



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, THE BUCKINGHAM CENTRE,
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Town Clerk: Mr. C. P. Wayman



09 September 2013

Councillor,

You are summoned to a meeting of the **Finance, Administration and Personnel Committee** of Buckingham Town Council to be held on **Monday 16th September 2013** at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Mr. C. P. Wayman
Town Clerk

Please note that the Finance and Administration and Personnel Committee will be preceded by a Public Session in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from Members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes of last meeting

To receive the minutes of the Finance, Administration & Personnel Committee meeting held on Monday 29th July 2013 ratified at the Full Council meeting held on 12th August 2013.

Previously circulated FAP/01/13

4. Action Report

To receive, and discuss the report.

Appendix A

5. Accounts and Budgets

Members are asked to receive and consider the attached Income and Expenditure reports.

Appendix B

6. Grants

6.1 (140/13) To receive and discuss a report from the Town Clerk

6.2 To receive and review the Grants Policy and application form, to apply any alterations

FAP/21/13

Appendix C

7. (897/12) Recording of Council meetings

<http://www.bigbrotherwatch.org.uk/home/2013/06/you-do-have-the-right-to-record-council-meetings.html>

To receive further information; Members are also requested to view the above link.

To review and decide whether to reconsider the Council's previous decision.

8. Town Council Meeting dates 2014

To receive and agree the schedule

Appendix D



9. Photocopier Lease Renewal

FAP/22/13

To receive a report from the Town Clerk

10. Council Depot – College Farm

Appendix E

To receive lease documents, new rent for amount 3 years period and agree to extend.

11. Community Centre Lease

FAP/20/13

(276/13) To receive a report from the Town Clerk

12. Chairman's Announcements

13. Date of next meeting

To:

Cllr. T. Bloomfield

Cllr. H. Cadd

Cllr. Mrs. G. Collins - Chair

Cllr. P. Collins

Cllr. J. Harvey

Cllr. P. Hirons

Cllr. D. Isham

Cllr. R. Lehmann

Cllr. H. Mordue

Cllr. Ms. Newell - Town Mayor

Cllr. Mrs. O'Donoghue - Vice Chair

Cllr. M. Smith

Cllr. R. Stuchbury

Cllr. M. Try