



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: Townclerk@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

Town Clerk: Mr. C. P. Wayman

Monday, 28 November 2016

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 5th December 2016** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Mr. C.P. Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.3, which will last for a maximum of 15 minutes

AGENDA

1. **Apologies for Absence**
Members are asked to receive apologies from Councillors.
2. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
3. **Minutes**
To receive the minutes of the Meeting held on Monday 17th October 2016 ratified at Full Council on Monday 21st November 2016. (TCE/04/16) **Copy previously circulated**
4. **Action List** **Appendix A**
To receive action reports and updates
5. **Proposal for a Funeral Fair** **Appendix B**
To discuss a proposal from Cllr. Harvey
6. **GB Spring Clean** **Appendix C**
To discuss an event similar to 'Clean for the Queen' between the 3-5th March 2017
7. **Battle Over- A Nation's Tribute & WW1 Beacon of Light** **Appendix D**
To discuss whether to take part in the event during 2018
8. **Markets**
To receive a verbal report from the Deputy Town Clerk on the Flea Market.
9. **Budget** **Appendix E**
9.1 To receive the latest budget figures **Appendix F**
9.2 To receive and discuss proposed budgets for 2017/18

Buckingham



Twinned with Mouvaux, France



10. Forthcoming Events

- 10.1 Community Fair 10th December 2016
- 10.2 Christmas Parade 10th December 2016
- 10.3 Food Fair 25th February 2017

11. Event Reviews

- 11.1 Best Carved Pumpkin – Verbal update
- 11.2 Bonfire & Fireworks – Verbal report
- 11.3 Remembrance Day – Verbal report
- 11.3.1 Letter of complaint regarding Remembrance parade
- 11.4 Christmas Light Switch on – Verbal update
- 11.5 Charter Fair 2nd Week – Written report

Appendix G

TCE/48/16

12. Youth Projects

To receive a verbal update from Cllr O'Donoghue

13. Teenage Market 3rd December 2016

To receive a verbal update from Cllr O'Donoghue

14. Access

15. Ownership of Events

Councillors to indicate which event they will lead on during 2017

Appendix H

16. Visitor Information Centre

To receive the latest visitor and accommodation statistics

To be circulated at meeting

17. Comedy Nights

To discuss the future of the Comedy Night Events

18. Shop Buckingham

To receive a report from the Traders Association

19. Twinning

20. Correspondence

21. News Releases

22. Chairman's Items

23. Date of the next meeting: Monday 6th February 2017

To:

Cllr. Ms. J. Bates

Cllr. T. Bloomfield

Cllr. Mrs. G. Collins

Cllr. Mrs. M Gateley

Cllr. D. Isham

Cllr. A. Mahi

Vice Chair

Mayor

Cllr. H. Mordue

Cllr. L. O'Donoghue

Cllr. M. Smith

Cllr. Mrs. C. Strain-Clark

Cllr. R. Stuchbury

Chairman

Events - Action list

Appendix A

Subject	Action to be taken		Response/ Agenda no.
	Date	Action	
Christmas Parade	17/10/16	Town Council to source the wine for the Mulled Wine stall and arrange for the Wine Circle to run the stall.	Events Co-ordinator to purchase the wine and drop it off in the Community centre 2 days before the parade.
Disabled Access to Public events		Incorporate relevant parts into Event Management plan	Ongoing Cllr Strain -Clark to assist with assessment of venues for disabled access
	02/02/15	Continue to look at access requirements for the less able Deputy Town Clerk to compile list of venues within the town including disabled access details.	Ongoing Cllr Strain-Clark Ongoing
Market Report	23.05.16	To provide a report taking the Nabma health check report into account	To be reviewed
	11/07/16	Designs to be chosen for Market banners.	The new Deputy Town Clerk is dealing with this as of Oct. 2016
	17/10/16	Deputy Town Clerk and Market Manager to revise market contracts	
Scouts' Parade	11/07/16	Letter sent to Rosemary Frohock confirming OK to go ahead with parade. Arranging date for Planning Meeting.	Arrangements being made for planning meeting w/c 24/10
	17/10/16		Events Co-ordinator to meet with Rosemary Frohock to go over the event management plan
Licence for Chandos Park	11/07/16	Forms received from AVDC to cancel licence. Contacting Mike Hall, who holds the licence as he needs to complete the form.	Ongoing
Training	30/8/16	Events Coordinator to liaise with Debbie Brook and investigate various options for training on sexual exploitation, terrorism and public place violence.	Ongoing
Visitor Information Centre	17/10/16	Grant of £500 to be allocated to the re-decoration of the Tourist Information Centre from the Charter Fair budget.	Town Clerk

Proposal for the Town Council to host a “Funeral Fair”

We all know about wedding fairs where someone hires a space in a hotel (or some such) and the sells slots to people who wish to promote their services to people planning a wedding. And the Town Council also already hosts food fairs.

I would like to propose that we host a surplus making Funeral Fair where members of the public can visit and learn about the services on offer to people when loved ones die. We will all die sometime. But often funerals etc are planned by people in the middle of extreme emotions. And we may not always make the right decisions or realise the choices available to us. Many people also buy funeral plans to help offset the cost.

Nobody likes to talk about death and funerals, but they are an ordinary fact of life.

So my vision is a range of suppliers all helping people who come along to fill a folder full of ideas, contacts and details of services available for when they have to plan a funeral or prepare for death.

