



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,  
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: [Townclerk@buckingham-tc.gov.uk](mailto:Townclerk@buckingham-tc.gov.uk)  
[www.buckingham-tc.gov.uk](http://www.buckingham-tc.gov.uk)

Town Clerk: Mr. C. P. Wayman



## Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Tuesday 27<sup>th</sup> August 2013** in the Council Chamber, Cornwall's Meadow, Buckingham at 7.00pm.

**Members are informed that there will be a meeting of the Fringe Committee immediately following this TC&E Meeting**

Mr. C.P.Wayman  
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

## AGENDA

1. **Apologies for Absence**  
Members are asked to receive apologies from members.
2. **Declarations of Interest**  
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
3. **Minutes**  
To receive the minutes of the Meeting held on Monday 8<sup>th</sup> July 2013 returned from Full Council on 12<sup>th</sup> August 2013.  
*Clerks note: Please see email to all Members attached with amendments.* **TCE/02/13 Appendix A**
4. **Action List** **Appendix B**  
To receive action reports and updates
5. **Charter Fair** **Appendix C**  
(196/13) To receive and discuss the full contractual agreements with Nicholls Brothers and associated documents as requested.  
Also attached previous minute numbers where the contract was discussed.
6. **Budget** **Appendix D**  
To receive the latest budget figures
7. **Gazebo Hire Agreement** **Appendix E**  
To receive and agree a document, deferred from July meeting
8. **(835/12) Ownership of Events** **Appendix F**  
To discuss and agree specific Councillors to assist with the organisation of events  
A list of event dates is attached for Members' convenience.



**9. Forthcoming Events**

To receive verbal updates from the Events Assistant

9.1 River Rinses – 15<sup>th</sup> September and 6<sup>th</sup> October

9.2 Charter Fair

**10. Event Reviews**

10.1 Bandjam – to receive a verbal update from the Events Assistant

10.2 Buckingham in Bloom – to receive a written report from the Events Assistant **TCE/14/13**

10.3 Family Fun Days – to receive a verbal update from the Events Assistant

**11. Comedy Night Budget**(833/13) To receive and discuss figures as requested. Note that the Fringe Comedy Night is listed separately, with the Fringe accounts **Appendix G****12. Youth Projects**To receive an email update from Cllr. O'Donoghue **Appendix H****13. Visitor Information Centre**13.1 To receive the latest visitor and accommodation statistics to July 2013 including the numbers of MK18 visitors **Appendix I****14. Christmas Lights Switch on**(207/13) To receive further information from the Glee Club **Appendix J****15. Traders Association**To receive an informal report from Cllr. Harvey on the Traders Association meeting held on Monday 19<sup>th</sup> August 2013. **Appendix K****16. Correspondence**16.1 To receive a letter and certificate from BALC Best Kept Village Competition **Appendix L**16.2 To receive for information minutes from the Christmas Parade Committee meeting held on 29<sup>th</sup> July 2013. **Appendix M****17. News Releases****18. Chairman's Items****19. Date of the next meeting:** Monday 14<sup>th</sup> October 2013**To:**

Cllr. T. Bloomfield

Cllr. H. Cadd

Cllr. Mrs. G. Collins

Cllr. P. Collins

Cllr. D. Isham

Cllr. A. Mahi - Vice Chairman

Cllr. H. Mordue

Cllr. Ms. Newell - Town Mayor

Cllr. L. O'Donoghue

Cllr. M. Smith

Cllr. Mrs. C. Strain-Clark

Cllr. R. Stuchbury - Chairman