



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

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Town Clerk: Mr. C. P. Wayman



Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 14th October 2013** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Mr. C.P.Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

AGENDA

1. **Apologies for Absence**
Members are asked to receive apologies from members.
2. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
3. **Minutes**
To receive the minutes of the Meeting held on Monday 8th July and Tuesday 27th August 2013, ratified at Full Council on 30th September 2013.
4. **Motion – Cllr Smith** **TCE/02+03/13 Copy previously circulated**
That following general agreement in principle at the Environment, Property & Health Committee meeting on 2 September, this committee should organise a Dog Awareness event in Bourton Park at a suitable time in the future; such an event being aimed at encouraging responsible dog ownership and involving dog training and veterinary specialists if possible.
5. **Action List** **Appendix A**
To receive action reports and updates
6. **Markets** **TCE/24/13**
To receive a written report from the Deputy Town Clerk
7. **Budget** **Appendix B**
To receive the latest budget figures
8. **Memory Book**
To receive a verbal update from the Events Assistant, and agree quantities for printing.
9. **Charter Fair**
To receive a verbal update from the Events Assistant following the 1st weekend of the fair 12/13 October.



- 10. Pancake Race**
(320/13) To receive an update from the Events Assistant following letters sent to local schools.
- 11. Gazebo Hire Agreement**
(321/13) To receive an updated document from Cllr Stuchbury and Newell; to discuss the agreement, deferred from last meeting.
- 12. Ownership of Events**
(835/12+322/13) To discuss and agree specific Councillors to help with the calendar of events.
- 13. Forthcoming Events**
To receive a verbal update from the Events Assistant on the following Events:
Charter Fair 19th October
Local Democracy Event Friday 18th October at the Royal Latin School
Bonfire and Fireworks Saturday 2nd November – Volunteers to carry torches
Best Dressed Guy Saturday 2nd November
Remembrance Day Parade Sunday 10 November – Volunteers for barriers
Christmas Lights Switch On Saturday 30th November
Christmas Parade Saturday 14th December
Community Fair Saturday 14th December
Spring Fair March/April 2014
Food Fair 22/23 February 2014
- 14. Event Reviews**
To receive a verbal update from the Events Assistant:
River Rinses 15th September and 6th October
Comedy Night Sunday 29th September
- 15. Youth Projects**
To receive a verbal update from Councillor O'Donoghue
- 16. Economic Improvements Project** **TCE/25/13**
To receive and discuss a written report from the Events Assistant
- 17. Visitor Information Centre** **Appendix C**
To receive the latest visitor and accommodation statistics
- 18. Traders Association** **Appendix D**
To receive the Minutes from the Traders Association meeting 16 September 2013
- 19. Twinning** **Appendix E**
To receive for information the minutes of Twinning Association meeting 4th September 2013
- 20. Correspondence**
- 21. News Releases**
- 22. Chairman's Items**
- 23. Date of the next meeting:** Monday 2nd December 2013
To:
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| Cllr. T. Bloomfield | Cllr. H. Mordue |
| Cllr. H. Cadd | Cllr. Ms. Newell - Town Mayor |
| Cllr. Mrs. G. Collins | Cllr. L. O'Donoghue |
| Cllr. P. Collins | Cllr. M. Smith |
| Cllr. D. Isham | Cllr. Mrs. C. Strain-Clark |
| Cllr. A. Mahi - Vice Chairman | Cllr. R. Stuchbury - Chairman |