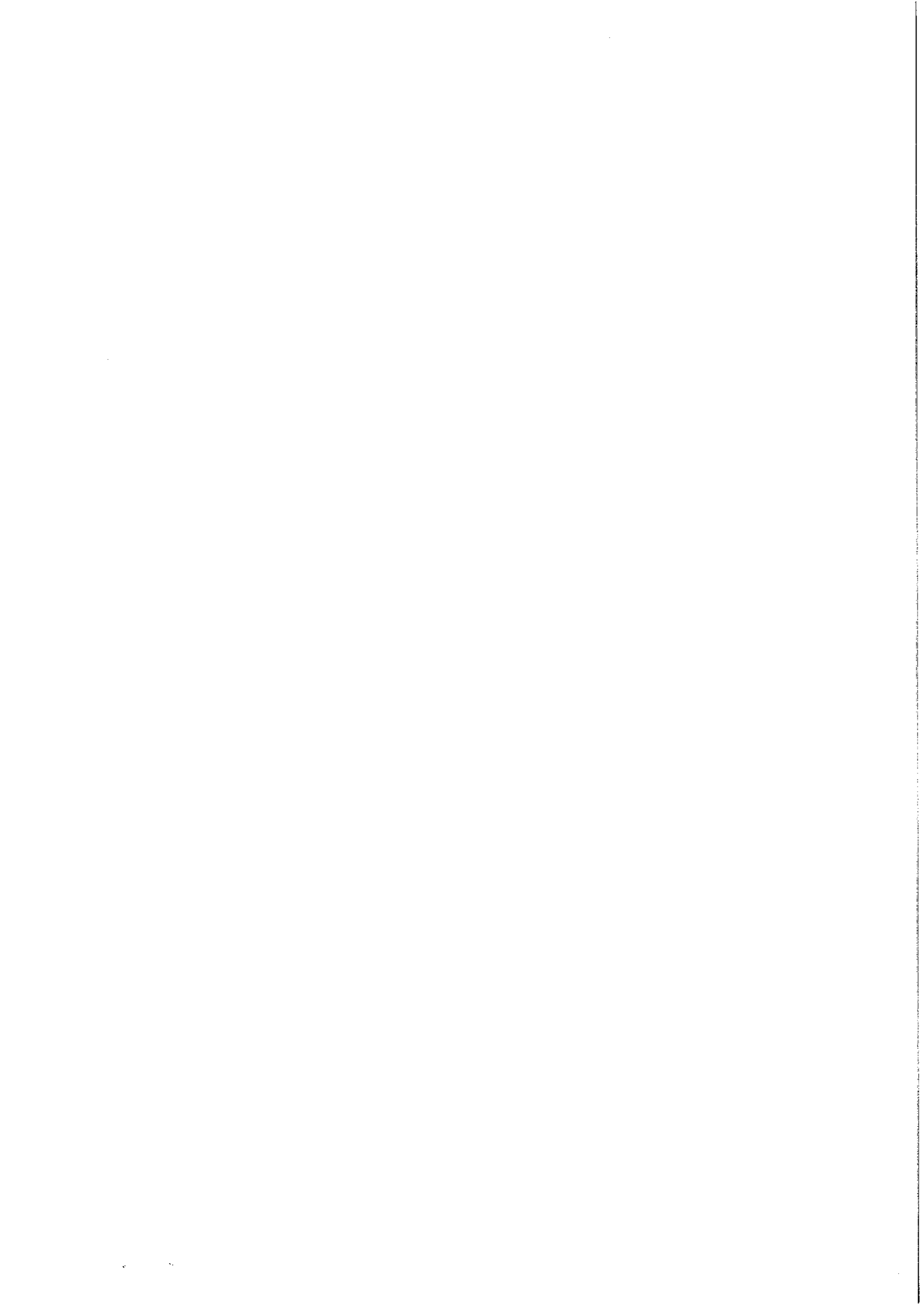
The suppliers who might be encouraged to attend in person - or by way of an advert in the folder to be given to people as they walk in could include

- Funeral directors (obviously)
- Florists
- Caterers and hotels
- Celebrants
- Churches & chapels
- The Town Council cemetery
- Crematoria (MK, Banbury, Oxford etc)
- Grief counsellors
- Solicitors and will writers
- Coffin suppliers
- Memorial sculptors & suppliers
- Newspapers (for announcements)
- Financial advisers
- HMRC & probate
- Coroner
- Hospices

I would suggest that we hire the community centre on a suitable Saturday (perhaps in September next year) and hire out spaces for people from the above to attend / adverts in the folder. And we do this at as a means of generating income for the Town Council.

What do you think?

Cllr Jon Harvey



Amanda Brubaker

From: Richard McIlwain <Richard.McIlwain@keepbritaintidy.org>
Sent: Thursday, November 17, 2016 4:14 PM
To: Richard McIlwain
Subject: Keep Britain Tidy : The Great British Spring Clean

Good afternoon,

Earlier this year you helped us roll out the Clean for The Queen campaign to around 250,000 people across the country.

In March 2017, I'm delighted to say that we will once again be cleaning the country as part of 'The Great British Spring Clean' running from 3rd to 5th March 2017, www.greatbritishspringclean.org.uk

We have contacted all local authority chief executives and council leaders to let them know. But you supported us directly last year – by working with your local community groups to encourage participation and taking receipt of the litter sacks for distribution to those groups.

I realise you may have been in touch already – and this email may be overlapping – but I just want to make sure we haven't missed anyone out.

Once again we are producing special 'Great British Spring Clean' bags in a blue colour this time. It'd be wonderful if you could support us again – in exactly the same way – encouraging your community groups to sign up, perhaps organising your own events and of course placing an order with us for bags – which we will send out to you this time in handy rolls of 10 – for any local groups that want to collect them from you.

Can you let me know, by sending an email to info@greatbritishspringclean, if you are happy to participate next year, whether you'd like bags and how many you'd like (total number of bags). Plus delivery address – and we'll arrange to get them sent out to you as soon as they are ready, probably just before Xmas.

Many, many thanks in anticipation of your continued support!!

