

TCE/01/19

**Minutes of a meeting of the Town Centre and Events Committee of Buckingham Town Council held on Monday 27th July 2020 at 7.00pm at 7pm online via Zoom.**

Present:

Cllr. G. Collins	Town Mayor
Cllr. T. Bloomfield	Vice Chair
Cllr. Mrs. M. Gateley	
Cllr. J. Harvey	
Cllr. A. Mahi	
Cllr. L. O'Donoghue	
Cllr. Mrs. Strain-Clark	
Cllr. R. Stuchbury	Chair

Also attending	Mr. P. Hodson	Town Clerk
	Mrs. A. Brubaker	Events Co-ordinator
	Mrs. N. Stockill	Committee Clerk

**PUBLIC SESSION**

A member of Buckingham Town Cricket Club attended the Public Session to update Members on the Club's attempt to break a World Record for the most runs completed over 12 hours by a group. Councillors were asked to help with publicity and for a donation to the fundraising pot.

Cllr. Stuchbury thanked the member of the public for attending the Public Session and explained that the item would be discussed further in the agenda.

**252/20 Apologies for Absence**

Members received and accepted apologies from Cllr. Try.

**253/20 Declarations of Interest**

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

**254/20 Minutes**

Members received and AGREED the minutes of the Meeting held on Monday 8<sup>th</sup> June 2020 received at Full Council on 13<sup>th</sup> July 2020.

Terms of Reference – Cllr. O'Donoghue raised concern over the Terms of Reference and AGREED to email the Chair.

**255/20 Action List**

Members received the action report and updates.

War Memorial Rededication – Town Clerk confirmed that attendees would be contacted within the next few weeks.

**ACTION EVENTS****COORDINATOR**

Members AGREED to bring forward agenda item 16 (Buckingham Town Cricket Club).

**256/20 World Record Attempt – Buckingham Town Cricket Club**

Members discussed correspondence from Buckingham Town Cricket Club. Cllr. Harvey expressed concern over the increased parking along the Bourton Road and availability of personal cricket pads. Cllr. Gateley asked if spectators would be allowed to attend the event. The Town Clerk explained that the events would be timetabled throughout the day to ensure numbers were limited. Members were in general agreement that the Town Council should support the event.

Proposed by Cllr. Stuchbury, seconded by Cllr. Bloomfield and unanimously **AGREED** to support the event and leave the Mayor, Chair, Vice Chair and Town Clerk to organise an appropriate donation.

The Town Clerk **AGREED** to email Members' concerns to the Club and circulate the response. **ACTION TOWN CLERK**

**257/20 Tourist Information Centre**

257.1/20 Members received a brief presentation on the new Tourist Information Website. The Town Clerk thanked Members for their positive feedback.

257.2/20 Members received a verbal report from the Town Clerk regarding accessibility information & the TIC Website (99/20) noting that accessibility information could be made available on the TIC website. Members recorded their thanks to the TIC Supervisor for her hard work in creating the website.

257.3/20 Members received and noted the latest visitor statistics.

**258/20 Christmas Light Budget (98/20)**

Members noted that plans to extend the icicle lights from the Almshouse Houses to the turning of Cornwall's Meadow Car park had been delayed due to the temporary closure of many High Street businesses. Members were in agreement for the Events Coordinator to investigate further and report back at a future meeting of the Committee. **ACTION EVENTS COORDINATOR**

**259/20 Drive-in Cinema**

Cllr. Stuchbury said that as cinemas had re-opened it was no longer necessary to pursue plans for a drive-in cinema. **AGREED**

**260/20 Dog Show**

**Members received and discussed report recommendations from the Events Coordinator as to whether to go forward with a physical event or an online Dog Show.**

Proposed by Cllr. Stuchbury, seconded by Cllr. O'Donoghue and unanimously **AGREED** to delegate the decision to the Town Clerk, to be made in consultation with the lead Cllr O'Donoghue and Deputy Cllr Bloomfield, following advice from the Events Coordinator and any feedback from the Safety Advisory Group.

Members received and **AGREED** the report for the online Dog Show that was presented at the last TC&E meeting 8<sup>th</sup> June 2020.

**261/20 Play Around the Parishes and summer youth activities**

261.1/20 Play Around The Parishes

Members received a verbal report from the Events Coordinator noting that Play Around the Parishes has been cancelled due to Covid 19 restrictions.

261.2/20 Action 4 Youth

The Town Clerk explained that several organisations were asked whether they could provide some form of youth activities during the summer which would be open to all. The only organisation able to provide a proposal was Action4 Youth. Action4Youth is a Buckinghamshire charity with a wide remit, they also represent a membership of youth clubs and organisations, including Buckingham Youth Club, and are contracted by Buckinghamshire Council to provide support to Buckingham Youth Club. This proposal is distinct from their other work, and would require to be separately funded.

Proposed by Cllr. O'Donoghue, seconded by Cllr. Harvey and unanimously **AGREED** to allocate £3,698 towards the total cost of £5,698 and to commission Action 4 Youth to provide the programme of activities described. Of this, £3,000 would come from 301 4094 Youth Project, and £698 from 303 4273 One Off Events.

The Town Clerk explained that residents and young people from Lace Hill are creating a "snake" using rocks and pebbles which they have painted. Residents have requested the Council supports them in preserving the snake. This is likely to take the form of the rocks being concreted in to a suitable location and a plaque being placed next to the snake. It is estimated that this will cost approximately £600.

Proposed by Cllr. O'Donoghue, seconded by Cllr. Harvey and unanimously **AGREED** to allocate up to £600 towards the cost of preserving the Lace Hill snake to ensure the activity undertaken to create it is protected. This would come from 303 4273 One Off Events.

