



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
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Town Clerk: Mr. C. P. Wayman



Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 1st September 2014** in the Council Chamber, Cornwalls Meadow, Buckingham, following the Extraordinary meeting of Full Council at 7pm.

Mr. C.P.Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

AGENDA

1. **Apologies for Absence**
Members are asked to receive apologies from Cllr
2. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
3. **Minutes**
To receive the minutes of the Meeting held on Monday 14th July 2014 ratified at Full Council on 18th August 2014. (TCE/02/14) **Copy previously circulated**
4. **Markets**
 - 4.1 To discuss the future of Buckingham Artisan Market
 - 4.2 To receive and accept an amendment to the Market Rules – details attached **Appendix A**
5. **Action List** **Appendix B**
To receive action reports and updates
6. **Budget** **Appendix C**
 - 5.1 To receive the latest budget figures
 - 5.2 (173.14) Cllr. Stuchbury suggested that the adequacy of budgets be reviewed at the September or October meeting, with a view to adjustment as necessary before making the Precept request.
 - 5.3 To discuss any new budgets required for new events (i.e new Dog Event)
7. **Protocol for Working with External Organisations** **TCE/18/14**
To receive and discuss a report from the Events Co-ordinator
8. **River Rinse**
To receive a verbal update from the Events Co-ordinator

Buckingham



Twinned with Mouvaux, France



9. Forthcoming Events

To note the following dates

9.1 River Rinse	14 th September & 5 th October
9.2 Charter Fair	18 th & 25 th October
9.3 Comedy Night	19 th October
9.4 Bonfire & Fireworks	1 st November
9.5 Remembrance Sunday	9 th November
9.6 Christmas Lights & Carols	29 th November
9.7 Christmas Parade and Community Fair	13 th December

10. Charter Fair

10.1 To receive a verbal update from the Events Co-ordinator

10.2 To note an email from Stuart Labross for information ref illuminated bollards **Appendix D****11. Multi-Agency Events**

To receive a verbal update from the Events Co-Ordinator

12. Play Around the Parishes

To receive a verbal report from the Events Co-Ordinator

13. Event Reviews**TCE/20/14**

BandJam To receive a written report from the Events Co-Ordinator

14. Local Democracy Event

To receive a verbal update from Cllr O'Donoghue

15. Fly a Flag for the Commonwealth 9th March 2015**Appendix E**

To receive a communication and discuss participation

16. Christmas Lights Tender**TCE/22/14**

To receive a written report from the Events Co-ordinator

17. Access

To receive a verbal update from Cllr Strain-Clark

18. Spring Fair

To receive a verbal update from Cllr Newell

19. Camera report**TCE/21/14****20. Ownership of Events****Appendix F**

To receive the updated list and agree additional help where needed

21. Visitor Information Centre**TCE/23/14**

To receive the latest visitor and accommodation statistics, and a written report from the Events Co-ordinator.

22. Lights Out 4th August 2014

To receive a verbal update from The Chairman

23. Twinning**24. Correspondence****Appendix G**

24.1 To receive for information a letter from Buckinghamshire Best Kept Village for information.

24.2 To receive a letter for information from Bucks County Council

Appendix H

25. News Releases

26. Chairman's Items

27. Date of the next meeting: Monday 20th October 2014

To:

Cllr. T. Bloomfield
Cllr. H. Cadd
Cllr. Mrs. G. Collins
Cllr. D. Isham
Cllr. A. Mahi - Chairman
Cllr. H. Mordue

Cllr. Ms. Newell
Cllr. L. O'Donoghue - Town Mayor
Cllr. M. Smith
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury - Vice Chairman