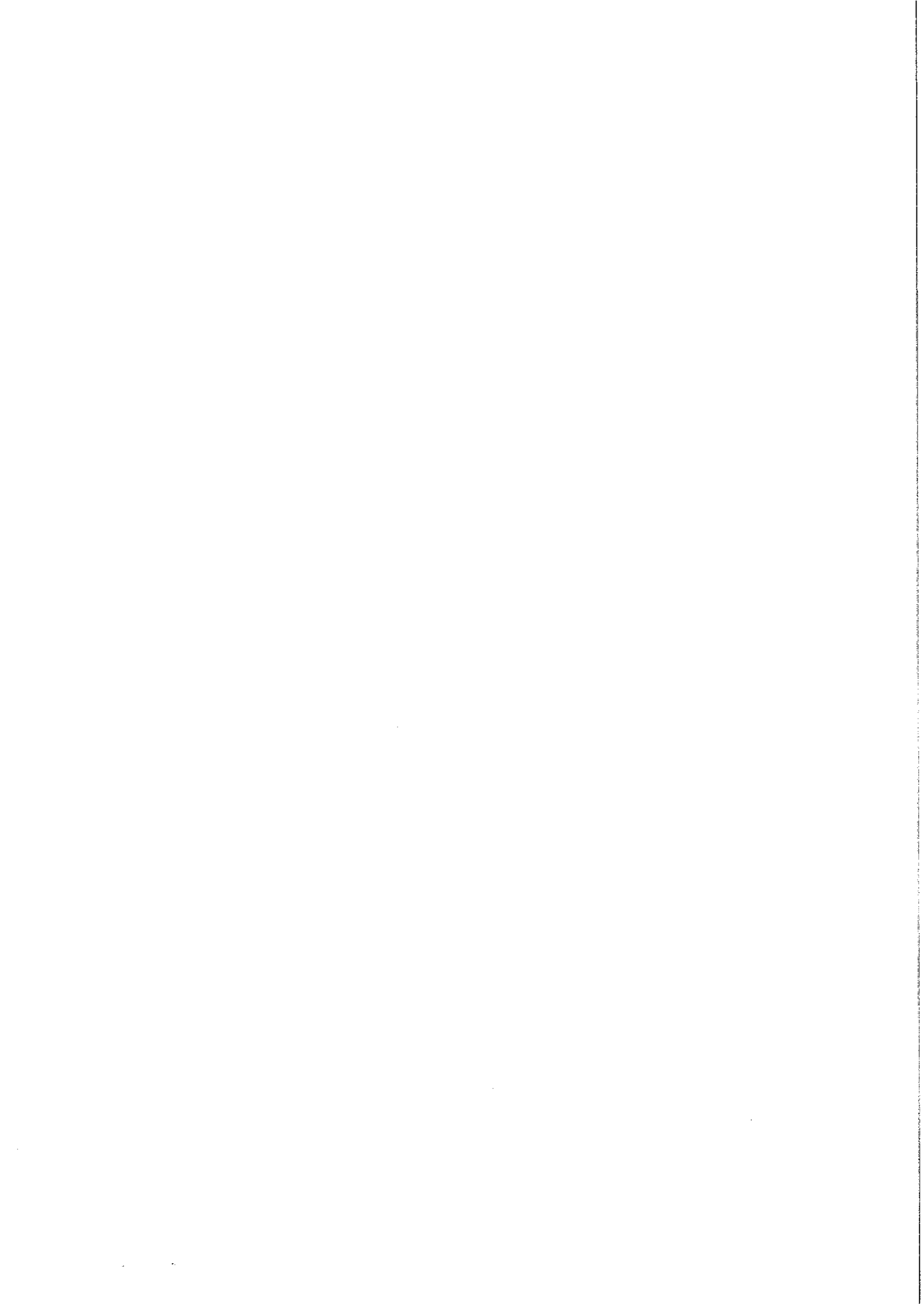
Regards

Rich

Richard McIlwain
Deputy Chief Executive
Keep Britain Tidy
T: 01942 612640
M: 07918 651004



Keep Britain Tidy
Elizabeth House



Amanda Brubaker

From: Bruno Peek <pageantmaster=mac.com@cmail2.com> on behalf of Bruno Peek <pageantmaster@mac.com>
Sent: Friday, October 21, 2016 9:15 AM
To: events@buckingham-tc.gov.uk
Subject: Battle's Over – A Nation's Tribute and WWI Beacons of Light 11th November 2018



**Join us on 11th November 2018 for
Battle's Over - A Nation's Tribute and WWI Beacons of Light**

On the 3rd August 1914, Britain's Foreign Minister, Sir Edward Grey, was looking out of his office window. It was dusk, and gas lights were being lit along London's Mall, leading to Buckingham Palace, when he remarked to a friend, "The lamps are going out all over Europe; we shall not see them lit again in our lifetime". Our country was about to be plunged into the darkness of the First World War, and it would be four long years before Britain and Europe would again experience the light of peace.

In commemoration and remembrance of the end of the war and the many millions who were killed or came home dreadfully wounded, a chain of beacons will be lit at 7pm on the 11th November 2018 – a century after the guns fell silent. The event will also commemorate the huge army of men and women on the home front who, often in dangerous and exhausting conditions, underpinned the war effort - keeping the wheels of industry turning, bringing the harvests home and ensuring the nation did not starve. The beacons will symbolise the light of hope that emerged from the darkness of war, and we hope that your organisation will join us in this important national commemoration on Sunday 11th November 2018.

Co-ordination begins in February 2017, when we will publish a special *Guide to Taking Part*, similar to that produced for Her Majesty The Queen's Birthday Beacons on 21st April this year. If you can confirm your involvement before the end of January 2017 we will be able to include your organisation in the guide's acknowledgements pages before it is distributed to others throughout the United Kingdom, Channel Islands and the Isle of Man, hopefully encouraging their involvement too.

Participants will also receive a complimentary copy of Battle's Over: A Nation's Tribute – 11th November 2018, the official publication of the Battle's Over national and international event, which concludes four years of First World War commemoration and remembrance.

There are a number of cost-effective ways of participating in the chain of beacons.

