

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on **Monday 22nd September 2014** in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Present: Cllr. T. Bloomfield Vice Chairman
 Cllr. H. Cadd
 Cllr. J. Harvey
 Cllr. P. Hirons
 Cllr. D. Isham
 Cllr. A. Mahi
 Cllr. Mrs. O'Donoghue Town Mayor
 Cllr. M. Smith
 Cllr. M. Try

Also present: Mr. C. Wayman Town Clerk
 Mrs. C. Bolton Committee Clerk

Cllr Bloomfield chaired the meeting in the absence of Cllr G Collins

369/14 Apologies for Absence

RESOLVED to receive apologies from Cllrs G & P Collins, Cllr Newell, Cllr Mordue and Stuchbury.

370/14 Declarations of Interest

There were no declarations of interest.

371/14 Minutes

RESOLVED to receive the minutes of the Resources Committee meeting held on Monday 4th August 2014, ratified by Full Council on Monday 18th August 2014.

R/02/14

Agreed.

372/14 Minutes of Communications Strategy Group

Members received the minutes of the Resources Committee meeting held on Wednesday 16th July.

Previously circulated CSG/02/04

Agreed.

373/14 Action Report

502/13 the Town Clerk reported he had been in conversation with the auditor, the completed audit would be available soon.

Cllr Smith queried progress on the Chamber lobby. The Town Clerk reported he had been in conversation with Cllr Whyte about a design and would write a specification for the repair.

374/14 Accounts and Budgets

The Town Clerk reported a mis-post on burial fees (1041); also that roundabout no 4 was the roundabout adjacent to Tesco, with no sponsor at present.

375/14 Mobile Phones

To receive, discuss and agree a written report for the upgrade to the mobile phones contract.

Members briefly discussed the report, querying why the decision had come to the Committee at all.

Proposed by Cllr Smith, seconded by Cllr Harvey and **AGREED** that the remit for this matter was within the Town Clerk's responsibilities and should be resolved to his satisfaction.

For 7, with 1 abstention

Cllr Try arrived during the following item

376/14 Strategic Planning

To receive a written report from the Town Clerk outlining the 6 identified key areas from the last Strategic Planning meeting.

The Town Clerk reported that the report with identified areas had stemmed from an original motion by Cllr Harvey for the strategic direction of the Town Council, with precept and forward budgeting in mind. 2 workshops attended by 10 Councillors had been held, with the resulting 6 critical success factors as outlined in the report. The Deputy Clerk had provided a summary outlining the key actions for each point going forward.

Members commented on the high quality of work provided and complimented all staff involved, including the Town and Deputy Clerk, The Events Assistant and Administration Assistant. Members further discussed the input of Councillors to the development of policy, how Councillors can get more involved with the work of the office and encouraging ongoing community engagement. Members agreed that the flow of communication should go both ways; several Councillors were already heavily involved in the work flow of the office; some were not involved at all.

Proposed by Cllr Hirons, seconded by Cllr Harvey and **RECOMMENDED** to Full Council that the Town Clerk organises a workshop for Councillors to consider how they can even better work with the Town Council and staff to drive forward strategic plans.

ACTION: FULL COUNCIL AGENDA 6TH OCTOBER

377/14 2015 Meeting Calendar

To receive the calendar and approve the dates

Members **AGREED** the dates, to be copied to Full Council.

The Town Clerk advised that the Mayor's reception date was pencilled in due to 2015 being an election year.

378/14 Chairman's Announcements

The Chairman agreed a press release regarding Strategic Planning

379/14 Date of Next Meeting: Monday 10th November 2014

Meeting closed at: 7.35pm

Signed.....

Date.....