 events would come through in December.

356/15 Income & Expenditure Report from the Fringe Week

Cllr Smith stated that for a precept amount of £12,000, actual costs for the week had come in well under budget.

Ticketed events were well supported but the free events were often hard to quantify. Overall the fringe week was thought to be a success and ran very well.

Cllr Mahi commented that the Karaoke at the New Inn had been excellent; Cllr Smith said that it would be good to bring in further events with other landlords.

The drum competition (in memory of Tom Dewhurst) had been extremely busy, and was a well-received, good spirited community event.

Members briefly discussed ideas for further inclusion to the Fringe week such as further involvement from the town's restaurants, outdoor cinema and a poetry event already planned in for 2016.

Members further discussed and agreed that advertising needed reviewing with a view to broadening publicity. **ACTION: EVENTS CO-ORDINATOR**

357/15 Queen's 90th birthday celebrations

To discuss whether to integrate in the Fringe week 2016

Members **AGREED** the proposal and felt that a street party event, perhaps in Market Hill, would be ideal. The Events Co-Ordinator would look into further with a proposed date of 12th June 2016. **ACTION: EVENTS CO-ORDINATOR**

358/15 Bookingham

To receive an e-mail from Peter Thirlby to consider a Literary Festival.

Members **AGREED** the request. **ACTION: EVENTS CO-ORDINATOR**

359/15 Remembrance Day

To receive an e-mail from Lionel Weston regarding the Remembrance event, and suggesting a tableau of home-made poppies on Church Green

Members **AGREED** and confirmed that The British Legion would be the preferred recipient of monies raised. **ACTION: EVENTS CO-ORDINATOR**

360/15 Venue List

To receive an updated version of the venue list

It was noted that the prices quoted would be subject to change.

The new Lace Hill Academy school and the Community Centre at Lace Hill should be added along with any of the other town schools with appropriate facilities (eg Bourton Meadow). **ACTION: DEPUTY TOWN CLERK**

361/15 Youth Projects

To receive a verbal update from Cllr O'Donoghue

Cllr Stuchbury commented that the Council should proceed with a youth project for the town but needed the Youth Councillors to come up with appropriate ideas.

The Events Co-Ordinator had attended the most recent Youth Council meeting and said that a new Chair would be elected and there were some good positive ideas for the future. **ACTION: YOUTH COUNCIL/DEPUTY TOWN CLERK**

362/15 Access

To receive a verbal update from Cllr Strain-Clark

Cllr Strain-Clark reported that a planning application had been submitted for the property adjacent to Villiers so the issue access to the lift was in question for the

time being, as were the problems with the nearby yard as this was partly owned by the adjacent shop.

Cllr Strain-Clark also said that issues were ongoing with the Film Place as they appeared somewhat unwilling to action evac chair training and there had been no reply to a letter to the University.

Cllr Quayle commented that the Diversity Officer at the University should be approached as it was their responsibility to ensure all students had access to the full remit of the university and its facilities.

Cllr Smith and Strain-Clark reported on a meeting held through the Access for All Group with an organisation called Disabled Go, who produced web-based access guides for an increasing number of town and cities. The company carry out a detailed analysis of a town's shops, restaurants and day to day facilities, grading them on accessibility. Cllr Smith commented that Access for All had no budget available, and noted that AVDC had been a previous subscriber to the service. Cllr Smith was waiting for AVDC's response as to why it no longer used Disabled Go.

ACTION: CLLR SMITH

363/15 Ownership of Events

To review and update the spreadsheet as necessary

Cllr Newell confirmed the Spring Fair on Sunday 17th April 2016.

Cllr Bloomfield – Food Fair Deputy lead Councillor (Cllr Bates to lead)

Cllr Bates – Spring Fair Deputy Councillor (Cllr Newell to lead)

Cllr Quayle – Pancake Race Deputy Councillor (Cllr Bloomfield to lead)

364/15 Community Fair

To discuss who will run the fair on Saturday 12th December

Cllr Bloomfield to lead and Cllr Quayle as deputy. It was suggested that former Cllr Lehman be invited to mentor/advise on the event.

365/15 Visitor Information Centre

To receive the latest visitor and accommodation statistics

Noted.

366/15 Shop Buckingham

To receive a report from the Traders Association

In the absence of any report, Cllr Smith suggested that the traders' association be invited to either attend future meetings, or submit a report, as had happened in the past.

367/15 Twinning

The next meeting was on 2nd September. Members requested information about a visit from Mouveaux, along with early detailed information about any proposed civic event.

368/15 Correspondence

368.1 To note a letter with judges' comments from Buckinghamshire Best Kept Village Competition

Noted, and in particular that there were no negative comments.

368.2 To receive a letter of request from 710 Royal Buckinghamshire Hussars

Members **AGREED** the request though were of the view that the Hussars had apparently "jumped the gun" as they had already been in the town prior to consent being given.

369/15 News releases

Bandjam – completed
Local democracy week - when date confirmed

370/15 Chairman's Items

Thanks were given to Bren Roberts in the public gallery who had attended every Town Council event so far in 2015, and who had expressed appreciation for the Committee's efforts during the preceding Public Session.

371/15 Date of the next meeting: Monday 19th October 2015

Meeting closed at 8.20pm

Signed Date
Chairman