(1) Light existing beacon braziers on tall wooden poles erected in 1988 that have been used for other previous anniversaries.

(2) Use gas-fueled beacons lit for The Queen's Diamond Jubilee in 2012.

(3) Use the gas-fueled VE beacons lit to commemorate the 70th Anniversary of VE Day in 2015.

(4) Use the gas-fueled beacons lit for The Queen's 90th birthday in April this year.

(5) Build a traditional bonfire beacon.

I would be grateful if you would confirm your involvement by providing me with the following details as soon as possible to ensure that you are included in the guide and on our website for others to consider taking part.

Name of organisation:

Name of beacon co-ordinator:

Address of beacon co-ordinator:

Telephone number:

Mobile number:

Email:

County:

Country:

Beacon location:

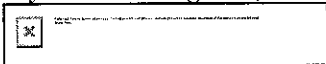
Please confirm if your beacon will be open to the public or will be lit at a private event for family and friends. This is important because private beacons will not be included in the acknowledgements pages of the guide but will be included in the list kept in memory of this unique occasion.

When planning your beacon, your local newspaper could help you in contacting a relative of someone who served their country in WWI so you can invite them to light your beacon. This will also help you to gain media coverage for your event while providing a personal and touching aspect to the occasion.

We do hope that you will be able to join us in this special tribute.

I look forward to hearing from you.

My warmest regards,



Bruno Peek LVO OBE OPR

Pageantmaster

Battle's Over - A Nation's Tribute & WWI Beacons of Light

Tel: + 44 (0) 7737 262 913

Email: brunopeek@mac.com or pageantmaster@mac.com

28/11/2016

Buckingham Town Council

10:57

Detailed Income & Expenditure by Budget Heading 24/11/2016

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Month No : 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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TOWN CENTRE & EVENTS

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
301 TOWN CENTRE & EVENTS							
4078 NEW SIGNS	282	0	500	500		500	0.0 %
4079 FAIR TRADE PROMOTION	352	76	400	324		324	19.0 %
4094 YOUTH PROJECT	1,410	2,840	3,000	160		160	94.7 %
4104 TOWN IN BLOOM	5,529	5,410	6,887	1,477		1,477	78.6 %
4107 PRIDE OF PLACE	267	242	250	8		8	96.8 %
4112 ENVIRONMENT EQUIPMENT	0	350	0	-350		-350	0.0 %
4115 RIVER RINSE	320	108	400	292		292	27.0 %
4165 WINTER HANGING BASKET	0	0	1,000	1,000	803	197	80.3 %
4201 CHRISTMAS LIGHTS	9,847	3,247	10,000	6,753		6,753	32.5 %
4202 FIREWORK DISPLAY	3,665	176	4,000	3,824		3,824	4.4 %
4203 COMMUNITY FAIR	358	-20	500	520		520	-4.0 %
4205 CHRISTMAS PARADE	2,799	2,975	3,000	25		25	99.2 %
4208 SPRING FAIR	0	0	500	500		500	0.0 %
4209 TRAFFIC ORDERS FOR EVENTS	126	0	300	300		300	0.0 %
4210 PANCAKE RACE	109	0	75	75		75	0.0 %
4211 BAND JAM	2,878	3,164	3,500	336		336	90.4 %
4212 CHRISTMAS LIGHT SWITCH ON	375	100	600	500		500	16.7 %
4213 DOG AWARENESS	236	374	300	-74		-74	124.7 %
4215 EVENTS PA SYSTEM	200	0	0	0		0	0.0 %
4216 MAY DAY EVENT	43	8	50	42		42	17.0 %
4220 MUSIC IN THE MARKET	3,549	3,515	3,500	-15		-15	100.4 %
4228 ENTERTAINMENTS	1,070	750	1,070	320		320	70.1 %
4241 COMEDY NIGHT EXPENDITURE	2,935	2	3,000	2,998		2,998	0.1 %
4243 CHARTER FAIR EXPENDITURE	1,800	0	1,800	1,800		1,800	0.0 %
TOWN CENTRE & EVENTS :- Expenditure	38,150	23,319	44,632	21,313	803	20,510	54.0 %
1013 HANGING BASKETS	542	333	1,000	-667			33.3 %
1062 COMMUNITY FAIR - TABLE	200	80	300	-220			26.7 %
1063 TRAFFIC ORDERS RECHARGED	114	0	150	-150			0.0 %
1066 COMEDY NIGHT INCOME	1,335	0	3,000	-3,000			0.0 %
1069 CHARTER FAIR INCOME	6,146	0	6,330	-6,330			0.0 %
TOWN CENTRE & EVENTS :- Income	8,336	413	10,780	-10,367			3.8 %
Net Expenditure over Income	29,814	22,905	33,852	10,947			
302 STREET MARKET							
4017 SUBSCRIPTIONS	0	0	330	330		330	0.0 %
4225 RATES	3,696	2,608	4,000	1,392		1,392	65.2 %

Continued on Page No 2

Month No : 8

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4226	SUPERVISORS	4,550	2,241	4,000	1,759		1,759	56.0 %
4235	MARKET INFRASTRUCTURE &	2,568	1,170	2,400	1,230		1,230	48.7 %
	STREET MARKET :- Expenditure	10,814	6,019	10,730	4,711	0	4,711	56.1 %
1005	STREET MARKET	18,331	9,772	19,000	-9,228			51.4 %
1006	FLEA MARKET	4,340	2,719	5,000	-2,281			54.4 %
1007	CONTINENTAL MARKET	166	0	0	0			0.0 %
	STREET MARKET :- Income	22,837	12,491	24,000	-11,509			52.0 %
	Net Expenditure over Income	-12,023	-6,472	-13,270	-6,798			
<u>303</u>	<u>SPECIAL EVENTS</u>							
4242	FOOD FAIR	343	0	1,200	1,200		1,200	0.0 %
4260	TWINNING	0	0	1,000	1,000		1,000	0.0 %
	SPECIAL EVENTS :- Expenditure	343	0	2,200	2,200	0	2,200	0.0 %
1020	FOOD FAIR INCOME	350	0	450	-450			0.0 %
	SPECIAL EVENTS :- Income	350	0	450	-450			0.0 %
	Net Expenditure over Income	-7	0	1,750	1,750			
	TOWN CENTRE & EVENTS :- Expenditure	49,307	29,337	57,562	28,225	803	27,422	52.4 %
	Income	31,523	12,904	35,230	-22,326			36.6 %
	Net Expenditure over Income	17,784	16,433	22,332	5,899			