Members **AGREED** to issue a press release on the Summer Youth Activities and the Lace Hill Snake.

**ACTION TOWN CLERK**

**262/20 River Rinse**

The Events Coordinator explained that the first River Rinse was scheduled for the 27<sup>th</sup> September 2020 and Stowe Sub aqua club were working on a revised risk assessment. The Events Coordinator said she was monitoring the Keep Britain Tidy website for updates on plan a litter picking event within covid-19 restrictions.

Members were in agreement that a litter pick could be hosted whilst adhering to social distancing guidelines and **AGREED** for the Events Coordinator to pursue plans for a litter pick and the September River Rinse.

**ACTION EVENTS COORDINATOR**

**263/20 Bard of Buckingham**

The Town Clerk reported on The Bardic Council's proposal to hold a Bardic election in October 2020 at the Woolpack and streamed live on YouTube or Facebook.

Proposed by Cllr. Mahi, seconded by Cllr. Bloomfield and unanimously **AGREED** to **RECOMMEND** to Full Council that the current Bard of Buckingham, Mr Dean Jones, is presented with an appropriate award in recognition and appreciation of his time as the Bard of Buckingham.

Members were in agreement that the current Bard of Buckingham had done an amazing job and **AGREED** for the Events Coordinator and Town Clerk to decide on an appropriate award. Members discussed how and when to present the award and it was **AGREED** to discuss the presentation of the Town Council Awards for 2020/21 at a future meeting of Full Council.

**ACTION TOWN CLERK**

**264/20 Buckingham Calendar 2021**

Members noted a written update from the Tourist Information Supervisor. Cllr. Harvey suggested opening up the competition to local schools in order to encourage more participants. Members **AGREED** to allow the Tourist Information Supervisor to make the ultimate decision based on the project timescales

**265/20 Buckingham What's On Festive Publication**

Members discussed Warren Whyte's suggestion for a newspaper style publication of Buckingham What's On for Christmas or Summer 2021 and how TC&E could contribute. Members were in agreement that the Town Council did not need to spend additional resources on a publication when the Town Council already published a regular newsletter.

**266/20 Revised budget forecast (covid-19 impact)**

Members received and noted a written report from the Town Clerk.

**267/20 Budget**

Members received and noted the latest budget figures.

**268/20 Co-option of TC&E Committee Members**

Members received and noted a written report from the Town Clerk.

**269/20 Lace Hill Snake**

Already discussed within minute 261.2/20. Cllr. Harvey raised additional concerns as to whether the stones had been checked for

offensive/inappropriate design. The Town Clerk assured Members that he was aware of the issues and would take them into consideration.

## 270/20 Forthcoming Events

- 14-16<sup>th</sup> August Circus Cancelled
- 15<sup>th</sup> August – VJ (and VE?) Day  
Members **AGREED** the Event Coordinator's suggestion to host an event similar to VE day.
- 30<sup>th</sup> August Bandjam – Cancelled
- 13<sup>th</sup> September - Dog Show to be hosted online.
- 27<sup>th</sup> September – River Rinse – discussed within minute 261.20
- 4<sup>th</sup> October – River Rinse
- 17<sup>th</sup> October Charter Fair TBC the Head Showman was waiting on updated risk assessments before any plans are discussed
- 24<sup>th</sup> October Charter Fair TBC as above
- 31<sup>st</sup> October Bonfire & Fireworks TBC
- 8<sup>th</sup> November Remembrance Day Parade TBC
- 28<sup>th</sup> November Christmas Light Switch On TBC
- 12<sup>th</sup> December Christmas Parade TBC  
A meeting was required with the Christmas Parade Committee to discuss the potential of hosting a Parade.
- 12<sup>th</sup> December Community Fair TBC

## 271/20 War Memorial Relocation – referred from Environment Committee ([min](#) [132/20](#))

Proposed by Cllr. Stuchbury, seconded by Cllr. Newell and unanimously **AGREED** that the issue of over crowding is referred to the TC&E Committee for further discussion and that all of the Remembrance Parade organisers meet up to make a clear plan on how to accommodate all of the groups involved. Members **AGREED** for the Chairman and Town Clerk to discuss matters with event organisers outside of the Committee meeting. **ACTION TOWN CLERK**

## 272/20 Event Reviews

### 272.1/20 Online Fringe Week

Members recorded their thanks to the Events Coordinator.

Members received a written report and discussed the recommendations.

An amendment was proposed by Cllr. Harvey, seconded by Cllr. O'Donoghue and unanimously **AGREED** to donate £100 to Mikey Dyson.

Members **AGREED** to add the Town Council logo to the children's mural with the following words "Created by local children as part of the 2020 Fringe week".

With the above amendments the following report recommendations were unanimously **AGREED**.

- That the Council makes a donation of £200 to the UK Astronomy Group, £100 to Mikey Dyson for running the Quiz Night and £100 to The Oxford Fiddle Group who normally would take the donations from the drinks.

- That if the Fringe Week is held online again that we allow more time to organise the events and make sure that we have the necessary social media tools in place so that we can run the events smoothly.

**273/20 Access**

Cllr. Strain-Clark spoke in favour of the temporary pedestrian crossing on the Moreton Road and hoped that it would become a permanent feature.

**274/20 Twinning**

**There were no updates.**

**275/20 News Releases**

Members **AGREED** to issue a press release on the Summer Youth Activities and the Lace Hill Snake.

**276/20 Chair's Items**

There were none.

**277/20 Date of the next meeting: Monday 19<sup>th</sup> October 2020**

Meeting closed at 21.00

Signed ..... Date .....  
Chair