

Minutes of a meeting of the **Town Centre and Events Committee** of Buckingham Town Council held on **Monday 30th August 2016** in the Council Chamber, Cornwalls Meadow, Buckingham at 8.30pm

Present:	Cllr. Ms. J. Bates	
	Cllr. T. Bloomfield	Vice Chairman
	Cllr. D. Isham	
	Cllr. A. Mahi	Town Mayor
	Cllr. L. O'Donoghue	
	Cllr. M. Smith	Chairman
	Cllr. R. Stuchbury	
Also attending	Mrs. A. Brubaker	Events Co-ordinator
	Cllr. J. Harvey	
	Mrs. N. Stockill	Committee Clerk

331/16 Apologies for Absence

Apologies were received and accepted from Cllrs. Strain-Clark, Gately and Cllr. G. Collins.

Cllr. Harvey relayed comments from residents of Buckingham that had complained that the Bandjam was too loud and the volume had impaired the enjoyment and quality of the music.

Cllr Harvey left the meeting.

332/16 Declarations of Interest

None

333/16 Minutes

The minutes of the meetings held on Monday 11th July 2016 ratified at Full Council on 15th August 2016 (**TCE/02/16**) were received and accepted.

334/16 Action List

To receive action reports and updates
Nothing to note

335/16 Markets

To discuss and agree new Market signage TCE/27/16

Members **AGREED** to go ahead with the proposal to purchase signs from an approved contractor.

ACTION EVENTS CO-ORDINATOR

336/16 Budgets

To receive the latest budget figures
Noted

337/16 Best Kept Village Competition 2016

Members discussed the correspondence and Cllr. Bates proposed that the Events Co-ordinator write to the Judges asking for feedback on how we can improve our

score for next year. Members expressed their thanks to Greenspaces Manager and his team, and the Railway Walk Conservation Group.

ACTION EVENTS CO-ORDINATOR

338/16 Charter Fair

Members **AGREED** the increased cost (from £729 to £741 per day) of rubbish removal at the Charter Fair for 2016.

339/16 Winter Baskets

Members **AGREED** to approach approved contractors, Preston Bissett Nurseries, for a quote on mixed winter baskets of pansies, violas and polyanthus. Cllr Bloomfield suggested 36 baskets to be distributed between the White Hart, one outside the hospital and one or two through Cornwall Meadow. Members said there should be several on lampposts through Meadow Walk. Budget Heading: 301.4165

ACTION EVENTS CO-ORDINATOR

340/16 Event Management Plans

The Events Coordinator explained that in light of recent terror attacks abroad the Safety Advisory Group has been involved in reviewing all of the Events Management Plans. The plan for Bandjam was review by Thames Valley Police and Dean Newman (Security Contractor) and it was suggested that the barriers at the Kings Head and West Street become triple barriers in a triangular formation. Therefore, any attempted vehicle intrusion would push the barriers along, rather than collapsing them. The Events Coordinator explained that Thames Valley Police (TVP) was raising awareness of sexual exploitation amongst young people, including peer on peer exploitive situations. TVP offered training for the Council – to be discussed at agenda item 14.2.

341/16 River Rinse

The Events Co-ordinator reported that on 25th September the River Rinse volunteers would meet in Bourton Park, opposite the Buckingham Cricket Club. The rinse would finish at Cornwall Meadow's car park. The second rinse was planned for the 9th October from Cornwall Meadow to Chandos Park. The Fire Service and Stowe Sub aqua Club would be attending and AVDC have agreed to provide a large skip. The Events Co-ordinator noted that the event had been registered online with Keep Britain Tidy.

Members requested that AVDC be asked to cut the riverbank hedge from the path opposite the Heartlands onwards. Cllr. Stuchbury requested a hand saw for use during the river rinse.

ACTION EVENTS CO-ORDINATOR

342/16 Twinning Lunch

The Events Co-ordinator stated that Members needed to confirm whether they were attending the lunch as soon as possible, otherwise they would not be catered for. The Events Co-ordinator was also awaiting confirmation of numbers from the Twinning.

343/16 Forthcoming Events

To note for information:

343.1	River Rinse	} 25 th September & 9 th October 5 th November
343.2	Best Carved Pumpkin competition	
343.3	Bonfire and Fireworks	

343.4	Remembrance Day Parade	13 th November
343.5	Christmas Light Switch-on	26 th November
343.6	Christmas Parade	} 10 th December
343.7	Christmas Community Fair	

Cllr. Bloomfield requested the addition of the Christmas Community Fair on the 10th December 2016. **ACTION EVENTS CO-ORDINATOR**

344/16 Event Reviews

To receive reports on past events as follows:

344.1 Dog Show

Members **AGREED** the recommendation to host another Dog Show in 2017.

344.2 Bandjam

Members discussed the volume of the event, which they considered no greater than in previous years. The event had overrun slightly, but had concluded by 10.30pm and cleared away by 11.00pm. The Events Co-ordinator thanked Dusty and Lee for their first year of organising the Big Bash. They had attracted local bands that had not previously had the opportunity to perform and the turnout, considering the rain, had been positive.

Members recorded special thanks to the Green Spaces Team.

Members **AGREED** a letter of apology to residents that have complained.

ACTION EVENTS CO-ORDINATOR

344.3 Buckingham in Bloom

Members **AGREED** to include the entry form into Buckingham Town Matters for 2017. **ACTION EVENTS CO-ORDINATOR**

345/16 Youth Projects & Youth Council

No updates as Members of the Youth Council have been on exam breaks and holidays.

345.1 Teenage Market

No updates, other than another Teenage Market is planned.

345.2 Local Democracy Week 14th October

Verbal update to be added to the next agenda

ACTION COMMITTEE CLERK

345.3 Play Around the Parishes

The Events Co-ordinator explained that this year's sessions were very successful with a good attendance figures at each event:

- 27th July = 125 attendees
- 11th August = 120
- 18th August = 160
- 25th August = 142

Members stated that although these events were organised by AVDC, they were entirely paid for by Buckingham Town Council. It was felt this should be made explicit to Angela McFearson at AVDC as this year's event publicity appeared to exclude any support by the Town Council.

ACTION EVENTS CO-ORDINATOR

346/16 Access

Members noted the launch of DisabledGo at Buckingham Community Centre on 13th September 2016.

347/16 Visitor Information Centre

To receive the latest visitor and accommodation statistics
Noted

378/16 Shop Buckingham

To receive a report from the Traders Association if provided
Nothing reported. Cllr. Smith reminded Members that the contact for Shop Buckingham was Elliot Wallis at Gyre and Gimble, or Mary Simons at Finca el Monte.

379/16 Correspondence

None

380/16 News releases

Play Around the Parishes
Bandjam

381/16 Chairman's Items

Members **AGREED** for the Events Co-ordinator to liaise with Debbie Brook and investigate the various options for training on sexual exploitation, terrorism and public place violence. Cllr Stutchbury suggested investigating what training may be available from Buckinghamshire County Council Safeguarding. Cllr. O'Donoghue suggested using the Youth Centre as training venue.

ACTION EVENTS CO-ORDINATOR

382/16 Date of the next meeting: Monday 17th October 2016

Meeting closed at 9.27pm

Signed Date
Chairman