Month No : 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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PARTNERSHIPS505 AYLESBURY VALE SHORTFALL

4219	BUCKINGHAM FRINGE	8,519	4,511	9,000	4,489	4,489	50.1 %
5001	TIC GRANT	26,000	26,000	26,000	0	0	100.0 %
	AYLESBURY VALE SHORTFALL :- Expenditure	34,519	30,511	35,000	4,489	0	87.2 %
1065	BUCKINGHAM FRINGE INCOME	2,460	2,267	4,000	-1,733		56.7 %
1068	COUNCIL TAX TOP UP GRANT	18,130	0	0	0		0.0 %
	AYLESBURY VALE SHORTFALL :- Income	20,590	2,267	4,000	-1,733		56.7 %
	Net Expenditure over Income	13,929	28,244	31,000	2,756		
	PARTNERSHIPS :- Expenditure	34,519	30,511	35,000	4,489	0	87.2 %
	Income	20,590	2,267	4,000	-1,733		56.7 %
	Net Expenditure over Income	13,929	28,244	31,000	2,756		

Month No : 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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EARMARKED RESERVES

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
901	<u>EARMARKED RESERVES</u>							
4226	SUPERVISORS	0	435	0	-435	-435	0.0 %	
9006	NAG	372	0	1,598	1,598	1,598	0.0 %	
9009	CAPITAL RESERVE	43,547	66,453	66,453	0	0	100.0 %	
9011	WAR MEMORIAL	0	0	931	931	931	0.0 %	
9012	CHRISTMAS LIGHTS	0	0	6,753	6,753	6,753	0.0 %	
9013	YOUTH PROJECTS	0	0	3,270	3,270	3,270	0.0 %	
9015	CHARTER FAIRS	1,606	-5,601	7,795	13,396	13,396	-71.9 %	
9018	REPAIR OF FOOTPATHS	2,965	2,966	2,966	0	0	100.0 %	
9019	MEMORIAL TESTING	0	0	2,874	2,874	2,874	0.0 %	
9025	PLAY AREA REPLACEMENT	0	0	17,121	17,121	17,121	0.0 %	
9027	GREEN BUCKINGHAM GROUP	0	0	226	226	226	0.0 %	
9029	CIRCULAR WALK MAINT	0	0	5,399	5,399	5,399	0.0 %	
9030	TOURISM LEAFLETS	0	0	3,402	3,402	3,402	0.0 %	
9032	BUCK NEIGHBOURHOOD DEV	18,601	0	1,200	1,200	1,200	0.0 %	
9033	DESTINATION BUCKINGHAM	9,717	2,965	4,902	1,938	1,938	60.5 %	
9034	RIVER AND POND MAINTENANCE	1,507	0	0	0	0	0.0 %	
9035	PARKS DEVELOPMENT	11,355	35,842	43,192	7,350	3,075	4,275	90.1 %
9036	ELECTION COSTS	2,812	0	3,188	3,188	3,188	0.0 %	
9037	JUBILEE BOOK	1,358	0	0	0	0	0.0 %	
9038	NEW VEHICLE	15,180	13,815	13,815	0	0	100.0 %	
9039	BARRIERS FOR EVENTS	560	0	2,608	2,608	330	2,278	12.7 %
9040	PARK RUN	98	20	0	-20	-20	0.0 %	
9041	MVAS	1,818	0	0	0	0	0.0 %	
9042	HOSTING OF TWINNING EVENT	0	1,724	2,000	276	276	86.2 %	
9043	NEW BAGS AND LEAFLETS	0	0	1,532	1,532	1,532	0.0 %	
9044	COMEDY NIGHT	0	0	2,057	2,057	2,057	0.0 %	
9045	ACCESS FOR ALL	-500	15	500	485	485	3.1 %	
9046	PLANNING DISPLAY EQUIPMENT	0	0	5,242	5,242	5,242	0.0 %	
9047	FUTURE EVENTS	0	335	2,760	2,425	335	2,090	24.3 %
EARMARKED RESERVES :- Expenditure		110,997	118,969	201,784	82,816	3,740	79,076	60.8 %
Net Expenditure over Income		110,997	118,969	201,784	82,816			
EARMARKED RESERVES :- Expenditure		110,997	118,969	201,784	82,816	3,740	79,076	60.8 %
Income		0	0	0	0			0.0 %
Net Expenditure over Income		110,997	118,969	201,784	82,816			

