



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: Townclerk@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

Town Clerk: Mr. C. P. Wayman



Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 19th May 2014** in the Council Chamber, Cornwalls Meadow, Buckingham, following the Extraordinary meeting.

Mr. C.P.Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

AGENDA

1. **Election of Chairman**
To elect a Chairman of the Committee for 2014 – 2015
2. **Election of Vice Chairman**
To elect a Vice-Chairman of the Committee for 2014 – 2015
3. **Apologies for Absence**
Members are asked to receive apologies from Councillors.
4. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
5. **Minutes**
To receive the minutes of the Meeting held on Monday 24th March 2014 ratified at Full Council on 6th May 2014. (TCE/07/13) **Copy previously circulated**
6. **Action List** **Appendix A**
To receive action reports and updates
7. **Event Reviews** **TCE/02/14**
TCE/03/14
7.1 May Day – to receive a written report from the Events Co-ordinator
7.2 Comedy Night – to receive a written report from the Events Co-ordinator
8. **Forthcoming Events**
To receive verbal updates from the Events Co-ordinator as follows –
Music in the Market Sunday 25th May
Fringe Week 14th – 22nd June
Dog Awareness Event Sunday 6th July
Bikeingham – Cycling event Sunday 27th July
Play Around the Parishes Thurs 31st July, Thurs 14th August, Weds 27th August
Bandjam Sunday 24th August

Buckingham



Twinned with Mouvaux, France



9. **Budget**
To receive the latest budget figures **Appendix B**
10. **Markets**
To receive a written report from the Deputy Town Clerk **TCE/04/14**
11. **(853/13) Spring Fair**
To receive a written report from the Events Co-ordinator **TCE/05/14**
12. **Multi Agency Meeting**
To receive a verbal update from Cllr Smith
13. **Remembrance Day**
To receive a written report and draft protocol from the Deputy Town Clerk **TCE/06/14**
14. **Hanging Baskets**
To receive a written report from the Events Co-ordinator **TCE/07/14**
15. **Youth Council**
15.1 To receive a verbal update from Cllr O'Donoghue
15.2 To receive a verbal update from Cllr O'Donoghue on the skate park event – Sunday 28th July
16. **(835/12) 2015 Anniversaries**
To further discuss Mr Hewitt's Magna Carta Trail – visiting Buckingham on Friday 5th June 2015. **Appendix C**
Councillors discussed the 2015 anniversaries, and **AGREED** that the Town Council would not be doing any formal events.
835.1 Response to letter regarding Magna Carta walk. Councillors **AGREED** that a letter be written to Mr Hewitt to obtain more information and ascertain whether his walk would go through Buckingham. The Committee may then re-consider an event in the town.
17. **Access**
To receive a verbal update from Cllr Strain-Clark
18. **Ownership of Events** **Appendix D**
To discuss the spreadsheet; to agree councillors co-ordination with lead officer and subsequently to co-ordinate press release as lead councillor in conjunction with the office.
19. **Visitor Information Centre** **Appendix E**
To receive the visitor and accommodation statistics for March and April 2014.
20. **Correspondence** **Appendix F**
To note an email from Trevor Cox regarding Temporary Traffic Regulation Orders
21. **News Releases**
22. **Chairman's Items**
23. **Date of the next meeting:** Monday 14th July 2014

To:

Cllr. T. Bloomfield
Cllr. H. Cadd
Cllr. Mrs. G. Collins
Cllr. D. Isham
Cllr. A. Mahi - Vice Chairman
Cllr. H. Mordue

Cllr. Ms. Newell
Cllr. L. O'Donoghue - Town Mayor
Cllr. M. Smith
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury - Chairman