



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,  
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Town Clerk: Mr. C. P. Wayman



Tuesday, 09 October 2012

## Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 15<sup>th</sup> October 2012** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Mr. C.P.Wayman  
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

## AGENDA

1. **Apologies for Absence**  
Members are asked to receive apologies from members.
2. **Declarations of Interest**  
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
3. **Minutes**  
To receive the minutes of the Meeting held on Tuesday, 28<sup>th</sup> August 2012 ratified at Full Council on 1<sup>st</sup> October 2012. **Copy previously circulated (TCE/03/12)**
4. **Action List** **Appendix A**  
To receive action reports and updates
5. **Markets** **TCE/25/12**  
To receive a report from the Market Co-ordinator
6. **(308/12) Committee Name and Terms of Reference** **Appendix B**  
To discuss and agree whether to rename the Committee and to define its Terms of Reference
7. **Forthcoming Events**  
To receive verbal updates from the Events Assistant on:
  - 7.1 Best-dressed Guy, Bonfire & Fireworks (3<sup>rd</sup> November)
  - 7.2 Comedy Night (28<sup>th</sup> October)
  - 7.3 Remembrance Sunday (11<sup>th</sup> November)
  - 7.4 Christmas Lights and Carols (24<sup>th</sup> November)



- 7.5 Christmas Parade & Community Fair  
To receive a verbal update from Cllr. Smith on:  
7.6 MK Dons Big Day (16<sup>th</sup> February 2013)

**8. Event Reviews**

To receive reports from the Events Assistant on:

- 8.1 September River Rinse (16<sup>th</sup> September)  
8.2 Harvest Fair (30<sup>th</sup> September)  
8.3 October River Rinse (7<sup>th</sup> October)  
8.4 Local Democracy (12<sup>th</sup> October)  
8.5 Charter Fair (13<sup>th</sup> October)

**TCE/26/12**

**9. Budgets**

To receive the latest figures.

**Appendix C**

**10. Flags**

In light of the number of critical comments, to consider whether to provide Union Flags to be interspersed with, or replace, the flags of St. George agreed at the Interim Council meeting of 28/6/11 (minute attached for information), and to receive costings.

**Appendix D**

**11. Calendar for 2013 events**

To discuss and agree dates per the attached list of suggestions, and decide of which flags should be flown for each

**Appendix E**

**12. (310/12) Buckingham in Bloom competition**

To receive a report from the Events Assistant on the costs of a trophy.

**TCE/27/12**

**13. Christmas Parade Signs**

To receive quotations for Christmas Parade signs and agree a supplier.

**TCE/28/12**

**14. Visitor Information Centre**

To receive the latest statistics sheet.

**Appendix F**

**15. Tourism**

To receive information on the Saturday Bus – Travel Scheme and how this will help with promoting Buckingham - Cllr. Smith.

**Appendix G**

**16. A-boards (320/12)**

16.1 To receive and agree a revised policy on A-boards and banners; the previous policy is included for reference

**Appendix H**

16.2 To report any unauthorised boards and decide whether a letter should be sent.

**17. Flood Action Group – Information Event**

To discuss and agree where would be the most suitable venue for such an event – Chairman.

**18. Civic Day 2013**

To receive and discuss a letter from the Buckingham Society

**Appendix I**

**19. Aylesbury Waterside Theatre**

To discuss and agree a meeting with a representative of the Ambassador Group to investigate how the Waterside Theatre might be promoted in Buckingham.

**20. Traders Association**

To receive the Minutes of the Christmas Event Workshop Meeting, 24/9/12 **Appendix J**

**21. Correspondence**

21.1 To receive and discuss the Invitation to participate in the Music in Quiet Places 2013 **Appendix K**

21.2 To receive a request from Mr. Inchley of AVDC and discuss points to raise at the meeting scheduled (19/10/12 or 8/11/12 are suggested) **Appendix L**

21.3 Best Kept Village Competition – Judges comments and marking sheet **Appendix M**

21.4 Men in Sheds – to discuss the idea and suggest any suitable venues **Appendix N**

21.5 To note the letter from the Fire Authority **Appendix O**

21.6 To receive, discuss and agree a response to an email re Charter Fair road closure **Appendix P**

**22. News Releases**

**23. Chairman's Items**

**24. Date of the next meeting:** Monday 3<sup>rd</sup> December 2012

**To:**

Cllr. T. Bloomfield – Vice Chairman  
Cllr. H. Cadd  
Cllr. Mrs. G. Collins  
Cllr. P. Hirons  
Cllr. D. Isham  
Cllr. A. Mahi

Cllr. Ms. Newell - Town Mayor  
Cllr. L. O'Donoghue  
Cllr. M. Smith  
Cllr. Mrs. C. Strain-Clark  
Cllr. R. Stuchbury - Chairman