Cost Centre	Account	Budget 2016/17	Actual 2014/15	Actual 2015/16	Est. 2016/17	Comm Rec. 2017/18	Officer Rec. 2017/18	Comments
301	TOWN CENTRE & EVENTS							
	NEW SIGNS	£ 500	£ -	£ 282			£ 500	
	FAIR TRADE PROMOTION	£ 400	£ 106	£ 352			£ 400	
	YOUTH PROJECT	£ 3,000	£ 1,908	£ 1,410			£ 1,500	
	TOWN IN BLOOM	£ 6,887	£ 5,113	£ 5,529			£ 6,000	
	PRIDE OF PLACE	£ 250	£ 244	£ 267			£ 250	
	ENVIRONMENT EQUIPMENT	£ -	£ -	£ -				
	RIVER RINSE	£ 400	£ 136	£ 320			£ 350	
	WINTER HANGING BASKET	£ 1,000	£ -	£ -			£ -	
	CHRISTMAS LIGHTS	£ 10,000	£ 10,666	£ 9,847			£ 10,000	
	FIREWORK DISPLAY	£ 4,000	£ 3,621	£ 3,665			£ 5,000	
	COMMUNITY FAIR	£ 500	£ 333	£ 358			£ 500	
	CHRISTMAS PARADE	£ 3,000	£ 2,998	£ 2,799			£ 3,000	
	SPRING FAIR	£ 500	£ -	£ -			£ 500	
	TRAFFIC ORDERS FOR EVENTS	£ 300	£ 290	£ 126			£ 250	
	PANCAKE RACE	£ 75	£ 59	£ 109			£ 75	
	BAND JAM	£ 3,500	£ 3,128	£ 2,878			£ 3,500	
	CHRISTMAS LIGHT SWITCH ON	£ 600	£ 210	£ 375			£ 600	
	DOG AWARENESS	£ 300	£ -	£ 236			£ 300	
	EVENTS PA SYSTEM	£ -	£ 400	£ 200			£ 200	
	MAY DAY EVENT	£ 50	£ 42	£ 43			£ 50	
	MUSIC IN THE MARKET	£ 3,500	£ 3,639	£ 3,549			£ 3,500	
	ENTERTAINMENTS	£ 1,070	£ 300	£ 1,070			£ 1,000	
	BARRIERS FOR EVENTS							
	COMEDY NIGHT EXPENDITURE	£ 3,000	£ 4,653	£ 2,935			£ -	
	CHARTER FAIR EXPENDITURE	£ 1,800	£ 1,799	£ 1,800			£ 3,700	
	SCOUT EVENT						£ 50	
	TOTAL EXPENDITURE	£ 44,632	£ 39,646	£ 38,150			£ 41,225	
	HANGING BASKETS	£ 1,000	£ 400	£ 542			£ 400	
	BARRIERS AND SIGNS	£ -	£ -	£ -				
	COMMUNITY FAIR - TABLE	£ 300	£ 250	£ 200			£ 300	
	TRAFFIC ORDERS RECHARGED	£ 150	£ 98	£ 114				
	COMEDY NIGHT INCOME	£ 3,000	£ 3,077	£ 1,335				
	CHARTER FAIR INCOME	£ 6,330	£ 5,967	£ 6,146			£ 6,400	
	TOTAL INCOME	£ 10,780	£ 9,792	£ 8,336			£ 7,100	
		£ 33,852	£ 29,853	£ 29,814			£ 34,125	
302	STREET MARKET							
	SUBSCRIPTIONS	£ 330	£ 318	£ -			£ 330	
	RATES	£ 4,000	£ 3,627	£ 3,696			£ 4,000	
	SUPERVISORS	£ 4,000	£ 4,487	£ 4,550			£ 5,000	
	MARKET INFRASTRUCTURE &	£ 2,400	£ 5,044	£ 2,568			£ 2,200	
	TOTAL EXPENDITURE	£ 10,730	£ 13,476	£ 10,814			£ 11,530	
	STREET MARKET	£ 19,000	£ 19,045	£ 18,331			£ 18,000	
	FLEA MARKET	£ 5,000	£ 4,264	£ 4,340			£ 4,000	
	CONTINENTAL MARKET	£ -	£ 288	£ 166			£ -	
	TOTAL INCOME	£ 24,000	£ 23,597	£ 22,837			£ 22,000	
		-£ 13,270	-£ 10,122	-£ 12,023			-£ 10,470	
303	SPECIAL EVENTS							
	JUBILEE MEMORY BOOK							
	FOOD FAIR	£ 1,200	£ 379	£ 343			£ 500	
	TWINNING	£ 1,000	£ 854	£ -			£ 1,000	
	BUS TRANSPORT	£ -	£ -	£ -			£ -	
	TOTAL EXPENDITURE	£ 2,200	£ 1,233	£ 343			£ 1,500	
	FOOD FAIR INCOME	£ 450	£ 425	£ 350			£ 400	
	TOTAL INCOME	£ 450	£ 425	£ 350			£ 400	
		£ 1,750	£ 808	-£ 7			£ 1,100	
TOWN CENTRE & EVENTS TOTAL		£ 57,562	£ 54,354	£ 49,307			£ 54,255	
EXPENDITURE								
INCOME		£ 35,230	£ 33,815	£ 31,523			£ 29,500	
TOTAL EXPENDITURE OVER INCOME		£ 22,332	£ 20,539	£ 17,784			£ 24,755	

Cost Centre	Account	Budget 2016/17	Actual 2014/15	Actual 2015/16	Est. 2016/17	Comm Rec. 2017/18	Officer Rec. 2017/18	Comments
505	AYLESBURY VALE SHORTFALL							
	BUCKINGHAM FRINGE	£ 9,000	£ 8,727	£ 8,519			£ 9,000	
	TIC GRANT	£ 26,000	£25,000	£ 26,000			£ 27,000	
	VALE OF AYLESBURY PLAN		£ 2,500				£ -	
	TOTAL EXPENDITURE	£ 35,000	£36,227	£ 34,519			£ 36,000	
	BUCKINGHAM FRINGE INCOME	£ 4,000	£ 3,763	£ 2,460			£ 3,000	
	COUNCIL TAX TOP UP GRANT	£ -	£27,192	£ 18,130				
	TOTAL INCOME	£ 4,000	£30,955	£ 20,590			£ 3,000	
		£ 31,000	£ 5,272	£ 13,929			£ 33,000	
	PARTNERSHIPS TOTAL EXPENDITURE	£ 35,000	£36,227	£ 34,519			£ 36,000	
	INCOME	£ 4,000	£30,955	£ 20,590			£ 3,000	
	TOTAL EXPENDITURE OVER INCOME	£ 31,000	£ 5,272	£ 13,929			£ 33,000	
601	PLANNING							
	DISPLAY EQUIPMENT	£ 5,000		£ -			£ -	
	TOTAL EXPENDITURE	£ 5,000		£ -			£ -	
		£ 5,000		£ -			£ -	
	PLANNING TOTAL EXPENDITURE	£ 5,000		£ -			£ -	
	INCOME	£ -		£ -			£ -	
	TOTAL EXPENDITURE OVER INCOME	£ 5,000		£ -			£ -	
901	EARMARKED RESERVES							
	SUPERVISORS	£ -	£ -	£ -				
	NAG	£ 1,598	£ 78	£ 372				
	CAPITAL RESERVE	£ 66,453	£ -	£ 43,547				
	FLOOD RELIEF							
	WAR MEMORIAL	£ 931	£ 750	£ -				
	CHRISTMAS LIGHTS	£ 6,753	£ -	£ -				
	YOUTH PROJECTS	£ 3,270	£ -	£ -				
	CHARTER FAIRS	£ 7,795	£ -	£ 1,606				
	REPAIR OF FOOTPATHS	£ 2,966	£28,035	£ 2,965				
	MEMORIAL TESTING	£ 2,874	£ 2,663	£ -				
	SECTION 106 RESERVES							
	PLAY AREA REPLACEMENT	£ 17,121	£ -	£ -				
	TRIM TRAIL		£ 4,810					
	GREEN BUCKINGHAM GROUP	£ 226	£ -	£ -				
	CIRCULAR WALK PLAY AREAS							
	CIRCULAR WALK MAINT	£ 5,399	£ 8,894	£ -				
	TOURISM LEAFLETS	£ 3,402	£ 524	£ -				
	YOUTH MUSIC EVENT		£ -					
	BUCK NEIGHBOURHOOD DEV	£ 1,200	£10,242	£ 18,601				
	DESTINATION BUCKINGHAM	£ 4,451	£ 4,631	£ 9,717				
	RIVER AND POND MAINTENANCE	£ -	£ -	£ 1,507				
	PARKS DEVELOPMENT	£ 43,192	£14,315	£ 11,355				
	ELECTION COSTS	£ 3,188	£ -	£ 2,812				
	JUBILEE BOOK	£ -	£ -	£ 1,358				
	NEW VEHICLE	£ 13,815	£ -	£ 15,180				
	BARRIERS FOR EVENTS	£ 2,608	£ -	£ 560				
	PARK RUN	£ -	£ 250	£ 98				
	MVAS	£ -	£ 1,177	£ 1,818				
	HOSTING OF TWINNING EVENT	£ 2,000	£ -	£ -				
	NEW BAGS AND LEAFLETS	£ 1,532	£ -	£ -				
	COMEDY NIGHT	£ 2,057	£ -	£ -				
	ACCESS FOR ALL	£ 500	£ -	£ 500				
	PLANNING DISPLAY EQUIPMENT	£ 5,242	£ -	£ -				
	FUTURE EVENTS	£ 2,760	£ -	£ -				
	DESTINATION BUCKINGHAM		£10,000					
	TOTAL EXPENDITURE	£ 201,333	£73,515	£ 110,997				
	TOTAL INCOME	£ -	£10,000	£ -				
		£ 201,333	£63,515	£ 110,997				
	EARMARKED RESERVES TOTAL	£ 201,333	£73,515	£ 110,997				
	EXPENDITURE							
	INCOME	£ -	£10,000	£ -				
	TOTAL EXPENDITURE OVER INCOME	£ 201,333	£63,515	£ 110,997				

Amanda Brubaker

From: Transport For Buckinghamshire <tfb@buckscc.gov.uk>
Sent: Monday, November 21, 2016 12:10 PM
To: events@buckingham-tc.gov.uk
Subject: Enquiry 46031760

FAO Amada Brubaker,

Further to Anna Coles conversation with yourself this morning please see the complaint below to which we have recaved regarding rude and aggressive staff on the day of the remembrance parade.

Regards

Rob Mayman
TMA Support Officer
Road Space Management
Telephone number: 01494 586612
Mobile Number 07841367921

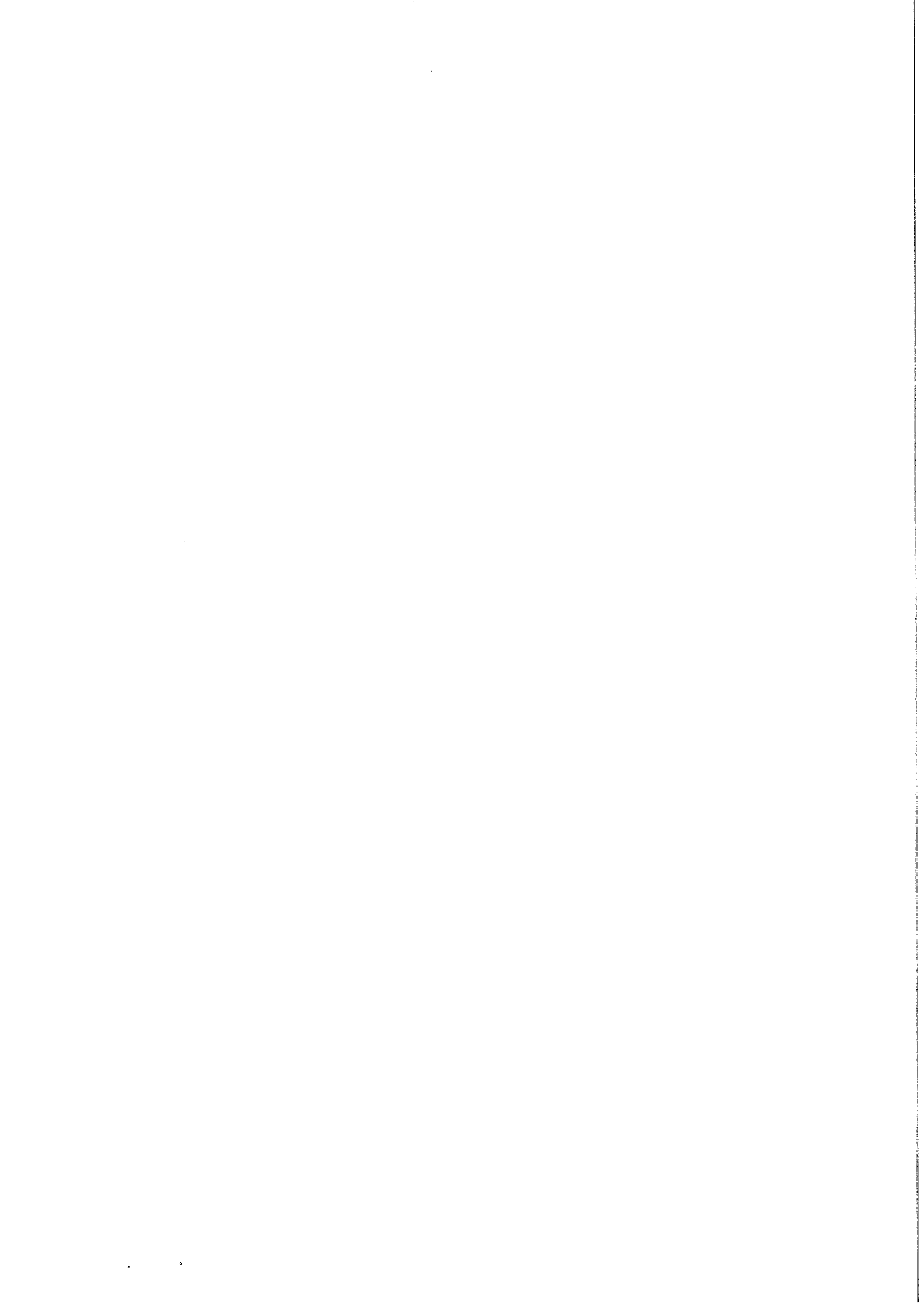
NO PERMIT NO WORK



Dear sir/madam,

I am emailing you regarding you recent road closure in Buckingham due to the Remembrance Day parade, firstly let me start by saying that I thought this was a very lovely opportunity for local people to share with each other, however I was travel into Buckingham on this day to deliver a birthday cake for a 10th birthday party, the party was being hosted at the villiers hotel, the cake consisted of 3 tiers meaning it was of a considerable weight, I stopped at one of the road closure signs to talk to two extremely helpful gentlemen who explained that we may struggle to get close to it but that we should travel along to the next closed road sign as it was best to ask them where was best to stop to simple unload the cake, however on reaching the next road closure sign the two individuals we met here where outright rude, I pulled into a loading area simple to allow myself to talk to the two of them and ask the best route to take, he pulled the door of the car open and told me if I didn't move it NOW then he would move it for me, he was rude and honestly very aggressive towards me, he continued to refused to talk to me or even hear my question but repeating how he was going to physically remove me, so I took to also ignoring him, thankfully I had a passenger in my car who was able to lift the cake out of the car and head towards the venue, unfortunately I also had a 10 year old little girl in the back seat of the car who also became very anxious due to the response of the man and his aggressive manor. This in turn delayed my movement of my vehicle as I was not confident in moving away while having a currently tearful child in the back of my car. I am in complete understanding of the importance of these events however I do not expect to be aggressively spoken to or threatened by anyone on my journey. I would ask that you remind those who are supporting your events locally that people still deserve respect even if they feel they are nothing but an inconven





**BUCKINGHAM TOWN COUNCIL
TOWN CENTRE AND EVENTS COMMITTEE
MONDAY 5th December 2016**

Agenda item no. 11.5

Contact Officer: Amanda Brubaker

Charter Fair 2016 & Desperate Dan (Kebab Van)

The second Charter Fair arrived in Buckingham on Friday 21st October without incident. However, there was discussion between Marshall Nichols and his brother Robert and Robert's son Paul on the size of a ride that was due to come in on the Saturday morning. Marshall thought that the ride was going to be too big for the space that it was going into and Robert and Paul said that it would fit.

Mr Nichols made a phone call to the Showman's Guild and they advised the size of the ride. Documents were later faxed to the Town Clerk from the ride owner showing the dimensions of the ride.

The ride arrived the following morning and set up in the space allocated.

When the Charter Fair is in town Desperate Dan the kebab van is unable to set up in his usual pitch outside M&Co and relocates himself out the front of the Old Town Hall.

On the night of Friday 21st October a complaint was received from Mrs Jean Rush, Manager of Villiers Hotel regarding Desperate Dan. A function was being held in the Ballroom to which very important guests were attending. The smell of cooking fumes was wafting up the staircase from the kebab van and was very unpleasant.

The Events Co-ordinator has been in touch with Kerry-Ann Ashton, AVDC Licensing Officer and she had spoken to the owner of Desperate Dan and asked if they could trade in the layby outside the Community Centre whilst the Charter fair was in town. The owner explained that he did not feel this was a suitable location and that he would lose trade.

The Events Co-ordinator spoke to Head Showman Marshal Nichols regarding Desperate Dan and he said that if he had had enough space by the Dodgems he would have let the kebab van set up there. Mr Nichols suggested that next year if there is an event in the Old Town Hall that Desperate Dan can set up on the grass alongside 13 High Street. That way he will be close enough to the fair and should not lose trade.

Recommendation

Desperate Dan is licensed to trade outside M&CO and nowhere else in town. As his pitch is taken up by the Charter Fair each year, this does cause him a problem. Kerry Ann has suggested that we find out how much of the land outside the front door of the Old Town Hall Villiers Hotel actually owns and whether any of it is Highways.

Once this has been established Kerry Ann will be able to go back to Desperate Dan and explain the situation and the fact that he can set up outside 13 High Street.